

# MINUTES (in Review)

## NZC MEETING 170



<b>Name:</b>	New Zealand Fish and Game Council
<b>Date:</b>	Friday, 23 August 2024
<b>Time:</b>	9:00 am to 5:08 pm (NZST)
<b>Location:</b>	Brentwood Hotel - Totara Boardroom, 16 Kemp Street, Kilbirnie, WELLINGTON
<b>Board Members:</b>	Barrie Barnes (Chair), Darryl Reardon, Dave Coll, Dave Harris, Dean Phibbs, Gerard Karalus, Greg Duley, Linn Koevoet, Mike Barker, Steve Haslett, Tom Kroos
<b>Attendees:</b>	Carmel Veitch, Corina Jordan, Richard Cosgrove, Adrienne Murray, Helen Brosnan, Maggie Tait
<b>Apologies:</b>	Debbie Oakley

### 1. Opening meeting

#### 1.1 NZC Meeting 170

**NZC Meeting (Day 1: Tue 18 June 2024) online only 18 Jun 2024**, the minutes were confirmed as presented.

NZC Meeting 170 Commenced at 9.06am



#### **minutes adopted with amendments**

approved

**Decision Date:** 23 Aug 2024

**Mover:** Tom Kroos

**Seconder:** Dave Harris

**Outcome:** Approved

#### 1.2 Apologies

Late arrivals due to transport delays: Gerard (arrived 10.08) and Greg (arrived 9.56)



#### **apologies accepted**

Apologies accepted - Mark Sceats standing in for Debbie Oakley. Graeme Nahkies also in attendance. Both have speaking rights.

**Decision Date:** 23 Aug 2024

**Mover:** Dave Coll

**Seconded:** Darryl Reardon  
**Outcome:** Approved

### 1.3 Interests Register

No change

### 1.4 Health and Safety Briefing

Handled by our hosts at the Freemasons conference room

### 1.5 Confirmation of Agenda & Urgent Items Meeting 170



#### Agenda confirmed

Agenda confirmed

**Decision Date:** 23 Aug 2024  
**Mover:** Dean Phibbs  
**Seconded:** Dave Coll  
**Outcome:** Approved

### 1.6 Confirm Minutes of NZC Meeting 168 19 & 20 April



#### Minutes confirmed

**Decision Date:** 23 Aug 2024  
**Mover:** Darryl Reardon  
**Seconded:** Linn Koevoet  
**Outcome:** Approved

Minutes confirmed with changes:

Allan not Dave spoke to bid at 9.48

even should be event on page 21 1.3

P25 Amend spelling of Maimai (was mai mia)

### 1.7 Ratification of decisions of NZC Meeting 169



#### Received the information detailed in the RMA tables updating you ...

Received the information detailed in the RMA tables updating you on RMA cases (appendix 1 & 2).

NZC to confirmed RMA fund decisions:

a) Fund 50% of \$35,000 for the joint North Canterbury / Central South Island and Southland Fish and Game High Court Case (as noted in minutes from meeting 169).

b) Fund 50% of the \$75,000 costs for joint Otago / CSI Fish and Game application for funding (as discussed in 4 June NZC workshop).

**Decision Date:** 23 Aug 2024

## 1.8 Matters arising NZC Meeting168



### Matters Arising

matters arising

**Decision Date:** 23 Aug 2024  
**Mover:** Darryl Reardon  
**Secunder:** Linn Koevoet  
**Outcome:** Approved

nil

## 1.9 Confirmation of minutes for NZC Meeting 169



### confirmed with amendments

approved

**Decision Date:** 23 Aug 2024  
**Mover:** Tom Kroos  
**Secunder:** Dave Harris  
**Outcome:** Approved

1.2 apologies amend:

Dave Coll did attend the meeting

Lynn was an apology from 6.15pm due to video conference issues

P12 licence fee increase decision - amend \$160 to be \$116

p16 Action list: Maimai spelling change

## 1.10 Risk Register

A discussion highlighted the importance of the risk register and what mitigations are in place. There was a wide ranging conversation about the risks and the ranking.

Discussions around risks covered internal cohesion and impactful external risks such as High Path Avian Influenza. The structure of the organisation, lack of cohesion and issues with lack of clarity of roles and responsibilities were highlighted.

A clarification was offered after some commentary that the full-time equivalent staff for NZC was the same as at 2018, with 7.6 staff. In 2019 there was an overlap with new staffer Jack Kos commencing and Robert Sowman staying on, so numbers were 8.4 for a year.



### risk register adopted

Adopt risk register with amendments and send to regions with a covering letter and suggest they supply their risk register.

