



## **AGENDA**

**for a meeting of the**

**NEW ZEALAND GAME BIRD HABITAT TRUST BOARD**

**Thursday 22 August 2024**

**Level 1, Unit 2  
166 Featherston St  
Wellington 6011**



# NEW ZEALAND GAME BIRD HABITAT TRUST BOARD

Wellington

Wednesday 21 & Thursday 22 August 2024

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## Programme

**Wednesday 21** (Meeting room at NZ Council office Level 1, Unit 2, 166 Featherston St, Wellington 6011)

- 1.30 am Workshop Commences
- 3.00 am Afternoon Tea
- 5.00 pm Meeting Closes

### Dinner

- 6.30 pm Cin Cin Restaurant - 128 Wakefield St, (corner of Cuba St) Wellington

### Accommodation

- West Plaza Hotel** 110 Wakefield Street, Wellington

**Thursday 22** (Meeting room at NZ Council office Level 1, Unit 2, 166 Featherston St, Wellington 6011)

- 8.30 am Meeting commences
- 10.00 am Morning Tea
- 12.30 pm Lunch
- 1.30 pm Meeting commences for afternoon
- 4.00 pm Meeting closes

Meeting of the  
**New Zealand Game Bird Habitat Trust Board**  
Wellington,  
Thursday 22 August 2024

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## Agenda

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## AGENDA ITEM: 4.1

Minutes of a Meeting of the  
**NEW ZEALAND GAME BIRD HABITAT TRUST BOARD**  
held at Hawke's Bay Fish and Game Council office  
Saturday 23 September 2023  
Commenced 8.25 am

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**1. Present**

Andy Tannock (Chairman), Neil Candy, John Cheyne, Andy Garrick (co-opted), Mark Sutton & Chantal Whitby

**2. In Attendance**

Carmel Veitch (Finance) and Robert Sowman (Administrator).

**3. Welcome**

The Chairperson opened the meeting, welcoming those attending and recording his appreciation of Hawke's Bay Fish and Game Council for letting the Board use the Council facility. He welcomed Andy Garrick to the team, hoping his appointment to the Board will become official after the General Election when the Minister of Conservation announces new Board appointments. There was also thanks and appreciation for John Cheyne in organising the field trip to three wetland sites on Friday. It was great to see the passion landowners like Gerald Wilson and Ben Wilson were putting in, the contribution John had made especially at Gerald's wetland, and hearing again that the funding by the Trust was a trigger to making this type of habitat creation happen. Thanks to Nathan Burkepile and Tom Winlove for their earlier contribution as referees for this region and to Kerry Meehan who joined us as the new regional manager. It was also great to have Corina Jordan, the NZFGC CEO, with us for the day and for her to meet these landowners and see their commitment to wetland management and their recognition and value placed in hunter support in the form of Trust Board grants.

**4. Apologies**

No apologies.

**5. Conflict of Interest** Potential conflicts of interest were asked for with any grant application or other agenda items. John Cheyne identified the Waingongoro project as one he has contributed advice to in the past. Andy Garrick also mentioned his role as acting Manager meant he had contact with Hawke's Bay applicants over time. However, it was accepted that although individual members knew of particular applications, there were no financial or perceived interest to record.

**6. Confirmation of Minutes**

The minutes and notes from the previous meetings and zoom conference were considered and accepted.

Resolved: (Neil Candy/Chantal Whitby):

**That the minutes of the meeting of the Trust Board held on September 2022 be confirmed as a true and correct record.**

The zoom meeting notes (being part of Board's activity in the 2022/23 financial year) of August 2023 were also considered. Chantal to be corrected. Application 1 shown as Bird Haven should be Bird Heaven.

Resolved: (Mark Sutton/Neil Candy):

**That the minutes of the Zoom conference meeting of the Trust Board held on Wednesday 16 August 2023 be confirmed as a true and correct record.**

## 7. 2021 Grant Applications

### 7.1 Follow-up responses to questions raised in the August Zoom Meeting

Answers to questions raised during the Zoom Conference are set out in Item 5.1 of this agenda. With this added information the Trust Board was able to turn its attention to consideration of all 2023 applications for habitat grant funding.

### 7.2 2023 grant application decisions

	<b>Project Name</b>	<b>Applicant</b>	<b>Region</b>	<b>Referee</b>	<b>Funding Request</b>	<b>Funding Decision (Including GST)</b>	<b>Comments</b>
1	Bird Heaven	Rob Simpson	Marton, Wellington	Matt Kavermann	\$4,950	\$0	Resubmit
2	Caterthun Reserve	Ben Febery	Gore, Southland	Zane Moss	\$6,672.29	\$5,000	
3	Elders Wetland	Ben Febery	Winton, Southland	Ben Febery	\$18,389.55	\$10,000	
4	Enhancing Native Wetland	Louis Genet	Dannevirke, Wellington	Madison Genet	\$2,806	\$2,800	
5	Forsyth Wetland	Ben Forsyth	Hawera, Taranaki	Allen Stancliff	\$4,344.70	\$4,000	Reassess planting
6	Harakeke Wetland	Ben Febery	Invercargill, Southland	Ben Febery	\$14,386.01	\$8,000	
7	Kinatai Wetland	Andy Whitehead	Opunake, Taranaki	Allen Stancliff	\$12,000	\$5,000	
8	Russco Farm Wetland	Paul Russell	Waipukurau, Hawke's Bay	Tom Winlove	\$4,830	\$4,000	
9	Three Greys	Tom Collier	Waipawa, Hawke's Bay	Nathan Burkepile	\$12,765	\$10,000	
10	Waingongoro Awa Restoration Project	Sharon Walker	Waimarama, Hawke's Bay	Nathan Burkepile	\$60,000	\$50,000	subject to more information
11	Wainui Hills	Ben Febery	Tokanui, Southland	Ben Febery	\$26,964.97	\$15,000	Appropriate planting plan
	<b>TOTAL Approved 2023</b>				<b>\$168,108.52</b>	<b>\$113,800.00</b>	

One application was declined due to insufficient information being supplied and another three had conditions added with approvals. For full details see the Spreadsheet (2023 Grant application Matrix) completed during the meeting.

Resolved: (Mark Sutton/Neil Candy)

- 1. That the Game Bird Habitat Trust Board approves 10 grants for 2023 totalling \$113,800 including GST (\$98,957 ex GST) as summarised in the table of these minutes above.**
- 2. That these grants were excluding GST.**

#### **8. Review of Projects Funded Five Years Ago.**

Projects reviewed by the Board this year are those successful projects that received grants in 2017. Unfortunately, no review was received for ten of these seventeen projects. The Board registered its disappointment in not getting this information. It was explained that at the last meeting the Board decided only to review projects with grants over \$10,000. However, under such a review, only one, Arranmore Wetland, would have been reported. Nevertheless the Board decided to retain the \$10,000 or more criteria for future reviews to make it worthwhile for field staff to continue putting time into visits and providing comments of these sites.

Those projects for five-year review in 2024 will be grants approved in 2018, of which 4 are over \$10,000.

Resolved: (Chantal Whitby/Mark Sutton)

#### **That the Trust Board:**

- 1. Acknowledge its appreciation to those who responded with photographs and comments.**
- 2. Agree that projects for review in 2024 will be grants approved in 2018 with grants over \$10,000.**

#### **9. Review of the Habitat Grant programme**

A set of tables were provided to show the hectares created over 3 years by the grants programme. A further table showed the income from the stamp programme over 15 years, and a table totalling grant applications, approvals and funding of projects over the last 15 years. This information was presented as background knowledge and provided general discussion without further action.

#### **10 Te Uru Rākau One Billion Tree Programme**

##### ***10.1 Consideration of 1 BT Applications***

The Funding Agreement of 2021 with Te Uru Rākau – NZ Forest Service (part of MPI) was to plant 30 ha per annum, for a total of 90 ha over a three-year funding period. The criteria of \$4,000 per hectare was also set out in the Agreement but overlooked in GBHT allocation of funding. This has resulted in ongoing discussion with Te Uru Rākau over how much funding will get approval from them. The agreement ends in 2023 and there is no further funding to be allocated. The Board will honour its funding commitment to landowners. The Board accepts this update report and waits to hear further from Te Uru Rākau and what this may involve.

#### **11. Financial Reporting**

##### ***11.1 2020/21 Draft Annual Account & Performance Report***

A set of draft accounts have been included in this agenda. The draft surplus for the year ended 31 August 2022 is \$52,925. Net Assets are shown at \$1,095,562.

Before the Accounts are signed by the Chairperson for auditing, a final copy will be sent out to the Board.

Resolved (Mark Sutton/Chantal Whitby)

1. **That subject to the audited annual accounts being circulated to the Board members for approval, and any queries satisfactorily explained, the Chairperson be authorised to sign the 2022/23 Performance Reports on behalf of the Board.**
2. **That the Draft Financial report as at 31 August 2023 be received.**

### ***11.2 Update on Grants Paid and those Outstanding***

There are currently 34 outstanding grants totalling \$279,214, with 11 yet to be uplifted within the required two-year period. These 11 grants total \$145,631, include a single grant of \$100,000 remaining active for the J K Donald Wetland. Discussion concluded that only those requesting a continuation of the grant period should be retained. The rest should be withdrawn with the understanding that such funding can be reapplied for in the future.

Resolved (John Cheyne/Neil Candy)

**That**

1. **Grants Schedule of \$279,214.15 be received as at 31 August 2023.**
2. **Approval of payments of 6 grants totalling \$46,503.70**
3. **Outstanding Grants to be actioned include:**
  - a. **five grants totalling \$122,131.50 that are withdrawn (Waikanae Extension \$6,000, Pounamu \$131.50, Takitakitooa \$10,000, Linton Waterfowl \$6,000, J K Donald \$100,000)**
4. **Approval of 1 Billion-Tree Payments totalling \$75,901.71**

### ***11.3 Making changes to Business Online and Signatories***

At present term deposits are not visible on the Business Online account. Bank confirmation is mailed to the Auditor with a copy being sent by mail to the Trust. It is suggested that no additional trustee names be added to the Authority until the Minister has approved new Trustees.

Resolved (Mark Sutton/John Cheyne)

1. **Term Deposits approved to be accessed via Business Online**
2. **Bank Confirmation report to be sent by email in the future**
3. **Remove John Cheyne and Jan Riddell as signatories on the account**
4. **Add Chantal Whitby to sign all bank forms on behalf of the Trust**
5. **Andrew Tannock, and Neil Candy to sign all 3 bank forms on behalf of the Trust.**

## **12. New Financial Year 2023/24**

### ***12.1 2023/24 Budget***

For the 2023/24 financial year, a draft deficit is showing of \$94,930. No further changes to the budget occurred following discussion at the meeting.

Resolved: (Mark Sutton/John Cheyne)

**That the Trust Board Budget for the 2023/24 with a deficit of \$94,930 be approved.**

### ***12.2 2024 Meeting Schedule***

It was suggested the Board considers its annual meeting in 2024 be held in Wellington in August. From a financial year perspective this will mean two meetings (the September 2023 meeting and August 2024 meeting) would be budgeted in the same financial year. It was proposed to meet the evening before the meeting to allow for the Board to socialise and be able to advance discussions on any particular issue before the meeting.

Resolved: (Chantal Whitby/Neil Candy)

**That the meeting schedule for 2024 will be:**

- 1. 30 June for close off of all habitat grant applications**
- 2. Wednesday 17 July 2024 11.00 am meeting by Zoom to consider need for further 2024 grant application information.**
- 3. Thursday 22 August 2024 meeting in Wellington.**

## **13 Habitat Stamp**

### ***13.1 Game Bird Habitat Stamp Photo Competition***

Selection of the game bird species for 2026 is recommended to follow the established process adopted for the photo competition in recent years, with a prize of \$1,000 from the Trust Board and \$1,000 voucher from Kilwell going to the overall winner in August. This makes a grand prize of \$2,000 for the competition.

Discussion to create wider participation suggested involving secondary schools or a similar group as a way of engaging others in the process. Andy Tannock and Robert Sowman are to advance this thinking further and prepare an appropriate letter to the NZ Fish and Game Council.

Resolved: (Chantal Whitby/Neil Candy)

**That the Trust Board:**

- 1. Note Judges will select the overall winner for the 2026 habitat stamp competition.**
- 2. Note the winner will be contacted privately. The public will not be informed of the winner until the Game Bird Habitat Stamp is launched on World Wetland's Day, 2 February 2026.**
- 3. Write to Kilwell and thank them for its sponsorship.**
- 4. Write to NZ Fish and Game Council suggesting greater participation could be achieved by approaching other groups to become involved.**

### ***13.2 Species to appear on the 2025 Habitat Stamp***

Species to be depicted on next season's 2024 game bird hunting licence will be the mallard drake. In 2025 the winning entry was a pukeko. Both images resulted from a competition to select from any game bird species.

It was agreed that the Trust Board recommends the NZ Fish and Game Council continues to endorse "**any game bird species**" for depiction on the 2026 habitat stamp.

Resolved: (John Cheyne/Neil Candy)



**That the NZ Game Bird Habitat Trust Board recommends the NZ Fish and Game Council endorses through a photo competition the best image of any game bird species to be depicted on the 2026 habitat stamp.**

**13.3 *Habitat Stamp fee recommendation on game licenses***

The 2023 game season fee was increased from \$4.00 to \$5.00 on every game licence. It was recognised that Fish and Game has already set its licence fees for the 2023/24 seasons. The Board accepted there was no wish to propose a further increase in the fee at this time with the \$5.00 being retained for the 2025 game licence.

Resolved: (Mark Sutton/Chantal Whitby)

**To recommend that the NZ Fish and Game Council maintains the Game Bird Habitat Stamp fee contribution made by hunters in 2025 at \$5.00.**

**14. *Grant application process and forms***

A workshop style discussion was undertaken to discuss suggestions and agree on content for grant application forms. Andy Garrick, Chantal Whitby and Robert Sowman were asked to take the ideas expressed and draft up a new set of forms for comment by Board members. Ideally, a new set of forms will be available in early 2024 but it was accepted that if necessary the old forms can remain in place for a further year.

**15. *Hunters for Conservation***

Andy Tannock outlined the newly formed Hunters for Conservation Trust as a group of prominent brokers proposing to go to philanthropists for funding. The Trust proposes to provide direct financial support to selected activities and enhance collaboration among agencies and hunting interest groups. Andy recommended the GBHT to be prepared to engage with the Hunters Trust by setting out what it does and what support it needed. GBHT has credibility, it is a charitable trust and worthy habitat conservation agency to put its hand up to be included when larger sums of funds become available. Andy Tannock agreed to keep the Board informed and work with Robert Sowman to prepare any material that might assist the Trust's cause.

There being no further business, the Chairperson thanked those present before declaring the meeting closed at 1.30 pm on Saturday 23 September 2023.

Confirmed: \_\_\_\_\_

Date: \_\_\_\_\_

**Recommendation**

**That the minutes of the New Zealand Game Bird Habitat Trust Board meeting of Saturday 23 September 2023 be confirmed as a true and correct record.**



**Teams meeting of the Trust Board**

**11.05 am Wednesday 17 July 2024**

**AGENDA**

**Present at the Zoom meeting:**

Board Members: Andy Tannock (Chairperson), Neil Candy, Andy Garrick, Erin Garrick, Mark Sutton & Chantal Whitby (3 minutes later in joining meeting).  
 Support Staff: Carmel Veitch (left the meeting at 11.12) & Robert Sowman

1. **Apologies:** No apologies
2. **Introductions:** Andy Tannock welcomed all to the meeting with special greetings to Erin Garrick.
3. **Next meeting of the Board:** Carmel outlined proposed travel and accommodation arrangements for the Thursday 22 August 2024 meeting. The meeting is to start at 8.30 am, lunch at 12.00 and finish by 4.00 pm. A workshop and dinner is to be held the day before – Wednesday 21 August. John Cheyne has been invited to the dinner to thank him for his 13-year service to the Board and to wish him well.
4. **2024 Grant Applications:** Assessment to determine if further information required.

