



# NORTH CANTERBURY FISH AND GAME COUNCIL

## BOARD PACK

for

North Canterbury Fish & Game Council Meeting - Budget  
Setting Workshop

Thursday, 14 March 2024

6:30 pm (NZDT)

Held at:

NORTH CANTERBURY FISH AND GAME COUNCIL  
595 JOHNS ROAD, HAREWOOD, CHRISTCHURCH

# INDEX

Cover Page

Index

Agenda

Attached Documents:

1.3 a	Interests Register.....	6
2.1 a	FOR DECISION - CONTESTABLE FUNDING BIDS 2024 2025 FINANCIAL YEAR.pdf....	7
2.1 b	DRAFT NC BUDGET 2024 25.pdf.....	9
2.1 c	CF BID 1 - NC SALARY BUDGET 2024 25.pdf.....	17
2.1 d	CF BID 2 - FISH RELEASES.pdf.....	21
2.1 e	CF BID 3 - POPULATION MONITORING.pdf.....	25
2.1 f	CF BID 4 - INSURANCE - TE WAIHORA MAIMAI FUND.pdf.....	29
2.1 g	CF BID 5 - ASSET REPLACEMENT.pdf.....	33
2.1 h	CF BID 6 - REPLACEMENT JETBOAT.pdf.....	36
2.1 i	APPROVL RESERVE 1 - DESIGNATED WATERS.pdf.....	40
2.1 j	APPROVAL RESERVE 2 - GENERAL RESERVE.pdf.....	42
2.1 k	FINANCIAL REPORT BUDGET V ACTUAL FROM ACCOUNTANT.pdf.....	44
3.1 a	Minutes : North Canterbury Fish & Game Council Meeting - 22 Feb 2024.....	46

# AGENDA

## NORTH CANTERBURY FISH & GAME COUNCIL MEETING - BUDGET SETTING WORKSHOP



<b>Name:</b>	NORTH CANTERBURY FISH AND GAME COUNCIL
<b>Date:</b>	Thursday, 14 March 2024
<b>Time:</b>	6:30 pm to 8:30 pm (NZDT)
<b>Location:</b>	NORTH CANTERBURY FISH AND GAME COUNCIL, 595 JOHNS ROAD, HAREWOOD, CHRISTCHURCH
<b>Board Members:</b>	ALAN STRONG (Chair), CHRIS BRANKIN, DAVE BARRON, DAVE COLL, GRAEME NAHKIES, KEN LLOYD, NIALL COSTER, PHILLIP MUSSON, RICHARD O'KEEFE, TEHAU ANGLEM, TREVOR ISITT
<b>Attendees:</b>	RASMUS GABRIELSSON, RICHARD COSGROVE

### 1. Opening Meeting

**1.1 Welcome by Chairman** 6:30 pm (5 min)

ALAN STRONG

**1.2 Karakia** 6:35 pm (5 min)

TEHAU ANGLEM

Whakataka te hau ki te uru  
Whakataka te hau ki te tonga  
Kia mākinakina ki uta  
Kia mātaratara ki tai  
E hī ake ana te atakura  
He tio, he huka, he hau hū  
Tihei mauri ora!

Translation:

Cease the winds from the west  
Cease the winds from the south  
Let the breeze blow over the land  
Let the breeze blow over the ocean  
Let the red-tipped dawn come with a sharpened air.  
A touch of frost, a promise of a glorious day.

**1.3 Interests Register** 6:40 pm (5 min)

ALAN STRONG

Supporting Documents:

1.3.a Interests Register	6
--------------------------	---

**1.4 Council Discussion on Issues and Risks That May Require Council Attention** 6:45 pm (20 min)

ALAN STRONG

**2. FOR DECISION**

**2.1 Proposed Baseline Budget and CF Bids** 7:05 pm (30 min)

ALAN STRONG, RASMUS GABRIELSSON

Regional Baseline Budget and proposed CF Bids due to NZC by 23 March 2024

Supporting Documents:

2.1.a	FOR DECISION - CONTESTABLE FUNDING BIDS 2024 2025 FINANCIAL YEAR.pdf	7
2.1.b	DRAFT NC BUDGET 2024 25.pdf	9
2.1.c	CF BID 1 - NC SALARY BUDGET 2024 25.pdf	17
2.1.d	CF BID 2 - FISH RELEASES.pdf	21
2.1.e	CF BID 3 - POPULATION MONITORING.pdf	25
2.1.f	CF BID 4 - INSURANCE - TE WAIHORA MAIMAI FUND.pdf	29
2.1.g	CF BID 5 - ASSET REPLACEMENT.pdf	33
2.1.h	CF BID 6 - REPLACEMENT JETBOAT.pdf	36
2.1.i	APPROVL RESERVE 1 - DESIGNATED WATERS.pdf	40
2.1.j	APPROVAL RESERVE 2 - GENERAL RESERVE.pdf	42
2.1.k	FINANCIAL REPORT BUDGET V ACTUAL FROM ACCOUNTANT.pdf	44

**2.2 Game Bird Regulations 2024** 7:35 pm (5 min)

RASMUS GABRIELSSON

(1) Update Council on the Minister's decision to **not** approve the proposed Game Bird regulation for North Canterbury and Southland regions.

(2) For Council to provide direction on actions and/or preparations for the next round of Game Bird regulation changes.

**3. GENERAL BUSINESS**

**3.1 Confirm Minutes Dated 22 February 2024** 7:40 pm (5 min)

ALAN STRONG

Supporting Documents:

3.1.a	Minutes : North Canterbury Fish & Game Council Meeting - 22 Feb 2024	46
-------	--	----

**3.2 General Business** 7:45 pm (10 min)

ALAN STRONG

## 4. PUBLIC SESSION

### 4.1 Public Session

7:55 pm (15 min)

ALAN STRONG

## 5. Close Meeting

### 5.1 Close the meeting

**Next meeting:** No date for the next meeting has been set.

# Interests Register

## NORTH CANTERBURY FISH AND GAME COUNCIL



As of: 8 Mar 2024

Person	Organisation	Active Interests	Notice Date
<b>ALAN STRONG</b>	Fonterra	Contractor to Fonterra	23 Sept 2022
<b>CHRIS BRANKIN</b>	Co-opted Member	MFE staff member	21 Oct 2020
<b>DAVE BARRON</b>	Tallarook Dairies, Nectar Group	Director of Company which leases land for the purpose of dairy farming, Owner of Nectar Group. Not involved in Fish and Game service or support decisions. Nectar now offers it's services free of charge to Fish & Game for service.	9 Nov 2021
<b>DAVE COLL</b>	N/A	No interest recorded	7 Dec 2023
<b>GRAEME NAHKIES</b>	BoardWorks - Practice Leader	Governance expert in residence and occasional consulting assignments with primary sector organisations	17 Mar 2022
<b>KEN LLOYD</b>	N/A	No interest recorded	18 Nov 2022
<b>NIALL COSTER</b>	N/A	No interest recorded	18 Nov 2022
<b>PHILLIP MUSSON</b>	Fonterra	Shareholder Fonterra and ECAN Selwyn River Liaison Committee	15 Feb 2022
<b>RICHARD O'KEEFE</b>	N/A	No interest recorded	18 Nov 2022
<b>TEHAU ANGLEM</b>	Ngai Tahu Representative	No interest recorded	28 Sept 2023
<b>TREVOR ISITT</b>	N/A	No interest recorded	18 Nov 2022

# FOR DECISION

**To: North Canterbury Fish and Game Council**

**From: Rasmus Gabrielsson**

**Date: 29 Feb 2024**

**Subject: CONTESTABLE FUNDING BIDS 2024/25 FINANCIAL YEAR**

---

## **Purpose:**

1. To provide direction and seek approval to put forward a proposed 2024/25 budget from the North Canterbury region to the NZC annual budget setting process in June 2024. The purpose is to seek Council approval to authorise proposed contestable funding bids, which would assist in increasing North Canterbury's baseline budget.

## **Proposed Recommendations:**

2. **Summary of Contestable Funding Bids**
  - a. **Staff Salaries Adjustment** – \$33,656
  - b. **Fish Releases** - \$15,000
  - c. **Cost Increases for Population Monitoring** - \$5,300
  - d. **Insurance and Te Waihora payment for Maimai Fund** - \$9000
  - e. **Annual Application for Asset Replacement Fund** - \$20,000
  - f. **Replacement of a Jetboat for NC Region** - \$50,000

## **Points of Information:**

3. **Staff Salaries Adjustment** – to fund increasing staff salaries to a level that meets the market. NZC has provided Regions with a 2024 update from Strategic Pay, which supports a fair and transparent remuneration review of staff salaries. This adjustment is a 1.4 increase on the 23/24 salary budget.
4. **Fish Releases** – to fund the costs of fish releases into urban stepping-stone fisheries” around Christchurch. These releases will help attract, support, and educate novice anglers of all ages, aiming to increase the region's licence sales. Cost estimates are based on purchasing salmon from commercial farming operations to be released into closed “man-made” waters and trout supplied from Fish and Game operated hatcheries. These releases would occur at key times to promote the new fishing season and in preparation for the Easter and June/July school holidays.
5. **Increasing Costs for Population Monitoring** – The Adaptive Management Plan for sea-run salmon involves counts from a helicopter to collect source data to apply an “area under the curve” estimate of the number of spawning sea-run salmon. This information is essential in setting the sea-run salmon bag limit. This CF bid is due to the rising costs of aviation fuel and helicopter maintenance.
6. **Insurance** – to cover the ever-increasing costs for insurance and to offset licence fee increases whereby a portion is transferred to the **Te Waihora Maimai Fund** at the end of each financial year.
7. **Asset Replacement** – allows the creation of an Asset Replacement Fund that will assist with the implementation of planned replacement of vehicles, boats and other essential equipment in line with an appropriate schedule.
8. **Replacement of a Jetboat** – due to past financial challenges driven by declining licence sales, the Asset Replacement Fund is only able to cover 2/3rds of replacement costs. This CF bid will ensure a

suitable jetboat can be purchased to replace the current model, which is no longer suitable. Replacing the current jetboat will help protect NCFG from unexpected repairs/maintenance costs.

