



NORTHLAND FISH AND GAME COUNCIL

AGENDA

PLACE	:	NORTHLAND FISH & GAME OFFICE UNIT A5, 7–11 NELL PLACE, WHANGAREI
DATE	:	<u>Friday 8 March 2024</u>
MEETING STARTS	:	7.00pm
DINNER	:	6.00pm

Welcome/Apologies

Annual or One Year Agenda Pg 1

Confirmation of Minutes of Meetings held at Whangarei on the 25 January 2024 Pg 2
Matters Arising from Minutes

Managers' Report Pg 5
Field Officers Reports Pg 9

NZFGC Update

Base Funding 2024-25 Letter Pg 12

Draft Budget 2024-2025 & CF Applications Separate paper
Chairmans report on Governance Review Separate paper
Paradise Shelduck Moulting Survey 2024 report Separate paper

Letter from NRC regarding swan management and NFGC response Separate paper

Health & Safety Report Pg 15
Executive Limitations Report Pg 16
Financial Reports Pg 18
Correspondence Schedule Pg 23

Other Business

NORTHLAND FISH & GAME ANNUAL OR ONE-YEAR AGENDA

Meetings	Council process	Regular agenda items	Annual items	Ad hoc items
Thursday 25 January 2024	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Finalising Game Notice ▪ Evaluation of Council’s Governance Review ▪ Confirm trout order for 2025 liberation 	<ul style="list-style-type: none"> ▪
Friday 8 March 2024	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Draft Budget -Items to be considered for following year business plan ▪ Report from Chairman on governance review 	<ul style="list-style-type: none"> ▪
Friday 17 May 2024	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Budget & Licence Fee Recommendations ▪ Anglers Notice – issues requiring NZC consideration ▪ Draft OWP 	<ul style="list-style-type: none"> ▪
Friday 26 July 2024	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Budget and OWP – final sign-off ▪ Managers Annual Performance Review 	<ul style="list-style-type: none"> ▪
Friday 20 September 2024	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items. Final meeting of current council before elections 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Meeting programme - dates & venues for next year’s meetings. ▪ Managers performance review report 	<ul style="list-style-type: none"> ▪
Friday 8 November 2024	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items. Inaugural meeting of new council 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Induction for new councillors to Northland Fish and Game Council ▪ Governance training 	<ul style="list-style-type: none"> ▪
Wednesday 11 December 2024	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items. 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Chairman and Managers Annual Report ▪ Financial Statement for year ended 31 August 2024 ▪ Draft Game Notice 	<ul style="list-style-type: none"> ▪

NORTHLAND FISH & GAME COUNCIL
UNCONFIRMED MINUTES OF A MEETING
HELD AT THE NORTHLAND FISH & GAME OFFICE
NELL PLACE, WHANGAREI
7.00PM THURSDAY 25th JANUARY 2023

PRESENT:

Chairman: Phil Durham

Councillors: Cameron Shanks, Russell Daniels, Darryl Reardon, John McEntee, Mark Bell, Kelvin Ellis

Staff: Craig Deal (Manager), Rachael Quin (Administrator)

Conservation Board: Nyree Porter (via teleconference)

The Chairman welcomed the councillors and the Conservation Board representative. The Conflict-of-Interest register was circulated around the table for all councillors to sign and declare any conflicts.

APOLOGIES: John Skeates, Penny Smart

It was moved: ***That apologies are accepted.***

Russell Daniels / Mark Bell ***CARRIED***

It was moved: ***That speaking rights are extended to Nyree Porter.***

Russell Daniels / Mark Bell ***CARRIED***

Previous Minutes

It was resolved: ***That the minutes of the meeting held on the 13th December 2023 are confirmed as true and correct.***

Cameron Shanks / John McEntee ***CARRIED***

Matters Arising

Trout numbers

Manager advised the number of trout ordered have been reduced from 1100 to 900 and the sounder has been procured.

Managers' Report

1221 Jack Bisset Wetlands

Manager took the QEII representative to Jack Bisset Wetland on a covenant monitoring visit where they observed a pair of bitterns. A monitoring report is to come.

1228.01 Awakino Wetland

Issue allowing DOC access to fix a bund wall. Manager suggests surrendering the resource consent as there is no hunter benefit due to Northland Regional Council not allowing development.

It was moved: *That the Managers and Field Officers' reports be received.*

Cameron Shanks / Darryl Reardon **CARRIED**

NZFGC Update

Next meeting is 17 February 2024.

Auditor Management Letter

Northland Fish & Game Council received a positive auditor letter for 2022-2023 financial year. The chairman credited Craig Deal and Rachael Quin.

It was moved: *That the Auditor Management Letter is accepted.*

Russell Daniels / Kelvin Ellis **CARRIED**

Northland Region Fraud Policy

No changes were required except to update the last paragraph with the current chairman and date.

It was moved: *That the reviewed Northland region fraud policy remains unchanged except to update the Chairman details and date 25 January 2024.*

Cameron Shanks / Mark Bell **CARRIED**

Game Gazette

The Trend Count report was circulated with the recommendation that there be no change to the game gazette.