	<b>Name</b>	<b>Assessors</b>	<b>Information required</b>
1	Beaconsfield	AT/CW	Lacks a project tile. There are no photos or maps. Lacks details on the height of the dam wall, or its construction. Where is the culvert to be located and how will water levels be controlled? Further explanation needed on why fish passage provision are not required. What is the water depth in the wetland? Mention is made of an existing pond, but no photo is supplied showing its location in relation to what is proposed. What is the relationship of what is proposed with the pond further down the valley. Do they share the same water source? There is no landscape plan or indication of where the proposed planting will be. Will the existing native vegetation be affected by the proposal? Please indicate this existing vegetation on a plan in relation to the proposal. Please locate

			ephemeral water sources on a plan. No mention is made of specific issues or constraints.
2	Burnridge Te Kawa	NC/MS	No ground photos or proposed site images. A written quote showing break-down of costs is required.
3	Hurley	AG/EG	Application removed
4	Hydes	EG/NC	More information is required on overflow proposed. A written quote showing break-down of costs is required. The property has received an earlier habitat grant. What is the ongoing status of this and how does it relate to what is being proposed?
5	Living Legend Waitetuna	MS/AT	A bigger location map is wanted. The proposal mentions a fishing river. Where is this located in relation to the proposal? Will access to fishing feature in what is proposed? What size if the upland game population in the area and how will the project influence this?
6	Long Island	CW/NC	The text in the last part of Section 1 has been cut off. Similarly for section 6. Can this be provided separately? The proposal mentions walkers and visitor access but comments in section 5 do not identify how this is to be facilitated? Further explanation needed on why fish passage provisions are not required. No mention is made of specific issues or constraints.
7	Otope	AG/MS	No description is given on site preparation. A monitoring plan is missing. A post construction plan would also be helpful to show ongoing maintenance and enhancement.
8	Redward	NC/AT	
9	Springvale	MS/CW	What is the dimension the dam wall and its location? Further explanation needed on why fish passage provisions are not required.
10	Studleigh	CW/EG	Mention is made of an adjoining pine forest. What issues or constraints is likely to have on the proposal once cutting of this forest is undertaken. What is the source of the ongoing water supply?
11	Tuit Farm Lake	AT/AG	Can a digital version in Word format of the application be provided? so that those answers which can't be seen in their entirety can be viewed by the assessors being able to scroll further down? An aerial photo showing the distribution of vegetation types is wanted. This needs to include the location of the existing line of eucalyptus relative to the "swamp" and lake that are proposed to be removed. Additional photos are required within the willow and blackberry areas too please. What fencing already exists and what further is proposed? The map provided of the water body is a mirror image. Please supply this is its correct orientation.
12	Wards	NC/MS	
13	Waynes	EG/AT	It is unclear from the application what new aspects are to be created as much has already been built. Can a photo of the design of what is proposed be provided?

14	Weggery	CW/AG	<p>No mention is made on the provision of how many hunters the project will provide. Section 4, Q2 text has been cut off. Please provide this as a separate text file. The application needs plans, images or other photos to show what is proposed. It also needs details on the existing vegetation and water depth of what is proposed. There is no information on the dam wall and its location. A written quote showing break-down of costs is required.</p> <p>Nathan has mentioned a plan he had developed. Can a copy of this report be provided?</p>
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**5. Te Rua Ratau – 1 billion trees**

Robert provided an update noting time has expired with the current agreement, but that an extension of another year to do completion work is being sought from MPI. An extension would allow further follow-up and potential completion of projects, otherwise it would mean a number of projects failed to achieve the criteria and not be eligible for final payments.

**6. Other business:**

No other matters were discussed.

There being no further business, the online meeting closed at 12.00 pm on Wednesday 17 July 2024.

Confirmed: \_\_\_\_\_

Date: \_\_\_\_\_

**Recommendation**

**That the notes of the New Zealand Game Bird Habitat Trust Board teams meeting of Wednesday 17 July 2024 be confirmed as a true and correct record.**



**2024 GRANT APPLICATIONS**  
**FOLLOW-UP RESPONSES TO QUESTIONS RAISED**

**Meeting of the Game Bird Habitat Trust Board, August 2024**

**Prepared by:** Robert Sowman, NZ Game Bird Habitat Trust Administrator

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The following table lists the questions raised during the Teams Conference Meeting. Responses received are listed as below.

**Beaconsfield**

**1. The Application lacks a project tile?**

*Te Tawa Stand*

**2. There are no photos or maps provided to show the location and setting for people who have not visited the site**

*See attached*

**3. Details on the height of the dam wall, or its construction are needed.**

*The dam wall is ≈ 7meters high*

*It has been constructed of compacted earth.*

**4. Where is the culvert to be located and how will water levels be controlled?**

*The culvert will be located ≈ 400mm from the top of new dam wall with the height of the culvert controlling water levels within the dam.*

**5. Please locate ephemeral water sources on a plan.**

*Ephemeral water sources have been captured in tile lines to direct water into the top pond from the paddock to the north of the existing pond shown in the supplementary information.*

**6. Further explanation is needed on why fish passage provisions are not required.**

*The wetland is at the head of a dry gully/gut (see attached supplementary information and maps). There are no fish present, so fish passage is not an issue.*

**7. What is the water depth in the wetland?**

*The maximum water depth is approximately 5.5 meters with shallow margins for dabbling birds.*

**8. Mention is made of an existing pond, but no photo is supplied showing its location in relation to what is proposed.**

*See attached supplementary information and photos.*

**9. What is the relationship of what is proposed with the pond further down the valley. Do they share the same water source?**

*Yes, the two ponds will neighbour each other with spillover from the top pond (existing pond) entering the lower pond.*

**10. There is no landscape plan or indication of where the proposed planting will be.**

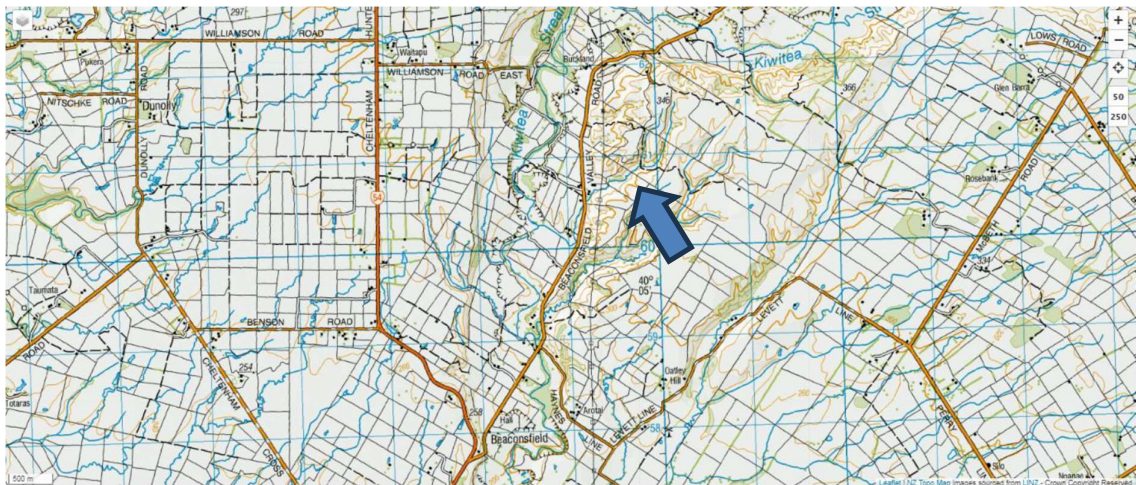
*See attached supplementary information and photos.*

**11. Will the existing native vegetation be affected by the proposal? Please indicate this existing vegetation on a plan in relation to the proposal.**

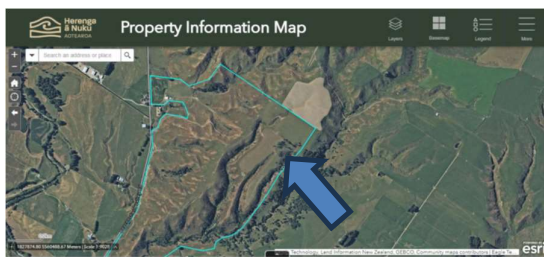
*No, existing native vegetation will be retained to a large extent and supplemented with additional planting. See attached supplementary information and photos.*

**12. No mention is made of specific issues or constraints. What do you see and being the main ones?**

*Invasive species such as possums, rats or deer may cause some issues for new plantings. However, we are proactively work with Horizons Regional Council to ensure their numbers are reduced, enabling newly established plants to thrive.*



Location map off Beaconsfield Valley Road, Feilding



Existing pond and proposed pond (blue arrow)



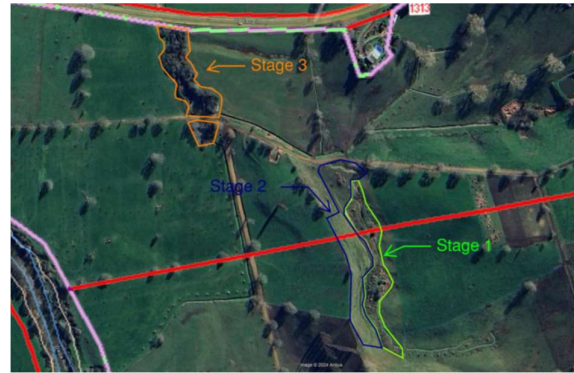
proposed pond site



Existing maimai and pond

## Burnridge Te Kawa

1. No ground photos or proposed site images were provided. These help those who have not visited the site.



2. A written quote showing break-down of costs is required.

Budget (all figures to be GST inclusive):

(a) Total estimated cost: \$ 56,265  
 (b) Amount applied for: \$ 8,775

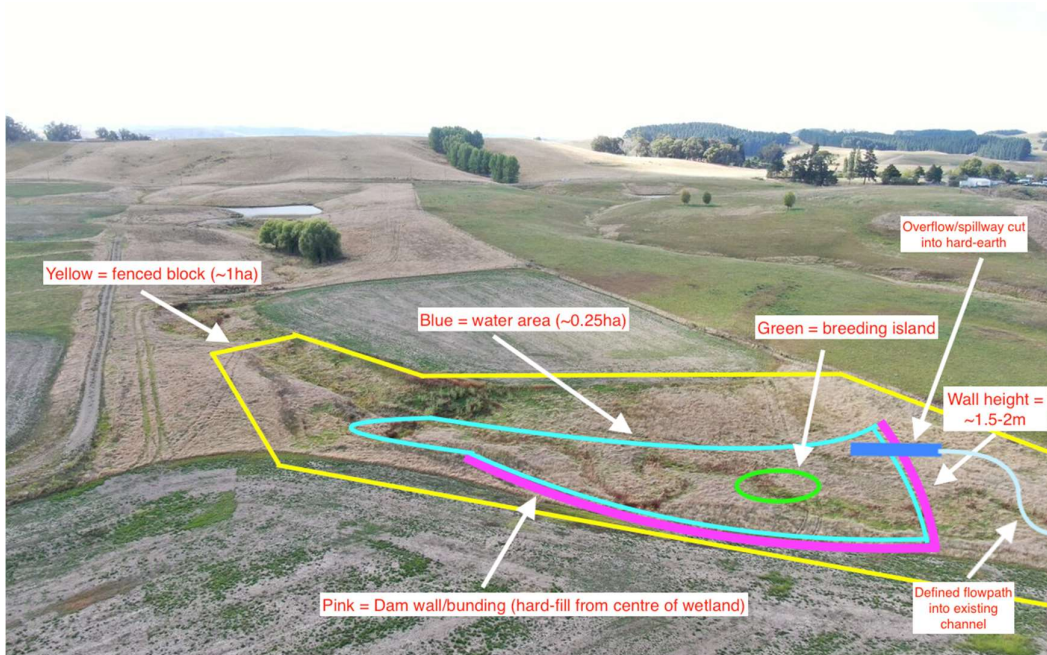
NB: Any Trust Board grant over \$5,000 requires a Habitat Agreement. Will you accept this requirement? Yes  No

(c)	Please list in order of priority, the expenses of the project to be met by the grant:*	Item:	Qty/Hourly Rate:	Hours:	Total Cost:
	* Please provide current written quotes for the proposed work				
	Digger earthworks	\$195	45		\$8,775

## Hydes

1. More information is required on overflow proposed.

See the attached drone photo where I've added the overflow, I had forgotten to include this in the original annotation. The overflow/spillway will be cut into the hard earth on the north side of the wetland where the slope increases away from the existing gully. It only requires a simple design; approximately 3m wide at the base, sloped edges, no introduced materials. The overflow water will then be led away from the earthworks in a defined path back to the original channel, approximately 25m away from the earthworks. This entire area will be fenced from livestock, therefore there is no risk of erosion.



2. A written quote showing break-down of costs is required.

**Wetland Name: Hyde's Wetland**

Estimated build period:

November '24-March '25

**Cost Estimates**

**Cost/day**

**Number of Days**

**Price (incl GST)**

**Grant Funding for Earthworks:**

Digger, dozer, scraper:

Earthmoving Quote (see attached quote pdf)

\$ 3,738

4 14,950

\$

**Fencing:**

**Price/meter**

**Distance (m)**

**Total Cost**

Materials

\$ 11.00

490 \$ 5,390

Labour

\$ 11.00

490 \$ 5,390



**Total Wetlands Cost**

**\$  
25,730**

## QUOTE

Tukuwaru Developments Company Limited 272 River Road RD1 Waipawa 4271	<b>Date</b> 21 Jun 2024	<b>Expiry</b> 30 Sep 2024	<b>Quote Number</b> QU-219	<b>GST Number</b> 105-914-924 CC Wilson Limited 112J Hatuma Road RD 1, Waipukurau Hawkes Bay, 4283
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### **Create Wetlands**

Supply 16T digger, dozer and motor scraper.

Strip overburden from proposed wetland site, cut to levels as discussed, cut in key way for dam wall, form wall, create islands where required, cut drains and form bundings, set overflows to height, contour in topsoil and tidy.

