



NORTHLAND FISH AND GAME COUNCIL

AGENDA

| | | |
|-----------------------|----------|---|
| PLACE | : | NORTHLAND FISH & GAME OFFICE UNIT A5, 7–11 NELL PLACE, WHANGAREI |
| DATE | : | <u>Wednesday 11 December 2024</u> |
| MEETING STARTS | : | 7.00pm |
| DINNER | : | 6.00pm |

Welcome/Apologies

| | |
|--|----------------|
| Annual or One Year Agenda | Pg 1 |
| Resolution to Adopt 2023-2024 Annual Performance Report Presentation of Annual Performance Report to the Public | separate paper |
| Confirmation of 8 November 2024 Meeting Minutes Matters Arising from Minutes | Pg 2 |
| Managers' Report | Pg 7 |
| Field Officers Reports | Pg 12 |
| NZFGC Update | |
| 2024 Hunter Survey Report | separate paper |
| 2025 Draft Game Bird Notice | Pg 16 |
| Draft Standing Orders | separate paper |
| Draft Governance Policy | separate paper |
| Health & Safety Report | Pg 17 |
| Executive Limitations Report | Pg 18 |
| Financial Report to 31 October 2024 | Pg 20 |
| Correspondence Schedule | Pg 25 |
| Other Business | |

NORTHLAND FISH & GAME ANNUAL OR ONE-YEAR AGENDA

| Meetings | Council process | Regular agenda items | Annual items | Ad hoc items |
|----------------------------------|--|---|---|---|
| Thursday 25 January 2024 | <ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items | <ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business | <ul style="list-style-type: none"> ▪ Finalising Game Notice ▪ Evaluation of Council’s Governance Review ▪ Confirm trout order for 2025 liberation | <ul style="list-style-type: none"> ▪ |
| Friday 8 March 2024 | <ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items | <ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business | <ul style="list-style-type: none"> ▪ Draft Budget -Items to be considered for following year business plan ▪ Report from Chairman on governance review ▪ | <ul style="list-style-type: none"> ▪ |
| Friday 17 May 2024 | <ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items | <ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business | <ul style="list-style-type: none"> ▪ Budget & Licence Fee Recommendations ▪ Anglers Notice – issues requiring NZC consideration ▪ Draft OWP | <ul style="list-style-type: none"> ▪ |
| Friday 26 July 2024 | <ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items | <ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business | <ul style="list-style-type: none"> ▪ Budget and OWP – final sign-off ▪ Managers Annual Performance Review | <ul style="list-style-type: none"> ▪ |
| Friday 20 September 2024 | <ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items. Final meeting of current council before elections | <ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business | <ul style="list-style-type: none"> ▪ Meeting programme - dates & venues for next year’s meetings. ▪ Managers performance review report | <ul style="list-style-type: none"> ▪ |
| Friday 8 November 2024 | <ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items. Inaugural meeting of new council | <ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business | <ul style="list-style-type: none"> ▪ Induction for new councillors to Northland Fish and Game Council ▪ Governance training | <ul style="list-style-type: none"> ▪ |
| Wednesday 11 December 2024 | <ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items. | <ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business | <ul style="list-style-type: none"> ▪ Chairman and Managers Annual Report ▪ Financial Statement for year ended 31 August 2024 ▪ Draft Game Notice | <ul style="list-style-type: none"> ▪ |

NORTHLAND FISH & GAME COUNCIL
UNCONFIRMED MINUTES OF A MEETING
HELD AT THE NORTHLAND FISH & GAME OFFICE
NELL PLACE, WHANGAREI
7.00PM FRIDAY 8th NOVEMBER 2024

PRESENT:

Chairman: Phil Durham

Councillors: Cameron Shanks, Mark Bell, John Skeates, John McEntee, Kelvin Ellis, Russell Daniels, Lloyd Altham, Barrie Barnes, Sean Brickland, Lewis Peart

Staff: Craig Deal (Manager), Rachael Quin (Administrator)

The Chairman welcomed the councillors to the council table and acknowledged the outgoing councillor. The Conflict-of-Interest register was circulated around the table for all councillors to sign and declare any conflicts.

APOLOGIES: Darryl Reardon, Noel Birchall

It was moved: *The apologies are accepted.*

John Skeates / Cameron Shanks **CARRIED**

Previous Minutes

It was resolved: *That the minutes of the previous meeting held on the 20th September 2024 are confirmed as true and correct.*

John McEntee / John Skeates **CARRIED**

Matters Arising

The Manager reported on prosecutions progress with all cases soon to be dismissed in what has been a smooth process. The Chairman suggested a current licence purchase to be part of restitution, but it was uncertain if this was lawful.

The Administrator advised that the reserves classification descriptions would be part of the Annual Report available at the next meeting (11 December 2024).

In Committee

It was moved: *That other members are excused while the remuneration committee discussed a remuneration review.*

Cameron Shanks / Mark Bell **CARRIED**

Other members were excused from the remuneration review discussion in committee.

7.14pm Out of Committee

The Chairman proposed that performance review documentation is sent out to councillors, to be returned by Christmas, with the results at the following meeting (21 February 2025).

Presentation to Outgoing Councillor

The Chairman thanked and acknowledged outgoing councillor John Skeates for his contribution and presented a gift on behalf of licence holders and fellow councillors.

Elections

The current council was dissolved and the Chairman stood down. The Manager explained two options for a voting system.