**Decision Date:** 23 Aug 2024  
**Mover:** Dave Harris  
**Secunder:** Dave Coll  
**Outcome:** Approved

## 2. Decision Required

### 2.1 2024-25 Annual Budget and Meeting Schedule

It was explained the schedule was based around meeting the production schedule for licence setting and other regulatory work. People shared views on how challenging it was to meet online or just for a single day.



#### Annual meeting and budget 2.1

All of 2.1 agreed to (p45)

**Decision Date:** 23 Aug 2024  
**Mover:** Steve Haslett  
**Seconder:** Linn Koevoet  
**Outcome:** Approved



#### Agree to the Governors' Forum 2.2

2.2 Governor's forum

**Decision Date:** 23 Aug 2024  
**Mover:** Dave Harris  
**Seconder:** Gerard Karalus  
**Outcome:** Approved



#### 2.3 managers' meeting/s

It was agreed In-person managers' meeting/s are at the discretion of the CE within the budget provided.

**Decision Date:** 23 Aug 2024  
**Mover:** Dave Harris  
**Seconder:** Dave Coll  
**Outcome:** Approved



#### 2.4 and 3 approved

A meeting and workshop to be held in the 2025-26 financial year and, consult with Regional Chairs on the meeting and budget timetable for 2024-25

**Decision Date:** 23 Aug 2024  
**Mover:** Dave Harris  
**Seconder:** Tom Kroos  
**Outcome:** Approved



#### Contestable Fund budget round

NZC resolves that there will no longer be a Contestable Fund budget round (affirmation of previous resolution). Instead NZC, on an annual basis, will be taking a zero-based budget approach, whereby the entire budget of a region, will be reviewed annually, and in setting both Licence Fees recommendations, and organisational budgets moving forward.

As approved by the meeting the following note is to be added after **para 21** on **pg47**:

***Managers have no statutory role to advise NZC on the process. The process that has been established, to workshop, and then advise NZC on budgets has no foundation in legislation.***

**Decision Date:** 23 Aug 2024  
**Mover:** Dave Coll  
**Seconder:** Darryl Reardon  
**Outcome:** Approved



### **Utilisation of regional reserves is lawful and NZC will consider levying regional reserves**

Utilisation of regional reserves is lawful and NZC will consider levying regional reserves\* as part of this process. (Note: There's no statutory recognition of the term 'reserves').

Dave Harris abstained

\*note it is only lawful to levy licence income.

**Decision Date:** 23 Aug 2024  
**Mover:** Dave Coll  
**Seconder:** Darryl Reardon  
**Outcome:** Approved

*The NZC CEO will provide advice and support to the Regions in transitioning to a zero based budgeting approach for the organisation.*

*The NZC Council Budgeting meeting, is scheduled for 11th and 12th April. The Chairs of each region will be invited to zoom into the meeting in order to speak to their regions budget proposals.*

## **2.2 Approval of National Budget 2024 25**



### **budget approved**

That the New Zealand Fish and Game Council:

1. Receive the information.
2. Approve the Total National Budget for 2024-25 of \$13,255,721 across all Regions and the NZC/National Budget.
3. The Forecast Deficit for the year is \$532,417.

Dave H voted against

**Decision Date:** 23 Aug 2024  
**Mover:** Greg Duley  
**Seconder:** Tom Kroos  
**Outcome:** Approved

## **2.3 2024 25 NZC budget and AWP**

Debate focussed on the inclusion of the Ministerial Review table items that were for the Minister or others to deliver, not NZC.



### **Budget and workplan approval NZC/National**

That the New Zealand Fish and Game Council:

1. Receive the information.
2. Approve the rollover and reallocation of \$207,500 unused 2023-24 budget to the 2024-25 financial year.

3. Approve the Financial NZC/National Budget Deficit of \$257,431 for 2024-25 (NZC surplus of \$2,042,419 and National deficit of \$2,299,850)
4. Delegate to the Chief Executive the authority to spend within the Budget approved for the 2024-25 year.

**Decision Date:** 23 Aug 2024  
**Mover:** Tom Kroos  
**Seconder:** Steve Haslett  
**Outcome:** Approved



### **workplan**

Adopt workplan with 2024-25 with the exception of appendix one.  
Action for Corina - amend word binding page 80 re 5.1e and align with statute.  
Create two new appendices separating out elements in the Ministerial Review Recommendations to be clear which are our responsibility, and which are Ministerial.