It was moved: *That the game gazette be confirmed.*

Mark Bell / Darryl Reardon **CARRIED**

Health and Safety Report

Northland Fish & Game is required to give a Health & Safety report at each council meeting detailing:

- The implementation and adherence to Health & Safety policy/manual
- Any new issues or hazards that have arisen and how these have been addressed
- Progress with any ongoing issues
- Outcomes of audits and reviews required in the Health & Safety manual
- Any near misses or injuries

It was moved: **That the Health and Safety Report is received.**

Darryl Reardon / John McEntee **CARRIED**

Executive Limitations Report

It was moved: **That the Executive Limitations Report is received.**

Russell Daniels / Cameron Shanks **CARRIED**

Financial Reports

The financial report ending 31 December 2023 with fish licence sales YTD to 14 January 2024 was circulated to the councillors.

It was moved: **That the Financial Report is adopted.**

Kelvin Ellis / Cameron Shanks **CARRIED**

General Business

Cr. Bell suggested an overlay of weather conditions with trend counts. He also noted the dramatic decrease in rural ponds due to reticulated water sources for stock becoming more popular and practical.

The Chairman proposed that focus for councillors should be on recruiting licence holders rather than reducing human resources and amalgamating. The Chairman asked the councillors for their agreement that he put forward this position at the next chairman meeting. All were in favour.

There being no further business the Chairman declared the meeting closed at 8.19pm.

Phil Durham
Chairman

To: All Councillors
From: Craig Deal
Date: 26 February 2024
Subject: Managers Report

The following is an account of activities that management has been involved in since the 25 January 2024 meeting.

1110 Species Monitoring

Trend counts completed by field officer – see report. Far North harbours surveyed by boat.

1161 Northland Trout Releases

Last year's generation of fish are now well over takeable size in Whau Valley – a very good growth rate. Whau Valley is getting low – around 80% capacity but the fish remain in good quality. Wilsons Dam remains at 100% and Lake Manuwai is unknown.



A rainbow trout from the 2023 liberation into Whau Valley. The fish was 40cm long and 0.6kg.

1172 Game Gazette

Draft Game Gazette has been released to regions for approval prior to finalisation. A small correction has been made and it has been approved.

1181 Game Bird Dispersal

Permits to disturb and kill when necessary have been issued steadily through January and February. Gas guns have been in high demand and are starting to show the effects of age. I will purchase new ones with any unused budget near the end of this financial year. The Paradise Shelduck Special Open Season is underway, and most hunters are having good success however the behaviour of hunters encountered is of a poor standard generally.

1210 Resource Management Act

Work continues on a submission to NRC regarding the draft Freshwater Plan.

1220 Works and Management

1221 Jack Bisset Wetland

A working bee is scheduled for 16 March 2024 to target the thickets of Chinese privet that are establishing.

1225 Flaxmill Wetland

Work will need to be started to fix the slumping bund wall along the western edge of the wetland. I am yet to decide how to execute this (either a one-off fix or piecemeal through several years).

A monitoring visit for the QEII covenant is scheduled for 29 February 2024.

1226 Kawakawa Wetland

Field officer has been doing work drilling and filling crack willow as part of an ongoing campaign to control it.

1226.1 Underwood Wetland

Work is underway to prepare the wetland for hunting season. Boards will be put in the stage 2 weir boxes to fill the wetland to capacity prior to the season. The bill for mowing prior to World Wetlands Day came in at ~\$1000. I will get one more mow completed prior to game season opening.

1228.01 Awakino Wetland

Remedial work on the bund breach has been carried out by Department of Conservation.

1310 Access

Work is underway to develop permits for Game season. All three of our forestry permit access licences expire this year. I will renegotiate the terms of access to maximise opportunity for hunters. John Macpherson will be negotiating the same with Summit Forests for access to Te Hiku Forest.

Permits and permit conditions are being updated to reflect some rule changes. Stand holder and casual permits for hunting in Underwood Wetland are being developed.

1330 Newsletters

A Reel Life article was published for February.

1332 Angler/Fish National Magazine

Field officers and I have been out getting some good quality imagery for fishery publications.

1421 District and Regional Councils

A letter was received from Northland Regional Council regarding swan numbers and control in Northland. I have not replied at the time of writing this report. The letter from NRC is included in this agenda.

1422 World Wetlands Day

The World Wetlands Day event at Underwood Wetland was a success and brought together stakeholders from a variety of partner agencies including Game Bird Habitat Trust, Nature Heritage Fund, Department of Conservation, Northland Regional Council, Kaipara Moana Remediation and QEII Trust.

The event was publicised by NZ Fish and Game as part of the ReWild social license campaign, and was also picked up by Farmers Weekly, NZ Herald and the Northern Advocate.

An email of thanks has been sent out to all those who attended.

1423 Fish and Game website updates and maintenance

The new Fish and Game website has been launched. Staff are notifying required changes to be edited as they are discovered.

1453 Office Habitat Print and Poster Material

The habitat print for this year has been ordered.

1455 Information to Licence Holders and Members of the Public

Fish and Game New Zealand is publishing information on golden clam as it becomes available. Reel Life articles are being published monthly.

1500 Compliance

A patrol was conducted on the opening day of the special season involving myself, John Macpherson, and honorary ranger Stephen Geange. The outcome was one hunter to be prosecuted and four other offences notices issued that will likely result in a warning. The ignorance to regulations was disappointing.

1600 Licensing

Fish licence sales are down nationally. Northland and Auckland/Waikato are the only regions that are above expected sales for this time of year. The regulation books for Game season have been drafted and will soon be sent for publishing.