It was moved: *That system B from Standing Orders is implemented for electing a chairperson and the New Zealand Council representative.*

Phil Durham / Cameron Shanks **CARRIED**

Nominations were called for a chairperson. Cameron Shanks nominated Phil Durham. Kelvin Ellis seconded. There were no other nominations received.

It was moved: *That nominations be closed.*

Barrie Barnes / Lloyd Altham **CARRIED**

There being no other nominations, Phil Durham was appointed chairperson.

The Chairperson sought nominations for the role of NZ Council appointee. Lewis Peart nominated Barry Barnes. There were no other nominations received.

It was moved: *That Barrie Barnes is appointed NZ Council Representative.*

Russell Daniels / Lewis Peart **CARRIED**

Cr Barnes extended a vote of thanks to Darryl Reardon for his outstanding work as past NZ Council appointee.

Cr Skeates extended a vote of thanks to Phil Durham for his contribution as Chairperson.

Schedule of Meetings

The schedule of 2025 meetings was approved at the previous meeting but requires approval by the new council.

It was moved: *That the 2025 meeting schedule approved at the 20th September 2024 meeting is approved.*

Cameron Shanks / Mark Bell *CARRIED*

It was moved: *That the members of the public in attendance have speaking rights.*

Cameron Shanks / Mark Bell *CARRIED*

Managers' Report

1119 Trout Population Assessment

The Chairman asked about the condition of trout in Lake Manuwai. The Manager explained the decrease in trout growth and condition relating to the environmental conditions in the reservoirs. Cr Barnes enquired as to stocking rates and environmental challenges in Northland dams.

1228 Wairua River Wildlife Management Reserve

Council discussed the preference for sole management of the reserve but unsure of likelihood. Cr Shanks questioned why DOC were not convinced of the legality of the existing management agreement, with regard to delegation of management and control.

1310 Access

The Manager shared the success of the Fish Tuition Day held at Whau Valley Dam and thanked Cr Daniels for assisting.

The Manager explained that balloting for Underwood Wetland next season would be closer to opening weekend to encourage more interest.

1431 Media Liaison

The Manager expressed concern that the issue between Southland Federated Farmers and Southland Fish & Game has the potential to become a national issue that could affect the advocacy role of Fish & Game. Cr Barnes elaborated. The Manager outlined the advocacy work he is currently involved with, in particular Marsden Solar Farm, to advocate for wetland preservation. Cr Barnes was supportive of this work.

1451 Northland Field Days

The Manager tabled a memorandum outlining the opportunity to be involved in the upcoming Northland Field Days in Dargaville. Historically Northland Fish & Game participated in the Field Days but discontinued due to cost and time. The council agreed it would be worthwhile to have a stand and appropriate for the national ReWild campaign. Cr. Barnes suggested a letter is sent to NZ Council seeking support.

It was moved: *That the Manager secures a stand at the Northland Field Days and approaches NZ Council to be involved with the ReWild campaign.*

1840 National Liaison

The Manager reported a successful visit from Priyanca Radhakrishnan, Labour Spokesperson for Conservation.

It was moved: *That the Managers Report be received.*

John McEntee / Kelvin Ellis

CARRIED

Field Officers Reports

It was moved: *That the Field Officers reports be received.*

John McEntee / Russell Daniels

CARRIED

Health and Safety Report

Northland Fish & Game is required to give a Health & Safety report at each council meeting detailing:

- The implementation and adherence to Health & Safety policy/manual
- Any new issues or hazards that have arisen and how these have been addressed
- Progress with any ongoing issues
- Outcomes of audits and reviews required in the Health & Safety manual
- Any near misses or injuries

Executive Limitations Report

It was moved: *That the Health and Safety Report and Executive Limitations Report are received.*

Russell Daniels / Lloyd Altham

CARRIED

Financial Report

Financial report ending 30 September 2024.

It was moved: *That the Financial Report is adopted.*

Lewis Peart / Kelvin Ellis

CARRIED

General Business

Minister for Hunting and Fishing letter

The Manager table a letter (4 November 2024) from the Minister for Hunting and Fishing requesting council's views to questions. The Chairman shared his thoughts and asked for opinions from each councillor. The Chairman will report back to the Minister with the collective views of the Council.

Standing Orders

The Manager reported that the Standing Orders reviewed by NZ Council have been updated and will be circulated to councillors for approval at the 11 December 2024 meeting.

Commercial Preserve

Cr Shanks asked if there was an update regarding the commercial pheasant preserve. None to report.

Outgoing Councillor

John Skeates thanked the Northland Fish & Game Council.

There being no further business the Chairman declared the meeting closed at 9.17pm.

Phil Durham
Chairman

To: All Councillors
From: Craig Deal
Date: 28 November 2024
Subject: Managers Report

The following is an account of activities that management has been involved in since the 08 November 2024 meeting.

1122 Game Bird Hunter Harvest

Hunter harvest report completed and included in agenda for consideration of 2025 Game Notice.

1172 Game Gazette

The draft Game Notice is included in the agenda for approval. Council will not be meeting again before the Game Notice is submitted. If the paradise shelduck and black swan trend counts in January show an alarming result, then a special meeting will be called before the end of January to reconsider the season length and bag limit. The notice is to be submitted to NZC before 02 February 2025.

1181 Game Bird Dispersal

Requests for permits to disturb and kill nuisance game birds continue. Landowners are also buying gas guns from us which is positive.



A mallard hen with seven ducklings on a creek in Tikipunga.