**Decision Date:** 23 Aug 2024  
**Mover:** Dean Phibbs  
**Seconder:** Greg Duley  
**Outcome:** Approved

## **2.4 Rationality of HS System**



### **2.4 - points 1-5**

1. Received the information.
2. Agreed the continuation of the review
3. Delegated to the Chief Executive the authority to review and provide to the NZ Council proposals for recommended changes from Health and Safety to Health Safety and Wellbeing policies
4. Noted that this information has been discussed with the Health and Safety committee and that this initial information is provided with their input.
5. Agreed that all new councillors are inducted into health and safety requirements

**Decision Date:** 23 Aug 2024  
**Mover:** Steve Haslett  
**Seconder:** Gerard Karalus  
**Outcome:** Approved

Discussion around NZC having a role across Fish & Game as it was responsible for developing policy, which had culpability ramifications.

Ensure mitigations are clear - eg ranging in pairs not alone.

## **2.5 Communications update**

Discussion around the need to measure if the campaign leads to more licence sales. Work to raise Fish & Game profile and public licence acknowledged.



### **recieve the communications report**

report received

**Decision Date:** 23 Aug 2024  
**Mover:** Steve Haslett  
**Seconder:** Tom Kroos  
**Outcome:** Approved

### 3. Lunch

#### 3.1 Break

lunch ended at 1.45pm

### 4. Reports to Note

#### 4.1 Licence Sales Update

Member of the public Bryce Johnson present. Overall, with overs and unders the organisation is 1.3 per cent below budget.

Discussion around the impact of weather on licence sales, can't be predicted but can be factored within the year. Observation that junior licences held up despite 410 issue.



#### Recieve the information

Receive the information as presented in the Licence Sales Update dated 31 July 2024.

**Decision Date:** 23 Aug 2024  
**Mover:** Gerard Karalus  
**Seconder:** Dave Harris  
**Outcome:** Approved

#### 4.2 NZC Finance Report



#### received report

Received the NZC Finance Report for the 10 months ended 30 June 2024 with a deficit of \$266,412.

**Decision Date:** 23 Aug 2024  
**Mover:** Dave Coll  
**Seconder:** Dean Phibbs  
**Outcome:** Approved

Carmel highlighted the report contained info to the end of June, noting a \$266k deficit. Discussion around research (Steve) and how applications should be assessed by the sub committee. Mike asked about Mana Whenua being included in research, Corina said included insights work alongside traditional research.

### 4.3 National Finance Report

Carmel noted the report is a snapshot of spending to 30 June, big items like magazine not in these figures, also noted RMA and research spending can be spread out.



#### Receive the information as presented in the National Finance Report as of 30 June 2024.

Received the information as presented in the National Finance Report as of 30 June 2024.

**Decision Date:** 23 Aug 2024  
**Mover:** Mike Barker  
**Seconder:** Darryl Reardon  
**Outcome:** Approved

### 4.4 Research and Monitoring Program update



#### Report received

Received the update on the status of the Research Fund and research funded by the fund; and noted the current financial status of the Research Fund.

**Decision Date:** 23 Aug 2024  
**Mover:** Darryl Reardon  
**Seconder:** Mike Barker  
**Outcome:** Approved

There were questions about why older items were included on the list - staff said the items had continued into the financial year with some spending occurring.

Steve H provided an update that Wellington results were coming in. Dean suggested tighter delivery dates be set and Tom noted the subcommittee had asked about that and he asked for future reports to include status updates.

Corina highlighted the need for a resource to pull together research work.

Steve H proposed that monitoring reports are publicised on the website which Corina supported and said she wanted to create annual reporting for monitoring. He also asked for reports to go to the subcommittee and not have to await the next NZC meeting which Corina agreed with.

**ACTION:** completed reports should run a webinar for staff and councils

**ACTION:** reports to include status updates for projects.

**ACTION:** Corina to communicate to staff that completed research should be presented to the research subcommittee

### 4.5 RMA Fund Update



#### RMA reports received

Received the information detailed in the RMA tables updating you on RMA cases (appendix 1 & 2).

NZC to confirmed RMA fund decisions:

- a) Fund 50% of \$35,000 for the joint North Canterbury / Central South Island and Southland Fish and Game High Court Case (as noted in minutes from meeting 169).
- b) Fund 50% of the \$75,000 costs for joint Otago / CSI Fish and Game application for funding (as discussed in 4 June NZC workshop).



Dean Phibbs voted against because he thought Otago project should have got 100 percent.

**Decision Date:** 23 Aug 2024  
**Mover:** Tom Kroos  
**Seconder:** Dave Harris  
**Outcome:** Approved

There were no new applications to consider, \$722k funds allocated, regions have committed \$134k and the remaining \$587k is committed by NZC, not including the contestable fund money.

Corina and Helen updated the NZC about an upcoming EDS report into Conservation and Wildlife Act reforms. They will circulate a summary once the embargo lifts.

