

# Hawke's Bay Fish & Game Council

BOARD PACK

for

Hawke's Bay Fish & Game Council Meeting

Wednesday, 24 July 2024

6:00 pm (NZST)

Held at:

Hawkes Bay Fish & Game

22a Burness Road Jervoistown Napier

# INDEX

Cover Page

Index

Agenda

Attached Documents:

1.1 a	Council Meeting Agenda.pdf.....	8
2.1 a	HBFNG Council Meeting Minutes 14 May 2024.docx.....	9
2.2 a	Conflict of Interest Register.docx.....	14
2.3 a	Health & Safety Report.docx.....	15
3.2 a	2024-2025 Sports fishing and game hunting licence fees SIGNED.pdf.....	16
3.2 b	2024-2025 Sports fishing licence types approval FINAL SIGNED13.pdf.....	20
3.3 a	Fish & Game Elections.docx.....	23
3.3 b	Fish Game elections draft comms plan (final).docx.....	28
3.3 c	Fish and Game NZ Timetable 2024 v2.pdf.....	33
4.2 a	Jeff Niblett_Gamebird Management FG.docx.....	34
4.3 a	Anglers notice 2024 25.docx.....	36
4.4 a	2024 2025 OWP proposed DRAFT.docx.....	39
4.4 b	Hawke's Bay Draft Budget 2024 25.pdf.....	72
4.5 a	Swan Council meeting 240724 b.docx.....	80
4.5 b	Black Swan policy Draft - JL 150724.docx.....	87
4.6 a	Pukeko Paper 120724 2 docx.docx.....	89
4.7 a	Council paper Circle hooks in NZ Troutfishing.docx.....	94
5.2 a	Operations Report.docx.....	96
5.2 b	Education Centre Update.docx.....	99
5.3 a	Finance report.docx.....	100
5.3 b	Hawke_s_Bay_Fish_and_Game_Council_-_Profit__Loss_-_Council (7).pdf.....	107

5.3 c	Hawke_s_Bay_Fish_and_Game_Council_-_Balance_Sheet_-_Council (10).pdf.....	109
5.4 a	Licence Sales Report.docx.....	111
6.1 a	Public Excluded.docx.....	113

# AGENDA

## HAWKE'S BAY FISH & GAME COUNCIL MEETING

<b>Name:</b>	Hawke's Bay Fish & Game Council
<b>Date:</b>	Wednesday, 24 July 2024
<b>Time:</b>	6:00 pm to 8:00 pm (NZST)
<b>Location:</b>	Hawkes Bay Fish & Game , 22a Burness Road Jervois town Napier
<b>Board Members:</b>	Blair Slavin, Gary Bowcock, Greg Duley, Ross Mackay, Jeff Niblett, Henry Melville, Callum Slavin
<b>Attendees:</b>	Kerry Meehan, Sam Robinson, Corina Jordan, Bruce Bates

### 1. Hawkes Bay Fish & Game Council

#### 1.1 HBFGC Meeting

Supporting Documents:

1.1.a	Council Meeting Agenda.pdf	8
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### 2. Opening Meeting

#### 2.1 Confirm Minutes

Bruce Bates

That having previously been circulated to members, the minutes of the meetings of the Hawke's Bay Fish and Game Council held on the 14th May 2024 are a true and accurate record.

Supporting Documents:

2.1.a	HBFGC Council Meeting Minutes 14 May 2024.docx	9
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#### 2.2 Conflict of Interests Register

Bruce Bates

The conflict-of-interest register was signed by all Councillors present.

Supporting Documents:

2.2.a	Conflict of Interest Register.docx	14
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#### 2.3 Health & Safety Report

Bruce Bates

That HBFGC accepts the Health & Safety Report

Supporting Documents:

2.3.a	Health & Safety Report.docx	15
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### 3. NZ Council Items

#### 3.1 NZC update

Corina Jordan, Greg Duley

CEO Corina Jordan & Councilor Duley will give an update from NZC meeting

#### 3.2 Minister Decision Licence Fee

Corina Jordan

Attached are the signed responses from the Minister for Hunting and Fishing Todd McClay to our submission for a Licence fee increase and additional waters to be added.