1630 Commission

Commission is being paid by way of a credit on invoices issued to agents.

1710 Council Elections

Council elections will be held in October this year.

1720 Council Meetings

The annual agenda for Northland Fish and Game Council meetings in 2023-2024 was amended as instructed at the last meeting and been promulgated to councillors and NZC.

1821 Annual OWP/Budget

The licence sales forecast for 2024-25 are complete. Licence Working Party will reassess estimates at the end of March but for now Northland is expected to sell 471 fish LEQ and 1525 game LEQ. Last year our target was 455 fish and this current season we are estimated to finish up on 471. The 2022 game licence total was 1582 and 2023 season was 1544.

Contestable Funding (CF) bids for the 2024-2025 budget are presented as part of the draft budget later in the agenda. NZC has asked regions to budget with a 3% reduction on last year's baseline budget. This requires Northland to reduce the operational budget of 75k by 17k – a 23% reduction of operational expenditure. See the memo for potential options.

1900 Administration

The office has been open for all the required hours during the reporting period and has served the public and licence holders.

I have signed up to the vehicle purchasing All-of-Government contract. I have submitted the paperwork to join the Retail Fuel agreement with BP and am waiting on confirmation.

The Councils assets are well maintained and fully insured.

We were saddened to hear Bruce Yorke passed away recently. Bruce was a passionate angler and had served as an honorary ranger with Fish and Game. We contacted the family and sent flowers to his wife Margaret and family extending our condolences.

Recommendation

That the Northland Fish and Game Council receive this report.



Craig Deal
Manager
26 February 2024

To: All Councillors
From: Graham Gallagher
Date: 21/02/2024
Subject: Field Officer Report (Whangarei)

1111 Trend counts and population monitoring

See attached shelduck trend count report.

John and I conducted a survey of the Awanui harbour for swan to determine population levels in the area.

1172 Regulations

Nothing to report.

1181 Game bird dispersal

I am continuing to service the gas guns as they return from the field and assist farmers with dispersal information.

1220 Works and Management Wetland Summary

The carpark at the Jack Bisset wetland has been upgraded allowing for all weather parking.

The Flaxmill wetland bund repair will commence as soon as the contractor becomes available.

The Wairua and Borrow Cut wetlands will be mown before the season starts. There are several trees that will have to be removed before the contractor can get around.

Predator control and weed spraying is occurring according to the OWP.

1231/2 Landowner advice / NZGBHT applications

Nothing to report.

1313 Ballots/Permits

Stand holders at the Jack Bisset wetland who were required to remove structures are starting to comply with the requests.

1331 Media

Reel Life and Game Magazine articles continues to be produced.

1510 Ranging/Compliance

One ranging team were out over shelduck weekend. This led to 2 shotguns being seized and six offence notices being given. I am preparing the resulting prosecution files.

1923 Staff Training

Nothing to report.

Maritime/Moss

The new sounder and plotter have been installed. On water drills have been completed and logged in Seaflux.

A handwritten signature in black ink, appearing to read 'Graham Gallagher', with a stylized flourish at the end.

Graham Gallagher

Field Officer

To: All Councillors
From: John Macpherson
Date: 26 February 2024
Subject: Field Officer Report (Kaitaia)

Meetings are going well, DOC, NRC, Summit are the main agencies I've been dealing with. Ngati Kuri have closed access to the Parengarenga Harbour, there is no access to launch boats from the land. It is in response to the invasive seaweed around Opu.

Darcy Albert on Te Paki Station is still looking for people to shoot geese on the Farm. I recently did the trend count on the Farm, and counted roughly 1000 geese on the water bodies, that's not including geese grazing on the Farm. Johnny Nilsson's main dam on Shenstone Farm has blown out again. He said it wasn't worth going to count on there. Colin Rakena on Rangiputa Pama Farms has also got goose problems. The geese are very transient in this area. The geese use the Rangaunu / Awanui Harbour to roost up and then move into farms all around its perimeter.

The oxidation ponds don't appear to have any botulism at the moment, there are not as many paradise shelduck using the ponds as in previous years. Mallards, shoveler and teal seem to be the most prominent birds on Kaitaia ponds, some geese some swan, while Taipa and Kaeo have more shelduck.

Permits have slowed coming up to the Special Shelduck Dispersal week. Pukeko are the main problem in and around areas that are not able to be hunted without a permit.

Underwood Wetland Day went very smoothly, the weather played ball, lots of people turned out to make the effort everyone has put in over the years a resounding success.

Ranging was a major success, of all the people contacted over the weekend, only one group was fully compliant. All the hunters dealt with were respectful and compliant (if not legal). It was an opportunity as rangers, to show case Fish and Game as professional stewards of game bird hunting. I believe this was achieved, lots of education, lots of learnings for us as compliance officers, and for the hunters we interacted with.

The Fish and Game boat was used for swan surveys on the Rangaunu / Awanui Harbour last week, approx. 650/700 birds were counted at two locations. Drills were run at the same time to keep us up with our compliance. Houhora Harbour had approx. the same number of swan, no reports of how the special season went have come forward at this stage.