The lack of spring rainfall is likely to result in lower juvenile survival this breeding season

1210 Resource Management Act

The resource consent for Meridian Solar Farm in Ruakākā was granted. Forest and Bird are appealing the decision to the Environment Court with a view to imposing conditions that prevent the destruction of rare wetland to establish solar panels. NFGC has joined this appeal to support preservation of valuable game bird habitat and to reduce the risk of birds colliding with solar panels by having them placed further away from the margins of the remaining wetland. A site visit is scheduled for 09 December followed by mediation on 17 December.



Dune wetland in the Ruakaka Solar Park area.

This particular wetland is planned to be left out of the development and restored.

A hearing for our submission to Te Hiku CMS was attended by myself and John. The board showed an interest in the points that we raised, and we received a lot of questions regarding wetland health and development work which we saw as positive.

1228 Wairua River Wildlife Management Reserve

I am awaiting DOC to arrange the stakeholders meeting that they have committed to.

1310 Access

We are planning to run the ballots in March 2025. There will be 4 x stands (Opening weekend only) for Underwood and one (ongoing) at Flaxmill. None of the stands require maintenance work so the draw will be undertaken in March when interest is much higher. I will be advertising for applications at the Field Days event.

1330 Newsletters

A Reel Life article for November was produced.

1411 Conservation Board Liaison

Penny Smart is no longer on the Conservation Board. I have asked who the new POC for the Council is going to be. The new board is yet to meet – a POC will be confirmed at their inaugural meeting.

1412 Mana Whenua Liaison

John has attended the AGM for Lake Omapere Trust to discuss black swan management and hunter access.

I have reached out to Patuharakeke te Iwi to introduce myself but have not received a response. I will be engaging with their staff at the site visit for the Marsden Solar Park appeal.

1423 Fish and Game Website updates and maintenance

The new budget and OWP as well as confirmed meeting minutes have been uploaded to the website.

1431 Media Liaison

The issue between Federated Farmers and Southland Fish and Game has not had any impact on our operations.

1440 Public Promotions

The competition offering a free full season licence to be drawn from a pool of all anglers that submit weight and length for trout caught in Northland is being run again this season.

Otago Fish and Game staff have organised a promotion to celebrate the 150th anniversary of the first legal trout catch in New Zealand. 150 free day licences are available in each region for people to register for. The licences are valid for the 1st December 2025. The promotion has been advertised on our Facebook page.

1451 Regional A&P Shows

I have booked a site at the Field Days event in Dargaville. Dates are 27 February – 01 March 2025. The site is one of the smallest but is still 6x4m. The cost for this is \$350. I am liaising with NZC staff to obtain some resources for our site.

1453 Office Habitat and Poster Material

Northland hunter and photographer David Towgood has won the 2025 habitat stamp competition for the second year in a row.

1455 Information to Licence Holders and Members of the Public

Queries over the last month have mostly been regarding game bird control.



A healthy trout from the Mangatu Stream

1531 Prosecutions

Seven individuals have been prosecuted for offences over the special season and opening weekend of the game season 2024. All have been dealt with through a diversion and all charges are now dismissed. We are in the process of returning seized equipment.

Charges have been filed against the hunter that posted a video of himself shooting paradise ducks with a .22 magnum (hunting during close season and hunting with unauthorised method). He has completed diversion and is awaiting charge dismissal on 02 December 2024.

1600 Licensing

For the new fishing season Northland sales are up 23.4% on last year. Overall fish licence sales nationally are down 3%.

Auckland/Waikato staff completed analysis of the rate of return from people who obtained a "Take a Mate Hunting" licences. The data from the three regions that offer the promotion (Northland, Auckland/Waikato and Eastern) shows that on average 20% of those that have used a "Take a Mate" licence will return in a subsequent season. Of those 20%, 60% will likely become long term participants. This shows that the promotion is effective as a recruitment tool. Staff from various regions are investigating whether it would be worth expanding the promotion to other dates outside opening weekend.

1630 Commission

Commission is being paid by way of a credit on invoices issued to agents.

1821 Annual OWP/Budget

At the time of writing my report we are waiting on finalisation of the audited annual report.

1840 National Liaison

I attended an in-person managers meeting in Christchurch over the dates 13-15 November 2024.

Consultation

Feedback has been submitted for the consultation items from the last meeting:

- Sports Fish and Game Management Plan policy documents
- NZC Meeting and Budget Schedule 2025

1900 Administration

The office has been open for all the required hours during the reporting period and has served the public and licence holders.

John's Isuzu D-max that was replaced has been sold for \$38,000.00. This resulted in a modest gain on sale.

The Council's assets are well maintained and fully insured.

Recommendation

That the Northland Fish and Game Council receive this report.



Craig Deal
Manager
28 November 2024

To: All Councillors
From: Graham Gallagher
Date: 19 November 2024
Subject: Field Officer Report (Whangarei)

1111 Trend counts and population monitoring

Waikato aviation has been booked for the second week of January to conduct the shelduck/swan aerial trend counts.

1119 Trout population assessment

Nothing to report.

1122 Harvest assessment

See attached hunter harvest report and hunter satisfaction survey.

1172 Regulations

See attached gazette notice.

1181 Game bird dispersal

Gas guns are being serviced when returned by landowners. Where possible landowners need to be encouraged to purchase their own equipment rather than relying on us for hireage.