## 4.6 SFGMP Guidance



### Adopted policy and guidance

Adopted the consultation, key elements, guide as NZC policy and the mana whenua engagement SFGMP work as guidance.

**Decision Date:** 23 Aug 2024  
**Mover:** Dean Phibbs  
**Seconder:** Dave Coll  
**Outcome:** Approved

Developing this after recommendation in ministerial review. 8 expired plans in regions. West Coast's plan for next 10 years is signed off. Minister wrote that his expectation is future plans align with guidance and he will seek NZC advice on approving these plans.

## 4.7 2023-24 Financial Report process and sign off

That the auditors are coming in from the 4th November, 2-3 week process.



### Financial report process

That, subject to the draft Performance Report being circulated to the Council members for approval and any queries satisfactorily explained, the Chair be authorised to sign the 2023-24 Performance Report on behalf of the Council.

**Decision Date:** 23 Aug 2024  
**Mover:** Dave Harris  
**Seconder:** Steve Haslett  
**Outcome:** Approved

## 4.8 Standing Orders Review



### adopting new standing orders

Receives this information.  
2. Adopt the amended Standing Orders.  
To be amended:

2.3.3 Agendas and information to be published three days prior

2.3.14 Paper and electronic copies of the agenda to be provided to members

2.610 Quorum can be established without video, video can be turned off if the chair agrees

2.65 termination of link - this is removed

**Decision Date:** 23 Aug 2024  
**Mover:** Darryl Reardon  
**Seconder:** Dave Coll  
**Outcome:** Approved

Key point highlighted was the change meant decisions made at online meetings are able to stand.

Staff received feedback that while some papers can be provided electronically agendas needed to sent in paper. Request for better organised papers grouped in order. Discussion around public attending, and flexibility around the need to turn off cameras.

## 4.9 Staff Scholarship

There was positive feedback on the report.



### received

That the NZC:

1. Received the information.
2. Note that Ian Hadland was thanked for his report.
3. Note that the Report was circulated to the rest of the organisation.

**Decision Date:** 23 Aug 2024  
**Mover:** Gerard Karalus  
**Seconder:** Dave Coll  
**Outcome:** Approved

## 4.10 Election Update



### receive the info

Received the information

**Decision Date:** 23 Aug 2024  
**Mover:** Gerard Karalus  
**Seconder:** Linn Koevoet  
**Outcome:** Approved

Tom left at 15.40pm

Richie gave an update on nominations and the information is publicly available on our website.

## 4.11 Evaluation of Council and Performance Management

Barrie gave NZC a head's up that he would like to design a process to conduct a 360 review performance. He will contact councillors directly.

## 4.12 Sub-Committee and Liaison Report

Corina provided an update about the Taupō Fishery Advisory Committee report. The committee reported a bumper season. Other key updates were that:

- They will meet with Corina to talk about compliance on 4 Sept
- They are looking at a CRM and updated licence system
- Observing some poor etiquette, particularly women anglers dealing with difficult behaviour

Next meeting will hear from Cawthron Otago collaborative project.

Steve H updated that he had met with NZIER re economic value, expect a report end of September.

Linn updated that McKenzie Country economic value report found angling contributed 3.6 percent gdp of McKenzie, substantial tourism contribution to the area.



### Updates received

Updates received

**Decision Date:** 23 Aug 2024  
**Mover:** Dave Harris  
**Seconder:** Darryl Reardon  
**Outcome:** Approved

## 4.13 NZC Action Register

Discussion around need to complete actions or detail progress against them.

Discussed the need to change the status of secondary licence holders, for e.g. they should be able to vote. Regulatory change would be required so it was proposed a new action be added to write to the Minister proposing he change legislation to enable voting rights for secondary licence holders.

Action 10 was completed.

ACTION write to the Minister proposing he change legislation to enable voting rights for secondary licence holders.



### Accept register with changes



Accept register with changes

**Decision Date:** 23 Aug 2024  
**Mover:** Greg Duley  
**Seconder:** Dave Coll  
**Outcome:** Approved

## 4.14 NZC Correspondence

Discussed letter from Hawke's Bay about banding programme.

Action: CE to fast-track development of national gamebird monitoring programme and SOP for the February NZC meeting.

#### 4.15 General Business

Discussed upcoming meeting with the Minister tomorrow.

Meeting closed at 5.08pm

#### 4.16 List of Acronyms

### 5. Close Meeting

#### 5.1 Close the meeting

**Next meeting:** No date for the next meeting has been set.

Friday Close 4:57 pm

Saturday Close 2:37 pm.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_