#### **Description Quantity Unit Price Amount NZD**

Wetland 1.00 13,000.00 13,000.00

Subtotal 13,000.00

TOTAL GST 15% 1,950.00

**TOTAL NZD 14,950.00**

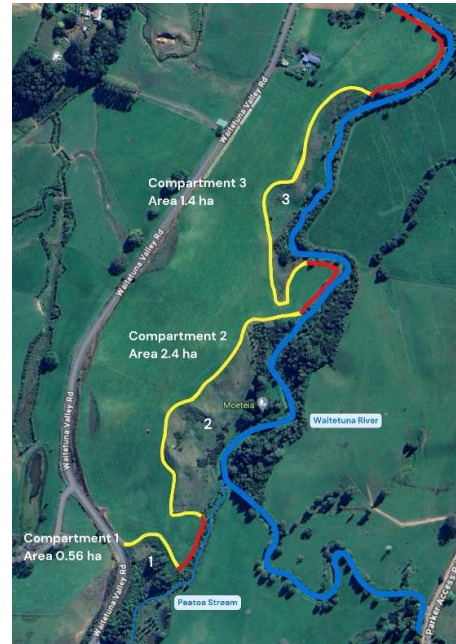
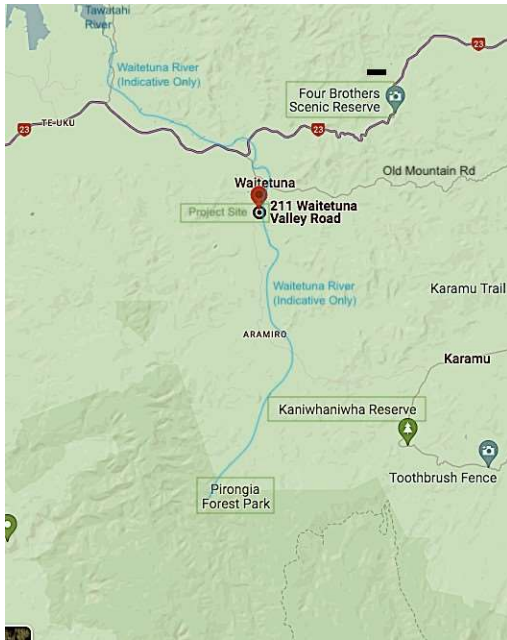
**3. The property has received an earlier habitat grant. What is the ongoing status of this and how does it relate to what is being proposed?**

*See the drone photo attached of the completed 2023 Three Greys wetland GBHT funded. It looks quite spectacular, and I look forward to planting it out. We've already had ducks and other river-based birds visiting the wetlands. Both wetlands will be complementary to each other as they are ~500m apart.*

### **Living Legends Waitetuna**

**1. A bigger location map is wanted for those who have not visited to visualise the site.**

A bigger 'Location Map' that marks the project site location within the Waitetuna Valley in relation to existing wildlife areas including Pirongia National Park, Kaniwhaniwha Reserve and Four Brothers Scenic Reserve. I've also included an indicative route for the Waitetuna River which stretches between headwaters at Pirongia National Park and Whāingaroa/Raglan harbour via the Tawatahi rivermouth.



A smaller map that identifies the placement of the project alongside the Waitetuna River and Patoa Stream - Compartments 1, 2 & 3 are the initial areas for reforestation (marked in yellow). The next phase will be regenerating the riparian boundaries on the property that link each of these compartments (marked in red).

**2. The proposal mentions a fishing river. Where is this located in relation to the proposal?**

Yes, we're looking forward to facilitating both fishing and game bird hunting on the property.

**3. Will access to fishing feature in what is proposed?**

**4. What size is the upland game population in the area and how will the project influence this?**

In terms of upland game populations, there are good numbers of pheasants and a few small colonies of California quail in the area. We hope to augment the populations of both upland game and waterfowl by creating suitable habitat and feeding sites for nesting birds. With Dave Klee's support we also intend to establish an effective predator control programme that will support population growth (we understand quail are particularly susceptible to predation).

**Long Island**

1. The text in the last part of Section 1 has been cut off. Similarly for section 6. Can this be provided separately as a Word file?
2. The proposal mentions walkers and visitor access but comments in section 5 do not identify how this is to be facilitated?
3. Further explanation needed on why fish passage provisions are not required.
4. No mention is made of specific issues or constraints. What do you see as being the main ones?

*The applicant has responded by revising their application. This was sent to Board members by separate email.*

## Otope

### **1. No description is given on site preparation. What has already been achieved?**

*Earthworks have been completed including over several years and in several stages. Not specifically in relation to the wetland area but with the bigger picture in mind that the area would be suitable for retirement from farming in time. Those earth work include moving a stock laneway around the project area and revegetation has begun with a number of native trees planted around the site. Fences have been erected to protect plantings. Some of the dams were existing and there has been work to enhance what was there, this application is asking for funding to further enhance the area.*

### **2. A monitoring plan is missing that will show how progress is to be assessed.**

*A monitoring plan will be completed at the completion of the earthworks. Formal and informal photo points of the site have been taken and will provide a baseline from which future works can be referred to. Control of pests will be undertaken via trapping and/or hunting. Provision has been made to leave excavator access so remediation work and dam cleaning and basic earthwork maintenance. The initial plan would be to complete this every 5 years however this will be determined by the speed of silting and other similar factors. Plantings will also be a gauge of success and the establishment of tree and low growth plants, sedges and shrubs can be monitored via the baseline photographs. The number of ducks harvested by my family, friends and I will be another measure of success and progress*

### **3. A post construction plan would also be helpful to show ongoing maintenance and enhancement.**

*Matt (Fish and Game), Neil (DU) and I talked about future fencing requirements to help manage/exclude stock from the area which will be incorporated into the post construction plan and part of the wider farm management planning. We also discussed need for vegetation management to ensure native plantings are successful. Ultimately, post construction work will be completed on an "as needed" basis in and around other farm commitments. The intention as per the Table in Section 6 Works Programme is to complete this project as soon as possible particularly in relation to maximising the water area as stock exclusion. Planting and vegetative enhancement will unfortunately have to wait until winter 2025.*

## Springvale

### **1. What is the dimension of the dam wall and its location?**

*There has been a slight change in plan from Tims original idea of creating 2 additional, similar sized ponds.*

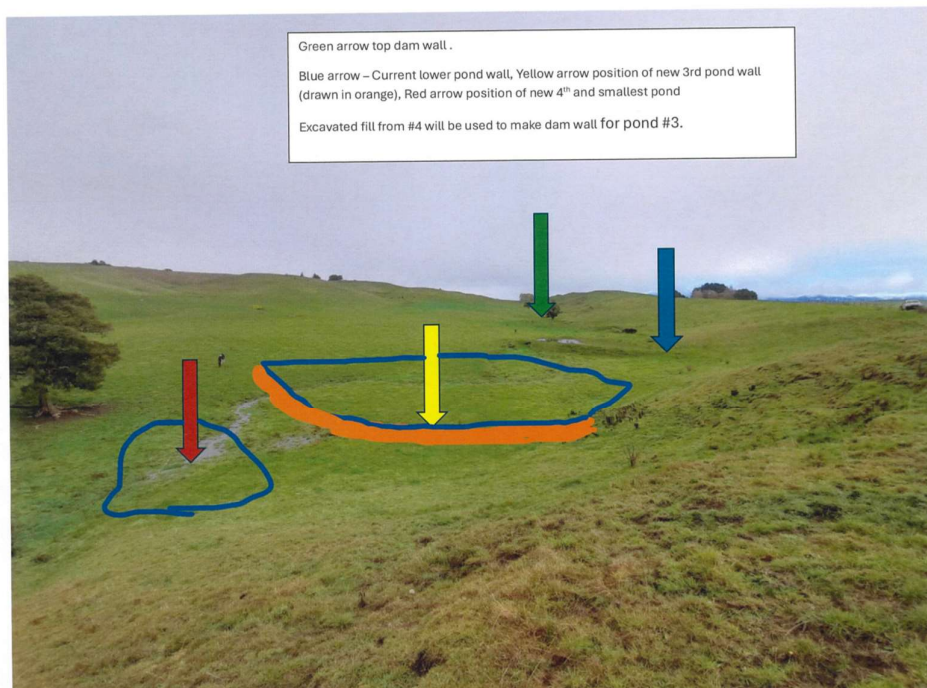
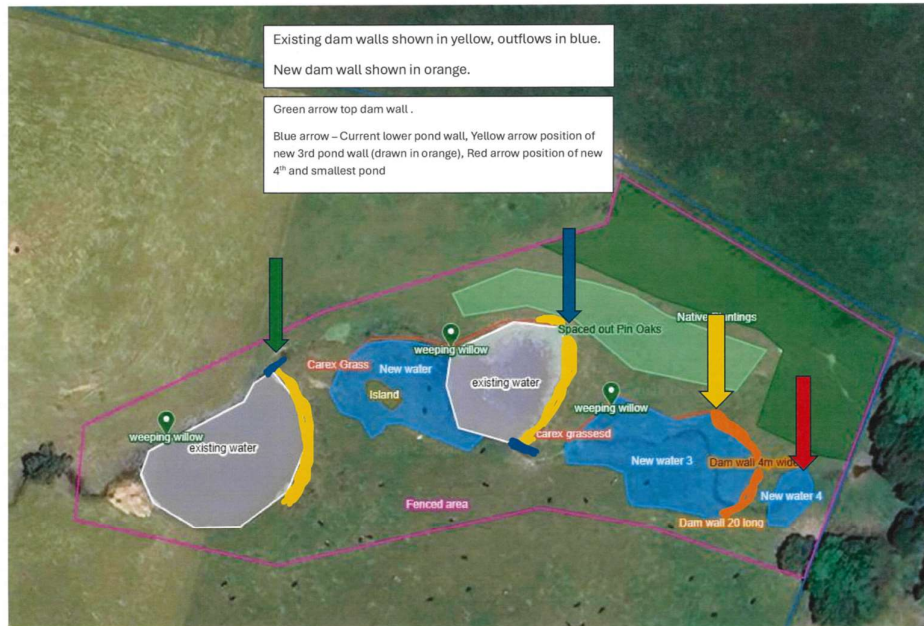
*When the digger operator discussed the options, they decided to create a larger pond immediately below the existing lower, followed by a 4th smaller pond dug out the gully. The dam wall for the 3rd will use clay removed to create the 4th, plus clay dug out to create the 3rd, stripped soil will be used to dress.*

*The area of water in the existing lower pond will significantly enlarged and an island left.*

*The new 3rd Pond, dam wall will be approximately 20 meters long by 4 meters wide.*

*Please see 2x attached scans of*

- A/ *Arial view of site – showing existing dam walls and the new dam wall on the 3rd pond, and new water to be created.*
- B/ *A photo looking up the gully showing existing dam walls and approximate position of the 2 new ponds, plus dam wall for number 3.*



**2. Further explanation is needed on why fish passage provisions are not required.**

*There will be no need for fish passage, as this gully would not provide trout habitat or a spawning site, eels will be able to travel down, particularly after reasonable rainfall.*

## **Studleigh**

**1. Mention is made of an adjoining pine forest. What issues or constraints is likely to have on the proposal once cutting of this forest is undertaken.**

*The proposed area has only recently been re-planted in pine trees, the previous tree crop being harvested in November 2022. Trees did not take in the proposed site on the last rotation (1996-2022) and the seedlings planted this rotation have also mostly died due to the wet conditions in the proposed wetland site. (Approximately 50 remaining pine seedlings will be removed before earthworks start)*

*Given these trees will not be ready for harvest for 25-30 years there will be no issues or constraints during this period. The trees are registered for carbon credits, and this status will have an impact on harvest, if and when trees are removed. Strategies are available to remove trees from the site without impacting on the proposed wetland infrastructure. Based on the recent harvest, there would be no requirement for trees to be felled or dragged through the proposed wetland in any future harvest. The contractors mostly avoided the area to avoid getting gear stuck during the recent harvest.*

*In summary, the pines will not be harvested in the next 25 years minimum and when/if harvested we anticipate any effect on the wetland to be less than minor if any.*

**2. What is the source of the ongoing water supply?**

*There are several natural ephemeral seepages (puna) within the wetland site. These provide water 12 months of the year at the site and are the likely contributor to the newly planted pines dying off. Overland flow from paddocks/hillsides above this site provide an additional water source, though this is more seasonal, based on rainfall in the area. The nearby stream is also another source but would have to flood to fill the proposed site, overflows will be established at the western end of the pond in anticipation of future flooding. We also have a "emergency" option to top up with bore water during extended dry periods, our bore is deep and provides excellent water throughout the farm. We do not feel this will be necessary as other nearby stock dams and ponds have no problems holding water through the dry spells.*

## **Tuit Farm Lake**

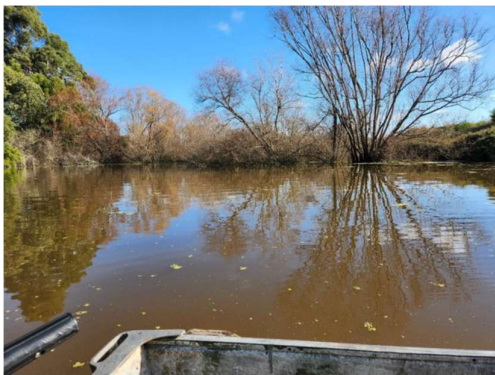
**1. Can a digital version in Word format of the application be provided? so that those answers which can't be seen in their entirety can be viewed by the assessors being able to scroll further down?**

2. An aerial photo showing the distribution of vegetation types is wanted. This needs to include the location of the existing line of eucalyptus relative to the “swamp” and lake that are proposed to be removed.
3. Additional photos are required within the willow and blackberry areas too please.
4. What fencing already exists and what further is proposed?
5. The map provided of the water body is a mirror image. Please supply this is its correct orientation.

*I visited the Tuit Farm with Between 2 Rivers Catchment Coordinator to view their dam and discuss options for enhancing the dam for biodiversity. This is an older dam that is in good condition. The dam wall appears stable and there were no apparent issues with the wall. The lower section of the dam is surrounded by eucalypts with some willows. The upper section is dominated by willows with some raupo swamp in the understory.*

*The dam is being used by a wide variety of waterfowl including mallards, grey teal, Australasian Shoveler, paradise shelduck and black swan. There were several dabchicks using the lake during the visit. There is some habitat for bittern and crakes at the top end of the pond.*

*The landowners want to remove the willows and plant to enhance biodiversity. The willow choked section has a raupo understory with some wet ground that can be planted in native sedges, kahikatea, flaxes, and cabbage trees. The raupo area will provide escape cover for water birds and moult sites for waterfowl.*



View towards dam & willows



Mix of Raupo and Willows at the top end of the dam.

*The dam has relatively stable water levels. The willows are causing issues at the top end of the dam. Removal of willows will allow for the establishment of emergent vegetation for water bird habitat. There is a peninsula of sediment at the top end of the wetland which is perfect for planting into sedgeland habitat with an overstory of kahikatea, swamp caprosma, and cabbage trees.*

### **Willow Control**

*The willows and blackberry will be sprayed using a drone. Currently, HBRC has this dam classified as a wetland which would require a consent for spraying, but I am working with them to properly classify this as a dam with aerial spraying as a permitted activity. Even though it is a permitted activity, care should be taken to reduce risk to native species. The use of drone will reduce the chances of overspray.*

## Planting

### Dam Edge

*I recommend planting native sedge and grass species (Appendix A) that have good root structure and can hold the stream bank during high flows. The species were chosen due to their availability and the species are already found in the catchment. Sedges and grasses should be planted 0.5 to 0.75m apart to allow for quick establishment and reduce the time spent doing weed control. At this spacing, canopy cover should be 100% by the end of the second year after planting.*

### Upland Areas

*Trees and shrubs should be planted at least a meter from the stream edge until the sedges and grasses are established and the bank stabilized. Ideally, trees and shrub that are selected should be early successional species that are fast growing and provide cover for other native species to establish under the canopy. They should be planted a minimum of 1 – 1.5 m apart. Since the species selected are relatively fast growing, they should establish a canopy within 3-5 years. After the canopy is established, the more sensitive podocarps can be planted.*

### Wetland Areas and Silt Peninsula

*The wetland areas and silt peninsula should be planted in native sedges (Appendix A). With the planting, I suggest including cabbage trees, flaxes and kahikatea mixed in the sedges. I also would include swamp coprosma in the mix and at the edges.*

## Waynes

- 1. It is unclear from the application what new aspects are to be created as much has already been built.**
- 2. Can a photo of the design of what is proposed be provided?**

*In late summer 2024, Joe Murphy created an ephemeral wetland area in a wet area of the paddock. I assisted with the layout and provided advice on the construction of the wetland. Basically, we created shallow pooling areas and used the excavated material to create high areas that will provide nesting habitat. The wetland was dug to create a large area of edge. This wetland will provide good breeding habitat for waterfowl.*



Photo 1: Excavating the wetland basin



Photo 2: Wetland after rainfall.