Works and management of Fish and Game managed wetlands

1220 Game Bird and Sports Fish Habitat

Predator control and weed control operations are occurring as outlined in the OWP.

1231/2 Landowner advice / NZGBHT applications

Nothing to report.

1313 Ballots/Permits

We have one stand available for ballot this year at the Flaxmill wetland in Dargaville.

1331 Media

Reel life and social media posts are being produced. The game magazine articles will be produced before the Christmas break.

1510 Ranging/Compliance

No fisheries offences have been detected thus far.

1800 Maritime

Seaflux maintenance requirements were undertaken when required.

1923 Staff Training

Nothing to report.

A handwritten signature in black ink, appearing to read 'Graham Gallagher', written in a cursive style.

Graham Gallagher

Field Officer 19/11/2024

To: All Councillors
From: John Macpherson
Date: 24 November 2024
Subject: Field Officer Report (Kaitaia)

Greg Timperly from Ventia has retired from his position in Kaitaia. Greg managed the water and septic's for Ventia in the North. After meeting with Greg, I am concerned FNDC had not been in discussion with the Northland Oxidation Pond Manager concerning the botulism, which has been ongoing all year at the Kaitaia ponds.

There has been speculation that FNDC were going to take the management of the oxidation ponds, and possibly all the infrastructure, inhouse. Should this occur, the loss of experience is likely to limit the chance of conditions at the Kaitaia ponds improving.

The gas guns stopped working after the first year, 2 or 3 years ago and the lasers were the same. With the council dog pound built on the banks of the oxidation ponds and manned by animal control staff, the close proximity to town and residential properties, I believe the set up and use of any of the bird scaring devices would need to be done by an expert company. Windblown spray and corrosive gases from the ponds would have to be another consideration - when, where, and how you would utilise electronic equipment.

There have been claims made in the resource consent that these ponds could be aerated. The ponds are 11ha, clay lined, and the wave structures around the edges are already collapsing. If aerators were used that were big enough to stir the sludge and do the job - the ponds would totally collapse. The power supply to the ponds is not big enough and would need a whole new pylon and cable supply to run these pumps, which again makes the cost of set up, let alone operating cost, prohibitive.


Expect the poisoning of birds in the FNDC oxidation ponds to continue unabated.

Cat trapping in the TeHiku Forest is ongoing with 7 cats, and 8 possums to date. I have started moving the traps. This week they will be moved north to Ngataki Road. I've used two baits so far, squid, and eraser rabbit bait. I have a good working relationship with the Summit staff and the loggers and truckee's operating in the forest.

Requests for Permits to Disturb are coming in regularly with over 40 for this season 1 September to 24 November 2024. Farm visits and problem birds are always going to clash when the crops are planted. More people are contacting Fish and Game for permits instead of taking matters into their own hands. I still get reports of people having unfavourable

experiences with obtaining permits in the past. Hopefully we have turned a corner in this regard.

DOC meetings are going well. It's always a pleasure coming into the office and have people treat me as a fellow work colleague as they pop into the office and get info for something they are working on. E.g. when DOC staff were setting their calendar for whitebait work on the rivers, they made sure it didn't clash with duck shooting, and to see if I know where there are any bittern, so they can put up the sound recorders for best effect.

A handwritten signature in black ink, appearing to read 'K. J. Macpherson'.

John Macpherson
Field Officer (Kaitaia)

2025 Game Notice

NORTHLAND FISH AND GAME REGION¹

1 Game That May Be Hunted or Killed—Duration of the 2025/2026 Season

| Species | Season Duration (dates inclusive) | Daily Bag Limit |
|--|---|-----------------|
| Grey/mallard duck and any hybrid of that species | 3 May to 29 June 2025 | 12 |
| NZ shoveler duck | 3 May to 29 June 2025 | 2 |
| Paradise shelduck | 3 May to 27 July 2025 14 Feb 2026 to 22 Feb 2026 | 20 20 |
| Black swan | 3 May to 27 July 2024 14 Feb 2026 to 22 Feb 2026 | 20 20 |
| Pukeko | 3 May to 24 Aug 2025 14 Feb 2026 to 22 Feb 2026 | 12 12 |
| California quail | 3 May to 24 Aug 2025 | 10 |
| Brown quail | 3 May to 24 Aug 2025 | 10 |
| Cock pheasant | 3 May to 24 Aug 2025 | 5 |

2 Shooting Hours

- (1) 6.30am to 6.30pm, except the hunting of:
- (a) Paradise shelduck, pukeko and black swan on 14 Feb 2026 to 22 Feb 2026 will be from 6.30am to 8.00pm.

3 Decoy Limit

No limit.

4 Special Conditions

- (1) No person shall wilfully leave on the hunting ground any game bird(s) shot or parts of any game bird(s) shot.
- (2) Camouflaged Rowboats: Persons may hunt or kill game from an unmoored camouflaged rowboat.
- (3) During the 14 Feb 2026 to 22 Feb 2026 special open season, no person shall hunt within 300 metres of any urban sewage oxidation ponds.
- (4) Any licensed game bird hunter who has a Department of Conservation permit to take or kill wildlife for the purpose of hawking may hunt with an Australasian Harrier (*Circus approximans*) to take game birds. This is subject to the season length and bag limit for each game bird species in clause 1 of this notice and any other special conditions for the Northland Fish and Game region and also subject to any conditions imposed by the Director-General of Conservation under such a permit.