John Macpherson
Field Officer (Kaitaia)



20 February 2024

Dear Chairs
Regional Fish and Game Councils

Base Funding for 2024 25

Fish and Game are being challenged on many fronts. The Revenue forecast and a reduction on 2023 and 2024 and the indication from the Minister of Hunting and Fishing is that there is no appetite for an increase in the Licence fee.

Taking these factors into account, the NZC have recommended that all Regions make savings on their base line budgets of 3% for the 2024 25 budgets.

At the 167th meeting of the NZC the reviewed the licence forecast for the 2024 25 Season which was recommended by the Managers. The NZC have accepted the Manager recommendation as outlined in Table 1 and 2 below of 31,298 LEQ for Game and 72,435 LEQ for Fish.:

Table 1: Game LEQ Forecast

	Actual Game 2022	Actual Game 2023	Extrapolated Game 2025
Table 1			
Nothland	1582	1544	1525
Auckland Waikato	6309	6512	6512
Eastern	3024	2853	2768
Hawke's Bay	1916	1750	1667
Taranaki	1114	1082	1066
Wellington	3409	3289	3229
Nelson Marlborough	900	860	840
North Canterbury	2428	2551	2551
West Coast	370	364	361
Central South Island	2235	2263	2263
Otago	4080	3988	3942
Southland	4727	4625	4574
	32094	31681	31298

Statutory managers of freshwater sports fish, game birds and their habitats

New Zealand Council

Level 2, The Dominion Building, 78 Victoria Street, Wellington 6011. P.O. Box 25-055, Wellington 6146, New Zealand.
Telephone (04) 499 4767 Email nzcouncil@fishandgame.org.nz www.fishandgame.org.nz

Table 2 Fish LEQ Forecast

	Actual Fish 2022-23	Estimated Total 2023-24	Extrapolated 2024-25
Table 2			
Nothland	455	471	471
Auckland Waikato	3550	3690	3690
Eastern	8643	8449	8352
Hawke's Bay	2525	2227	2078
Taranaki	1034	958	920
Wellington	2990	2949	2929
Nelson Marlborough	4410	4270	4200
North Canterbury	11084	10853	10738
West Coast	2253	2165	2121
Central South Island	12946	12633	12477
Otago	15828	15685	15614
Southland	9084	8926	8847
	74802	73276	72435

Based on maintaining the Licence Price at \$153 for Fish and \$113 for Game the available funds for Contestable funding would be limited to \$489,693 (see Table 3 below)

Table 3:	
Licence Forecast	\$ 12,576,248
less COS 4.5%	\$ 565,931
Net Licence Income	\$ 12,010,317
Draft calc of interest rates - 5.57 @.9	\$ 346,784
Available Funds	\$ 12,357,101
Base Funds	\$ 11,867,408
Available Funds	\$ 489,693

This figure of \$489,693 reflect the amount of dollars available for funding RMA, salary adjustments, Capex requirements and other contestable funding applications that the NZC/National and Regional Councils require.

The NZC was concerned that \$489,693 was not a sufficient pool, to ensure the Fish and Game Strategy could be adhered to and wanted to ensure that the priority to Staff remuneration was able to be maintained. The NZC also referred to the Hunt Resource

Allocation Project and have recommended that all Regions make savings of their base funding by 3%. This would make available a further \$356,022 for the Contestable fund, bringing the total pool to \$845,715. Refer Table 4 for the updated base funds for 2024 25.

Table 4 Base funds with a 3% reduction.

Table 4: Base Funds with 3 % savings			
	Original	3% Savings	New Base Funds
Northland	581,107	17,433	563,674
Auckland\Waikato	909,097	27,273	881,824
Eastern	1,278,944	38,368	1,240,576
Hawkes Bay	380,624	11,419	369,205
Taranaki	419,692	12,591	407,101
Wellington	830,600	24,918	805,682
Nelson-Marlb	564,125	16,924	547,201
Nth Canterbury	1,003,286	30,099	973,187
West Coast	351,136	10,534	340,602
Central SI	877,010	26,310	850,700
Otago	1,240,968	37,229	1,203,739
Southland	823,924	24,718	799,206
NZC only	1,240,295	37,209	1,203,086
National inc Research	1,366,600	40,998	1,325,602
TOTAL	11,867,408	356,022	11,511,385
Original Available for Contestable Funding		489,693	
Funds Available for Contestable Funding		845,715	

The NZC understand that these savings will be difficult for many Regions (including NZC and the National Budget) to achieve, however, as an organisation we will need to work together to strategically identify the areas/projects that we can afford to fund in these fiscally difficult times.

Your Sincerely



Barrie Barnes
Chair NZC

The Chairman

Northland Fish and Game Council

HEALTH AND SAFETY – February 2024

Background

As part of its commitment to Health and Safety and providing a safe workplace the Council requires a report at each meeting detailing;

1. implementation and adherence to Health and Safety policy / manual
2. any new issues and updates
3. progress with any ongoing issues
4. outcomes of audits and reviews required in the Health and Safety manual
5. any near misses or injuries and any new hazards and how these have been addressed

Update

1. Development of policy / manual	Status
Policy and Manual is in place.	Current
2. New issues and information	
Nil	
3. Ongoing issues	
Nil	
4. Audits, reviews, and meetings	
H&S Meetings Vehicle inspections Annual Audits and Reviews Training	Monthly meetings held. Carried out monthly. Review of firearm storage procedure. First Aid refresher training attended by Graham and Rachael.
5. Near misses, injuries, and hazards	
Nothing to report.	