## Plant Selection

*To develop a planting plan, I will divide the wetland into 4 Zones.*

*Zone 1: is the dry land surrounding wetland that does not get inundated with water.*  
*Zone 2: in the ephemeral margins of the wetland that get inundated with water during the winter and after large rainfalls in the summer.*  
**Zone 3:** *is the islands in the wetland that have wet edges and dry tops and some islands can become submerged in the winter.*

**Zone 1 (0.7 ha)**

*The dry land surrounding the wetland to be planted. I suggest that any plants listed in Appendix A & B that is marked for Zone 1 can be planted in this area. I recommend a mixture to trees and shrubs with some flaxes and toetoe planted in this zone to create a varied habitat and allow for natural regeneration to begin. I recommend planting in clumps with 1 to 1.5 meter spacing which will allow the plants better protection from the elements and natural regeneration will start as the clumps mature filling in areas that were not planted.*

**Zone 2 (0.3 ha)**

*The ephemeral margins of the wetland should be planted with native sedges and grasses that can tolerate the hydroperiod (Appendix A & B). There is a large area of this zone, I recommend planting a variety of species to jump start the wetland. I highly recommend the planting of several species of sedges in clumps around the wetland and allow them to naturally seed the rest of the wetland as cost is prohibitive to planting the whole wetland. In the shallow water ephemeral margins, I recommend planting a mix of swam flaxes, kahikatea, swamp coprosma, and cabbage trees. Plant these species in clumps around the wetland.*

**Zone 3: Islands**

*The Islands will be best planted in native sedges (Appendix A). I recommend that Coprosma propinqua and Dacrycarpus dacrydiodes can be planted on the islands. Only one tree or shrub for each island*

**Weggerly**

- 1. No mention is made on the provision of how many hunters the project will provide?**
- 2. Section 4, Q2 text has been cut off. Please provide this as a separate Word file.**
- 3. The application needs plans, images or other photos to show what is proposed.**
- 4. It also needs details on the existing vegetation and water depth of what is proposed.**
- 5. There is no information on the dam wall and its location.**
- 6. A written quote showing break-down of costs is required.**
- 7. Nathan, you mention a plan has had developed. Can a copy of this report be provided?**

*A separate project file and copy of the report mentioned in the application was supplied by Nathan and sent out to Board Members.*

*This property has a dam that the owner wants to fence and create waterfowl habitat. Below the dam is a gully system that with a series of low dams could create a complex of wetlands to create habitat for waterfowl and upland game birds. The area is close to a neighbouring property that has and is continuing to do waterfowl habitat development.*

**Site Selection**

*Location of the proposed wetland and fencing are found in Photo 3. The proposed series of wetlands are in a shallow gully system at the lower end of the alluvial plain. A series of small dams will create*



open water and shallow water habitat. In the area between the proposed wetland and the upper dam, there is some area to create upland habitat for nesting waterfowl and upland game bird habitat.



Gully system that with the addition of low dams could create a series of wetland habitat.

Proposed series of wetlands in the gully system.

*I recommend the use a 16- or 20-ton Excavator and a bulldozer. Prior to construction, the vegetation in the area to be excavated should be sprayed to kill grasses and weeds which will reduce the likelihood of invasion after the wetland is complete.*

*The wetland should be fenced after the completion of the wetland to keep livestock from pugging the ground and reducing the efficiency of the ground water upwelling. Fencing after the wetland is complete will allow for ease of movement of heavy equipment while building the wetland.*

*The following steps can be done with the digger always being on unexcavated land. If heavy equipment is run over the excavated area, the digger can be used to loosen compacted soils.*

#### **Wetland and Dam Wall Protocol:**

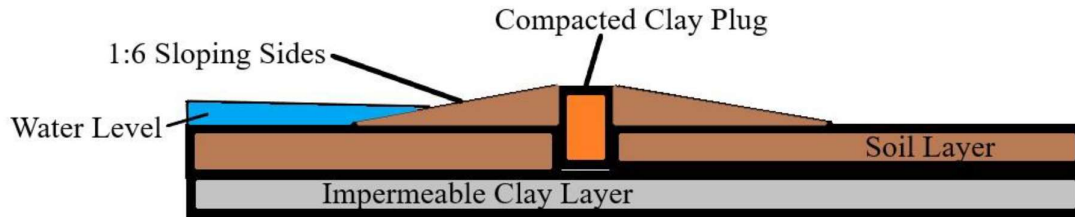
*Step 1: Mark the outline of the wetland*

*Step 2: Remove and stockpile topsoil. Topsoil will be used later to spread across the bottom of the wetland.*

*Step 3: With bulldozer excavate the topsoil (stockpile for later use) and clay soils for the groundwater dam to create the wetland "bowl".*

*Step 4: With digger excavate a trench across lower edge of the wetland down to the pan which will be filled with compacted soils to create a groundwater dam.*

*Step 5: Using clay soils from the wetland basin create a groundwater dam at the lower end of each wetland. This compacted clay will up about 1 m above the original ground level to create a dry area for crossings.*



*Step 6: Using stockpiled soils create 1:6 sloping sides on both sides of the clay plug. The bund will hold about 7,500 m<sup>3</sup> of water.*

*Step 7: With excavator create under water topography to encourage the growth of different emergent vegetation and create a matrix of open water and emergent vegetation. This is done by excavation deeper holes (no more than 1 m deep) and creating “humps” with the excavated material.*

*Step 8: Spread stockpiled topsoil (10 – 15 cm thick) across the bottom of the newly created wetland.*

*Step 9: Plant the “humps” and wetland. Step 10: Add woody debris to create aquatic invertebrate habitat (2m<sup>3</sup> per ha) and loafing areas for water birds.*

### **Biodiversity Values**

*This piece of property has high biodiversity value due to its proximity to the Tukituki River and other wetlands and streams in the area. The shallow water areas be created to provide habitat for rare and threatened water birds including Australasian bittern, spotless crane, brown teal and fernbirds. There is opportunity to establish rare plants throughout the wetland and emphasis should be placed in including these rare plants as part of the planting plan.*

*This wetland should be planted with Carex species around the margins and in the dryer areas to provide nesting substrate for waterfowl. To improve the habitat for dabbling ducks and decrease the use by paradise shelducks, I suggest planting woody vegetation throughout the area. Shrubby trees like Coprosma propinqua would provide a source of food. Shallow wetlands with a lot of vegetation (50% open water) will provide brood-rearing habitat for most dabbling ducks. Since the Hawke’s Bay region has a large number of Australasian shoveler, this wetland may provide suitable habitat for their breeding.*

### **Quote**

*I am attempting to get a hold of the digger operator and hope to get the breakdown today. All I got from his is the above quote. I think it is a bit high, but it has been a little challenging as the landowner is in Texas and moving back.*

### **Recommendation**

**That this further information requested on 2024 Habitat Grant applications be incorporated into consideration of all 2024 applications under Agenda Item 5.2 of this August 2024 meeting.**

Inclusive of GST EX GST \$0

Number		Preliminary Scrutiny	Priority 1 - 3	Priority 1 - 3	Area Water Hectares	Total Hectares	Total Hunters	Project Cost	Grant Request	Grant Allocated	GRANT eX GST	Application Cost	Referee Rating	Significance Regional/Local	Comments	
												per Hectare water				
																Referee rating
1	Beaconsfield	AT/CW			0.05	4.3	6	\$5,724.12	\$5,724.12			\$114,482	mod	local	well above average	
2	Burnridge Te Kawa	NC/MS			0.6	0.6	8	\$56,265.00	\$8,775.00			\$14,625	mod	local	excellent	
3	Hydes	EG/NC			0.25	1	3	\$25,730.00	\$14,950.00			\$59,800	mod	local	well above average	
4	Living Legend Waitetuna	MS/AT				4.47		\$94,600.00	\$10,000.00			#DIV/0!	mod	reg	well above average	
5	Long Island	CW/NC			0.9	2.5	6	\$9,912.50	\$4,456.25			\$4,951	high	local	excellent	
6	Otope	AG/MS			0.5	2.5	10	\$22,000.00	\$5,000.00			\$10,000	high	local	excellent	
7	Redward	NC/AT			0.042	0.27	2	\$11,500.00	\$11,500.00			\$273,810	low	0	below average	
8	Springvale	MS/CW			0.5	1.2	3	\$37,793.45	\$4,456.25			\$8,913	high	local	excellent	
9	Studleigh	CW/EG			0.3	0.4	4	\$13,199.00	\$5,000.00			\$16,667	high	local	excellent	
10	Tuit Farm Lake	AT/AG			2	9.5	4	\$26,192.00	\$23,998.00			\$11,999	high	reg	well above average	
11	Wards	NC/MS			2.5	6.25	12	\$31,000.00	\$17,000.00			\$6,800	high	reg	outstanding	
12	Waynes	EG/AT			0.33	1		\$16,830.00	\$9,000.00			\$27,273	high	local	well above average	
13	Weggery	CW/AG			0.5	1.9		\$72,000.00	\$41,000.00			\$82,000	mod	local	well above average	

8.472	35.89	58	\$422,746.07	\$160,859.62	\$0	\$0	\$18,987	\$0.00	av grant per hectare
<b>Total Water area</b>	<b>Total habitat</b>	<b>Total Hunters</b>	<b>Total Costs</b>	<b>Total Requested</b>	<b>Total Granted</b>				

Priority Priority 1  
 Priority Priority 2  
 Priority Priority 3



**REVIEW OF PROJECTS FUNDED FIVE YEARS AGO**

**Meeting of the Game Bird Habitat Trust Board, August 2024**

**Prepared by:** Robert Sowman, NZ Game Bird Habitat Trust Administrator

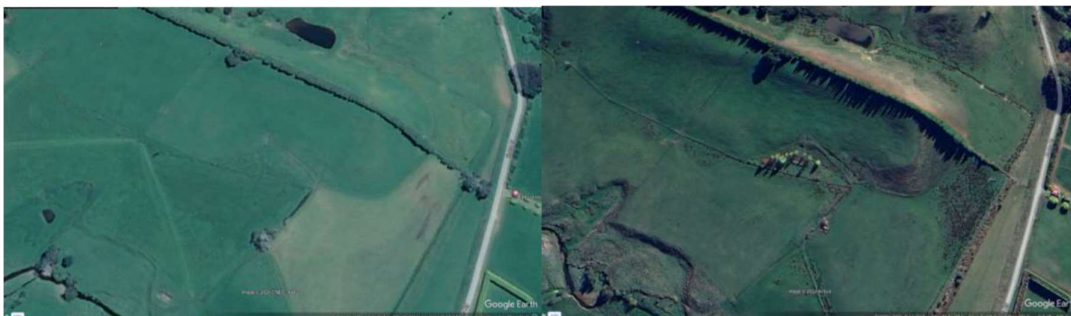
The purpose of this item is to allow the Habitat Trust Board to see how effective its grant allocations have been after a 5-year period and to check projects are being maintained and well looked after.

Projects reviewed this year are those **awarded grants in 2018:**

Project name	Grant	Referee
Cootes Pond	\$1,000.00	Matt Kavermann
Johnston's Wetlands	\$12,000.00	Zane Moss
MacKenzie's Wetland	\$10,000.00	Zane Moss
Talamah Taise	\$5,000.00	Matt Kavermann
Hickey Farm Project	\$10,000.00	David Klee
Takahuri Native Restoration	\$5,000.00	Allen Stancliff
Ed's Wetland	\$10,000.00	Matt Kavermann
Lake Rotohirawa	\$7,000.00	Nathan Burkepile
Wairangi Wetland Complex	\$7,000.00	Nathan Burkepile
Long Island Wetland Complex	\$4,000.00	Nathan Burkepile
Murphy Wetland	\$8,000.00	Nathan Burkepile

**Cootes Pond**

Cootes Pond was a small project completed by Tim White in 2018. The project involved retiring a small wet corner of a paddock, fed by an ephemeral seepage. A low bund wall was created to retain water and fences erected to eliminate stock access to the site and allow for rank grasses to grow. Tim also planted several feed trees which can clearly be seen in the ‘after’ photos below. Though small in size (Tim received a \$1,000 grant) the site provides nesting and brood rearing habitat for a pair of ducks each season and complements existing ponds around the farm.



Cootes Pond before 2016 (Image taken from Google Earth) Cootes Pond after 2024 (Image taken from Google Earth)

### Johnston's Wetland

Johnson's wetland was constructed on a typical Southland sheep and beef farm. The farm is largely reliant on networks of tile drains fighting to maintain sufficient drainage of soil moisture to provide for pasture production. The wetland was formed on historic meander patterns from a small stream, which had been straightened to provide for drainage.



Before construction November 2018.



December 2022.

There were challenges stabilising the dam at the downstream end of this wetland, due to the length of wetland exposed to the westerly wind, and consequent fetch. However, extensive plantings of *Carex secta*, and addition of rock rubble on the wave-lap line have prevented further gradual erosion.

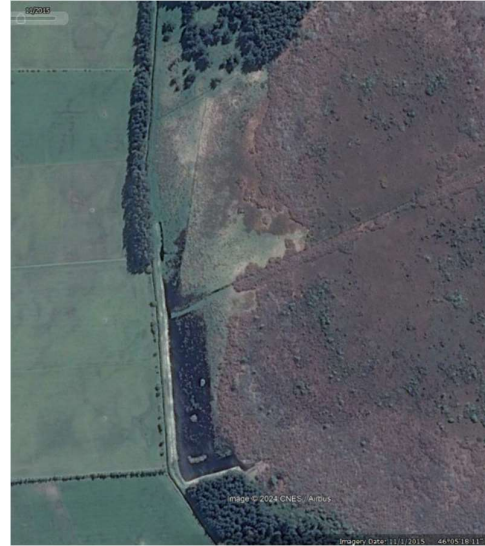
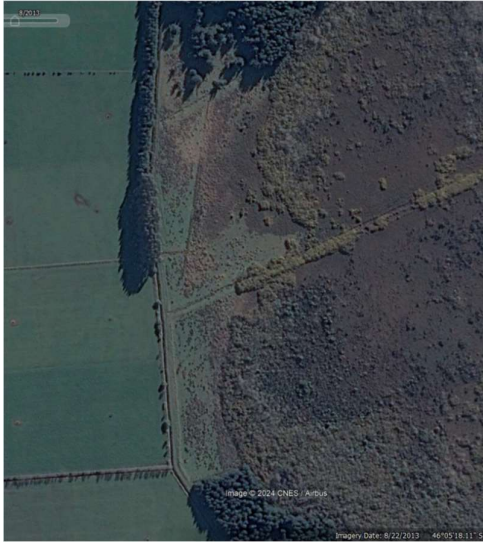


Drone picture 6/08/2024

The area has been fully fenced, and I understand it is the owner's intention to plant natives throughout the area. The bottom wetland has two established maimai and is extensively hunted by friends and family.

## Mackenzie's Wetland

Mackenzie's wetland was established adjoining an historic peat dome. Fish & Game initially established a wetland (in 2014) at the bottom end of the 'new' wetland (pics below, Google Earth before & after).



The wetland was challenging to survey and conceptualize because there is a historic drain through the middle of the wetland (that you can see in the images above). There is no apparent catchment for the wetland, rather it is simply fed from seepage off the historic peat dome. Staff were concerned that there was a risk that elevating the water levels would push the wetland through the established drain and out on to the paddocks to the east. We had remedies in mind should that occur, however, that has not been as necessary.



Drone image, 6/08/2024.

Because the wetland had existing *Carex secta* and red tussock associated with the area, the vegetation has recovered extremely quickly, creating an extremely 'natural' looking wetland. The wetlands are hunted by the new owners and family & friends.



Looking to the North.

### **Talamah Taise**

Talamah Taise was a significant wetland project undertaken by Mark and Anna Clements located at the top of the Pohangina Valley. Fish and Game staff and others have ongoing involvement with this project, assisting with planting days and other activities. The three-stage wetland is working as a sediment and nutrient trap and is being hunted by the Clements family throughout the season.