The Chairman

Northland Fish and Game Council

¹ Reference to description: *New Zealand Gazette*, 24 May 1990, No. 83, page 1861.

HEALTH AND SAFETY – December 2024

Background

As part of its commitment to Health and Safety and providing a safe workplace the Council requires a report at each meeting detailing;

1. implementation and adherence to Health and Safety policy / manual
2. any new issues and updates
3. progress with any ongoing issues
4. outcomes of audits and reviews required in the Health and Safety manual
5. any near misses or injuries and any new hazards and how these have been addressed

Update

| 1. Development of policy / manual | Status |
|--|---|
| Policy and Manual is in place. | Current |
| 2. New issues and information | |
| Nil | |
| 3. Ongoing issues | |
| Nil | |
| 4. Audits, reviews, and meetings | |
| H&S Meetings Vehicle inspections Annual Audits and Reviews | Monthly meetings held. Carried out monthly. Boat drills carried out October 2024. Reviewed notifiable event procedure. |
| 5. Near misses, injuries, and hazards | |
| None to report | Accident triangles purchased |



Craig Deal
Manager
December 2024

Executive Limitations Reports

Northland Fish and Game Council Meeting 11 December 2024

Prepared by: Craig Deal, Manager

Report frequency: Reports as required by ML 4.4.1

General Comment

The policy ML 4.4.1 requires the Manager to report bimonthly on Financial Planning and Budgeting; Financial condition and activities: Protection of Assets, Programmes and services and Public Affairs. These are regular reports and they are primarily aimed at certification by me that I have complied with the Executive Limitations Policies, or identifying any occasions where I have, either not been able to comply with the policies or there are issues that I believe need to be brought to the Councils attention the format of this report is therefore to certify compliance and note any exceptions.

EL 1 Financial Planning and Budgeting

Level Two

EL 1.2 Financial Planning for any financial year or the remaining part of financial year shall not deviate materially from the Councils strategic Ends policies, risk financial harm or fail to be derived from a multi-year plan.

Report

The budget and Operational Work Plan for 2024-2025 is underway. Expenditure is within budget. Prosecutions from compliance operations over opening weekend 2024 are likely to create a significant cost pressure in 24-25 financial year. There may have to be re-allocation of funds from other projects or reserves to cover the costs.

EL 2 Financial Condition

Level Two

EL 2.2 With respect to the actual and ongoing financial condition and activities the Manager shall not cause or allow the development of financial harm or material deviation of expenditures from Councils priorities.

Report

Expenditure has been in accordance with the Council priorities and the Councils financial position is sound. There will be costs involved with the attendance at the Northland Field Days event. This was not budgeted for, however it is within Councils priorities (and NZC Strategic Objectives) and has been deemed at Council to be a worthwhile investment. I will endeavour to get support and resources where possible and will minimise costs for the event.

EL 6 Protection of Assets

Level Two

EL 6.2 The Manager shall not allow the Councils assets to be unprotected, inadequately maintained or unnecessary placed at risk.

Report

All of the Councils assets are regularly maintained and serviced by appropriate and experienced personnel. All assets are kept in secure locations and are fully insured against theft, loss or damage. Insurance for vehicles, the vessel, trailers and office contents has been renewed as of 01 Sept 2024.

EL 14 Programmes and Services

Level Two

EL 14.2 The Manager shall not allow programmes and services to be established which are not thoroughly researched prior to commencement and carefully managed, monitored and reviewed.

Report

No programmes or services have been entered into which do not align with the organisation's purposes or priorities.

EL 15 Public Awareness

Level Two

EL 15.2 The Manager shall not approve or in any way support any action or activity or statements to the news media that are derogatory or in any way damaging to Fish and Game New Zealand

Report

No actions or statements that might generate media attention have been made or supported in this reporting period and the reputation of Northland Fish and Game remains intact.



Craig Deal
28 November 2024

To: All Councillors
From: Rachael Quin
Date: 28 November 2024
Subject: Financial Report for the period ending 31st October 2024

Revenue

Fish & Game Bird Licence Income **\$24,013**

The latest national licence sales spreadsheet will be circulated at the Council meeting for Councillor's information.

NZFG Council Grant **\$93,122**

The first instalment of the NZC grant was made on the 21 November 2024.

Interest Income **\$2,450**

All interest is accrued to 31st October 2024. The term deposits (73 & 74) mature on 17 February 2025.

Other Income **\$926**

This figure includes Greenheart Wetland grazing lease.

Total Income **\$120,512**

Expenditure

The current financial situation for the Council is that expenditure is under the budget in most areas. All depreciation has been accumulated to 31 October 2024.

Total Overheads **\$101,161**

Total Operating Expenditure **\$95,957**

Net Surplus **\$24,554**

Recommendation

That the financial report to the 31 October 2024 be adopted.