Supporting Documents:

3.2.a	2024-2025 Sports fishing and game hunting licence fees SIGNED.pdf	16
3.2.b	2024-2025 Sports fishing licence types approval FINAL SIGNED13.pdf	20

#### 3.3 Elections

Corina Jordan

CEO will provide an update and process NZC will implementing for this years Regional Council Elections.

Supporting Documents:

3.3.a	Fish & Game Elections.docx	23
3.3.b	Fish Game elections draft comms plan (final).docx	28
3.3.c	Fish and Game NZ Timetable 2024 v2.pdf	33

### 4. General Business

#### 4.1 Presentation Humphrey Walker - Angler Perception Survey

#### 4.2 Gamebird Monitoring

Jeff Niblett

To allow for Council discussion on how Fish & Game manages gamebird populations

Supporting Documents:

4.2.a	Jeff Niblett_Gamebird Management FG.docx	34
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#### 4.3 Anglers Notice 2024-25 Season

Corina Jordan

That HBFGC moves to ratify the updated regulations approved via email to Regional Manager.

Supporting Documents:

4.3.a	Anglers notice 2024 25.docx	36
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## 4.4 Draft Operational Work Plan

Supporting Documents:

4.4.a	2024 2025 OWP proposed DRAFT.docx	39
4.4.b	Hawke's Bay Draft Budget 2024 25.pdf	72

## 4.5 Black Swan Management Policy Setting

This report to the Hawkes Bay Fish and Game Council seeks approval for managing Black Swan throughout the Hawkes Bay region

Supporting Documents:

4.5.a	Swan Council meeting 240724 b.docx	80
4.5.b	Black Swan policy Draft - JL 150724.docx	87

## 4.6 Pukeko Management

The HBFGC Manager recommends that the Hawkes Bay Fish and Game Council:

1. Receive the information.
2. Agree to discuss the options outlined in this paper.

Supporting Documents:

4.6.a	Pukeko Paper 120724 2 docx.docx	89
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## 4.7 The Use Of Circle Hooks in Trout Fishing

Following the proposal to extend the use of bait fishing in specified stretches of Hawkes Bay rivers, we received feedback from two sources suggesting that we should encourage the use of circle hooks for bait fishing.

Supporting Documents:

4.7.a	Council paper Circle hooks in NZ Troutfishing.docx	94
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## 5. Management Reports

### 5.1 Regional Managers Report

Regional Manager will provide a verbal report.

### 5.2 Operations Report

That the Council takes the operational report as read.

Supporting Documents:

5.2.a	Operations Report.docx	96
5.2.b	Education Centre Update.docx	99

### 5.3 Finance Report

That the payments for 1 April to 31 May totaling \$87,515.70 be approved.

Supporting Documents:

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5.3.a	Finance report.docx	100
5.3.b	Hawke_s_Bay_Fish_and_Game_Council_-_Profit___Loss_-_Council (7).pdf	107
5.3.c	Hawke_s_Bay_Fish_and_Game_Council_-_Balance_Sheet_-_Council (10).pdf	109

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## 5.4 Licence Report

That the Licence report is taken as read.