### **Hickey Farm**

In general, the project was looking fantastic with excellent numbers of waterfowl on the pond ~80 ducks and swan (grey teal, shoveler, mallards, parries, and black swan) The constructed wetland behind the dam is one of the best constructed wetlands I've planted and was working exceptionally well, defusing the flow and velocity from the spillway before discharging into the adjoining catchment drain.

It was concerning to find the main outlet pipe blocked with vegetation and woody debris causing the spillway to function. It took just 10 minutes for me to clear the pipe and 30 minutes for water-levels in the pond to start to fall. I spoke with Colin on the phone while on site, reinforcing the need for him to routinely check key infrastructure associated with the pond/wetland to ensure its correct function. Colin stated he last visited the wetland back in May when the pond was only just at culvert height. He's promised to do better and keep a closer eye on the culvert in the future.



### **Takahuri Native Restoration**

The area has established well except for the lower dam (se corner) which has been "leaking" and has had bentonite etc added and will probably require the wall digging out and checks made for pervious zones, Other than that, the area has settled into an excellent evening resting/nesting pond zone and has successfully been shot-mainly by youngsters as a training ground.

As an aside, and a bonus, the area since retirement and planting, has turned into an excellent area for upland game, especially pheasants and quail. On my last visit about a month ago, I saw a covey of quail of at least 20 birds, which was really encouraging given the number of wild cats in the district.





### Ed's Wetland

Eds wetland was a complementary wetland project, the third of its kind, undertaken by Grant Symes who had previously received a GBHT grant for a similar project on his coastal Bulls property. By creating a low bund wall at the bottom of a valley between sand dunes the grant was able to retain water and create over a ha of open water in what was otherwise some very marginal pasture. A maimai has been erected and the area is hunted, along with the wetland to the north.



**Lake Rotohirawa**

**Wairangi Wetland**

**Long Island Wetland**

**Murphy Wetland**

**Recommendation**

**That the Trust Board:**

- 1. Acknowledge its appreciation to those who responded with photographs and comments.**
- 2. Agree that projects for review in 2025 will be grants approved in 2019 with grants over \$10,000.**



**Summary of the One Billion Trees Programme partnership  
between Te Uru Rākau - New Zealand Forest Service and the GBHT**

**Meeting of the Game Bird Habitat Trust Board, August 2024**

**Prepared by:** Robert Sowman, NZ Game Bird Habitat Trust Administrator

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The Government developed the One Billion Trees programme to increase tree planting across New Zealand. The goal being to double the current planting rate to reach one billion trees planted by 2028.

The agreement reached between Te Uru Rākau – NZ Forest Service (part of MPI) - and the Game Bird Habitat Trust was to receive \$360,000 over three years with an end date of 30 April 2024 to support the planting of native species. The agreement has had three variations agreed to by Te Uru Rākau – NZ Forest Service. The latest variation sets a new end date of 1 June 2025. Earlier variations accepted included allowing 1 BT funding for projects that had not previously received a GBHT grant and decreasing the outcome of the overall hectares planted to 50 ha (from 90ha) and increasing the funding to \$6,000 per hectare (from \$4,000 ha).

The Trust Board has agreed to utilise the 1 BT fund to support 29 projects. Nineteen of these were accepted in 2021, with a further seven accepted in 2022. The final three were accepted in 2023. There have been no further proposals accepted. All bar one of the 29 are in the North Island.

The unprecedented rainfall events in the north during early 2023 meant that many of these projects were severely affected with planned site preparation, planting and follow-up significantly disrupted. This was especially the case for projects located in Northland, Auckland/Waikato and Hawke's Bay.

Extreme cases saw plants lost (Northland's Underwood and Greenheart projects) and for others property infrastructure like fencing was destroyed even before planting got underway, or it remains too wet to get projects started (Auckland's Te Aroha project and Hawke's Bay's Tamatea & Tainui projects).

In other cases where trees have been lost, property owners have replanted at their own cost.

Fourteen 1BT projects have been completed with plant survival meeting the required standard (80%). These have received the full agreed funding.

Seven 1BT projects are requiring a final inspection. This means they have received 75% of the funding and are waiting for referees to provide final assessment of plant survival and overall success.

Three projects have yet to submit invoices for the 75% funding but are expected to do so.

Four projects were terminated or withdrawn by the owners.

Te Uru Rākau – NZ Forest Service has accepted a request for a variation in the agreement to extend it to the end of June 2025 to allow sufficient time for plant survival to be assessed.

### Financial Summary

A financial summary of the GBHT’s One Billion Tree fund is shown in the table below.

The first section of the table shows the amount offered in the Agreement of \$363,585. The figure beneath is the total amount allocated by the GBHT to its 31 projects, leaving \$21,759 not utilised.

The second section of the table shows the actual amount (\$316,585) of the Agreement’s \$363,585 received by the GBHT to date (defined as annual payments in the Agreement). Of this amount, the GBHT has paid \$242,002 to projects, leaving \$74,583 held by the GBHT and still available to allocate.

The third section of the table shows the \$341,826 figure received by the GBHT described in the first section, minus the \$242,002 figure paid out described in the second. That \$99,823 difference remains as outstanding sums still to be settled, as shown in the Amounts Outstanding table below.

All going to plan, it means that the GBHT will not need the final payment of \$47,000 owing by MPI and can match outstanding payments of \$89,731 held for this purpose and return \$10,092 to MPI.

<b>Summary of Bill Tree Fund</b>			
Total Amount of Approved Funding from 1 Bill Tree Fund			363,585
Total Approved for Funding By GBHT			341,826
Difference Not allocated - to be returned			21,759
<hr/>			
Total Amount Received to Date From 1 Bill Tree Fund			316,585
Amounts Paid out to date			242,002
Amount Received in Advance as at 8/8/24			74,583
<hr/>			
Funding Approved by GBHT			341,826
Total Paid Out as at 8/8/24			242,002
Difference - Still outstanding			99,823
<hr/>			
Summary of Amounts Outstanding			
<hr/>			
Row Labels	Sum of Outstanding	Return	
Complete	-		
Complete but return excess	5,806	5,806	
Not progressed	-		
Requiring Final inspection	82,231		
project ended with 75% paid	3,366	3,366	
Not Progressed Return	920	920	
Still to be progressed	7,500		
<b>Grand Total</b>	<b>99,823</b>	<b>10,092</b>	

**Recommendation**

**That this update of the One Billion Trees partnership between Te Uru Rākau and the GBHT be received.**

AGENDA ITEM: 7.2

1 BT - NZGBHT Funding Approvals

Number	Project				GBHT Referee	Funding Date 1BT funding approved	Plants			Funding Approved(\$)	Planting period	Payment Details						Outstanding'	Status
	Project name	Site Address	Owners name	Contact email			Area planted (Ha)	Number of plants	Total cost of plants (\$)			75% paid EX GST	date 75% paid	remining 75%	25% following year	date 25% paid			
1	Waitetuna Wetland/Koarahua Farms	501 Waituna Valley Road, Raglan	Mike Moss	<a href="mailto:mikemoss@xtra.co.nz">mikemoss@xtra.co.nz</a>	David Klee	24/05/2021	2.97	3,000	10,000.00	10,000.00	Jul/Aug '21	6,487.50	26/01/2022	2,162.50	2,486.88	31/10/2022	1,350.00	completed	
2	Underwood Wetland	Hoanga Road, Dargaville	Graham Gallagher	<a href="mailto:ggallaghan@fishandgame.org.nz">ggallaghan@fishandgame.org.nz</a>	Rudi Hoetjes	3/06/2021	1.00	800	2,060.00	2,060.00	Jul/Aug '21	1,129.84	20 July 2021 Inv 1027 20 Sept 2021 Inv 0137	415.16	515.00		930.16	project ended with 75% paid	
3	Greenheart Wetland	Bob Taylor Road, Whangarei	Graham Gallagher	<a href="mailto:ggallaghan@fishandgame.org.nz">ggallaghan@fishandgame.org.nz</a>	Rudi Hoetjes	3/06/2021	2.00	1,600	4,120.00	4,120.00	Jul/Aug '21	2,260.16	20 July 2021 Inv 1027 20 Sept 2021 Inv 0137	829.84	1,030.00		1,859.84	project ended with 75% paid	
4	Kauri Ridge Environmental Restoration	2271 Highway 22	James & Carleen Lowry	<a href="mailto:jamescarleenlowry@gmail.com">jamescarleenlowry@gmail.com</a>	David Klee	14/06/2021	6.00	5,000	16,000.00	16,000.00	Jul/Aug '21	10,434.78	12-Nov-21	1,565.22	4,000.00		5,565.22	requiring final inspection	
5	Gaddum Dam	123 Poporangi Road, Kereru	Ben Gaddum	<a href="mailto:harry@tua-pae-farms.com">harry@tua-pae-farms.com</a>	Nick Page	20/06/2021	4.00	900	3,105.00	2,700.00	Jul/Aug '21	2,025.00	12-Nov-21	-	675.00		675.00	requiring final inspection	
6	Wairangi Wetland	231 Arlington Rd Waipukurau	Warwick Wilson	<a href="mailto:wairangi@outlook.co.nz">wairangi@outlook.co.nz</a>	Nick Page	13/07/2021	2.00	1,165	4,500.00	3,902.50	2021	2,926.88	12-Nov-21	-	0.01	975.63	8/08/2024	0.01	completed
7	Long Island Wetland	2958 Porangahau Rd Waipukurau	Rick Hunter	<a href="mailto:long_island@xtra.co.nz">long_island@xtra.co.nz</a>	Nick Page	13/07/2021	1.20	1,000	3,680.00	3,200.00	Jun '22	2086.96	19/07/2024	313.04	800.00	19/07/2024	417.39	completed	
8	Tennent Wetland	885 Paget Rd, Takapau	Tom Tennent		Nick Page	13/07/2021	1.50	5,300	23,287.50	20,000.00	21-'22	3531.54	27/06/2024	11,468.46	5,000.00		16,468.46	Still to be progressed	
9	Mellow Rise Booth Wetland	74a Daikins Rd Masterton	Sam Booth	<a href="mailto:sarahandsam07@gmail.com">sarahandsam07@gmail.com</a>	Matt Kavermann	13/07/2021	0.23	400	920.00	920.00	21			690.00	230.00		920.00	not progressed	
10	Pukepai Wetland	182 Koela Rd, Taihape	John Gordon	<a href="mailto:moosegordon8@gmail.com">moosegordon8@gmail.com</a>	Glenn Maclean/Matt Kavermann	13/07/2021	2.20	1,750	8,500.00	8,500.00	Jul/Aug '21	5739.13	11/03/2022		2,125.00		2,760.87	requiring final inspection	
11	Tamatea & Tainui Wetlands	404 Speedy Rd, Takapau	Ben Wilson	<a href="mailto:tainuifarm@gmail.com">tainuifarm@gmail.com</a>	Nick Page	13/07/2021	0.60	7,500	21,465.32	18,665.50	Jun '22	9389.25	9/09/2022	4,609.88	4,666.38		9,276.25	requiring final inspection	
12	278 Austin Road Pond	278 Austin Road, Dairy Flat Auckland	Nick Stead	<a href="mailto:nickstead@gmail.com">nickstead@gmail.com</a>	John Dyer	5/09/2021	3.00	2,100	11,530.00	10,500.00	Jul/Aug 21	7,875.00	7/09/2021		2,625.00	30/05/2024	-	completed	
13	Ludlow Wetland	154 Drumpeel Road, Otane HB	Simon White	<a href="mailto:simon@ludlowfarms.co.nz">simon@ludlowfarms.co.nz</a>	Nick Page	9/09/2021	2.80	2,425	8,596.25	7,475.00	Jul-22	5606.25	8/12/2022	-	1,868.75	25/10/2023	243.75	completed	
14	Templars Flat Wetland	342 Longrange Road Omahere HB	Guy Lethbridge	<a href="mailto:guy.lethbridge@russeleimcveigh.com">guy.lethbridge@russeleimcveigh.com</a>	Nathan Burkepile	6/11/2021	2.00	700	2,217.39	2,289.13	Apr/Jun 21	1,492.91	22-Dec-21	223.94	572.28		796.22	requiring final inspection	
15	Rawhenua Wetland - Withdrawn	482 Waiwiri Road Stratford	Miles & Kim Waite	<a href="mailto:mileskimw@gmail.com">mileskimw@gmail.com</a>	Allen Stancliff	23/12/2021	0.00	-	-	-	Jun-22			-	-		-	not progressed	
16	Hazlitt Farm	3840 Highway 22 Waikato	Bryce & Petra Hazlitt	<a href="mailto:khutchinson@waikato-rivercare.co.nz">khutchinson@waikato-rivercare.co.nz</a>	David Klee	20-Aug-21	2.80	6,890	23,567.00	23,597.00	Aug-22	15,389.35	26/08/2022	2,308.40	5,899.25	31/01/2024	3,077.87	completed	
17	Mitchell Farm	29 Maisey Rd Ngahinapouri Waikato	Lang Brae Ltd & Scott & Nikola Mitchell Trust	<a href="mailto:khutchinson@waikato-rivercare.co.nz">khutchinson@waikato-rivercare.co.nz</a>	David Klee	20-Aug-21	0.67	2,600	9,100.00	7,350.00	Aug-22	4,793.48	20/09/2022	719.02	1,837.50	31/01/2024	958.69	completed	