Craig Deal
Manager
24 February 2024

Executive Limitations Reports

Northland Fish and Game Council Meeting 26 February 2024

Prepared by: Craig Deal, Manager

Report frequency: Reports as required by ML 4.4.1

General Comment

The policy ML 4.4.1 requires the Manager to report bi monthly on Financial Planning and Budgeting; Financial condition and activities: Protection of Assets, Programmes and services and Public Affairs. These are regular reports and they are primarily aimed at certification by me that I have complied with the Executive Limitations Policies, or identifying any occasions where I have, either not been able to comply with the policies or there are issues that I believe need to be brought to the Councils attention the format of this report is therefore to certify compliance and note any exceptions.

EL 1 Financial Planning and Budgeting

Level Two

EL 1.2 Financial Planning for any financial year or the remaining part of financial year shall not deviate materially from the Councils strategic Ends policies, risk financial harm or fail to be derived from a multi year plan.

Report

The budget and Operational Work Plan for 2023-2024 Financial year is underway. All planned expenditure is within the allocations in the budget and Operational Work Plan for the year.

EL 2 Financial Condition

Level Two

EL 2.2 With respect to the actual and ongoing financial condition and activities the Manager shall not cause or allow the development of financial harm or material deviation of expenditures from Councils priorities.

Report

Expenditure has been in accordance with the Council priorities and the Councils financial position is sound. Term deposits have been reinvested for a six month period from February 2024.

EL 6 Protection of Assets

Level Two

EL 6.2 The Manager shall not allow the Councils assets to be unprotected, inadequately maintained or unnecessary placed at risk.

Report

All of the Councils assets are regularly maintained and serviced by appropriate and experienced personnel. All assets are kept in secure locations and are fully insured against theft, loss or damage.

EL 14 Programmes and Services**Level Two**

EL 14.2 The Manager shall not allow programmes and services to be established which are not thoroughly researched prior to commencement and carefully managed, monitored and reviewed.

Report

No programmes or services have been entered into which do not align with the organisation's purposes or priorities.

EL 15 Public Awareness**Level Two**

EL 15.2 The Manager shall not approve or in any way support any action or activity or statements to the news media that are derogatory or in any way damaging to Fish and Game New Zealand

Report

No actions or statements that might generate media attention have been made or supported in this reporting period and the reputation of Fish and Game remains intact.



Craig Deal

26 February 2024

To: All Councillors
From: Rachael Quin
Date: 23 February 2024
Subject: Financial Report for the period ending 31st January 2024

Revenue

Fish & Game Bird Licence Income \$48,525

The latest national licence sales spreadsheet will be circulated at the Council meeting for Councillor's information.

NZFG Council Grant \$192,101

The second instalment of the NZC grant was received on the 20th February 2024.

Interest Income \$9,169

All interest is accrued to 31st January 2024.

The council has two term deposits that matured 17th February and principal amounts were reinvested for 6 months.

<u>Name</u>	<u>Amount</u>	<u>Maturity Date</u>	<u>Interest Rate</u>
(73) Term Deposit	\$200,000	17 August 2024	6.10% pa (compound interest quarterly)
(74) Term Deposit	\$100,000	17 August 2024	6.10% pa (compound interest quarterly)

Other Income \$6,480

This figure includes gas gun hire, Greenheart Wetland grazing lease, and income in advance from DOC for Wairua Wildlife Management Reserve work.

Total Income \$256,275

Expenditure

The current financial situation for the Council is that expenditure is under the budget in most areas. All depreciation has been accumulated to the 31st January 2024.

Total Overheads \$213,064

Total Operating Expenditure \$237,231

Net Surplus \$19,119

Recommendation

That the financial report to the 31st January 2024 be adopted.

