

**NORTHLAND FISH & GAME COUNCIL
CONFIRMED MINUTES OF A MEETING
HELD AT THE NORTHLAND FISH & GAME OFFICE
NELL PLACE, WHANGAREI
6.00 PM FRIDAY 7th NOVEMBER 2018**

PRESENT:

Chairman: Phil Durham

Councillors: Kris Batelaan, Noel Birchall, Maurice Blyde, Russell Daniels, Chris Lynch, Mark McGinley, Mike Newson, Dave Nicholson, Wayne Pepper, Darryl Reardon, Cameron Shanks, John Skeates.

Staff: Rudi Hoetjes (Manager), John Macpherson (Field Officer),
Fay Stodart (Office Administrator), Mischa Davis (RMA Officer)

The Chairman welcomed the existing and new Councillors and the staff to the table. The councillors introduced themselves around the table and the staff gave a brief summary of their role within Fish & Game.

APOLOGIES: No apologies received.

Previous Minutes

It was resolved: *That the minutes of the meeting held on the 12th October are confirmed as true and correct.*

Kris Batelaan/Cameron Shanks *CARRIED.*

Matters Arising

Game Bird Dispersal

The authority to disturb game birds pursuant to Section 54 of the Wildlife Act was approved and signed by the Department of Conservation for a further twelve months. The manager is currently applying to DOC for a ten year approval for this authority.

Kai Iwi Lakes Fishery and Research Protocols

The manager informed the council that a letter had been sent to the Taharoa Domain Governance Committee in reply to the draft research policy for the Dune Lake Galaxids at the Kai Iwi Lakes. The manager gave a brief outline of the letter which included any conflict of interest, project resourcing, remuneration of Mana Whenua, reporting in Te Reo Maori and the legal and financial accountability of the research is the responsibility of the Kaipara District Council.

Presentation to retiring Councillor/Ranger

The Chairman thanked the outgoing councillor, Maurice Blyde, for his two terms as councillor and presented a gift in recognition of his services on the Northland Fish & Game Council. Mr Blyde thanked the council and said he enjoyed his many years as a ranger and a councillor.

The Manager presented Councillor Darryl Reardon with a 2018 framed habitat print in recognition of his many years as ranger for Fish & Game.

6.20pm The Chairman then closed the meeting and stood down as Chairman.

Dissolution of the Current Council

The manager took over the meeting as the acting Chairman for the incoming council.

Conflicts of Interest Register

The manager reminded all councillors to complete the conflict of interest form and to sign the Oath of Office and to leave these forms with the administrator.

The Conflict of Interest register was circulated around the table for all councillors to sign and declare any conflicts.

The Manager called for nominations for the Chairman for the incoming Council.

Appointment of new Council

Election of Chairman

It was moved: *That Phil Durham is nominated as Chairman.*

Dave Nicholson/Darryl Reardon

Councillor Durham accepted the nomination.

The Manager called for further nominations but none were received.

The Manager declared Phil Durham as the Chairman of the Northland Fish & Game Council.

Election of Northland Fish & Game Appointee to the NZFGC

The Chairman, Phil Durham, called for nominations for the Northland Fish & Game appointee to the NZFG Council.

It was moved: *That Noel Birchall is nominated for the Northland Fish & Game Council appointee to the NZ Council.*

Chris Lynch/Kris Batelaan

Councillor Birchall accepted the nomination.

The Chairman called for further nominations but none were received.

The Chairman declared Noel Birchall as the appointee to the New Zealand Fish & Game Council.

Councillor Induction/Governance Course

The Manager advised the whole Council of their obligations and responsibilities and the requirements under the local government official and meetings act and Conservation Act affecting members, as well as the Council's governance document and policies.

The Manager suggested the Council should meet very soon for an induction course and to go through the governance document and Northland Fish & Game's policies. The Council decided to meet on the 17th November 2018.

Council Meeting date 2019/One Year Agenda

The manager provided the Council with some recommended dates for the Council meetings for 2019. Regional council meetings are normally held on alternate months to the NZFGC meetings so regions can provide correspondence, comments or recommendations back to NZFGC. This year, NZ Council has brought forward its meeting dates for the 2019 year. The Council discussed and agreed to the following dates:

The following dates and locations are accepted.

Friday 8 th February	Whangarei
Friday 5 th April	Whangarei
Friday 24 th May	Whangarei
Friday 19 th July	Whangarei
Friday 4 th October	Whangarei
Friday 6 th December	Whangarei

It was moved: *That the dates for the Northland Fish & Game meetings are adopted for 2019.*

Darryl Reardon/Dave Nicholson *CARRIED.*

Approval of Annual Accounts for the 2017-2018 Annual Report

The manager explained that the auditors have commenced the audit for the 2017-2018 accounts and the financial accounts will be circulated to councillors prior to the Annual General meeting in December for their approval.

It was moved: *That the annual accounts are circulated to individual Councillors prior to the Annual General Meeting and for each Councillor to approve in writing. Councillors are to forward any queries or concerns to the Manager or to the Chairman who will address them and provide a reply accordingly.*

Cameron Shanks/Mike Newson *CARRIED.*

Appointment of Managers Annual Performance Review Committee

The Manager's Annual Performance Review Committee was discussed amongst the Council.

It was moved: *That Darryl Reardon, Mark McGinley, Chris Lynch and the chairman, Phil Durham are nominated to the Manager's Performance Review Committee.*

Dave Nicholson/Kris Batelaan *CARRIED.*

Councillors Reardon, McGinley and Lynch accepted the nominations.

The committee consists of the Chairman, Phil Durham, Councillors Darryl Reardon, Mark McGinley and Chris Lynch.

General Business

A number of councillors had shown interest in purchasing the new place mats the manager had developed and manufactured since the previous Council meeting. The manager distributed the place mats to the councillors who had indicated wanted some and will be invoiced for the number they received.

A few of the Councillor who were not present at the October meeting that they also would like some and a further manufacturing run would be arranged to meet the demand.

Councillor Reardon suggested contacting Auckland/Waikato councillor, David Cox. Mr Cox has raised hundreds of thousands of dollars from other organisations for development of wetlands in the Auckland/Waikato region and his advice may be of assistance to council. The council agreed that Councillor Reardon contact and invite Mr Cox to attend a meeting.

There being no further business the Chairman declared the meeting closed at 7.05pm.

A handwritten signature in black ink, appearing to read 'Phil Durham', written in a cursive style.

Phil Durham
Chairman