Supporting Documents:

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5.4.a	Licence Sales Report.docx	111
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## 6. Public Excluded Session

### 6.1 Move to public excluded

Bruce Bates

That HBFGC moves to public excluded session

Supporting Documents:

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6.1.a	Public Excluded.docx	113
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### 6.2 Move to Public Included

Bruce Bates

That HBFGC moves meeting back into public included

## 7. Close Meeting

### 7.1 Close the meeting

**Next meeting:** No date for the next meeting has been set.



# **Council Meeting Agenda**

**Hawkes Bay Fish and Game Council**

**July 2024**

**COUNCIL MEETING AGENDA**

**Tuesday 23<sup>rd</sup> July 2024**

**6:00pm**

**Fish & Game Meeting Room**

**22a Burness Road, Jervoistown, Napier**



**HAWKE'S BAY FISH & GAME COUNCIL****MINUTES OF THE MEETING OF THE HAWKE'S BAY FISH AND GAME COUNCIL****HELD AT THE GAME FARM ON WEDNESDAY 14<sup>th</sup> MAY 2024****PRESENT:**

Messrs: Bruce Bates (Chair), Greg Duly, Callum Slavin, Blair Slavin,  
Via Zoom Gary Bowcock, Jeff Niblett

**IN ATTENDANCE:**

Corina Jordan Regional Manager Kerry Meehan Staff John Lumsden Staff

**APOLOGIES**

Ross McKay, Henry Melville

**WELCOME**

Cr Bates welcomed everyone to the meeting. Noted meeting is being recorded for record keeping purposes

**MINUTES OF PREVIOUS MEETING**

That having previously been circulated to members, the minutes of the meetings of the Hawke's Bay Fish and Game Council held on the 12<sup>th</sup> April are a true and accurate record.

*B Slavin/C Slavin*

**MATTERS ARISING FROM THE MINUTES**

None

**HEALTH & SAFETY REPORT**

Staff to follow up having rails installed on front and back stairs.

That the Health & Safety report be accepted by Council.

*G Duley/C Slavin*

**CONFLICT OF INTEREST REGISTER**

The conflict-of-interest register was signed by all Councillors present.

**NZC CONSULTATIONS****Licence Fee & Forecast for 2024-2025**

NZC have opted for no licence fee increase this year as a result of conversations with the Minister of hunting & fishing wouldn't be open to considering licence fee increases until they can see how the organisation is being managed financially and that the licence fee income is being used as efficiently as possible.

NZC have provided a forecast LEQ for the 2024/25 licence sales and consideration of the 2024-25 licence fee. A correction to HB LEQs for this year of 20% was made due to an expected drop in sales due to Cyclone Gabrielle. This has not eventuated as a dry summer has seen good licence sales for the region, and licence sales have surpassed 2022-23 sales of 2300 with YTD 2368 LEQ sales. However HBFGC feel the adjusted figure for 2024-25 of 2240 plus an added 450 LEQ is overly optimistic. Chairman Bates would like to suggest to NZC that this year's levy be adjusted back to reflect the actual sales made this year and the figure of 2240 LEQ be used in next year's budget.

**Recommendations**

Fish Licence Forecasts

HBFGC rejects the adjustment of 450 made to our forecast.

HBFGC accepts the forecast of 2240 Fish LEQs for the 2024-25 season.

HBFGC proposes to refund the difference between actual sales and forecast sales for the 2023-24 financial year.

***G Duley/B Slavin***

Game licence forecast

Recommendation

HBFGC accept the forecast of 1667 LEQ for the 2025 season.

***G Duley/C Slavin***

**2024-25 Licence Fee**

**Recommendation**

HBFGC accepts that the 2024/25 adult whole season sports fish licence fee is set at \$153 and that the adult whole season game licence is set at \$113 (inclusive of a \$5 fee for the Game Bird Habitat Stamp), with all proportional changes to remaining licence fees and categories. (no change from 2023/24).

The sea run salmon licence endorsement of \$5 (as a cost-recovery mechanism). (no change from 2023/24).

That Designated Waters Licence, as a \$5 annual licence per Fish and Game region for resident anglers and as a day licence to non-resident anglers at a fee of \$40. (no change from 2023/24).