Rachael Quin
Office Administrator

Balance Sheet

Northland Fish and Game Council

As at 31 October 2024

| Account | 31 Oct 2024 |
|--|---------------------|
| Assets | |
| Bank | |
| ASB Cashflow | 634.21 |
| Cheque Account | 14,698.04 |
| Habitat Development Fund | 4,468.69 |
| Savings on Call Account | 120,332.32 |
| Term Deposit (73) | 200,000.00 |
| Term Deposit (74) | 100,000.00 |
| Total Bank | 440,133.26 |
| Current Assets | |
| Accounts Receivable | 125,951.99 |
| Accrued Interest | 2,638.80 |
| Total Current Assets | 128,590.79 |
| Fixed Assets | |
| Accum Dep Field Equipment | (5,123.19) |
| Accum Dep Improvements | (39,153.69) |
| Accum Dep Office Equipment | (24,890.37) |
| Accum Dep Vehicles | (117,693.94) |
| Field Equipment | 13,121.80 |
| Improvements | 140,383.00 |
| Land | 278,592.75 |
| Office Equipment | 29,951.93 |
| Vehicles | 234,594.12 |
| Total Fixed Assets | 509,782.41 |
| Total Assets | 1,078,506.46 |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | 6,572.97 |
| Annual Leave & Time in lieu | 43,907.91 |
| GST | 11,033.28 |
| Income in Advance | 4,562.00 |
| PAYE Clearing | 8,461.31 |
| Salmon Endorsement Clearing | 8.31 |
| Visa Credit Card - Craig Deal | 2,444.89 |
| Total Current Liabilities | 76,990.67 |
| Total Liabilities | 76,990.67 |
| Net Assets | 1,001,515.79 |
| Equity | |
| Accumulated Funds | |
| Current Year Earnings | 24,554.10 |
| Accumulated Funds | 1,002,346.48 |
| Transfer To/From Reserves | (314,548.71) |
| Retained Earnings | (25,384.79) |
| Total Accumulated Funds | 686,967.08 |
| Asset Replacement Reserve | (2,673.00) |
| Non-Resident Levy Reserve | 21,947.71 |
| Habitat Development Fund Reserve | 4,424.00 |
| Kai Iwi Lakes Fishing Competitions Reserve | 1,204.00 |
| NFGC Sports Fish & Game Mgmt Plan Reserve | 3,535.00 |
| Habitat Enhancement Programme | 4,505.00 |
| Game Bird Habitat Development Reserve | 281,606.00 |
| Total Equity | 1,001,515.79 |

Profit and Loss

Northland Fish and Game Council

For the 2 months ended 31 October 2024

| Account | YTD Actual | YTD Budget | YTD Variance | Annual Budget | Unused Budget | % of Budget |
|--|----------------|---------------|-----------------|------------------|------------------|----------------|
| Trading Income | | | | | | |
| Licence Sales | | | | | | |
| Fish Licence Sales | 24,013 | 0 | 24,013 | 61,586 | (37,573) | 39% |
| Game Bird Licence Sales | 0 | 0 | 0 | 148,354 | (148,354) | 0% |
| Total Licence Sales | 24,013 | 0 | 24,013 | 209,940 | (185,927) | 11% |
| Grants NZC | 93,122 | 0 | 93,122 | 372,490 | (279,368) | 25% |
| Interest Income | 2,450 | 0 | 2,450 | 10,104 | (7,654) | 24% |
| Other Income | | | | | | |
| Greenheart Wetlands | 875 | 875 | 0 | 3,500 | (2,625) | 25% |
| Jack Bisset Wetlands | 0 | 0 | 0 | 700 | (700) | 0% |
| Key Deposits and Decoy Hire | (261) | 0 | (261) | 0 | (261) | 0% |
| Miscellaneous Income | 312 | 0 | 312 | 0 | 312 | 0% |
| Flaxmill Wetland Maintenance | 0 | 0 | 0 | 600 | (600) | 0% |
| Te Hiku Forest Predator Project | 0 | 0 | 0 | 700 | (700) | 0% |
| Game Bird Dispersal Income | 0 | 0 | 0 | 1,000 | (1,000) | 0% |
| Permit Fees | 0 | 0 | 0 | 2,000 | (2,000) | 0% |
| Total Other Income | 926 | 875 | 51 | 8,500 | (7,574) | 11% |
| Total Trading Income | 120,512 | 875 | 119,637 | 601,034 | (480,522) | 20% |
| Gross Profit | 120,512 | 875 | 119,637 | 601,034 | (480,522) | 20% |
| Operating Expenses | | | | | | |
| Species Management | | | | | | |
| 1111 Trend Counts | 0 | 0 | 0 | 10,500 | (10,500) | 0% |
| 1161 Trout Liberations | 0 | 0 | 0 | 4,500 | (4,500) | 0% |
| 1181 Gamebird Dispersal | 0 | 0 | 0 | 2,000 | (2,000) | 0% |
| Total Species Management | 0 | 0 | 0 | 17,000 | (17,000) | 0% |
| Habitat Protection/Management | | | | | | |
| 1223 Habitat Maintenance | 36 | 0 | 36 | 26,000 | (25,964) | 0% |
| Total Habitat Protection/Management | 36 | 0 | 36 | 26,000 | (25,964) | 0% |
| Participation | | | | | | |
| 1312 Anglers/Hunters Access Signs | 0 | 0 | 0 | 1,000 | (1,000) | 0% |
| 1313 Ballots/Permits/liability insurance | 0 | 2,000 | (2,000) | 2,000 | (2,000) | 0% |
| 1315 Kai Iwi Fishing Competitions & Tuition Days | 307 | 500 | (193) | 500 | (193) | 61% |
| Total Participation | 307 | 2,500 | (2,193) | 3,500 | (3,193) | 9% |
| Public Interface | | | | | | |
| 1412 Mana Whenua Liaison | 0 | 0 | 0 | 500 | (500) | 0% |
| 1431 Media Liaison | 93 | 0 | 93 | 0 | 93 | 0% |
| 1453 Office Habitat Print & Poster Material | 0 | 0 | 0 | 300 | (300) | 0% |
| Total Public Interface | 93 | 0 | 93 | 800 | (707) | 12% |
| Compliance | | | | | | |
| 1511 Ranger Allowance/Mileage | 0 | 0 | 0 | 400 | (400) | 0% |
| 1531 Court Prosecutions | 0 | 0 | 0 | 4,000 | (4,000) | 0% |
| Total Compliance | 0 | 0 | 0 | 4,400 | (4,400) | 0% |
| Licensing | | | | | | |
| 1613 Printing Regulation booklets (Fish) | 35 | 0 | 35 | 100 | (65) | 35% |
| 1614 Printing Regulation booklets (Game) | 0 | 0 | 0 | 300 | (300) | 0% |
| 1617 Transaction Fees | 30 | 0 | 30 | 0 | 30 | 0% |
| 1618 Transaction Fees excl GST | 334 | 0 | 334 | 0 | 334 | 0% |
| 1631 Commission on Sales - Fish | 266 | 0 | 266 | 2,463 | (2,197) | 11% |
| 1632 Commission on Sales - Game | 0 | 0 | 0 | 5,934 | (5,934) | 0% |
| Total Licensing | 666 | 0 | 666 | 8,797 | (8,131) | 8% |
| Councils | | | | | | |
| 1721 Council Meals | 306 | 330 | (24) | 2,000 | (1,694) | 15% |
| 1722 Travel Reimburse/Accom Councillors | 819 | 600 | 219 | 4,000 | (3,181) | 20% |
| Total Councils | 1,125 | 930 | 195 | 6,000 | (4,875) | 19% |
| Planning/Reporting | | | | | | |
| 1822 Annual Report & Financial Statements | (50) | 0 | (50) | 3,000 | (3,050) | -2% |
| 1831 Audit | (7,500) | 0 | (7,500) | 8,070 | (15,570) | -93% |
| 1843 Maritime currency and qualifications | 120 | 0 | 120 | 2,000 | (1,880) | 6% |
| Total Planning/Reporting | (7,430) | 0 | (7,430) | 13,070 | (20,500) | -57% |