Rachael Quin
Office Administrator

Balance Sheet

Northland Fish and Game Council

As at 31 January 2024

Account	31 Jan 2024	31 Aug 2023
Assets		
Bank		
ASB Cashflow	792.44	873.75
Cheque Account	10,744.40	92,444.56
Habitat Development Fund	4,306.22	4,208.57
Savings on Call Account	119,244.97	147,258.39
Term Deposit (73)	202,848.22	200,000.00
Term Deposit (74)	101,424.11	100,000.00
Total Bank	439,360.36	544,785.27
Current Assets		
Accounts Receivable	121,208.10	3,907.18
Accrued Interest	3,928.10	1,116.64
Prepayments	507.62	2,831.99
Total Current Assets	125,643.82	7,855.81
Fixed Assets		
Accum Dep Field Equipment	(3,845.02)	(3,371.87)
Accum Dep Improvements	(37,156.54)	(36,036.05)
Accum Dep Office Equipment	(23,292.34)	(23,250.99)
Accum Dep Vehicles	(101,805.20)	(93,846.86)
Field Equipment	11,091.80	9,049.76
Improvements	140,383.00	140,383.00
Land	278,592.75	278,592.75
Office Equipment	27,645.51	29,078.51
Vehicles	189,157.27	189,157.27
Total Fixed Assets	480,771.23	489,755.52
Total Assets	1,045,775.41	1,042,396.60
Liabilities		
Current Liabilities		
Accounts Payable	5,986.17	12,082.17
Accrued Expenses	10,270.00	10,270.00
Annual Leave & Time in lieu	37,591.60	41,692.86
Designated Waters Clearing	30.43	0.00
Game Bird Habitat Stamp	4.35	0.00
GST	14,088.71	12,192.06
Income in Advance	0.00	6,611.00
PAYE Clearing	8,032.68	6,600.95
Rounding	0.03	0.03
Salmon Endorsement Clearing	38.38	0.00
Visa Credit Card - Craig Deal	1,665.97	3,999.92
Total Current Liabilities	77,708.32	93,448.99
Non-current Liabilities		
Payroll Clearing	0.00	0.01
Total Non-current Liabilities	0.00	0.01
Total Liabilities	77,708.32	93,449.00
Net Assets	968,067.09	948,947.60
Equity		
Accumulated Funds		
Current Year Earnings	19,119.49	9,047.64
Accumulated Funds	1,002,346.48	1,002,346.48
Transfer To/From Reserves	(340,046.75)	(341,062.00)
Retained Earnings	(53,398.88)	(62,446.52)
Total Accumulated Funds	628,020.34	607,885.60
Asset Replacement Reserve	20,460.00	20,460.00
Non-Resident Levy Reserve	23,989.75	25,005.00
Habitat Development Reserve Fund (8003)	4,209.00	4,209.00
Kai Iwi Flakes Fishing Competitions Reserve	1,204.00	1,204.00
NFGC Sports Fish & game Mngt Plan Reserve	3,535.00	3,535.00
Predator Control Programme & Beehive Placement	5,043.00	5,043.00
Game Bird Habitat Development Reserve	281,606.00	281,606.00
Total Equity	968,067.09	948,947.60

Profit and Loss

Northland Fish and Game Council

For the 5 months ended 31 January 2024

Account	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Unused Budget	% of Budget
Trading Income						
Licence Sales						
Fish Licence Sales	44,287	35,800	8,487	49,198	(4,911)	90%
Fish Licence Income in Advance	4,238	0	4,238	0	4,238	0%
Game Bird Licence Sales	0	0	0	145,753	(145,753)	0%
Total Licence Sales	48,525	35,800	12,725	194,951	(146,426)	25%
Grants NZC	192,101	192,100	1	384,203	(192,102)	50%
Interest Income	9,169	4,300	4,869	10,304	(1,135)	89%
Other Income	6,480	2,250	4,230	9,828	(3,348)	66%
Total Trading Income	256,275	234,450	21,825	599,286	(343,011)	43%
Gross Profit	256,275	234,450	21,825	599,286	(343,011)	43%
Other Income						
Suspense	75	0	75	0	75	0%
Total Other Income	75	0	75	0	75	0%
Operating Expenses						
Species Management						
1111 Trend Counts	97	9,600	(9,503)	9,600	(9,503)	1%
1161 Trout Liberations	0	0	0	4,000	(4,000)	0%
1181 Gamebird Dispersal	1,494	1,000	494	1,000	494	149%
Total Species Management	1,591	10,600	(9,009)	14,600	(13,009)	11%
Habitat Protection/Management						
1221 Jack Bisset Wetlands	302	4,250	(3,948)	10,200	(9,898)	3%
1222 Waitangi Wetlands	0	0	0	200	(200)	0%
1223 Habitat Maintenance	945	3,175	(2,230)	7,628	(6,683)	12%
1224 Borrow Cut Wetland	0	0	0	1,700	(1,700)	0%
1225 Flaxmill Development	0	2,000	(2,000)	5,000	(5,000)	0%
1226 Kawakawa Maintenance	0	0	0	1,500	(1,500)	0%
1226.1 Underwood Wetland Development	1,876	0	1,876	6,900	(5,024)	27%
1228 Wairua River Wildlife Management Res	0	0	0	2,500	(2,500)	0%
1228.1 Awakino Wetland	0	0	0	500	(500)	0%
1228.2 Greenheart Lease/Development	273	0	273	1,100	(827)	25%
Total Habitat Protection/Management	3,396	9,425	(6,029)	37,228	(33,832)	9%
Participation						
1313 Ballots/Permits Advertising	0	0	0	500	(500)	0%
Total Participation	0	0	0	500	(500)	0%
Public Interface						
1422 World Wetlands Day	61	0	61	1,000	(939)	6%
1453 Office Habitat Print & Poster Material	0	0	0	300	(300)	0%
Total Public Interface	61	0	61	1,300	(1,239)	5%
Compliance						
1511 Ranger Allowance/Mileage	668	0	668	250	418	267%
1521 CLE Course	0	1,600	(1,600)	1,600	(1,600)	0%
1531 Court Prosecutions	0	0	0	3,000	(3,000)	0%
Total Compliance	668	1,600	(932)	4,850	(4,182)	14%
Licensing						
1613 Designated Waters Licence set up	508	1,537	(1,029)	1,537	(1,029)	33%
1617 Transaction Fees	58	800	(742)	2,000	(1,942)	3%
1618 Transaction Fees excl GST	735	0	735	0	735	0%
1631 Commission on Sales - Fish	456	1,234	(778)	1,234	(778)	37%
1632 Commission on Sales - Game	0	0	0	6,490	(6,490)	0%
Total Licensing	1,757	3,571	(1,814)	11,261	(9,504)	16%
Councils						
1711 Advertising/Printing/Postage	373	0	373	0	373	0%
1721 Council Meals	568	500	68	1,500	(932)	38%
1722 Travel Reimburse/Accom Councillors	896	1,232	(336)	3,700	(2,804)	24%
Total Councils	1,836	1,732	104	5,200	(3,364)	35%
Planning/Reporting						
1822 Annual Report & Financial Statements	3,116	2,800	316	2,800	316	111%
1831 Audit	7,610	8,070	(460)	8,070	(460)	94%
1842 Maritime NZ - F&G Vessels	3,279	2,000	1,279	2,000	1,279	164%
Total Planning/Reporting	14,005	12,870	1,135	12,870	1,135	109%