9. The contestable funding process will take place this year in the context of a requested 3% budget cut request from NZC.
10. The feedback that the Council recorded at the February meeting has been provided to NZC.
11. Attached for the Council's information is the NZC Remuneration Policy for context, also attached is the Strategic Pay Market report from November 2023, an updated report is being prepared for councils.
12. The Strategic Pay report is designed to support a fair and transparent remuneration review of staff salaries.
13. Also attached is a copy of the proposed budget for the Next financial year for North Canterbury Fish & Game.

### **Appendix:**

1. Letter to Fish and Game Councils – Baseline Funding
2. Draft Budget for NCFG
3. Strategic Pay Market Report 2023
4. NZC Remuneration Policy



**REGION:**  
**SCHEDULE A : BUDGET 2024-2025 DRAFT**

Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%
<b>1100 SPECIES MANAGEMENT</b>							
<b>1110 SPECIES MONITORING</b>							
1111	Salmon Fishery Assessment	\$ 53,897	244	\$ 19,712	\$ -	\$ 73,609	43.7
1112	Trout Fishery / Designated Waters	\$ -	340	\$ 27,468	\$ -	\$ 27,468	16.3
1113	Drift Dives	\$ -	192	\$ 15,511	\$ -	\$ 15,511	9.2
1114		\$ -	0	\$ -	\$ -	\$ -	0.0
1115	Game Bird Assessments	\$ 12,000	192	\$ 15,511	\$ -	\$ 27,511	16.3
1116	Harpua Surveys	\$ -	200	\$ 16,158	\$ -	\$ 16,158	9.6
1117	Winnemem Wintu	\$ -	100	\$ 8,079	\$ -	\$ 8,079	4.8
		\$ 65,897	1268	\$ 102,439	\$ -	\$ 168,336	
<b>1120 HARVEST ASSESSMENT</b>							
1121	Sea Run Salmon Harvest Survey	\$ 1,000	200	\$ 16,158		\$ 17,158	27.3
1122	Salmon Commercial By Catch	\$ -	20	\$ 1,616		\$ 1,616	2.6
1123	Game Bird Harvest Survey	\$ 2,100	200	\$ 16,158		\$ 18,258	29.0
1124	River Fishery Creel Survey	\$ -	160	\$ 12,926		\$ 12,926	20.6
1125	Lake Fishery Creel Survey	\$ -	160	\$ 12,926		\$ 12,926	20.6
1126	Designated Water Survey	\$ -					
1127							
		\$ 3,100	740	\$ 59,783	\$ -	\$ 62,883	
<b>1130 FISH SALVAGE</b>							
1131	Planned Fish Salvage	\$ 100	152	\$ 12,280		\$ 12,380	78.8
1132	Reactive Fish Salvage	\$ 100	40	\$ 3,232		\$ 3,332	21.2
		\$ 200	192	\$ 15,511	\$ -	\$ 15,711	
<b>1140 HATCHERY OPERATIONS</b>							
1141	Hatchery Operations Cost	\$ 500	104	\$ 8,402	\$ -	\$ 8,902	100.0
1143		\$ -	0	\$ -	\$ -	\$ -	0.0
		\$ 500	104	\$ 8,402	\$ -	\$ 8,902	
<b>1150 GAME FARM</b>							
	NOT IN USE	\$ -	0	\$ -		\$ -	
		\$ -	0	\$ -	\$ -	\$ -	
<b>1160 RELEASES</b>							
1161	Put and Take Fishery	\$ 5,000	100	\$ 8,079		\$ 13,079	100.0
		\$ 5,000	100	\$ 8,079	\$ -	\$ 13,079	
<b>1170 REGULATIONS</b>							
1171	Angling Regulations	\$ 100	112	\$ 9,048		\$ 9,148	63.4
1172	Hunting Regulations	\$ 100	64	\$ 5,170		\$ 5,270	36.6
		\$ 200	176	\$ 14,219	\$ -	\$ 14,419	
<b>1180 GAME BIRD CONTROL</b>							
1181	Game Bird Control	\$ 100	72	\$ 5,817		\$ 5,917	45.1
1182	Sports Fish Control	\$ 100	88	\$ 7,109		\$ 7,209	54.9
		\$ 200	160	\$ 12,926	\$ -	\$ 13,126	

Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%
<b>1200 SPORTS FISH AND GAME HABITAT</b>							
<b>1210 RESOURCE MANAGEMENT ACT</b>							
1211	Resource Consents	\$ 100	350	\$ 28,276		\$ 28,376	35.3
1212	Local Plans	\$ 100	100	\$ 8,079		\$ 8,179	10.2
1213	RMA Compliance	\$ 100	140	\$ 11,310		\$ 11,410	14.2
1214	Fish Screens	\$ 100	260	\$ 21,005		\$ 21,105	26.2
1215	JMP - Te Waihora	\$ -	20	\$ 1,616		\$ 1,616	2.0
1216	Access Agreements	\$ 100	120	\$ 9,695		\$ 9,795	12.2
1217		\$ -	0	\$ -		\$ -	0.0
		\$ 500	990	\$ 79,980	\$ -	\$ 80,480	
<b>1220 WORKS &amp; MANAGEMENT</b>							
1221	Fish and Game Land	\$ 1,000	0	\$ -	\$ -	\$ 1,000	100.0
		\$ 1,000	0	\$ -	\$ -	\$ 1,000	
<b>1230 ASSISTED HABITAT</b>							
1231	Spawning Stream Habitat Enhancement	\$ 100	300	\$ 24,236		\$ 24,336	32.0
1232	Lake Ellesmere Maimai Agreement	\$ 8,000	20	\$ 1,616		\$ 9,616	12.6
1233	HCWWP Support	\$ -	100	\$ 8,079	\$ -	\$ 8,079	10.6
1234	General Habitat Enhancement	\$ 100	300	\$ 24,236		\$ 24,336	32.0
1234	General Habitat Assessment	\$ 100	120	\$ 9,695		\$ 9,795	12.9
1236		\$ -	0	\$ -		\$ -	0.0
1237		\$ -	0	\$ -		\$ -	
1238		\$ -	0	\$ -		\$ -	
		\$ 8,300	840	\$ 67,862	\$ -	\$ 76,162	
<b>1240 RESEARCH</b>							
1241	Sports Fish	\$ -	104	\$ 8,402		\$ 8,402	40.0
1242	Game Birds	\$ -	40	\$ 3,232		\$ 3,232	15.4
1242	Habitat	\$ -	116	\$ 9,371		\$ 9,371	44.6
		\$ -	260	\$ 21,005	\$ -	\$ 21,005	
<b>1300 PARTICIPATION</b>							
<b>1310 ACCESS</b>							
1311	Access Advocacy	\$ -	80	\$ 6,463		\$ 6,463	14.7
1312	Access Signage	\$ 1,500	340	\$ 27,468		\$ 28,968	65.8
1313	Access Maintenance Development	\$ 500	60	\$ 4,847		\$ 5,347	12.2
1314	Support Facilities	\$ -	40	\$ 3,232		\$ 3,232	7.3
1315		\$ -	0	\$ -		\$ -	0.0
		\$ 2,000	520	\$ 42,010	\$ -	\$ 44,010	
<b>1320 SATISFACTION SURVEY</b>							
1321	Angler Satisfaction Survey	\$ 250	100	\$ 8,079		\$ 8,329	50.0
1322	Hunter Satisfaction Survey	\$ 250	100	\$ 8,079		\$ 8,329	50.0
		\$ 500	200	\$ 16,158	\$ -	\$ 16,658	
<b>1330 NEWSLETTERS</b>							
1331	Magazine Suppliments	\$ -	80	\$ 6,463		\$ 6,463	38.1
1332	Regional Articles	\$ -	80	\$ 6,463		\$ 6,463	38.1
1333	Website	\$ -	50	\$ 4,039		\$ 4,039	23.8
1334	Ezines	\$ -		\$ -		\$ -	0.0
		\$ -	210	\$ 16,965	\$ -	\$ 16,965	
<b>1340 OTHER PUBLICATIONS</b>							
1341	NOT IN USE	\$ -	0	\$ -		\$ -	
		\$ -	0	\$ -	\$ -	\$ -	

Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%
<b>1350 TRAINING</b>							
1351	Angler Training	\$ 500	50	\$ 4,039	\$ -	\$ 4,539	50.0
1352	Hunter Training	\$ 500	50	\$ 4,039	\$ -	\$ 4,539	50.0
1353		\$ -	0	\$ -	\$ -	\$ -	0.0
1354		\$ -	0	\$ -	\$ -	\$ -	0.0
		\$ 1,000	100	\$ 8,079	\$ -	\$ 9,079	
<b>1360 CLUB RELATIONS</b>							
1361		\$ -	0	\$ -	\$ -	\$ -	
1362		\$ -	0	\$ -	\$ -	\$ -	
1363		\$ -	0	\$ -	\$ -	\$ -	
		\$ -	0	\$ -	\$ -	\$ -	
<b>1370 INCREASED PARTICIPATION</b>							
1371	R3 Programme	\$ 1,000	590	\$ 47,665	\$ -	\$ 48,665	73.9
1372	R3 Angling and Hunting Events	\$ 1,000	200	\$ 16,158	\$ -	\$ 17,158	26.1
		\$ 2,000	790	\$ 63,823	\$ -	\$ 65,823	
<b>1400 PUBLIC INTERFACE</b>							
<b>1410 LIAISON</b>							
1411	Statutory Liaison	\$ 100	100	\$ 8,079	\$ -	\$ 8,179	7.5
1412	Landowner Liaison	\$ 100	100	\$ 8,079	\$ -	\$ 8,179	7.5
1413	Iwi Liaison	\$ 100	300	\$ 24,236	\$ -	\$ 24,336	22.2
1414	Media Liaison	\$ -	200	\$ 16,158	\$ -	\$ 16,158	14.8
1415	Public Liaison	\$ 100	210	\$ 16,965	\$ -	\$ 17,065	15.6
1416	Club Liaison	\$ -	100	\$ 8,079	\$ -	\$ 8,079	7.4
1417	Licence Holder Enquiries	\$ -	260	\$ 21,005	\$ -	\$ 21,005	19.2
1418	National Liaison	\$ -	40	\$ 3,232	\$ -	\$ 3,232	3.0
1419	Regional Liaison	\$ -	40	\$ 3,232	\$ -	\$ 3,232	3.0
		\$ 400	1350	\$ 109,064	\$ -	\$ 109,464	
<b>1420 COMMUNICATION</b>							
	NOT IN USE	\$ -	0	\$ -	\$ -	\$ -	
		\$ -	0	\$ -	\$ -	\$ -	
<b>1430 ADVOCACY</b>							
	NOT IN USE	\$ -	0	\$ -	\$ -	\$ -	
		\$ -	0	\$ -	\$ -	\$ -	
<b>1440 PUBLIC PROMOTIONS</b>							
	NOT IN USE	\$ -	0	\$ -	\$ -	\$ -	
		\$ -	0	\$ -	\$ -	\$ -	
<b>1450 VISITOR FACILITIES/EDUCATION/INTERPRETATION</b>							
	NOT IN USE	\$ -	0	\$ -	\$ -	\$ -	
		\$ -	0	\$ -	\$ -	\$ -	

Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%
<b>1500 COMPLIANCE</b>							
<b>1510 RANGING</b>							
1511	Staff Compliance	\$ 1,500	250	\$ 20,197		\$ 21,697	40.1
1512	Honorary Ranger Programme	\$ 2,500	160	\$ 12,926		\$ 15,426	28.5
1513	Enforcement Prosecutions	\$ 2,500	180	\$ 14,542		\$ 17,042	31.5
		\$ 6,500	590	\$ 47,665	\$ -	\$ 54,165	
<b>1520 RANGER TRAINING</b>							
	NOT IN USE	\$ -	0	\$ -		\$ -	
		\$ -	0	\$ -	\$ -	\$ -	
<b>1530 COMPLIANCE</b>							
	NOT IN USE	\$ -	0	\$ -	\$ -	\$ -	
		\$ -	0	\$ -	\$ -	\$ -	
<b>1600 LICENCING</b>							
<b>1610 LICENCE PROD./DISTRIB.</b>							
1611	Licence Production & Distribution	\$ -	0	\$ -		\$ -	0.0
1612	Licence Database	\$ -	40	\$ 3,232		\$ 3,232	40.0
1614	Agent Servicing	\$ -	60	\$ 4,847		\$ 4,847	60.0
		\$ -	100	\$ 8,079	\$ -	\$ 8,079	
<b>1620 AGENT SERVICING</b>							
	NOT IN USE	\$ -		\$ -		\$ -	
		\$ -	0	\$ -	\$ -	\$ -	
<b>1630 COMMISSION</b>							
	NOT IN USE	\$ -		\$ -		\$ -	
		\$ -	0	\$ -	\$ -	\$ -	
<b>1700 COUNCILS</b>							
<b>1710 COUNCIL ELECTIONS</b>							
	NOT IN USE	\$ -	0	\$ -		\$ -	
		\$ -	0	\$ -	\$ -	\$ -	
<b>1720 COUNCIL MEETINGS</b>							
1721	Council Meetings	\$ 6,000	100	\$ 8,079		\$ 14,079	100.0
1722	Council Elections	\$ -	0	\$ -		\$ -	0.0
		\$ 6,000	100	\$ 8,079	\$ -	\$ 14,079	
Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%
<b>1800 PLANNING/REPORTING</b>							
<b>1810 MANAGEMENT/STRATEGIC PLANNING</b>							
1811	Sportfish & Game Management Plan	\$ -	270	\$ 21,813		\$ 21,813	40.9
1812	Operational Work Plan	\$ -	300	\$ 24,236		\$ 24,236	45.5
1813	Policy / Process & SOP's	\$ -	40	\$ 3,232		\$ 3,232	6.1
1814	Strategy Development & Review	\$ -	50	\$ 4,039		\$ 4,039	7.6
		\$ -	660	\$ 53,320	\$ -	\$ 53,320	
<b>1820 ANNUAL OPERATIONAL WORKPLAN</b>							
	NOT IN USE	\$ -	0	\$ -		\$ -	
		\$ -	0	\$ -	\$ -	\$ -	
<b>1830 REPORTING/AUDIT</b>							
1831	Audit	\$ 10,000	0	\$ -		\$ 10,000	50.0
1832	Accountant	\$ 10,000	0	\$ -		\$ 10,000	50.0
		\$ 20,000	0	\$ -	\$ -	\$ 20,000	
<b>1840 OP Staff (For Reporting Purposes Only)</b>							
1841	General Administration	\$ -	500	\$ 40,394		\$ 40,394	41.8
1842	Staff Training	\$ -	0	\$ -		\$ -	0.0
1843	Staff Meetings	\$ -	695	\$ 56,148		\$ 56,148	58.2
1844	FIF Project	\$ -	0	\$ -		\$ -	0.0
		\$ -	1195	\$ 96,542	\$ -	\$ 96,542	
<b>TOTAL OUTPUTS COST</b>		\$ 123,297	10645	\$ 859,989	\$ -	\$ 983,286	

OVERHEAD COSTS							
Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%
<b>ADMINISTRATION</b>							
<b>1910 SALARIES</b>							
1911	Staff Salaries + Kiwisaver	\$ 735,389				\$ 735,389	100.0
1912	NZC Secondment Costs	\$ 106,000			\$ -	\$ 106,000	14.4
1913	NZC Secondment Income	\$ -			\$ 106,000	\$ (106,000)	-14.4
1914		\$ -				\$ -	0.0
1915		\$ -				\$ -	0.0
1916		\$ -				\$ -	0.0
		\$ 841,389			\$ 106,000	\$ 735,389	
<b>1920 STAFF EXPENSES</b>							
1921	ACC Levy	\$ 1,500				\$ 1,500	6.8
1922	Fringe Benefit Tax	\$ 7,500				\$ 7,500	34.1
1923	Staff Training	\$ 4,000				\$ 4,000	18.2
1924	Staff Expenses	\$ 4,000				\$ 4,000	18.2
1925	Staff Uniforms	\$ 1,000				\$ 1,000	4.5
1926	Health & Safety	\$ 4,000				\$ 4,000	18.2
		\$ 22,000			\$ -	\$ 22,000	
<b>1930 STAFF HOUSES</b>							
	NOT IN USE	\$ -			\$ -	\$ -	
		\$ -			\$ -	\$ -	
<b>1940 OFFICE PREMISES</b>							
1941		\$ -				\$ -	0.0
1942	Rates	\$ 9,000				\$ 9,000	103.4
1943	Maintenance	\$ 15,000			\$ 20,800	\$ (5,800)	-66.7
1944		\$ -				\$ -	0.0
1945	Power	\$ 4,000				\$ 4,000	46.0
1946	Cleaning	\$ 1,500				\$ 1,500	17.2
1947		\$ -				\$ -	0.0
		\$ 29,500			\$ 20,800	\$ 8,700	
<b>1950 OFFICE EQUIPMENT</b>							
1951	Purchases (Under \$2,000)	\$ 500				\$ 500	22.2
1953	Office Eqpmt Maintenance	\$ 250				\$ 250	11.1
1954		\$ -				\$ -	0.0
1955	Office Eqpmt Rental/lease	\$ 1,500				\$ 1,500	66.7
1956		\$ -				\$ -	0.0
1957		\$ -				\$ -	0.0
		\$ 2,250			\$ -	\$ 2,250	
<b>1960 COMMUNICATIONS/CONSUMABLES</b>							
1961	Telephone/fax	\$ 10,000				\$ 10,000	71.4
1962	Postage / Courier	\$ 1,000				\$ 1,000	7.1
1963		\$ -				\$ -	0.0
1964	Stationery	\$ 1,500				\$ 1,500	10.7
1965	Photocopying	\$ 1,000				\$ 1,000	7.1
1966	Computer Expenses	\$ 500				\$ 500	3.6
1967		\$ -				\$ -	0.0
		\$ 14,000			\$ -	\$ 14,000	

Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%
<b>1970 GENERAL</b>							
1971	Advertising	\$ 500				\$ 500	1.6
1972	Subscriptions	\$ 1,500				\$ 1,500	4.7
1973	IT Support/Security	\$ 1,500			\$ -	\$ 1,500	4.7
1974	Bank Charges	\$ 650				\$ 650	2.0
1975	Office General	\$ 1,000			\$ -	\$ 1,000	3.1
1976	Insurance	\$ 25,000				\$ 25,000	77.8
1977	Legal	\$ 2,000				\$ 2,000	6.2
		\$ -				\$ -	0.0
		\$ 32,150			\$ -	\$ 32,150	
<b>1980 FIELD EQUIPMENT</b>							
1981	Purchases (Under \$2,000)	\$ 1,000				\$ 1,000	40.0
1982	Field Equipment Maintenance	\$ 1,000				\$ 1,000	40.0
1983	Field Equipment Rental/Hire	\$ 500				\$ 500	20.0
		\$ 2,500			\$ -	\$ 2,500	
<b>1990 VEHICLES</b>							
1991	Purchases (Under \$2,000)	\$ 1,000				\$ 1,000	2.3
1993	Vehicle Maintenance	\$ 10,000				\$ 10,000	23.3
1994	Vehicle Insurance	\$ -				\$ -	0.0
1995	Vehicle Registration	\$ 1,500				\$ 1,500	3.5
1996	Vehicle Fuel & RUC	\$ 25,000				\$ 25,000	58.1
1997		\$ -				\$ -	0.0
1998	Boat Maintenance	\$ 5,500				\$ 5,500	12.8
1999		\$ -				\$ -	0.0
		\$ 43,000			\$ -	\$ 43,000	
<b>TOTAL OVERHEADS COST</b>		\$ 986,789			\$ 126,800	\$ 859,989	
<b>TOTAL OVERHEADS NET COST</b>						\$ 859,989	
<b>TOTAL OUTPUTS STAFF HOURS</b>						10645	
<b>INTERNAL COST PER HOUR</b>						\$ 80.79	
<b>OVERHEAD STAFF HOURS</b>			Hours				
Administration			2277				
Leave			1228				
Training/Staff Liaison			280				
<b>TOTAL OVERHEAD STAFF HOURS</b>			3785				

**SCHEDULE B : PROJECT SUMMARY : BUDGET 2024-2025 DRAFT**

Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%
1110	Population Monitoring	\$ 65,897	1268	\$ 102,439	\$ -	\$ 168,336	56.8
1120	Harvest Assessment	\$ 3,100	740	\$ 59,783	\$ -	\$ 62,883	21.2
1130	Fish Salvage	\$ 200	192	\$ 15,511	\$ -	\$ 15,711	5.3
1140	Hatchery	\$ 500	104	\$ 8,402	\$ -	\$ 8,902	3.0
1150	Game Farm	\$ -	0	\$ -	\$ -	\$ -	0.0
1160	Releases	\$ 5,000	100	\$ 8,079	\$ -	\$ 13,079	4.4
1170	Regulations	\$ 200	176	\$ 14,219	\$ -	\$ 14,419	4.9
1180	Control	\$ 200	160	\$ 12,926	\$ -	\$ 13,126	4.4
	<b>Species Management Expend</b>	<b>\$ 75,097</b>	<b>2740</b>	<b>\$ 221,359</b>	<b>\$ -</b>	<b>\$ 296,456</b>	
1210	RMA	\$ 500	990	\$ 79,980	\$ -	\$ 80,480	45.0
1220	Works/Management	\$ 1,000	0	\$ -	\$ -	\$ 1,000	0.6
1230	Assisted Habitat	\$ 8,300	840	\$ 67,862	\$ -	\$ 76,162	42.6
1240	Research	\$ -	260	\$ 21,005	\$ -	\$ 21,005	11.8
	<b>Habitat Protection &amp; Management</b>	<b>\$ 9,800</b>	<b>2090</b>	<b>\$ 168,847</b>	<b>\$ -</b>	<b>\$ 178,647</b>	
1310	Access	\$ 2,000	520	\$ 42,010	\$ -	\$ 44,010	28.9
1320	Satisfaction Survey	\$ 500	200	\$ 16,158	\$ -	\$ 16,658	10.9
1330	Newsletters	\$ -	210	\$ 16,965	\$ -	\$ 16,965	11.1
1340	Other Publications	\$ -	0	\$ -	\$ -	\$ -	0.0
1350	Training	\$ 1,000	100	\$ 8,079	\$ -	\$ 9,079	6.0
1360	Club Relations	\$ -	0	\$ -	\$ -	\$ -	0.0
1370	Increased Participation	\$ 2,000	790	\$ 63,823	\$ -	\$ 65,823	43.2
	<b>Angler/Hunter Participation</b>	<b>\$ 5,500</b>	<b>1820</b>	<b>\$ 147,034</b>	<b>\$ -</b>	<b>\$ 152,534</b>	
1410	Liaison:Consv.Bds/DoC	\$ 400	1350	\$ 109,064	\$ -	\$ 109,464	100.0
1420	Communication int. Organisations	\$ -	0	\$ -	\$ -	\$ -	0.0
1430	Advocacy	\$ -	0	\$ -	\$ -	\$ -	0.0
1440	Public Promotions	\$ -	0	\$ -	\$ -	\$ -	0.0
1450	Visitor Fac/Education/Interpretation	\$ -	0	\$ -	\$ -	\$ -	0.0
	<b>Public Interface</b>	<b>\$ 400</b>	<b>1350</b>	<b>\$ 109,064</b>	<b>\$ -</b>	<b>\$ 109,464</b>	
1510	Ranging	\$ 6,500	590	\$ 47,665	\$ -	\$ 54,165	100.0
1520	Ranger Training	\$ -	0	\$ -	\$ -	\$ -	0.0
1530	Compliance	\$ -	0	\$ -	\$ -	\$ -	0.0
	<b>Compliance</b>	<b>\$ 6,500</b>	<b>590</b>	<b>\$ 47,665</b>	<b>\$ -</b>	<b>\$ 54,165</b>	
1610	Licence Prod/Distribution	\$ -	100	\$ 8,079	\$ -	\$ 8,079	100.0
1620	Agent Servicing	\$ -	0	\$ -	\$ -	\$ -	0.0
	<b>Licensing</b>	<b>\$ -</b>	<b>100</b>	<b>\$ 8,079</b>	<b>\$ -</b>	<b>\$ 8,079</b>	
1710	Cncl Elections	\$ -	0	\$ -	\$ -	\$ -	0.0
1720	Cncl Meetings	\$ 6,000	100	\$ 8,079	\$ -	\$ 14,079	100.0
	<b>Councils</b>	<b>\$ 6,000</b>	<b>100</b>	<b>\$ 8,079</b>	<b>\$ -</b>	<b>\$ 14,079</b>	
1810	Management/Strategic Planning	\$ -	660	\$ 53,320	\$ -	\$ 53,320	31.4
1820	OWP/Budget/Lic Fee setting	\$ -	0	\$ -	\$ -	\$ -	0.0
1830	Annual/Other Reporting	\$ 20,000	0	\$ -	\$ -	\$ 20,000	11.8
1840	National Liaison	\$ -	1195	\$ 96,542	\$ -	\$ 96,542	56.8
	<b>Planning/Reporting</b>	<b>\$ 20,000</b>	<b>1855</b>	<b>\$ 149,862</b>	<b>\$ -</b>	<b>\$ 169,862</b>	
	<b>PROJECT BUDGET</b>	<b>\$ 123,297</b>	<b>10645</b>	<b>\$ 859,989</b>	<b>\$ -</b>	<b>\$ 983,286</b>	
<b>OVERHEADS</b>							
		<b>External Costs</b>			<b>Income</b>	<b>Net Cost</b>	<b>%</b>
1910	Salaries	\$ 841,389			\$ 106,000	\$ 735,389	85.5
1920	Staff Expenses	\$ 22,000			\$ -	\$ 22,000	2.6
1930	Staff Houses	\$ -			\$ -	\$ -	0.0
1940	Office Premises	\$ 29,500			\$ 20,800	\$ 8,700	1.0
1950	Office Equipment	\$ 2,250			\$ -	\$ 2,250	0.3
1960	Communications/Consumables	\$ 14,000			\$ -	\$ 14,000	1.6
1970	General	\$ 32,150			\$ -	\$ 32,150	3.7
1980	Gen Equipment	\$ 2,500			\$ -	\$ 2,500	0.3
1990	Vehicles	\$ 43,000			\$ -	\$ 43,000	5.0
	<b>Administration</b>	<b>\$ 986,789</b>			<b>\$ 126,800</b>	<b>\$ 859,989</b>	
<b>REGION:</b>		<b>0</b>					

SCHEDULE C : OUTPUTS BUDGET SUMMARY -				2024-2025 DRAFT			
Code	Output	External Costs	Hours	Internal Costs	Income	Net Cost	%
1	Species Management Expend	\$ 75,097	2740	\$ 221,359	\$ -	\$ 296,456	30.1
2	Habitat Protection & Management	\$ 9,800	2090	\$ 168,847	\$ -	\$ 178,647	18.2
3	Angler/Hunter Participation	\$ 5,500	1820	\$ 147,034	\$ -	\$ 152,534	15.5
4	Public Interface	\$ 400	1350	\$ 109,064	\$ -	\$ 109,464	11.1
5	Compliance	\$ 6,500	590	\$ 47,665	\$ -	\$ 54,165	5.5
6	Licensing	\$ -	100	\$ 8,079	\$ -	\$ 8,079	0.8
7	Councils	\$ 6,000	100	\$ 8,079	\$ -	\$ 14,079	1.4
8	Planning/Reporting	\$ 20,000	1855	\$ 149,862	\$ -	\$ 169,862	17.3
9	Administration						0.0
	Total Overhead Staff Hours		3785				
	<b>TOTAL BUDGET</b>	<b>\$ 123,297</b>	<b>14430</b>	<b>\$ 859,989</b>	<b>\$ -</b>	<b>\$ 983,286</b>	
	<b>Plus Asset Replacement Fund/Capital</b>					<b>\$ 20,000</b>	
	Plus other Capital items eg principle repayments on Loans					\$ -	
	Plus Reinstatement of Reserves						
	<b>TOTAL APPROVED BUDGET</b>					<b>\$ 1,003,286</b>	
	Made up from:						
	Bulk Funding					\$ 1,003,286	
	Contestable Pool Funding - Ongoing					\$ -	
	Contestable Pool Funding - One off					\$ -	
	Regional Reserve Funding - One off					\$ -	
	Plus Reinstatement of Reserves						
	<b>TOTAL BUDGET</b>	<b>2023-2024</b>				<b>\$ 1,003,286</b>	