AGENDA ITEM: 7.2

1 BT - NZGBHT Funding Approvals

Number	Project					Funding Date 1BT funding approved	Plants			Funding Approved(\$)	Planting period	Payment Details					Outstanding'	Status
	Project name	Site Address	Owners name	Contact email	GBHT Referee		Area planted (Ha)	Number of plants	Total cost of plants (\$)			75% paid EX GST	date 75% paid	remining 75%	25% following year	date 25% paid		
18	Rumball/Healy Farm	161 Otuiti Rd Tuakau Waikato	Elizabeth Rumball & Roger Healy	<a href="mailto:khutchinson@waikato.rivercare.co.nz">khutchinson@waikato.rivercare.co.nz</a>	David Klee	20-Aug-21	2.90	9,000	31,500.00	31,500.00	Aug-22	20,543.48	28/08/2023	3,081.52	7,875.00	8/08/2024	4,108.69	completed
19	Waikuku Pond	29 MacKenzie Rd, Oparau	Peter James	<a href="mailto:peter_james">peter_james</a>	David Klee	20-Aug-21	0.80	4,500	12,000.00	12,000.00		9000	7/12/2022	-	3,000.00	21/03/2024	-	completed
20	Kirk Wetland	117 Haupouri Lane Havelock North	Brigit & David Kirk	<a href="mailto:annaal.hutton@xtra.co.nz">annaal.hutton@xtra.co.nz</a>	Jesse Friedlander Nick Page	2-May-22	3.00	15,700	53,380.00	53,380.00	jun/jul 22	46040.25	12/10/2023	7,339.75	7,339.75	8/08/2024	-	completed
21	Underwood Wetland Stage 2	Hoanga Road Dargaville	Graham Gallagher	<a href="mailto:ggallaghan@fishandgame.org.nz">ggallaghan@fishandgame.org.nz</a>	NF&GC	2-May-22	1.00	800	2,305.00	2,305.00		1728.75	28/08/2023	-	576.25		576.25	project ended with 75% paid
22	Binks Farm rehabilitation	67b Davidson Road, Newstead, Waikato	Nigel & Shiro Binks	<a href="mailto:nigebinks@hotmail.com">nigebinks@hotmail.com</a>	David Klee	9-Jun-22	0.50	1,000	4,000.00	4,000.00	Jul/Aug2021	1940.09	19/10/2023	1,059.91	1,000.00	8/08/2024	1,059.91	completed
23	Thornwood Farm	15 Haurua Rd Ototohanga	Michelle & Shaun Good	<a href="mailto:thornwooderseys@gmail.com">thornwooderseys@gmail.com</a>	David Klee		2.94	5,000	12,000.00	12,000.00	Jul/Aug2021	7,826.09	1/11/2022		3,000.00	28/08/2023	1,565.22	completed
24	Laugesen Family Wetland	459 Atua Rd Elsthorpe, HB	Kate & Graeme Laugesen	<a href="mailto:kateandlogie@xtra.co.nz">kateandlogie@xtra.co.nz</a>	Nick Page Tom Winlove	9-Jun-22	0.60	950	2,694.45	2,343.00	Jun-22	1757.25	24/03/2023	-	585.75	24/03/2023	-	completed
25	Nga Oki Wetland	1024 Pourerere Rd Waipawa	Aaron Vowles	<a href="mailto:avowles69@gmail.com">avowles69@gmail.com</a>	Nick Page Tom Winlove	9-Jun-22	2.00	6,666	23,351.90	20,306.00	Jun Aug 2022			15,229.50	5,076.50		20,306.00	still to be progressed
26	Twin Dams	924 Mohakau Rd Stratford	Glenn Howatson	<a href="mailto:logoch38@gmail.com">logoch38@gmail.com</a>	Allen Stancliff	28-Jun-22	2.00	1,750	8,965.98	8,965.98	Jun-22	5,847.38	29/08/2022	877.11	2,241.50	12/10/2023	1,169.90	completed
27	Ngaruru Station	701 Wakarara Rd, Ongaonga	Tony Jefferd/Nocchi Trust	<a href="mailto:ngarurustn@gmail.com">ngarurustn@gmail.com</a>	Tom Winlove	1-Sep-23	2.60	9,220		29,727.30	Aug-23	22,295.48	26/10/2023		7,431.83		7,431.82	requiring final inspection
28	Eco Blue Wetland	46 Favier Rd Stratford 4395	Hamish Blue	<a href="mailto:faviertrust@">faviertrust@</a>	Allen Stancliff	11-May-23	2.50	2,000	9,519.45	9,519.45	Jul/Aug 23	5,713.50	20/12/2023		2,379.86		3,805.95	requiring final inspection
29	Te Aroha Wetland	Te Aroha	AKLD Waik F & G	<a href="mailto:dklee@fisha">dklee@fisha</a>	D Klee	3-Oct-22	2.50	2,550	14,000.00	7,000.00	Jul/Aug 23				1,750.00		7,000.00	still to be progressed
30	Stag Valley	Honeywood Road off Diption Castlerock Rd	Simon Saunders	<a href="mailto:simon@stagsvalley.co.nz">simon@stagsvalley.co.nz</a>	Zane Moss	1-Sep-22	1.45	1,500	7,500.00	7,500.00					1,875.00		7,500.00	still to be progressed
With drawn	Pond Gully Reserve	1956 Ohura Road, Stratford	Graham Fergus	<a href="mailto:gandsfergus@gmail.com">gandsfergus@gmail.com</a>	Allen Stancliff		0.00	5,100	-	-	May/Jul 2023				-		-	not progressed
<b>Totals</b>							<b>59.76</b>	<b>108866.00</b>	<b>333865.24</b>	<b>341,825.86</b>		<b>203,860.30</b>			<b>79,438.09</b>		<b>99,823.45</b>	



**2023/24 DRAFT POSITION FOR YEAR ENDED 31 AUGUST 2024**

**Meeting of the Game Bird Habitat Trust Board, August 2024**

**Prepared by:** Carmel Veitch, Finance

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***1. 2023/24 Draft Performance Report***

Attached is the Draft Performance Report for the year ended 31 August 2024. Note this a draft and unaudited. As this report has been prepared before year end (31 August) many items have been estimated and there could be Grants paid out between the time of writing this report and year end.

**Statement of Comprehensive Income.**

The Draft surplus for the year ended 31 August 2024 is \$66,410.

**Revenue**

Total Revenue \$298,781 against a budget of \$284,000. This is up on last year (\$275,382)

Income form Licence Sales - \$155,821 compared to a budget of \$138,000.

The budget of \$138,000 was based on 31,763 sales @ \$5 (less GST) This figure is actually the LEQ for Game sales – so is understated as every licence sold or given away attracts the GBHT levy. Actual Licence sales 35,830 licences.

Income from Stamp sales is slightly under budget at \$9,566 compared to \$10,000 budget – there is still one payment to be made received from NZ Post but last year this was only for \$500 so am not expecting it to be more than that.

Interest rates have improved, however at the time of writing this report the year end bank confirmation report had not been received to calculate the accrued interest. The figure of \$31,976 is the actual received this year and does not include the accrued interest.

One Billion Tree Contract has income received YTD of \$105,004. Note the Negative \$3,585 for One Billion tress – Admin Fee – this is due to the fact that the new contract excluded the Admin fee so we had to pay back last years fee.



## **Expenses**

Total Expenses for the year are \$232,371.

These are split into 3 categories.

- Costs related to providing goods and Services – this includes the cost of the Stamp programme – \$24,727.
- Grants and Donations – Grants paid out for the year were only \$67,695. Grants paid out of the 1 Bill trees fund totalled \$114,393.
- Other Expenses including meeting expenses, audit and accounting fees totalled \$25,286. Meeting expenses were over budget as this also included the trust members travelling to Northland for the Opening of the Underwood wetland in Feb 2024. Also, note that there were 2 meetings in this financial year. Sept 23 and August 24.

## **Statement of Financial Position**

This report gives a summary of the Assets and Liabilities as at 12 August 2023. Total Assets are \$1,422,294. Debtors and prepayments are \$180,1446 – this includes the net pay over owing from NZC for the GBHT levy.

Investments total \$921,375 as at 12 August 2024.

Creditors and accrued expenses include the accrual for the Audit and for administration of the GBHT.

Income in advance \$74,583 represents the amount of 1 Bill tree fund that has not yet been distributed by way of grants.

## **Chairpersons report**

See attached the Draft Chairpersons report. This will be updated following the decisions made at the GBHT meeting.

## **Statement of Service Performance - DRAFT**

See attached the Draft Statement of Service Performance report. This will be updated following the decisions made at the GBHT meeting.

### ***2. Process for finalisation of Performance report***

I have met with the Auditor and plan to be in Wellington mid-October to finalise the Annual Accounts and Audit.

Before the Accounts are signed, I will send a further copy for your approval. Andy Tannock will then sign the report on your behalf.

### ***3. Charitable Status***

The Boards Annual report was Filed with the Charities Commission website as required.

#### ***4. Recommendations***

- a. That that the Draft Financial report as at 12 August 2024 be received.
- b. That subject to the audited annual accounts being circulated to the Board members for approval, and any queries satisfactorily explained, the Chairperson be authorised to sign the 2023/24 Performance Report on behalf of the Board.

# Profit and Loss

## New Zealand Game Bird Habitat Trust For the year ended 31 August 2024

	2024	2024 OVERALL BUDGET	2023
<b>Trading Income</b>			
<b>Revenue from providing goods &amp; services</b>			
Income from Licence Sales	155,821	138,000	157,808
Income from Stamp Sales	9,566	10,000	11,864
<b>Total Revenue from providing goods &amp; services</b>	<b>165,386</b>	<b>148,000</b>	<b>169,672</b>
Interest Income	31,976	36,000	36,123
One Billion Trees Contract	105,004	100,000	66,001
One billion tree- Admin Fee	(3,585)	-	3,585
<b>Total Trading Income</b>	<b>298,781</b>	<b>284,000</b>	<b>275,382</b>
<b>Gross Profit</b>	<b>298,781</b>	<b>284,000</b>	<b>275,382</b>
<b>Operating Expenses</b>			
<b>Costs related to providing goods and services</b>			
Production	10,858	13,000	10,791
Prize money for Photo competition	870	870	870
Programme Administration	13,000	13,000	13,420
<b>Total Costs related to providing goods and services</b>	<b>24,727</b>	<b>26,870</b>	<b>25,081</b>
<b>Grants</b>			
Grants	67,965	140,000	40,438
Grant for 1 Bill Trees	114,393	190,000	66,001
<b>Total Grants</b>	<b>182,358</b>	<b>330,000</b>	<b>106,439</b>
<b>Other Expense</b>			
Accounting Fees	2,368	2,510	2,419
Audit Fees	6,826	6,000	5,956
<b>Trust Board Meeting Expenses</b>			
Meeting Expenses	7,950	7,000	4,258
Travel	8,012	6,000	1,686
<b>Total Trust Board Meeting Expenses</b>	<b>15,962</b>	<b>13,000</b>	<b>5,944</b>
<b>General</b>			
Bank Fees	86	50	27
General Expenses	44	500	44
<b>Total General</b>	<b>131</b>	<b>550</b>	<b>72</b>
<b>Total Other Expense</b>	<b>25,286</b>	<b>22,060</b>	<b>14,391</b>
<b>Total Operating Expenses</b>	<b>232,371</b>	<b>378,930</b>	<b>145,911</b>
<b>Net Profit</b>	<b>66,410</b>	<b>(94,930)</b>	<b>129,471</b>

# Statement of Financial Position

New Zealand Game Bird Habitat Trust CC33828

As at 12 August 2024

31 AUG 2024

31 AUG 2023

## Assets

### Current Assets

#### Bank Accounts and Cash

New Zealand Game Bird Hab 00	202,415	129,629
New Zealand Game Bird Hab 90	74,583	94,823
Term Deposits less than 90days	102,380	102,380
<b>Total Bank Accounts and Cash</b>	<b>379,378</b>	<b>326,832</b>

#### Debtors and Prepayments

Accounts Receivable	-	115,000
Account Receivable - NZFGC	180,144	182,126
<b>Total Debtors and Prepayments</b>	<b>180,144</b>	<b>297,126</b>

Interest Receivable	43,776	17,770
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#### Investments

Term Deposit - 14	61,644	61,644
Term Deposit -15	88,029	88,029
Term Deposit - 16	78,914	78,914
Term Deposit -21	21,019	21,019
Term Deposit - 22-28	569,390	569,390
<b>Total Investments</b>	<b>818,995</b>	<b>818,995</b>

<b>Total Current Assets</b>	<b>1,422,294</b>	<b>1,460,723</b>
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<b>Total Assets</b>	<b>1,422,294</b>	<b>1,460,723</b>
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## Liabilities

### Current Liabilities

#### Creditors and Accrued Expenses

Accounts Payable	-	3,454
Accruals	28,109	20,501
GST	18,771	26,345
<b>Total Creditors and Accrued Expenses</b>	<b>46,880</b>	<b>50,300</b>

Income in Advance	74,583	176,001
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<b>Total Current Liabilities</b>	<b>121,463</b>	<b>226,301</b>
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<b>Total Liabilities</b>	<b>121,463</b>	<b>226,301</b>
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<b>Net Assets</b>	<b>1,300,831</b>	<b>1,234,422</b>
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## Equity

Accumulated surpluses or (deficits)	1,300,831	1,234,422
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<b>Total Equity</b>	<b>1,300,831</b>	<b>1,234,422</b>
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	31 AUG 2024	31 AUG 2023
<b>Bank Accounts and Cash</b>		
New Zealand Game Bird Hab 00	202,415	129,629
New Zealand Game Bird Hab 90	74,583	94,823
<b>Total Bank Accounts and Cash</b>	<b>276,998</b>	<b>224,452</b>

	31 AUG 2024	31 AUG 2023
<b>Debtors and Prepayments</b>		
Accounts Receivable	-	115,000
Account Receivable - NZFGC	180,144	182,126
GST	(18,771)	(26,345)
<b>Total Debtors and Prepayments</b>	<b>161,373</b>	<b>270,780</b>

# Chairperson's Report - DRAFT

## Introduction

This report covers the financial year for the New Zealand Game Bird Habitat Trust Board for 1 September to 31 August 2023/2024.

The Game Bird Habitat Trust is established under Section 44B of the Wildlife Act 1953 (the Act). The Act sets out the functions of the Trust, primarily to improve New Zealand's game bird habitat and improve the habitat of other wildlife.

Section 44D of the Act set up the New Zealand Game Bird Habitat Trust Board with the function to *identify and evaluate areas of New Zealand worthy of protection, restoration, improvement, creation, or procurement primarily as game bird habitat and secondarily as habitat for other wildlife.*

The Board is charged with *valuating submissions or applications for the purpose of determining whether to support it and disburse by way of grants* income received from the proceeds of the New Zealand Game Bird Habitat Stamp programme and associated products.

## Game Bird Habitat Stamp

Introduced in the New Zealand Game Bird Habitat Stamp Regulations 1993, a fee for a habitat stamp was established to help fund the improvement of habitat for game birds and other wildlife. It established the requirement for the image of a game bird habitat stamp to be displayed on every game licence.

Twenty-nine years on, habitat stamps continue to be issued and released on World Wetland Day, 2 February each year. In addition to game bird hunters paying \$5.00 per licence for the stamp, NZ Post also sells the stamp in a number of formats including the stamp \$10.00, a miniature sheet \$11.50, first day cover \$12.00, miniature sheet first day cover \$14.00 and a limited-edition artist proof \$65.00. All provide much needed funds for habitat conservation initiatives.

Each year, the Habitat Trust Board recommends to the New Zealand Fish and Game Council the game bird (or other wildlife) species to be depicted on the appropriate year's game bird habitat stamp (s44D(l)(i) of the Act) and the fee hunters contribute to this programme (s44D(k) of the Act). For the 2024 game season the chosen species was the Mallard duck (*Anas platyrhynchos*).

An annual photographic competition has been run to find the best image of the species for the stamp artwork (s44D(l)(ii) of the Act) to be approved by the New Zealand Fish and Game Council. The image for the 2024 stamp of the Mallard was a photograph taken by David Towgood from Northland.

## Habitat grants

The revenue from the game bird habitat stamp and associated products is disbursed annually by way of grants as the Habitat Trust considers appropriate for the purpose of carrying out its functions (section 44D(j) of the Act).

Grant applications close each year on 30 June. After seeking further information on some applications, these are then considered at the Trust Board's annual meeting. Two sets of grant applications were considered during the 1 September 2023 to 31 August 2024 period covered by this Annual Report. At the 22 September 2023 meeting, funding was allocated to the following 10 grants totalling \$113,800:

	<b>Project Name</b>	<b>Applicant</b>	<b>F&amp;G Region &amp; referee</b>	<b>GBHT Grant decision \$</b>
<b>1</b>	Catherthun Reserve	Ben Febery	Southland, Zane Moss	\$5,000
<b>2</b>	Elders Wetland	Ben Febery	Southland, Ben Febery	\$10,000
<b>3</b>	Enhancing Native Wetland	Louis Genet	Wellington, Madison Genet	\$2,800
<b>4</b>	Forsyth Wetland	Ben Forsyth	Taranaki, Allen Stancliff	\$4,000
<b>5</b>				
<b>6</b>	Harakeke Wetland	Ben Febery	Southland, Ben Febery	\$8,000
<b>7</b>	Kinatai Wetland	Andy Whitehead	Taranaki, Allen Stancliff	\$5,000
<b>8</b>	Russco Farm Wetland	Paul Russell	Hawke's Bay, Tom Winlove	\$4,000
<b>9</b>	Three Greys	Tom Collier	Hawke's Bay, Nathan Burkepile	\$10,000
<b>10</b>	Waingongoro Awa Restoration Project	Sharon Walker	Hawke's Bay, Nathan Burkepile	\$50,000
<b>11</b>				<b>\$113,800.00</b>

At the 22 August 2024 meeting, funding was allocated to the following xx grants totalling \$xxx,xxx:

	<b>Project Name</b>	<b>Applicant</b>	<b>F&amp;G Region &amp; referee</b>	<b>GBHT Grant decision \$</b>
<b>1</b>	Beaconsfield	Nick & Vaness Eames	Wellington, Matt Kavermann	
<b>2</b>	Burnridge Te Kawa	Dan & Gina Duncan	Auck/Waikato,	
<b>3</b>	Hydes	Tom Collier	Hawke's Bay, Nathan Burkepile	
<b>4</b>	Living Legend Waitetuna	Madelin Watson	Auck/Waikato, David Klee	
<b>5</b>	Long Island	Rick Hunter	Hawke's Bay, John Lumsden	
<b>6</b>	Otope	Hamish Buchanan	Wellington, Matt Kavermann	
<b>7</b>	Redward	Judith Redward	Wellington, Matt Kavermann	
<b>8</b>	Springvale	Tinm & Lucy Mouat	Hawke's Bay, John Lumsden	
<b>9</b>	Studleigh	Josh Murray	Wellington, Matt Kavermann	
<b>10</b>	Tuit Farm Lake	Ann & Tony Wass	Hawke's Bay, Nathan Burkepile	
<b>11</b>	Wards	Murray Wards	Southland, Ben Febery	
<b>12</b>	Waynes	Joe Murphy	Hawke's Bay, Nathan Burkepile	
<b>13</b>	Weggery	Daniel Weggery	Hawke's Bay, Nathan Burkepile	
<b>14</b>				<b>\$xxx,xxx.00</b>

### **Wetland margin native tree planting project**

The Trust Board has continued with its three-year partnership with Te Uru Rākau - New Zealand Forest Service to allow funding support from the One Billion Trees (1BT) Programme to plant native species at sites accepted by the Trust Board. At the end of this financial year (August 2024), the Trust Board has issued \$67,607 payments. and accepted a further 16 projects under this partnership.