Overheads

Salaries							
1911 Salaries	145,159	152,410	(7,251)	365,786	(220,627)	40%	
Kiwisaver Contributions	4,478	4,570	(92)	10,974	(6,496)	41%	
1913 Seasonal Contractor	2,381	0	2,381	4,000	(1,620)	60%	
1914 Allowances	1,583	1,250	333	1,250	333	127%	
Total Salaries	153,600	158,230	(4,630)	382,010	(228,410)	40%	
Staff Expenses							
1921 ACC Levy	596	0	596	1,000	(404)	60%	
1922 Fringe Benefit Tax	1,861	0	1,861	0	1,861	0%	
1923 Staff Training	243	0	243	3,100	(2,857)	8%	
1924 Health & Safety (OSH)	870	830	40	2,000	(1,130)	44%	
1925 Staff Expenses	857	1,250	(393)	3,000	(2,143)	29%	
1926 Staff Uniforms	0	0	0	1,000	(1,000)	0%	
Total Staff Expenses	4,428	2,080	2,348	10,100	(5,672)	44%	
Office Premises							
1941 Rent	15,833	15,830	3	38,000	(22,167)	42%	
1942 Office Premises Rates (inc Water)	3,931	3,800	131	7,600	(3,669)	52%	
1943 Maintenance	77	0	77	500	(423)	15%	
1944 Insurance	435	500	(65)	500	(65)	87%	
1945 Power	755	1,145	(390)	2,750	(1,995)	27%	
1946 Office Security	278	290	(13)	700	(423)	40%	
Total Office Premises	21,309	21,565	(256)	50,050	(28,741)	43%	
Office Equipment							
1951 Purchases (Under 2,000) Office Equipment	315	625	(310)	1,500	(1,185)	21%	
1952 Asset Replacement/Depreciation	1,742	0	1,742	0	1,742	0%	
1953 Equipment Maintenance	0	400	(400)	400	(400)	0%	
1954 Equipment Insurance	0	500	(500)	500	(500)	0%	
1955 Office Equipment Leasing	134	0	134	0	134	0%	
Total Office Equipment	2,191	1,525	666	2,400	(209)	91%	
Communications/Consumables							
1961 Telephone/fax/internet	1,946	2,915	(969)	7,000	(5,054)	28%	
1963 Courier/Freight	450	426	24	1,000	(550)	45%	
1964 Stationery	412	415	(3)	1,000	(588)	41%	
1965 Photocopier	680	1,250	(570)	3,000	(2,320)	23%	
1966 Computer Expenses	2,838	3,330	(492)	8,000	(5,162)	35%	
Total Communications/Consumables	6,327	8,336	(2,009)	20,000	(13,673)	32%	
General							
1974 Bank Charges	156	415	(259)	995	(839)	16%	
1975 General (inc Petty Cash)	194	330	(136)	800	(606)	24%	
1976 Public Liability Insurance	1,530	1,600	(70)	1,600	(70)	96%	
1977 General Insurance	1,330	850	480	850	480	157%	
Total General	3,210	3,195	15	4,245	(1,035)	76%	
General Equipment							
1981 Purchases (Under 2000) Field Equipment	0	1,250	(1,250)	3,000	(3,000)	0%	
1982 Asset Replacement Field Equipment	473	0	473	0	473	0%	
1983 Field Equipment Maintenance	293	700	(407)	700	(407)	42%	
1985 Equipment Hire/Rental	0	500	(500)	500	(500)	0%	
Total General Equipment	767	2,450	(1,683)	4,200	(3,433)	18%	
Vehicle Expenses							
1991 Purchases (Under 2,000) Vehicles	0	500	(500)	500	(500)	0%	
1992 Asset Replacement -Vehicles	7,958	0	7,958	0	7,958	0%	
1993 Vehicle Maintenance	869	2,705	(1,836)	6,500	(5,631)	13%	
1994 Vehicle Insurance	6,255	6,000	255	6,000	255	104%	
1995 Vehicle Registration	245	1,000	(755)	1,000	(755)	24%	
1996 Vehicle Fuel & RUC	5,255	4,165	1,090	10,000	(4,745)	53%	
1997 General Trailer Maintenance	90	500	(410)	500	(410)	18%	
1999.1 Boat Maintenance	560	1,000	(440)	1,000	(440)	56%	
1999.3 Polaris ATV	0	1,200	(1,200)	1,200	(1,200)	0%	
Total Vehicle Expenses	21,232	17,070	4,162	26,700	(5,468)	80%	
Total Overheads	213,064	214,451	(1,387)	499,705	(286,641)	43%	
2004 Loss on Disposal	853	0	853	0	853	0%	
Total Operating Expenses	237,231	254,249	(17,018)	587,514	(350,283)	40%	
Net Profit	19,119	(19,799)	38,918	11,772	7,347	162%	