<b>CONTESTABLE FUND APPLICATION</b>	
For Budget year 2023 24	
<b>REGION</b>	<i>App No.</i>
<b>Code:</b>	
<b>Is this a New Project?</b>	<b>Existing Project</b>
As requested, this application is to fund the costs of increasing staff salaries to a level that meets the market based on the NZC REM Review.	
The cost to increase the NCFG salary budget by 4% for 2024/25 is:	
That is $\$841,389 * 1.04 = \$33,656$	\$ 33,656
	\$ 33,656
<b>Summary from 2021 22 Variance Report</b>	
Budget 2021 2022 for "B" level Project Category (Net Costs)	\$0
Actual Spend for 2021 2022 "B" level project Category (Net Costs)	\$0
Variance to Budget -Under/(Over)	\$0
1. Variance - 2021 2021 Y/E Rpt for 'B' level Project Category + / - 10% CRITERIA MET / CRITERIA NOT MET (Circle)	0.0%
Total Budget 2021 2022(Direct Costs) (excluding ARF and Interest)	\$0
Actual Spend 2021 2022 (per Variance report- Direct Costs)	\$0
Variance to Total Budget - Under/(Over)	\$0
2. Variance - 2021 2022 Y/E Rpt Total Expenditure + / - 10% CRITERIA MET / CRITERIA NOT MET (Circle)	0.0%
<b>Reserves Information</b>	
Total Reserves over 30%	\$ -
Total Reserves over 50%	\$ -
<b>SUMMARY</b>	
Contestable Funding Application \$ - Direct Cost	\$ 33,656
(Less) Anticipated Income	\$ -
Net Funding Applying for	\$ 33,656
<b>Funding sought for 2023 2024 (One Off)</b>	\$ -
<b>Funding sought as increase to Base Fund (Ongoing)</b>	\$ 33,656
<b>Funding from Reserves (R) or Licence Fee (L)?</b>	<b>Licence Fee</b>

**FUNDING RECOMMENDATION TO NZC (4 Essential for Whole organisation or one off from Council Reserves, 3 Essential to Council, 2 recommended but not essential, 1 Good to do but not essential)**

--

<b>CONTESTABLE FUND APPLICATION -Additional Information</b>	
<b>For Budget year 2023 24</b>	
<b>REGION</b>	<i>App No.</i>
Code:	0
<b>Additional Information Re Funding request - Justification for Funding</b>	
<b>Explanation for Variance at level "B" +/- 10%</b>	0%
<b>Explanation for Variance - Total Budget +/- 10%</b>	0%



<b>CONTESTABLE FUND APPLICATION</b>	
For Budget year 2023 24	
REGION	App No.
Code:	
Is this a New Project?	<b>Existing Project</b>
<p>This CF application is to fund the costs of fish releases into urban "stepping stone fisheries" around Christchurch.</p> <p>These releases will help attract, support, and educate novis anglers of all ages, and aim to increase the region's licence sales and income/levy payment potential which will benefit all of Fish &amp; Game.</p> <p>Cost estimates are based on purchasing salmon (~400+ gram) from commercial farming operations to be released into closed "man-made" waters (old gravel pits), and rainbow trout from Fish &amp; Game hatcheries.</p> <p>Salmon (\$10,000): \$16.5 per kg = between 1000-1,500 fish depending on size to be released across three key times to promote the new season and fuel licence sales (Sept/Oct ~50%), and in preparation for the easter (April) and winter (June/July) school holidays (2 X ~25%).</p> <p>Trout (\$5,000): \$20 per kg = 2,000 YOY rainbow trout</p> <p>NC Fish &amp; Game has identified three suitable locations (ex-gravel pits) for developing urban steppingstone fisheries to help increase angler licence sales and participation. Two are located on the edge of Christchurch (the Rotokohatu lakes) and ~ 40min north. Man-made lakes like these that are not connected to other waterways (closed waters) are good locations for releases (stocking) of salmon and trout because they remove negative objections due to perceived conflicts with native fish conservation goals or cultural value concerns in natural waters. This project aligns with and helps deliver on both the national F&amp;G Strategy and regional Council priorities.</p>	<p>\$ 15,000</p> <p>\$ 15,000</p>
<b>Summary from 2022 23 Variance Report</b>	
Budget 2021 2022 for "B" level Project Category (Net Costs)	\$5,000
Actual Spend for 2022 2023 "B" level project Category (Net Costs)	\$7,200
Variance to Budget -Under/(Over)	(\$2,200)
1. Variance - 2022 2023 Y/E Rpt for 'B' level Project Category	144.0%
+ / - 10% CRITERIA MET / CRITERIA NOT MET (Circle)	
Total Budget 2022 2023(Direct Costs) (excluding ARF and Interest)	\$0
Actual Spend 2022 2023 (per Variance report- Direct Costs)	\$0
Variance to Total Budget - Under/(Over)	\$0
2. Variance - 2022 2023 Y/E Rpt Total Expenditure	0.0%
+ / - 10% CRITERIA MET / CRITERIA NOT MET (Circle)	
<b>Reserves Information</b>	
Total Reserves over 30%	\$ -
Total Reserves over 50%	\$ -
<b>SUMMARY</b>	
Contestable Funding Application \$ - Direct Cost	\$ 15,000

(Less) Anticipated Income	\$ -
Net Funding Applying for	\$ 15,000
<b>Funding sought for 2023 2024 (One Off)</b>	\$ -
<b>Funding sought as increase to Base Fund (Ongoing)</b>	\$ 15,000
<b>Funding from Reserves (R) or Licence Fee (L)?</b>	<b>Licence Fee</b>
<b>FUNDING RECOMMENDATION TO NZC (4 Essential for Whole organisation or one off from Council Reserves, 3 Essential to Council, 2 recommended but not essential, 1 Good to do but not essential)</b>	

<b>CONTESTABLE FUND APPLICATION -Additional Information</b>	
<b>For Budget year 2023 24</b>	
<b>REGION</b>	<i>App No.</i>
Code:	0
<b>Additional Information Re Funding request - Justification for Funding</b>	
<b>Explanation for Variance at level "B" +/- 10%</b>	144%
<b>Explanation for Variance - Total Budget +/- 10%</b>	0%





<b>CONTESTABLE FUND APPLICATION</b>	
For Budget year 2023 24	
REGION	App No.
Code:	
Is this a New Project?	<b>Existing Project</b>
<p>This application covers cost increases (due to rising helicopter fuel and maintenance costs) for population monitoring. Continued aerial monitoring of salmon in key indicator rivers is essential to measure progress on goals and objectives in the adaptive sea-run salmon management plan for NC and CSI regions, and ensures that the Canterbury wide season bag limit for sea-run salmon is set in accordance with agreements between the two councils. Sea-run salmon spawning escapement numbers is monitored in two NC rivers (Rakaia and Waimakariri) following the methodology developed by Martin Unwin at NIWA.</p> <p>Fieldwork involves counts from a helicopter as source data to apply an "Area Under the Curve" (AUC) estimate of the number of spawning salmon. The collection of this data is essential to setting the sea run salmon <u>season bag limit</u>, which is a joint NC and CSI "Adaptive Harvest Management" system implemented to conserve and restore wild salmon populations.</p> <p>Estimated total cost increase = \$5,300</p>	\$ 5,300
	<b>\$ 5,300</b>
<b>Summary from 2022 23 Variance Report</b>	
Budget 2022 2023 for "B" level Project Category (Net Costs)	\$0
Actual Spend for 2022 2023 "B" level project Category (Net Costs)	\$0
Variance to Budget -Under/(Over)	\$0
1. Variance - 2022 2023 Y/E Rpt for 'B' level Project Category + / - 10% CRITERIA MET / CRITERIA NOT MET (Circle)	0.0%
Total Budget 2022 2023(Direct Costs) (excluding ARF and Interest)	\$0
Actual Spend 2022 2023 (per Variance report- Direct Costs)	\$0
Variance to Total Budget - Under/(Over)	\$0
2. Variance - 2022 2023 Y/E Rpt Total Expenditure + / - 10% CRITERIA MET / CRITERIA NOT MET (Circle)	0.0%
<b>Reserves Information</b>	
Total Reserves over 30%	\$ -
Total Reserves over 50%	\$ -
<b>SUMMARY</b>	
Contestable Funding Application \$ - Direct Cost	<b>\$ 5,300</b>

(Less) Anticipated Income	\$ -
Net Funding Applying for	\$ 5,300
<b>Funding sought for 2023 2024 (One Off)</b>	\$ -
<b>Funding sought as increase to Base Fund (Ongoing)</b>	\$ 5,300
<b>Funding from Reserves (R) or Licence Fee (L)?</b>	<b>Licence Fee</b>
<b>FUNDING RECOMMENDATION TO NZC (4 Essential for Whole organisation or one off from Council Reserves, 3 Essential to Council, 2 recommended but not essential, 1 Good to do but not essential)</b>	