## **Major project celebrated**

I went with Andy Garrick (Trustee) and Robert Sowman (Administrator) to the World Wetland Day, public relations event and gamebird stamp launch at the **Underwood Wetland** near Dargaville on 2<sup>nd</sup> February 2024. Around 30 people from Fish & Game, DOC, Nature Heritage, contractors, Chris Jenkins the project referee, Mike Lee, who helped arrange finance for the initial land purchase, and David Underwood, who sold the property at a nominal price to see it protected and enhanced.

The wetland restoration to date has been in 2 stages. Stage 1 consisting of a series of 5 ponds in the swampy valley leading down to the Mounganui River. Stage 2 is the jewel in this wetland's crown, as the large bund constructed at the foot of the valley has created around 4ha of open, but shallow water. The Habitat Trust has contributed \$137,900 to funding the restoration of this major project.

## **NZ Game Bird Habitat Trust Board**

The Trust Board is appointed by the Minister of Conservation for a three-year term (section 44F of the Act). The six Board trustees, appointed in June 2020 following the nomination by the three agencies were: Andy Tannock (Chairperson), Jan Riddell (deceased), Mark Sutton and Chantal Whitby (Fish and Game nominees), John Cheyne (DOC D-G nominee) and Neil Candy (DU NZ nominee).

The Board's three-year term expired in June 2023. However, due to the 2023 General Election and the forming of a new coalition Government, new trustees were not confirmed by the Minister of Hunting & Fishing until 27 May 2024. The Minister reappointed Andy Tannock as Chairperson, along with Andy Garrick, Mark Sutton and Chantal Whitby (nominated by the New Zealand Fish & Game Council), Erin Garrick (nominated by the Director-General of Conservation), and Neil Candy (nominated by Ducks Unlimited New Zealand Inc.). All appointments are until 30 April 2027.

I would like to take this opportunity to acknowledge the retirement of Board Member John Cheyne. John has provided conscientious service to the Board for 13 years. His wildlife knowledge built over many years is excellent, and his contribution has been greatly valued over this time.

The Trust Board holds an annual meeting, which in 2023 was in Hastings on 23 September 2023. Its 22 August 2024 meeting was in Wellington. A Teams conference call was also held on 17 July 2024 to enable Board members to follow-up initial consideration of pre-circulated grant applications with a view to obtaining further detail before final decisions are to be made at its 2024 meeting.

## **Voluntary board and its support staff**

We are fortunate to have a very knowledgeable and dedicated group of Board members who undertake their duties on a voluntary basis, supported by Fish and Game funded staff to maintain the Board's focus during the year.

## **Sponsorship**

The Board wish to acknowledge Kilwell Sports for their sponsorship throughout the year. Vouchers supplied by Kilwell Sports went to the winners of our Photo competition.

Andy Tannock  
Chairperson  
New Zealand Game Bird Habitat Trust



# NEW ZEALAND GAME BIRD HABITAT TRUST

## Statement of Service Performance DRAFT Year Ended 31 August 2024

The Statement of Service Performance sets out the objectives, targeted outcomes and performance measures set by the New Zealand Game Bird Habitat Trust and documents the outputs achieved.

### OBJECTIVE 1

#### TARGETED OUTCOME

**The Trust Board conducts its business in a cost-effective and an efficient manner.**

#### Performance Measure

- At least one meeting of the Trust Board to be held during the year to consider grant applications.
- Other business promoting the funding and development of game bird habitat is developed as necessary.

#### *Output*

- *One meeting of the Trust Board was deferred beyond the financial year to 23 September 2023 in Hastings Hawke's Bay to consider grant applications.*
- *One telephone conference call between all Board members was conducted on 17 July 2024.*
- *Annual Trust Board meeting held in Wellington on 22 August 2024.*

### OBJECTIVE 2

#### TARGETED OUTCOME

**Distribution of funds to approved Game Bird Habitat projects or projects to benefit game bird habitat protection performance measures.**

#### Performance Measure

- Application forms for grants made available and invitations for applications promoted.
- Referees' reports on applications obtained where necessary.
- Successful applications entered in the Habitat Grant Register and appropriate monitoring procedures initiated.

### ***Output***

- *10 grants for 2023 totalling \$113,800 were approved by the Board at its September 2023 meeting.*
- *Applications for new grants were sought with a close-off date of 30 June for consideration in the 2023/24 grant period.*
- *13 grant applications were received for the 2024 grant period complete with referees' reports*
- *XX grants for 2024 totalling \$XX,X00 were approved by the Board at its August 2024 meeting.*
- *Monitoring of past grants were undertaken, and the grant register updated.*
- *Ongoing support under a One Billion Trees partnership with Te Uru Rākau - New Zealand Forest Service was maintained during this period.*

## **OBJECTIVE 3**

### **TARGETED OUTCOME**

**Recommend to New Zealand Fish and Game Council the species to feature on the Game Bird Habitat stamp, the face value of the stamp and the cost of the licence validating stamps for licence holders.**

### **Performance Measure**

- Select the bird species and recommend the face value and the fee payable by licence holders for stamps used to validate the Game Bird Hunting licence.

### ***Output***

- *Species recommended to be depicted on next season's 2025 game bird hunting licence was the pukeko.*
- *A game bird species is to be chosen by a photo competition run during July - August 2024 to feature in the artwork for the 2026 New Zealand Game Bird Habitat Collection.*
- *The cost of the licence validating the stamp for game licence holders was recommended to be retained at \$5.00.*



**UPDATE ON GRANTS PAID AND THOSE OUTSTANDING**

**Meeting of the Game Bird Habitat Trust Board, August 2024**

**Prepared by:** Carmel Veitch

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1. *Grants Schedule as at 12 August 2024*

Attached on Table 1 is the outstanding Grants as at 12 August 2024.

There are currently 30 outstanding grants – totalling \$185,035 (last yr 34 grants \$279,214). This figure represents the GBHT commitment as at 12 August 2024.

Note in this table the GBHT has approved a total of \$2,524,783 in Grants since 1995. Of these 1,944,358 have been paid and \$395,390 have lapsed/withdrawn.

**Table 1: NZ Game Bird Habitat Trust - Grants Schedule**

<b>Year</b>	<b>Project</b>	<b>Grant</b>	<b>Amt Pd ex gst</b>	<b>Lapsed/ Withdrawn</b>	<b>Still to Pay</b>
2019/20	203 Coutada One	4,000			4,000
2019/20	208 Pine Pond	8,000			8,000
2020/21	219 Beehive Creek - Adam & Gemm	1,000			1,000
2020/21	225 Murphy Wetland Complex - Joe M	4,000			4,000
2020/21	226 Christianson Dam Restoration -	4,500		-	4,500
2021/22	231 Barfoote Farm Pond	7,000			7,000
2021/22	233 Eastwood Wetland	4,000			4,000
2021/22	236 Murphy Pond	8,000			8,000
2021/22	237 Ohakune-Raetihi Rd	7,000			7,000
2021/22	239 Rakautaua Wetland	4,000			4,000
2021/22	240 Rumball/Healy Farm	15,000	13,043	1,957	0
2021/22	245 Whataroa Wetlands	1,500			1,500
2022/23	246 Mill Valley Wildlife - Amanda Har	5,000			5,000
2022/23	247 Burt Wetland - Garry Burt	2,000			2,000
2022/23	248 Dolly's Milk Wetland - Kevin Dea	2,000			2,000
2022/23	250 Hulme-Moir Farm Wetpand - Mik	3,000			3,000
2022/23	251 Long Dam Wetland - Tom Wynne	4,500	3,095		1,405
2022/23	252 Rangimoe Wetland - Rupert Gad	4,000			4,000
2022/23	253 Stag Valley Wetland - Simon Sa	10,000			10,000
2022/23	254 Te Aroha Wetland restoration -D	19,500	10,870		8,630
2022/23	255 Wairiri Wetland - Peter Gane	2,000			2,000
2022/23	256 Will Brown Kiwitea - Will Brown	3,000			3,000
2022/23	259 Te Tohe Swamp Dam - Mike Da	7,000			7,000
2022/23	260 Maraetuna Pond #2 - Ken Miller	4,000			4,000
2023/24	263 Elders Wetland	8,696			8,696
2023/24	265 Forsyth Wetland	3,478			3,478
2023/24	266 Harakeke Wetland	6,957			6,957
2023/24	267 Kinatai Wetland	4,348			4,348
2023/24	270 Waingongoro Awa Restoration F	43,478			43,478
2023/24	271 Wainui Hills	13,043			13,043
	<b>TOTALS</b>	<b>214,000</b>			<b>185,035</b>
	<b>30 Grants Outstanding</b>				

## 2. Grants uplifted from 1 September to 31 August 2023

Table 2 is a summary of the Grants paid in the period. There were 11 grants totaling \$76,359.25 including GST (\$67,964.47 excluding GST)

<b>Table 2: Grants Transactions</b>			
New Zealand Game Bird Habitat Trust			
For the period 1 September 2023 to 31 August 2024			
Date	Description	Gross	Net Amount Grants
<b>Grants</b>			
24 Jul 2024	Walter Partnership - Grant payment for Waikuku Pond	9,200.00	8,000.00 244 Waikuku
10 Jun 2024	Russco Farms Ltd - GBHT Grant Excavation of Game Habitats - Russco Farms Caterthun Company Ltd - Creation of wetland 'Caterthun Reserve'. This involved the necessary preparation, earthworks, and fencing.	4,000.00	3,478.26 268 Russco Farms
30 May 2024	See attached Earthworks invoice as proof of work done.	5,000.00	4,347.83 262 Caterthun Reserve
30 Apr 2024	B & B Wilson Trust - Wetland Development Grant - Wilson Wetland 257	9,000.00	9,000.00 257 Wilson Wetland
10 Apr 2024	Waikato River Care - Rumball Healey Project Wetland Restoration Works - 1	15,000.00	13,043.48 240 Rumball Healey
15 Mar 2024	Auckland/Waikato Fish & Game Council - Reimbursement for earthworks, but	12,500.00	10,869.57 254 Te Aroha
13 Mar 2024	Tukuwaru Developments - Wetland Construction Development	10,000.00	8,695.65 269 Three Greys
12 Feb 2024	Te Angi Farm Limited - Grant for Creation of wetland for Lower Cannon Bon	2,300.00	2,000.00 212 Lower Cannon
05 Nov 2023	Everglades Trust - Grant - 2022/23 Everglades Trusts - Colin Tyler	3,000.00	3,000.00 258 Everglades
31 Oct 2023	Wynne-Lewis Farming Ltd - Long Dam wetland grant = #251	3,559.25	3,095.00 251 Long Dam
24 Oct 2023	BHT Contracting - Grant for #264 Enhancing Native Wetland	2,800.00	2,434.78 264 Enhancing Native
<b>Total Grants</b>		<b>76,359.25</b>	<b>67,964.57</b>
<b>Total</b>		<b>76,359.25</b>	<b>67,964.57</b>

## 3. Outstanding Grants not uplifted within 2 years

Table 3 outlines the grants that have not been uplifted within the 2 years. 11 Grants totaling \$53,000.

The Trust Board policy is to review those grants not uplifted within two years. The following table lists these grants with amounts outstanding that are two or more years old.

<b>Table 3: Outstanding Grants - not uplifted with 2 years</b>							
#	Year	P #	Project	Grant	Still to Pay	Region	Response/Recommendation
1	2019/20	203	Coutada One	\$ 4,000	\$ 4,000	Wellington	No Response
2	2019/20	208	Pine Pond	\$ 8,000	\$ 8,000	Wellington	No Response
3	2020/21	219	Beehive Creek - Adam & Gemma Fisher	\$ 1,000	\$ 1,000	Wellington	No Response
4	2020/21	225	Murphy Wetland Complex - Joe Murphy	\$ 4,000	\$ 4,000	Hawkes Bay	Require an Extension late sign-off received for payment
5	2020/21	226	Christianson Dam Restoration - Sam Christianson	\$ 4,500	\$ 4,500	Hawkes Bay	Return Funds to Pool
6	2021/22	231	Barfoote Farm Pond	\$ 7,000	\$ 7,000	Northland	Require an Extension
7	2021/22	233	Eastwood Wetland	\$ 4,000	\$ 4,000	Hawkes Bay	Return Funds to Pool
8	2021/22	236	Murphy Pond	\$ 8,000	\$ 8,000	Hawkes Bay	Require an Extension late sign-off received for payment
9	2021/22	237	Ohakune-Raetihi Rd	\$ 7,000	\$ 7,000	Taranaki	Require an Extension
10	2021/22	239	Rakautaua Wetland	\$ 4,000	\$ 4,000	Taranaki	Require an Extension late sign-off received for payment
11	2021/22	245	Whararoa Wetlands	\$ 1,500	\$ 1,500	Wellington	Return Funds to Pool - Grant Declined by Recipient
11	Outstanding over 2 years			\$ 53,000	\$ 53,000		

Each has been followed up with the respective referees.

### Northland region

- Barefoote Farm Pond #6

### Hawke's Bay region

- Murphy Wetland Complex #236
- Christiansen Dam Restoration #225
- Eastwood Wetland #233
- Murphy Pond # 236

### Taranaki region

- *Ohakune – Raetihi RD # 237*
- Rakautaua Wetland # 239

### Wellington region

- Coutada One #203
- Pine Pond #208
- Beehive Creek # 219

For all 3 above there has been no response from the Wellington region

- Whataroa Wetlands #245 this was declined by recipients – so return to the fund.