Aged Receivables Summary

Northland Fish and Game Council

As at 31 January 2024

Ageing by due date

Contact	Current	< 1 Month	1 Month	2 Months	3 Months	Older	Total
Bayly Farm	322.00	0.00	0.00	0.00	0.00	0.00	322.00
Bracey Ltd	0.00	184.00	0.00	0.00	0.00	0.00	184.00
EYEDE SOLUTIONS	0.00	(501.60)	0.00	0.00	0.00	0.00	(501.60)
Fish & Game, Eyede Solutions Ltd for	10,067.90	0.00	0.00	0.00	0.00	0.00	10,067.90
Graham Gallagher	0.00	677.49	0.00	0.00	0.00	0.00	677.49
New Zealand Fish and Game Council	110,458.31	0.00	0.00	0.00	0.00	0.00	110,458.31
Total	120,848.21	359.89	0.00	0.00	0.00	0.00	121,208.10
Percentage of total	99.70%	0.30%	0.00%	0.00%	0.00%	0.00%	100.00%

Aged Payables Summary

Northland Fish and Game Council

As at 31 January 2024

Ageing by due date

Contact	Current	< 1 Month	1 Month	2 Months	3 Months	Older	Total
Aged Payables							
ALL MARINE LIMITED WHANGAREI	2,348.35	0.00	0.00	0.00	0.00	0.00	2,348.35
BP Oil New Zealand Ltd	768.36	0.00	0.00	0.00	0.00	0.00	768.36
Fish & Game, Eyede Solutions Ltd for	250.80	0.00	0.00	0.00	0.00	0.00	250.80
Graphic Press & Packaging Limited	207.00	0.00	0.00	0.00	0.00	0.00	207.00
Greenheart MFV Ltd	156.24	0.00	0.00	0.00	0.00	0.00	156.24
New Zealand Couriers	25.18	0.00	0.00	0.00	0.00	0.00	25.18
New Zealand Fish and Game Council	48.30	0.00	0.00	0.00	0.00	0.00	48.30
Northland Business Systems Limited	92.58	0.00	0.00	0.00	0.00	0.00	92.58
Paymark / Worldline	21.74	0.00	0.00	0.00	0.00	0.00	21.74
Powershop	218.51	0.00	0.00	0.00	0.00	0.00	218.51
TSC IT Consultants	808.11	0.00	0.00	0.00	0.00	0.00	808.11
Whangarei District Council	1,041.00	0.00	0.00	0.00	0.00	0.00	1,041.00
Total Aged Payables	5,986.17	0.00	0.00	0.00	0.00	0.00	5,986.17
Total	5,986.17	0.00	0.00	0.00	0.00	0.00	5,986.17
Percentage of total	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%

CORRESPONDENCE

September 2023 to August 2024

Inward				
No.	DATE	FROM	SUBJECT	FILED
1789	31/08/2023	Barrie Barnes, NZFGC Chair	Upcoming cost optimisation and resource allocation project	Saved in Agenda file for October 2023 meeting
1790	7/09/2023	Liam Jenkins, Compliance Monitoring, NRC	Monitoring Report for Resource Consent AUT.037288.01.01	email to Craig Deal. Saved in 1212 Consents
1791	15/09/2023	Barrie Barnes, NZFGC Chair	Letter to regional councillor re unfounded claims and Wildlife Act	email to all councillors and Craig Deal 19/09/2023
1792	14/09/2023	Peter Allen, Councillor	Resignation from Northland Fish & Game Council	email to Craig Deal 14/09/2023
1793	26/09/2023	Corina Jordan, NZC CE	National Anglers Survey 21/22 report	email to Craig Deal 26/09/2023
1794	6/09/2023	Maryse Ropiha, EA, NZFGC	NZC Meeting 165 August 2023 update	email to Craig Deal 06/09/2023
1795	13/11/2023	Simon Reid, Councillor, WDC	Hikurangi Repo Project, response to managers request	email to Craig Deal 13/11/2023
1796	12/01/2024	Steve Mabbott	Certificate of Survey	Maritime - Gamekeeper folder
1797	9/02/2024	Nicky Fitzgibbon, Biosecurity Manager, NRC	Update re gold clam response and request for an update and plan re black swans	email to Craig Deal 18/12/2023 and 09/02/2024
1798	20/02/2024	Barrie Barnes, NZFGC Chair	Letter to Councils re Base Funding for 2024-25	email to Craig Deal 22/02/2024

Outward				
No.	DATE	SENT TO	SUBJECT	FILED
904	25/08/2023	Willow-Jean Prime, Minister of Conservation	Advising John McEntee filled council vacancy December 2022	Northland - Documents\1700 COUNCILS\Councillors
905	27/09/2023	Peter Allen	Response to email from Peter Allen advising resignation	Craig Deal emails
906	7/11/2023	Simon Reid, Councillor, WDC	Requesting involvement in Hikurangi Repo Project	Craig Deal emails
907	20/12/2023	Minister of Conservation	Advising appointment of Kelvin Ellis to council December 2023	Northland - Documents\1700 COUNCILS\Councillors