<b>CONTESTABLE FUND APPLICATION -Additional Information</b>	
<b>For Budget year 2023 24</b>	
<b>REGION</b>	<i>App No.</i>
Code:	0
Additional Information Re Funding request - Justification for Funding	
<p>Sea-run salmon is a critically important national resource for angling and licence income. The establishment of a sea-run salmon season bag limit management regime requires spawning counts to be conducted in the headwaters of the Rakaia and Waimakariri Rivers. Harvest surveys show that the Rakaia and Waimakariri Rivers are the two most heavily used salmon rivers nationally. In recent years, 74%-84% of all sea-run salmon harvested annually by anglers in Canterbury rivers (i.e. the NC and CSI regions combined) come from NC rivers, and then primarily from the Rakaia and Waimakariri.</p> <p>Salmon fishing is the dominant activity on the Rakaia and Waimakariri Rivers, accounting for 74% and 72% of total angling effort on these two waters (see page 39 of the 2014/15 national Angler Survey).</p> <p>In 2022 NZC approved funding for monitoring salmon spawning required in the headwaters of the Rakaia and Waimakariri Rivers to enable the newly created sea-run salmon season bag limit regime to operate.</p>	
Explanation for Variance at level "B" +/- 10%	0%
Explanation for Variance - Total Budget +/- 10%	0%



<b>CONTESTABLE FUND APPLICATION</b>	
<b>For Budget year 2023 24</b>	
<b>REGION</b>	<i>App No.</i>
<b>Code:</b> <b>Is this a New Project?</b> This application is to cover the increased cost above the current 23/24 budget (\$8,000). NCFG have a obligation under the Ngai Tahu Treaty Settlement (1997) to pay a resource rental fee for game bird hunters to continue to use Te Waihora and Muriwai Lagoon). Te Waihora payment for resource rental - to "maimai fund" is linked to the number of game bird hunter maimais counted within the agreed area. The latest count was conducted in 2023. See further details at the end of this application. Adjusting this budget helps F&G demonstrate we meet our S4 Treaty Partner and also comply with the 1997 Ngai Tahu Treaty Settlement obligations for Fish & Game (negotiated with the support of NZC). An alternative to approving this CF Bid would be to reduce the NC region's LEQ estimate for game bird licence sales by 359 licences, to allow for the payment of half the licence fee to uphold Fish & Game's maimai agreement from the Ngai Tahu Treaty Settlement.	<b>Existing Project</b>  \$ 9,000  \$ 9,000
<b>Summary from 2022 23 Variance Report</b> Budget 2022 2023 for "B" level Project Category (Net Costs)	\$8,000
Actual Spend for 2022 2023 "B " level project Category (Net Costs)	\$23,049
Variance to Budget -Under/(Over)	(\$15,049)
1. Variance - 2021 2021 Y/E Rpt for 'B' level Project Category	288.1%
+ / - 10% CRITERIA MET / CRITERIA NOT MET (Circle)	
Total Budget 2022 2023(Direct Costs) (excluding ARF and Interest)	\$0
Actual Spend 2022 2023 (per Variance report- Direct Costs)	\$0
Variance to Total Budget - Under/(Over)	\$0
2. Variance - 2022 2023 Y/E Rpt Total Expenditure	0.0%
+ / - 10% CRITERIA MET / CRITERIA NOT MET (Circle)	
<b>Reserves Information</b> Total Reserves over 30%	\$ -
Total Reserves over 50%	\$ -
<b>SUMMARY</b> Contestable Funding Application \$ - Direct Cost	\$ 9,000
(Less) Anticipated Income	\$ -
Net Funding Applying for	\$ 9,000
<b>Funding sought for 2023 2024 (One Off)</b>	\$ -

**Funding sought as increase to Base Fund (Ongoing)**

**Funding from Reserves (R) or Licence Fee (L)?**

**FUNDING RECOMMENDATION TO NZC (4 Essential for Whole organisation or one off from Council Reserves, 3 Essential to Council, 2 recommended but not essential, 1 Good to do but not essential)**

\$	9,000
<b>Licence Fee</b>	

<b>CONTESTABLE FUND APPLICATION -Additional Information</b>	
<b>For Budget year 2023 24</b>	
<b>REGION</b>	<i>App No.</i>
<b>Code:</b>	0
<b>Additional Information Re Funding request - Justification for Funding</b>	
<b>BACKGROUND</b>	
<p>The Maimai Management Agreement has been active since September 1997, from which a procedure for managing game bird hunter maimais was established for Te Waihora. New Zealand Council supported North Canterbury Fish &amp; Game with the negotiations to retain hunting access on Te Waihora when the lake was returned from public ownership to Ngāi Tahu, and the result was then establishment of a maimai management agreement.</p> <p>In summary, the agreement requires Fish &amp; Game to locate, register, and map all useable maimais on DOC and Ngāi Tahu land. Fish &amp; Game are also responsible for removing derelict maimais on Ngāi Tahu and DOC land funded by Fish &amp; Game. Fish &amp; Game pay a fee equivalent to 50% of the adult gamebird licence fee for each registered maimai, into a joint management fund administered by the three parties. The joint fund is used to fund projects under the Te Waihora / Lake Ellesmere Joint Management Plan (JMP) which is managed by DOC, Ngāi Tahu and Fish &amp; Game.</p> <p>Removal of derelict maimais began in June 2002 and since then an estimated 600-700 have been removed. Removal began at the Harts Creek mouth and has progressed along to Kaitorete Spit. The derelict maimais have been historically removed using a barged digger towed behind a jet boat. This has proved to be a successful method, resulting in virtually no adverse environmental effects and has greatly improved aesthetics and safety for lake users.</p>	
<b>MAIMAI REGISTRATION</b>	
<p>The maimais were GPS remapped in 2023 (at Ngai Tahu's request) and the number of maimais in the JMP zone has been updated from 167 to 335. The previous maimai survey conducted by helicopter aimed to count "usable" maimai locations. This included maimais that had been destroyed but the structural posts remained. After an intensive survey via boating, it is clear that the count of 167 maimais was certainly an</p>	
<b>Explanation for Variance at level "B" +/- 10%</b>	288%
<b>Explanation for Variance - Total Budget +/- 10%</b>	0%





<b>CONTESTABLE FUND APPLICATION</b>	
For Budget year 2023 24	
<b>REGION</b>	<i>App No.</i>
<b>Code:</b>	
<b>Is this a New Project?</b>	<b>Existing Project</b>
<p>This CF application is to enable the creation of an appropriate Asset Replacement Fund (ARF) that covers the regional AR needed.</p> <p>This budget increase will help ensure that an appropriate AR budget is allocated each year to implement the planned replacement of vehicles, boats, and other essential equipment in line with an appropriate schedule.</p> <p>Cost estimates are based on calculations made by our Accountant using the Asset Register, and help protect Fish &amp; Game from unexpected major repair / maintenance costs.</p>	\$ 20,000
	\$ 20,000
<b>Summary from 2022 23 Variance Report</b>	
Budget 2022 2023 for "B" level Project Category (Net Costs)	\$20,000
Actual Spend for 2022 2023 "B " level project Category (Net Costs)	\$32,000
Variance to Budget -Under/(Over)	(\$12,000)
1. Variance - 2022 2023 Y/E Rpt for 'B' level Project Category	160.0%
+ / - 10% CRITERIA MET / CRITERIA NOT MET (Circle)	
Total Budget 2022 2023(Direct Costs) (excluding ARF and Interest)	\$0
Actual Spend 2022 2023 (per Variance report- Direct Costs)	\$0
Variance to Total Budget - Under/(Over)	\$0
2. Variance - 2022 2023 Y/E Rpt Total Expenditure	0.0%
+ / - 10% CRITERIA MET / CRITERIA NOT MET (Circle)	
<b>Reserves Information</b>	
Total Reserves over 30%	\$ -
Total Reserves over 50%	\$ -
<b>SUMMARY</b>	
Contestable Funding Application \$ - Direct Cost	\$ 20,000
(Less) Anticipated Income	\$ -
Net Funding Applying for	\$ 20,000
<b>Funding sought for 2023 2024 (One Off)</b>	\$ -
<b>Funding sought as increase to Base Fund (Ongoing)</b>	\$ 20,000
<b>Funding from Reserves (R) or Licence Fee (L)?</b>	<b>Licence Fee</b>
<b>FUNDING RECOMMENDATION TO NZC (4 Essential for Whole organisation or one off from Councill Reserves, 3 Essential to Council, 2 recommended but not essential, 1 Good to do but not essential)</b>	

<b>CONTESTABLE FUND APPLICATION -Additional Information</b>	
<b>For Budget year 2023 24</b>	
<b>REGION</b>	<i>App No.</i>
Code:	0
<b>Additional Information Re Funding request - Justification for Funding</b>	
<b>Explanation for Variance at level "B" +/- 10%</b>	160%
<b>Explanation for Variance - Total Budget +/- 10%</b>	0%