Overheads

| | | | | | | | |
|---|----------------|-----------------|----------------|----------------|------------------|--------------|--|
| Salaries | | | | | | | |
| 1911 Salaries | 64,588 | 60,000 | 4,588 | 370,975 | (306,387) | 17% | |
| Kiwisaver Contributions | 2,055 | 1,800 | 255 | 10,800 | (8,745) | 19% | |
| 1913 Seasonal Contractor | 1,486 | 0 | 1,486 | 5,000 | (3,514) | 30% | |
| 1914 Allowances | 1,200 | 1,200 | 0 | 2,500 | (1,300) | 48% | |
| Total Salaries | 69,329 | 63,000 | 6,329 | 389,275 | (319,946) | 18% | |
| Staff Expenses | | | | | | | |
| 1921 ACC Levy | 549 | 0 | 549 | 1,000 | (451) | 55% | |
| 1922 Fringe Benefit Tax | 2,414 | 1,750 | 664 | 7,000 | (4,586) | 34% | |
| 1923 Staff Training | 0 | 0 | 0 | 2,500 | (2,500) | 0% | |
| 1924 Health & Safety (OSH) | 191 | 0 | 191 | 2,000 | (1,809) | 10% | |
| 1925 Staff Expenses | 566 | 0 | 566 | 2,500 | (1,934) | 23% | |
| 1926 Staff Uniforms | 0 | 0 | 0 | 500 | (500) | 0% | |
| Total Staff Expenses | 3,720 | 1,750 | 1,970 | 15,500 | (11,780) | 24% | |
| Office Premises | | | | | | | |
| 1941 Rent | 6,333 | 6,332 | 1 | 38,000 | (31,667) | 17% | |
| 1942 Office Premises Rates (inc Water) | 124 | 0 | 124 | 8,200 | (8,076) | 2% | |
| 1943 Office Maintenance | 60 | 0 | 60 | 500 | (440) | 12% | |
| 1944 Insurance (mgmt fees) | 490 | 500 | (10) | 500 | (10) | 98% | |
| 1945 Power | 510 | 366 | 144 | 2,200 | (1,690) | 23% | |
| 1946 Office Security | 100 | 150 | (50) | 900 | (800) | 11% | |
| Total Office Premises | 7,616 | 7,348 | 268 | 50,300 | (42,684) | 15% | |
| Office Equipment | | | | | | | |
| 1951 Purchases (Under 2,000) Office Equipment | 98 | 0 | 98 | 1,500 | (1,402) | 7% | |
| 1952 Asset Replacement/Depreciation | 695 | 640 | 55 | 3,838 | (3,143) | 18% | |
| 1953 Equipment Maintenance | 0 | 0 | 0 | 400 | (400) | 0% | |
| 1954 Equipment/Contents Insurance | 1,116 | 500 | 616 | 500 | 616 | 223% | |
| Total Office Equipment | 1,909 | 1,140 | 769 | 6,238 | (4,329) | 31% | |
| Communications/Consumables | | | | | | | |
| 1961 Telephone/fax/internet | 858 | 1,000 | (142) | 6,000 | (5,142) | 14% | |
| 1963 Courier/Freight | 8 | 0 | 8 | 1,000 | (992) | 1% | |
| 1964 Stationery | 205 | 0 | 205 | 1,000 | (795) | 21% | |
| 1965 Photocopier | 362 | 300 | 62 | 1,800 | (1,438) | 20% | |
| 1966 Computer Expenses | 338 | 830 | (492) | 5,000 | (4,662) | 7% | |
| Total Communications/Consumables | 1,772 | 2,130 | (358) | 14,800 | (13,028) | 12% | |
| General | | | | | | | |
| 1972 Subscription | 108 | 0 | 108 | 500 | (392) | 22% | |
| 1974 Bank Charges | 39 | 0 | 39 | 0 | 39 | 0% | |
| 1975 General (inc Petty Cash) | 334 | 0 | 334 | 800 | (466) | 42% | |
| 1976 Public & Statutory Liability Insurance | 0 | 0 | 0 | 700 | (700) | 0% | |
| Total General | 480 | 0 | 480 | 2,000 | (1,520) | 24% | |
| General Equipment | | | | | | | |
| 1981 Purchases (Under 2000) Field Equipment | 150 | 0 | 150 | 1,500 | (1,350) | 10% | |
| 1982 Asset Replacement Field Equipment | 276 | 290 | (14) | 1,738 | (1,462) | 16% | |
| 1983 Field Equipment Maintenance | 0 | 0 | 0 | 700 | (700) | 0% | |
| 1985 Equipment Hire/Rental | 0 | 0 | 0 | 500 | (500) | 0% | |
| Total General Equipment | 426 | 290 | 136 | 4,438 | (4,012) | 10% | |
| Vehicle Expenses | | | | | | | |
| 1991 Purchases (Under 2,000) Vehicles | 0 | 0 | 0 | 500 | (500) | 0% | |
| 1992 Asset Replacement -Vehicles | 3,257 | 2,476 | 781 | 14,861 | (11,604) | 22% | |
| 1993 Vehicle Maintenance | 116 | 0 | 116 | 6,500 | (6,384) | 2% | |
| 1994 Vehicle Insurance | 8,055 | 6,000 | 2,055 | 6,000 | 2,055 | 134% | |
| 1995 Vehicle Registration | 0 | 0 | 0 | 1,000 | (1,000) | 0% | |
| 1996 Vehicle Fuel & RUC | 3,704 | 2,500 | 1,204 | 15,000 | (11,296) | 25% | |
| 1997 General Trailer Maintenance | 0 | 0 | 0 | 500 | (500) | 0% | |
| 1999.1 Boat Maintenance | 777 | 0 | 777 | 1,000 | (223) | 78% | |
| 1999.3 Polaris ATV | 0 | 0 | 0 | 1,500 | (1,500) | 0% | |
| Total Vehicle Expenses | 15,909 | 10,976 | 4,933 | 46,861 | (30,952) | 34% | |
| Total Overheads | 101,161 | 86,634 | 14,527 | 529,412 | (428,251) | 19% | |
| Total Operating Expenses | 95,957 | 90,064 | 5,893 | 608,979 | (513,022) | 16% | |
| Net Profit | 24,554 | (89,189) | 113,743 | (7,945) | 32,499 | -309% | |