Response/Recommendation	Amount	Grants
<b>No Response</b>	<b>13000</b>	<b>3</b>
Beehive Creek - Adam & Gemma Fisher	1000	1
Coutada One	4000	1
Pine Pond	8000	1
<b>Require an Extension late sign-off receipt</b>	<b>16000</b>	<b>3</b>
Murphy Pond	8000	1
Murphy Wetland Complex - Joe Murphy	4000	1
Rakautaua Wetland	4000	1
<b>Require an Extention</b>	<b>14000</b>	<b>2</b>
Barfoote Farm Pond	7000	1
Ohakune-Raetihi Rd	7000	1
<b>Return Funds to Pool</b>	<b>8500</b>	<b>2</b>
Christianson Dam Restoration - Sam Cl	4500	1
Eastwood Wetland	4000	1
<b>Return Funds to Pool - Grant Declined b</b>	<b>1500</b>	<b>1</b>
Whataroa Wetlands	1500	1
<b>Grand Total</b>	<b>53000</b>	<b>11</b>

At the time of the agenda writing this report – recommendations are as follows:

Return to the fund

- a. #223 *Christianson Dam \$4,500*
- b. #233 *Eastwood Wetland \$4,000*
- c. #245 *Whataroa Wetlands \$1,500*

Follow up for the Wellington Projects continues.

#### 4. 1 Billion Tree Payments

Table 4 is a summary of the payments made for the 1 billion Tree project. There were 19 payments made totaling \$123,103.91 including GST and \$114,392.99 excluding GST.

<b>Table 4: Grant for 1 Bill Trees Transactions</b>			
New Zealand Game Bird Habitat Trust			
For the period 1 September 2023 to 31 August 2024			
<b>Date</b>	<b>Description</b>	<b>Amount</b>	<b>Gross 1 Billion Trees</b>
<b>Grant for 1 Bill Trees</b>			
12 Oct 2023	Howatson Trusts Partnership - 25% of 1 Billion trees	1,948.70	2,241.00 26 Twin Dams
12 Oct 2023	Brigit and David Kirk - 75% of Grant for 1 Billion Trees	52,946.29	52,946.29 20 Kirk Wetland
19 Oct 2023	Nigel Binks - 75 % of Plant costs - GBHT	1,940.09	1,940.09 22 Binks Farm
25 Oct 2023	Ludlow Farms Limited - Ludlow Farms wetland completed - Final 25% as per agreemer	1,625.00	1,868.75 13 Ludlow Wetland
26 Oct 2023	Nochi Trust - Ngaruru Wetland 9,220 stems Total amount \$29,727.30	22,295.48	25,639.80 27 Ngaruru Station
31 Oct 2023	Brigit and David Kirk - Refund required for the overpayment of invoice	(6,906.04)	(6,906.04) 20 Kirk Wetland
12 Nov 2023	Eco Blue Ltd - 2,000 trees planted, please refer to attached (75%) All trees planted by landowner Hamish Blue	5,713.50	6,570.53 28 Eco Blue
31 Jan 2024	Waikato River Care - PROJECT: BRYCE AND PETRA HAZLITT FARM Supply of 6742 plants - 25 %	5,129.78	5,899.25 16 Hazlitt
31 Jan 2024	Waikato River Care - PROJECT: MITCHELL FARM PROJECT Supply of 2,600 plants (25% retainer)	1,597.83	1,837.50 17 Mitchell
11 Mar 2024	Walter Partnership - Remainder 25% of the 1BT funding The Nyann Trust - Planting around new Pond at 278 Austin Road, Total Woody Stem trees planted 2100 + other planting cost.	3,000.00	3,450.00 19 Waikuku Pond
19 May 2024	2100 x \$5 =100% Less 75% all ready paid Contribution from land owner- \$20201 69 with 470 hours and other materials	10,500.00	12,075.00 12 278 Austin Rd Pond
19 May 2024	The Nyann Trust - Less 75 % paid	(7,875.00)	(9,056.25) 12 278 Austin Rd Pond
26 Jun 2024	T D Tennent Trust - 75% reimbursement for Native Trees 1632 plants planted	3,531.54	4,061.27 8 Tennant Wetland
04 Jul 2024	Long Island Farming - 75% of Planting	2,086.96	2,400.00 7 Long Island
04 Jul 2024	Long Island Farming - 25% of Planting - 1 year later	695.65	800.00 7 Long Island
22 Jul 2024	Nigel Binks - Final 25% of 1 Billion Tree Fund	1,000.00	1,000.00 22 Binks Farm
26 Jul 2024	Brigit and David Kirk - 25 % of Kirk Billion trees	7,339.75	7,339.75 20 Kirk Wetland
01 Aug 2024	Wilson Farming - Final Payment of 25% 1 Bill Trees	975.63	1,121.97 6 Wairangi Wetlan
07 Aug 2024	Waikato River Care - 25% retainer of 1 Bill Trees Rumball	6,847.83	7,875.00 18 Rumball/Healy Farm
<b>Total Grant for 1 Bill Trees</b>		<b>114,392.99</b>	<b>123,103.91</b>
<b>Total</b>		<b>114,392.99</b>	<b>123,103.91</b>

#### Recommendations

1. Grants Schedule (Table 1) of \$185,035 be received as at 12 August 2024.
2. Approval of payments of 11 Grants (Table 2) totally \$76,359.25.
3. Outstanding Grants (Table 3) to be actioned as withdrawn:
  - a. #223 Christianson Dam \$4,500
  - b. #233 Eastwood Wetland \$4,000
  - c. #245 Whataroa Wetlands \$1,500
  - d. The status of all other outstanding grants per Table 3 to be determined at the meeting
4. Approval of 1 Billion Tree Payments (Table 4) totalling \$123,109.91.



## 2024/25 BUDGET

Meeting of the Game Bird Habitat Trust Board, August 2024

Prepared by: Carmel Veitch, Finance

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### ***1. 2024/25 Draft Budget***

A Draft budget for 2024/25 is attached for your comment. I will finalise the budget in the meetings depending on the decisions made by the Trust.

The draft budget is currently showing a surplus of \$2,450.

#### **Trading Income**

The budget for the Income from Licence sales is based on 31,714 (LEQ) licence sales (at stamp value of \$5 (inc. GST) \$138,000 (rounded).

1 Bill Tree Fund – and have budgeted \$65,000. This figure relates to the outstanding payments due as ta 12/8/24 less approximately 10,000 to be returned to the fund.

The income from Stamp sales has been reduced to \$9,000 as these sales continue to fall. (\$10,000 last yr)

Interest rates have improved, hence the increase in budget to \$44,000 – based on 4.5% of the current. ( this is conservative)

#### **Costs related to proving goods and services**

Production - \$13,000 – this it's the cost from NZ Post.

Included in the Programme Administration budget is \$10,000 which is payable to NZC and \$3000 additional budget for additional hours that Robert is providing with additional responsibilities for the One Billion trees programme.

The Grants paid out –

1 Billion trees - \$65,000 which is the amount we have owing as at 31/8/24 less amts to return.

and \$138,000 grants – this could be more or less or more depending on the finalised projects approved but equates the budgeted income from licence sales.

Accounting and Audit fees have increased (that is the cost of Xero increases and the Audit fee)



The Budget for the Travel and meeting costs have been maintained at \$13,000 as the Costs for a field trip and travel in and out of Hamilton have been taken into account.

## ***2. Recommendations***

- a. That subject to amendments at the meeting the Trust Board Budget for the 2024/25 with a surplus of \$2,450 year be approved.

# 9.1a Budget Forecast

## New Zealand Game Bird Habitat Trust For the year ended 31 August 2025

	2024 ACTUAL	2024 OVERALL BUDGET	DRAFT 2025 BUDGET
<b>Trading Income</b>			
<b>Revenue from providing goods &amp; services</b>			
Income from Licence Sales	155,821	138,000	138,000
Income from Stamp Sales	9,566	10,000	9,000
<b>Total Revenue from providing goods &amp; services</b>	<b>165,386</b>	<b>148,000</b>	<b>147,000</b>
Interest Income	31,976	36,000	44,000
One Billion Trees Contract	105,004	100,000	65,000
One billion tree- Admin Fee	(3,585)	-	-
<b>Total Trading Income</b>	<b>298,781</b>	<b>284,000</b>	<b>256,000</b>
<b>Gross Profit</b>	<b>298,781</b>	<b>284,000</b>	<b>256,000</b>
<b>Operating Expenses</b>			
<b>Costs related to providing goods and services</b>			
Production	10,858	13,000	13,000
Prize money for Photo competition	870	870	1,000
Programme Administration	13,000	13,000	13,000
<b>Total Costs related to providing goods and services</b>	<b>24,727</b>	<b>26,870</b>	<b>27,000</b>
<b>Grants</b>			
Grants	67,965	140,000	138,000
Grant for 1 Bill Trees	114,393	190,000	65,000
<b>Total Grants</b>	<b>182,358</b>	<b>330,000</b>	<b>203,000</b>
<b>Other Expense</b>			
Accounting Fees	2,368	2,510	3,000
Audit Fees	6,826	6,000	7,000
<b>Trust Board Meeting Expenses</b>			
Meeting Expenses	7,950	7,000	7,000
Travel	8,012	6,000	6,000
<b>Total Trust Board Meeting Expenses</b>	<b>15,962</b>	<b>13,000</b>	<b>13,000</b>
<b>General</b>			
Bank Fees	86	50	50
General Expenses	44	500	500
<b>Total General</b>	<b>131</b>	<b>550</b>	<b>550</b>
<b>Total Other Expense</b>	<b>25,286</b>	<b>22,060</b>	<b>23,550</b>
<b>Total Operating Expenses</b>	<b>232,371</b>	<b>378,930</b>	<b>253,550</b>
<b>Net Profit</b>	<b>66,410</b>	<b>(94,930)</b>	<b>2,450</b>



## 2025 MEETING DATES

### Meeting of the Game Bird Habitat Trust Board, August 2024

Prepared by: Carmel Veitch, Finance

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#### *1. Meeting Dates*

The GBHT usually meet twice a year to decide on application from the Trust. The first meeting is by zoom and always trust members to seek clarification regarding applications. The second meeting for the year is traditionally in August/September – at this meeting the Board approve the Grants for the following year.

Proposed Schedule for the 2025 year.

Date	Subject
Thursday 26 <sup>th</sup> June 2025	Final Day for submissions for NZGBHT Grant applications
Wednesday 9 <sup>th</sup> July 2025	Send out grant submissions to GBHT Board members
Wednesday 23 <sup>rd</sup> July 2025	GBHT Board Zoom Conference – 11am (pushed out a week to ensure papers arrive)
Friday 22 <sup>nd</sup> August & Saturday 23 <sup>rd</sup> August 2025	GBHT Board Field Trip and Meeting in Hamilton

#### *2. Recommendations*

To accept the Meeting Dates for the GBHT as:

- Wednesday 23<sup>rd</sup> July 2025 11am by zoom
- Friday 22<sup>nd</sup> August (Field trip) and Saturday 23<sup>rd</sup> 2025 August meeting.

## HABITAT STAMP SPECIES

### Meeting of the Game Bird Habitat Trust Board, August 2024

**Prepared by:** Robert Sowman, NZ Game Bird Habitat Trust Administrator

Section 44D(l) of the Wildlife Act 1953 provides for the Trust Board:

*annually—*

- (i) *to recommend to the New Zealand Fish and Game Council the game bird or other wildlife species to be depicted on the following year's game bird habitat stamp:*

The intended purpose for selecting a species two seasons ahead is to allow sufficient lead-in time to prepare and market associated products that can depict the image. To date commercial partnerships and associated products have not eventuated.

Previously selected species featured:

1994	Paradise Shelduck	2012	Bobwhite Quail
1995	NZ Shoveler	2013	Australasian Bittern
1996	Grey Duck	2014	Pukeko
1997	Black Swan	2015	Black Swan
1998	Canada Goose	2016	Grey Duck
1999	California Quail	2017	California Quail
2000	Mallard	2018	Mallard
2001	Pheasant	2019	Chukar
2002	Pukeko	2020	Paradise Shelduck
2003	Grey Teal	2021	NZ Shoveller
2004	Paradise Shelduck	2022	Pheasant
2005	Chukar	2023	California Quail
2006	NZ Scaup	2024	Mallard drake
2007	Brown Quail	2025	Pukeko
2008	Red Legged Partridge	2026	<i>Best image of a game bird species</i>
2009	NZ Shoveler		
2010	Mallard		
2011	Pheasant		

Prior to 2020, a particular species was recommended, and an artist commissioned to prepare the image. The adoption of a photographic representation leaves selection up to chance, with any game bird species being eligible.

The Mallard has featured four times, the California Quail, Grey Duck, Paradise Shelduck, Pheasant, Pukeko and NZ Shoveler, all featuring three times. The Black Swan could be a suitable species to promote for 2026?

#### Recommendation

**That the NZ Game Bird Habitat Trust Board recommends the NZ Fish and Game Council continues to endorse the use of the best photo competition image of any game bird species to be depicted on the 2026 habitat stamp.**



### **GAME BIRD HABITAT STAMP PHOTO COMPETITION**

#### **Meeting of the Game Bird Habitat Trust Board, August 2024**

**Prepared by:** Robert Sowman, NZ Game Bird Habitat Trust Administrator

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The purpose of this item was to select an image (stamp artwork) to be used on the 2026 Game Bird Habitat Stamp.

Section 44D (l) of the Wildlife Act 1953 provides for the GBHT:

*(ii) to appoint, or select by competition, an artist to produce the stamp artwork of the species approved by the New Zealand Fish and Game Council*

The photo competition has been used in recent years to select the artwork. The winning entry receiving a \$1,000 Kilwell Sports voucher and \$1,000 cash from the Game Bird Habitat Trust.

Unfortunately, the Fish & Game New Zealand web site has been unable to assimilate separate entries for selection in a competition. The NZ Council and its website agent HotHouse are working to solve this issue. It means no entries have been able to be collected through this approach.

The NZ Council as now set up a mirror process to select artwork for the 2026 Game Bird Habitat Stamp. It results in a revised, shortened, competition running from 23rd July 2024 - 23rd August 2024 based on similar terms and conditions.

#### **Recommendation:**

##### **The Game Bird Habitat Trust Board:**

- 1. Note that a revised competition is being run during July - August 2024 to select an image to be used on the 2026 Game Bird Habitat Stamp.**
- 2. Note the winner will be contacted privately. The public will not be informed of the winner until the Game Bird Habitat Stamp is launched on World Wetland's Day, 2 February 2026.**



## **HABITAT STAMP FEE**

### **Meeting of the Game Bird Habitat Trust Board, August 2024**

**Prepared by:** Robert Sowman, NZ Game Bird Habitat Trust Administrator

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The Game Bird Habitat Stamp has a face value of ten dollars (\$10.00). A fee of five dollars (\$5.00) is payable<sup>1</sup> for every game bird habitat stamp supplied with a licence in 2023 to hunt or kill game.

Up until 1999, \$1 of the game licence fee was paid to the programme. From 1999 to 2017, \$2 of the game licence fee has been assigned to the stamp as income to the programme. In 2017, this fee became \$3.00 and in 2019 to \$4.00. The Minister of Conservation approved a new \$5.00 fee for 2023.

Set up under the New Zealand Game Bird Habitat Stamp Regulations 1993, the programme is administered by the New Zealand Fish and Game Council (NZ Council). All expenditure and income is processed through the NZ Council's accounts. Programme expenses are netted against the income received from sales, and the resulting net profit of the programme is transferred annually to the Game Bird Habitat Trust Board.

Section 44D (k) of the Wildlife Act 1953 provides for the GBHT:

*(k) to recommend to the New Zealand Fish and Game Council the fees for the following year's game bird habitat stamp:*

The NZ Fish and Game Council has already set licence fees for the 2024/25 seasons (starting October 2024 for fish and May 2025 for game). This means the Minister has now approved the Game licence and the Habitat Stamp fees for 2025. The next opportunity for the Trust Board to consider the Habitat Stamp fee is 2026. This will be the third year the Stamp fee of \$5.00 will apply on every Game Licence.

### **Recommendation:**

**That the NZ Fish and Game Council maintains the Game Bird Habitat Stamp fee contribution made by hunters in 2026 at \$5.00.**

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<sup>1</sup>Section 72(3A)(e) Wildlife Act 1953