<b>CONTESTABLE FUND APPLICATION</b>	
<b>For Budget year 2023 24</b>	
<b>REGION</b>	<i>App No.</i>
<b>Code:</b>	
<b>Is this a New Project?</b>	<b>Existing Project</b>
<p>This one-off CF application is to enable the replacement of a jetboat for the North Canterbury region. Due to past financial challenges driven by declining licence sales the region's Asset Replacement Fund (ARF) is only able to cover approximately 2/3 of the replacement costs (estimated to be \$150,000). This one-off CF Bid will help ensure that a smaller more suitable jetboat can be purchased to replace the current model, which is no longer suitable and expected to incur significant maintenance and /or repair costs. The estimated replacement costs are based on quotes from a reputable Christchurch-based firm, that works closely with Maritime NZ to build survey standard jetboats. The amount applied for is the shortfall after selling the existing jet boat, and using available funds from the regional ARF. A replacement of the current jetboat will help protect Fish &amp; Game from unexpected major repair/maintenance costs. It will also enable NC Fish &amp; Game to continue to undertake work on braided rivers, including collaborating with other agencies like DOC/ECan and University researchers.</p>	\$ 50,000
	<b>\$ 50,000</b>
<b>Summary from 2022 23 Variance Report</b>	
Budget 2022 2023 for "B" level Project Category (Net Costs)	\$20,000
Actual Spend for 2022 2023 "B " level project Category (Net Costs)	\$32,000
Variance to Budget -Under/(Over)	<b>(\$12,000)</b>
1. Variance - 2022 2023 Y/E Rpt for 'B' level Project Category	160.0%
+ / - 10% CRITERIA MET / CRITERIA NOT MET (Circle)	
Total Budget 2022 2023(Direct Costs) (excluding ARF and Interest)	\$0
Actual Spend 2022 2023 (per Variance report- Direct Costs)	\$0
Variance to Total Budget - Under/(Over)	\$0
2. Variance - 2022 2023 Y/E Rpt Total Expenditure	0.0%
+ / - 10% CRITERIA MET / CRITERIA NOT MET (Circle)	
<b>Reserves Information</b>	
Total Reserves over 30%	\$ -
Total Reserves over 50%	\$ -
<b>SUMMARY</b>	
Contestable Funding Application \$ - Direct Cost	\$ 50,000
(Less) Anticipated Income	\$ -
Net Funding Applying for	\$ 50,000
<b>Funding sought for 2023 2024 (One Off)</b>	\$ -
<b>Funding sought as increase to Base Fund (Ongoing)</b>	\$ 50,000

***Funding from Reserves (R) or Licence Fee (L)?***

**Licence Fee**

**FUNDING RECOMMENDATION TO NZC (4 Essential for Whole organisation or one off from Council Reserves, 3 Essential to Council, 2 recommended but not essential, 1 Good to do but not essential)**

<b>CONTESTABLE FUND APPLICATION -Additional Information</b>	
<b>For Budget year 2023 24</b>	
<b>REGION</b>	<i>App No.</i>
Code:	0
<b>Additional Information Re Funding request - Justification for Funding</b>	
<b>Explanation for Variance at level "B" +/- 10%</b>	160%
<b>Explanation for Variance - Total Budget +/- 10%</b>	0%



<b>RESERVES FUNDING APPLICATION</b>	
<b>For Budget year 2023 2024</b>	
<b>REGION</b>	<i>App No.</i>
<b>Code:</b>	
<b>Reserve:</b>	
<b>Is this a New Project?</b>	Existing Project
<b>Description of Project from Reserves: (additional notes can be added on next page)</b>	
<b>This application is to use the "Designated Waters Reserve" to cover increased costs for establishing and monitoring compliance with the region's Pressure Sensitive Fisheries and Designated Water trout fishery management regime. Estimated costs include two seasonal employees to assist with compliance monitoring, new DW/PSF signage, and field work costs (i.e. accommodation, transport food).</b>	\$ 30,000
	\$ 30,000
<b>Projected Balance of Reserve 31/8/23</b>	
Value of Reserve as at 31/8/22 (that Funding coming from )	\$ 35,000
Likely income budget in year 2022 2023(+)	\$ 35,000
Likely income budget in year 2023 2024 (+)	\$ -
Budget Spending Approved in 2022 2023 year(- ) (enter as a negative)	\$ -
Total Funding to be Approved 2023 2024 year (-)(enter as a negative)	-\$ 30,000
Projected Balance of Reserve 31/8/24	\$ 40,000
<b>Reserves Information</b>	
Total Reserves over 30%	\$ -
Total Reserves over 50%	\$ -
<b>SUMMARY</b>	
Contestable Funding Application \$ - Direct Cost	\$ 30,000
(Less) Anticipated Income	\$ -
Net Funding Applying for	\$ 30,000
<i>Funding sought for 2023 2024(One Off)</i>	\$ -
<i>Funding sought ongoing from Reserve</i>	\$ 30,000
<i>Funding from Reserves</i>	<b>Reserves</b>
<b>FUNDING RECOMMENDATION TO NZC (4 Essential for Whole organisation or one off from Council Reserves, 3 Essential to Council, 2 recommended but not essential, 1 Good to do but not essential)</b>	



RESERVES FUNDING APPLICATION - Additional Information	
For Budget year 2023 2024	
<b>REGION</b>	<i>App No.</i>
<b>Code:</b>	0
<b>Additional Information Re New Project</b>	
<p>This application is to seek funding from NZC National Non-Resident Levy Reserve income (i.e. Licence Fee) for costs to establish and carry out compliance monitoring of the proposed DW and Controlled Fishery / PSF regime. This bid relates to costs for fieldwork costs and seasonal employees (Nov - March) to support survey and compliance efforts, and remote fieldwork on DW/BCFs. Support needs include conducting interviews for angler satisfaction, harvest, and use surveys. And assisting staff with monitoring and development of a Controlled Fishery option for one of the rivers included in the NC region's PSFs DW regime.</p>	
<b>Impact on Council in usng the Reserve? - eg reduction in Interest, other Costs to consider :</b>	\$

<b>RESERVES FUNDING APPLICATION</b>	
<b>For Budget year 2023 2024</b>	
<b>REGION</b>	<i>App No.</i>
<b>Code:</b>	
<b>Reserve:</b>	
<b>Is this a New Project?</b>	Existing Project
<b>Description of Project from Reserves: (additional notes can be added on next page)</b>	
<b>CF Bid for use of regional reserves to cover travel costs for the NCFG Council's co-opted governance advisor, Graeme Mahkies</b>	\$ 5,000
	\$ 5,000
<b>Projected Balance of Reserve 31/8/23</b>	
Value of Reserve as at 31/8/22 (that Funding coming from )	\$ -
Likely income budget in year 2022 2023(+)	\$ -
Likely income budget in year 2023 2024 (+)	\$ -
Budget Spending Approved in 2022 2023 year(- ) (enter as a negative)	\$ -
Total Funding to be Approved 2023 2024 year (-)(enter as a negative)	-\$ 5,000
Projected Balance of Reserve 31/8/24	-\$ 5,000
<b>Reserves Information</b>	
Total Reserves over 30%	\$ -
Total Reserves over 50%	\$ -
<b>SUMMARY</b>	
Contestable Funding Application \$ - Direct Cost	\$ 5,000
(Less) Anticipated Income	\$ -
Net Funding Applying for	\$ 5,000
<b>Funding sought for 2023 2024(One Off)</b>	\$ -
<b>Funding sought ongoing from Reserve</b>	\$ 5,000
<b>Funding from Reserves</b>	<b>Reserves</b>
<b>FUNDING RECOMMENDATION TO NZC ( Essential for Whole organisation or one off from Council Reserves, 3 Essential to Council, 2 recommended but not essential, 1 Good to do but not essential)</b>	

RESERVES FUNDING APPLICATION - Additional Information	
For Budget year 2023 2024	
<b>REGION</b>	<i>App No.</i>
<b>Code:</b>	0
<b>Additional Information Re New Project</b>	
<b>Impact on Council in usng the Reserve? - eg reduction in Interest, other Costs to consider :</b>	<b>\$</b>

5 March 2024

PERSONAL & CONFIDENTIAL

North Canterbury Fish & Game Council  
PO Box 50  
WOODEND 7641

Dear Rasmus and Alan

### 2023 Financial Report Actual vs Budgeted Deficit

I understand you have been facing questions from the public about the financial performance of the entity for the year ended 31 August 2023.

Specifically, questions are being asked as to why the entity recorded a loss of \$122,400 when it only budgeted to make a loss of \$49,030.

I have prepared the following comments to explain this variance and have recommend some changes to be made going forward.

Direct comparison between the Actual and Budget columns on page 37 of the 2023 financial statements would on the face of it lead readers to think the council has performed poorly against budget.

Readers need to be made aware that the budget column does not correctly allow for depreciation. Each year a budget is prepared and approved by the New Zealand Fish and Game Council.

The budget contains all budgeted income and expenditure for the year, however it does not allow for depreciation as depreciation is a non-cash expense.

Depreciation is the wearing out, consumption or other loss of value of an asset whether arising from use, effluxion of time or obsolescence through technological and market changes.

The assets of the North Canterbury Fish & Game Council get depreciated each year using rates provided by the IRD to recognise the loss in value of each asset over the year.

Since no cash is being spent the council does not need to seek approval for this expenditure and therefore the expense does not appear on the budget.

To make a meaningful comparison between the actual and budget columns readers need to remove the depreciation figure from the actual and budget column.

When doing this you arrive at an Actual loss of \$15,941 compared to a Budgeted loss of \$17,030.

Alternatively, had approximately \$106,000 of depreciation been allowed for on the budget the council would have budgeted to make a loss for the year of approximately \$123,000, which would have closely tied in with the actual result for the year resulting in no variance.

I have looked at the 2023 annual accounts for, Nelson Marlborough, Auckland/Waikato and Central South Island and they all include a budgeted depreciation figure on their statement of performance page. I therefore think that it is appropriate for North Canterbury to have depreciation included in its annual budget and for it to be included on the statement of performance each year.

Going forward I recommend the North Canterbury Fish and Game Council should include depreciation in their budget (event though it is not required to) to be approved by the New Zealand Fish & Game Council to allow for a direct comparison between the actual and budget column on the income statement when the 2024 accounts are prepared.

Another point that should be noted is that there is a \$32,000 figure included in the budget column for depreciation. This figure is what was budgeted for asset replacement for the year and shouldn't be disclosed on this page. Capital asset purchases are not expense items, they don't get disclosed on a performance report. Standard treatment of capital asset purchases is to record their cost on the financial position.

Going forward I suggest the budgeted annual asset replacement allowance is not recorded on the statement of financial performance because these funds are spent on capital items that are put to the financial position.