Aged Receivables Summary

Northland Fish and Game Council

As at 31 October 2024

Ageing by due date

| Contact | Current | < 1 Month | 1 Month | 2 Months | 3 Months | Older | Total |
|--------------------------------------|-------------------|--------------|--------------|--------------|--------------|--------------|-------------------|
| Fish & Game, Eyede Solutions Ltd for | 18,777.88 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 18,777.88 |
| Graham Gallagher | 0.00 | 83.27 | 0.00 | 0.00 | 0.00 | 0.00 | 83.27 |
| New Zealand Fish and Game Council | 107,090.84 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 107,090.84 |
| Total | 125,868.72 | 83.27 | 0.00 | 0.00 | 0.00 | 0.00 | 125,951.99 |
| Percentage of total | 99.93% | 0.07% | 0.00% | 0.00% | 0.00% | 0.00% | 100.00% |

Aged Payables Summary

Northland Fish and Game Council

As at 31 October 2024

Ageing by due date

| Contact | Current | < 1 Month | 1 Month | 2 Months | 3 Months | Older | Total |
|------------------------------------|-----------------|--------------|--------------|--------------|--------------|--------------|-----------------|
| Aged Payables | | | | | | | |
| Archibald Cars | 133.34 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 133.34 |
| BDMA Revolution | 40.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 40.25 |
| BP Oil New Zealand Ltd | 1,155.66 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,155.66 |
| Coastal Accounting | 3,220.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,220.00 |
| Eastern Fish & Game Council | 86.54 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 86.54 |
| Greenheart MFV Ltd | 142.45 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 142.45 |
| HotHouse Communications | 107.34 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 107.34 |
| Marine North Ltd | 865.24 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 865.24 |
| New Zealand Couriers | 9.56 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9.56 |
| New Zealand Fish and Game Council | 69.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 69.00 |
| Northland Business Systems Limited | 185.18 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 185.18 |
| NZ Safety Blackwoods | 39.01 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 39.01 |
| Paymark / Worldline | 21.74 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 21.74 |
| Powershop | 280.19 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 280.19 |
| TSC IT Consultants | 217.47 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 217.47 |
| Total Aged Payables | 6,572.97 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,572.97 |
| Total | 6,572.97 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,572.97 |
| Percentage of total | 100.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 100.00% |