If the changes suggested above are implemented going forward, then readers of the annual reports can make meaningful comparisons between actual and budgeted performance in future years.

Please contact me if you have any questions.

Yours sincerely



Ben Davidson  
Associate  
ben@leech.co.nz

# MINUTES (in Review)

## NORTH CANTERBURY FISH & GAME COUNCIL MEETING



<b>Name:</b>	NORTH CANTERBURY FISH AND GAME COUNCIL
<b>Date:</b>	Thursday, 22 February 2024
<b>Time:</b>	6:30 pm to 10:47 pm (NZDT)
<b>Location:</b>	NORTH CANTERBURY FISH AND GAME COUNCIL, 595 JOHNS ROAD, HAREWOOD, CHRISTCHURCH
<b>Board Members:</b>	ALAN STRONG (Chair), CHRIS BRANKIN, RICHARD O'KEEFE, DAVE BARRON, DAVE COLL, GRAEME NAHKIES, KEN LLOYD, PHILLIP MUSSON, TEHAU ANGLEM, TREVOR ISITT
<b>Attendees:</b>	RASMUS GABRIELSSON, RICHARD COSGROVE
<b>Apologies:</b>	NIALL COSTER

### 1. Opening Meeting

#### 1.1 Welcome by Chairman

6.44pm start

Apologies accepted

Mover Trevor

Secunder Ken

#### 1.2 Karakia

#### 1.3 Interests Register

#### 1.4 Council Discussion on Issues and Risks That May Require Council Attention

### 2. FOR DECISION

#### 2.1 Consultation Papers From New Zealand Council

Drug and Alcohol Policy

No Comments on the policy

Draft Governance Code of Conduct

7 - Misconduct - can we confirm that highlighted this will be covered in Standing Orders? (GN)

Prevention of Bullying and Harassment Policy

No Comments on the policy

General comments:

GN-Why are we looking them at in such a short timeframe?

RG- NZC HR advisor leaving, need to get them over the line



### that all comments are forwarded to GN for compilation

that all comments are forwarded to GN for compilation

**Decision Date:** 22 Feb 2024  
**Mover:** DAVE BARRON  
**Seconder:** DAVE COLL  
**Outcome:** Approved

## 2.2 Kaputone Stream Consultation

TI- Was once spring feed, but developer diversion dried up and spring is now diverted by pump and pipe, has always held trout, and encouraged the CCC wants to enhance the stream for native species and trout. and worthwhile to support

CB-Doesn't provide analysis from staff, recommendation needs to take us somewhere.

DC-NIWA freshwater fish database, how up to date is the FFD?



### That the Council agrees with the application by DOC to not public...

That the Council agrees with the application by DOC to not publicly notify this change to the marginal strip?

Ken Lloyd abstained

**Decision Date:** 22 Feb 2024  
**Mover:** TREVOR ISITT  
**Seconder:** DAVE COLL  
**Outcome:** Approved

## 2.3 Rangers Fishing Competition Application

DB- Include a file that has the reporting template for the organisers so that we can get the data in a useable format



### Rangers Competition

Second item for approval

**Decision Date:** 22 Feb 2024  
**Mover:** RICHARD O'KEEFE

**Seconded:** DAVE COLL  
**Outcome:** Approved

## 2.4 Fishing Regulations 2024

consult on 4 an

## 3. GENERAL BUSINESS

### 3.1 Confirm Minutes Dated 7 December 2023

**NCFG COUNCIL MEETING 7 Dec 2023**, the minutes were confirmed as presented.



#### Approve minutes

Action list needs to be re-instated

**Decision Date:** 22 Feb 2024  
**Mover:** TREVOR ISITT  
**Seconded:** DAVE COLL  
**Outcome:** Approved

### 3.2 General Business

TI-salvage operations from our waterways, what is the process that DOC go to a waterway and remove fish? wanted clarification on the process about the removal of sports fish from a waterway.

RG- Highlight the issue to the NZC Office, this is a challenge to F&G, there are a number of trout removal/suppression projects around NZ, including several in the NCFG region. NCFG is working with Angus McIntosh on sites of interact between trout and native fish

CB- feels like we have other work in this space.

TA- Ngai Tahu is full-on about native species esp whitebait, work with Ngai Tahu to identify areas we can work together

DB- Where is this in the strategy? how does this fit in? Are we executing the strategy and is it the right strategy? need to be targeted in our efforts

Resolution: Include this in the trout plan work with showing Ngai Tahu & DOC our values so they see how important sports fish are to us culturally.

TI- Glyphosate - should we be pushing more for exclusion from waterways

RG- over 10 years of heightened focus on targeting invasive weeds in riverbeds, hasn't seen the analysis of potential impacts to the river life.

Resolution: Write to NZC to raise our concerns in this area about the regional council's use of glyphosate and its impacts on ecosystem health

TI- Fish Screens,

RG- Fish screen work was initiated by NCFG, which was two working groups that have come to a natural end, ECan are considering the next phase, some consent conditions are pointless, screens have to be bought up to higher standard, and updated intake infrastructure

CB- Being in a position to challenge ECan in time for consent renewal, part of ongoing strategy to benefit us in the future



Resolution: none

DB- why are we seeing the Drug and alcohol policy etc?

GN- required as part of national policy to be consulted on.

DB- Consider board alone time of 30 mins

general discussion for this

Resolution: Noted Chair intends to work out how to include this into meetings.

TA- Build relationships with Ngai Tahu

DB- build relationships before the meeting together, have a meal together,

CB- we have to deal with Ngai tahu at different levels

Resolution: We need to have a governance relationship with Ngai Tahu AS &TA to have discussions.

TAKF - Decision

CB -Back our staff around the communication,

DB- Wipe the slate clean and start afresh

TI- wants to help Dave

Resolution- TI Mover

KL - Seconder

Approved by all council

3% budget cuts discussion

The discussion was animated and involved, the financial future of Fish & Game was a common theme.

AS-Consider a positive response - look at regional reserves and use the money the organisation has saved

no CF bids by anyone then all regions have to dip into the reserves, all regions have to agree to 3% cuts

GN to aid AS in drafting a response after consulting with Barrie Barnes

## 4. PUBLIC SESSION

### 4.1 Public Session

No Public

## 5. STANDARD REPORTS

### 5.1 Standard Reports

AS - operational merger by Taranaki & Wellington discussed, Eastern & HB discussed

South Island chairs meeting in Chch in March

NC & CSI to meet and discuss

NI Chairs to meet in Hamilton

Antagonism to NZC based on conspiracy theories and paranoia based on weak governance

–

Operational Report

Hours budgeted for compliance to be reported back to the Council

Key stakeholders are more engaged - RG we are now in a position to direct effort from Heather's work

People are looking for specifics - bullet points of what we are achieving

-

Finance report

RO can we see a copy of cashflow once the accountant has signed off on it

GN- wants half a page of analysis of the results

RO- Rename General Reserve account needs renaming as 20% minimum cash reserve

AS- Issue with depreciation across the country

-

Compliance report

DB-add in hours from staff to compliance report

-

Health and Safety report

DB -Risk register brought to the Council for review at the next meeting, Health & Safety committee re 7 points,

DB - is not comfortable with H&S process at NCFG, has raised the following four points;

1. I would like to see evidence that H&S matters are taken seriously, and matters are followed through to completion. I suggest we are provided clear evidence that processes are being followed.
2. The February Board report stated, "The overall Health and Safety culture in our organization continues to be positive and proactive."
  - a. Are we sure this is the case?
  - b. I am aware the two H&S Committee councillors of the H&S Sub Committee have stood down, what are the reasons for this?
  - c. Apparently, the CE refused to meet with the one Councillors of the H&S Sub Committee, I think is reasonable the councillor understands why.
3. 2.c could be because of the H&S Sub Committee providing a list of recommendations – refer to email attached H&S Committee Issues.
  - a. Have the recommendations been implemented? Can the council please get evidence that they have been?

b. Can evidence please be provided to show there was a response from the CE to the HS & Committee re the 7 Areas of Concern outlined?

4. Email Attached – “Health & Safety Apps – Is the council happy with what I perceive the unilateral decision by the CE on further investigation to applications and processes.

RG - always complying with national H&S policy, we have improvements

Councillors Musson and Lloyd have resigned from the H&S committee

-

FIF report

RO - when does the project end?

CB- The project ends in June, a comprehensive report is to come to the council, CB also updates the council on covenant details and future for the projects



### **Rename General Reserve account needs renaming as 20% minimum cash reserve**

Rename General Reserve account needs renaming as 20% minimum cash reserve

**Due Date:** 13 Mar 2024

**Owner:** RASMUS GABRIELSSON



### **Add in hours for Compliance report**

For the council to get an idea of budgeted hours per what has been undertaken

**Due Date:** 20 Mar 2024

**Owner:** RICHARD COSGROVE



### **H&S Committee update to council**

Chair to contact Councillors Musson and Lloyd and report back to the council

**Due Date:** 31 Mar 2024

**Owner:** ALAN STRONG

## **6. FOR INFORMATION STAFF REPORTS**

### **6.1 For Information Papers**

## **7. Close Meeting**

### **7.1 Close the meeting**

**Next meeting:** North Canterbury Fish & Game Council Meeting - Budget Setting Workshop - 14 Mar 2024, 6:30 pm

## New Actions raised in this meeting

Item	Action Title	Owner
5.1	Rename General Reserve account needs renaming as 20% minimum cash reserve <b>Due Date:</b> 13 Mar 2024	RASMUS GABRIELSSON
5.1	Add in hours for Compliance report <b>Due Date:</b> 20 Mar 2024	RICHARD COSGROVE
5.1	H&S Committee update to council <b>Due Date:</b> 31 Mar 2024	ALAN STRONG

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_