***B Slavin/C Slavin***

**Recommendation**

**NZFG Licence Forecast LEQ**

HBFGC accepts the licence LEQ of 31340 for Game but request that the organisational LEQ forecast of 72826 for fish be adjusted to reflect the council's position of Hawkes Bay Fish LEQs of 2240

***G Duley/C Slavin***

**Contestable Funding**

HBFGC contestable funding to increase salaries budget by \$54000 was accepted. \$100,000 for the Game Farm was requested to be funded from HB reserves.

**Licence Holder Insights Paper**

Research is showing that licence sales are being lost in 25-45 year old bracket not just older licence holders. If parents are not introducing kids to fishing this will also cause negative impacts to sales in the future. Young adults are an increasing demographic in this region. NZC is working through the Rewild campaign to raise the profile of fishing and gamebird hunting using R3 concepts. HB has provided opportunities for fishing education and will extend into the hunting space to provide opportunities for people to learn and experience these activities. Licence sale habits are changing as younger generations are more likely to buy a short break or day licence as opposed to full season licence. Our CRM system cannot track these licence holders if they drop off when having a families etc and whether we gain them back at a latter stage. More research is being done to analyse generational opportunities, especially in the 45 year old age bracket.

Access is also a very important aspect to allowing anglers and hunters easy access to rivers & lakes. Staff need to research easy access points and provide material to older anglers. Also talking to HBRC regarding locked access points.

**NZC Review of Ranger Policies**

NZC have been consulting with regional experts on ranger SOPs and are recommending minor changes to the ranger policy and establishment of SOPs. Many changes reflect changes to gun laws and increased scrutiny on rangers and risk in relation to the compliance functions of the organisation, undertakes risk to both regional councils and NZC CEO who has specific risk because of the way the statute is framed, and to the NZFGC as well.

## HBFG FEEDBACK

HBFG accept the proposed changes but query the need to have a staff member and honorary ranger out together. It should have more focus on the level of experience of the rangers, whether they be staff or honorary but agree that in Game season rangers should always work in twos, but can be honorary's. For angling compliance rangers are permitted to range alone. Rangers should have a support person who is aware of their movements while ranging.

Cncr Bowcock thinks rangers should be issued with CERT certificates as they are with DOC.

## Anglers Notice

Submissions were reviewed on the proposed changes. Staff recommended that the larger rivers bag limits be increased back to 2 fish and smaller tributaries & streams be kept at 1 as below.

Water	Sections of Water	Open Season	Fishing Method	Daily Bag Limit
All other waters not listed		1 Oct to 30 June	FS	1
Larger of Twin Lakes		All Year	FS	No Limit
<b>All other Lakes</b>		<b>All Year</b>	<b>FS</b>	<b>2</b>
Aropaoanui River	Downstream of the Landmark at Wareham Road	All Year	FS	1
Esk River/ Waiohingana	Upstream of Waipunga Road Bridge and all Tribs	1 Oct to 30 June	FS	1
Esk River/ Waiohingana	Downstream of Waipunga Road Bridge	All Year	FS	1
<b>Karamu Stream Excl Tribs</b>		<b>All Year</b>	<b>FSB</b>	<b>2</b>
Maraetotara Stream		All Year	FS	1
Mohaka River and tributaries (excluding Waipunga)	Upstream of the confluence with the Mangatainoka River and all Tributaries excluding Waipunga	1 Oct to 30 June	FS	1
<b>Mohaka River</b>	<b>Downstream of the confluence with the Mangatainoka River to SH5 exc Tribs</b>	<b>All Year</b>	<b>FS</b>	<b>2</b>
<b>Mohaka River</b>	<b>Downstream of SH5 Bridge</b>	<b>All Year</b>	<b>FS</b>	<b>2</b>
Ngaruroro River and tributaries	Ngaruroro Upstream of Kiwi Creek confluence and all tribs	1 Oct to 30 June	FS	1
Ngaruroro River	From Kiwi Creek to Whanawhana cable excl tribs	All Year	FS	1
<b>Ngaruroro River</b>	<b>Downstream of Whanawhana cable</b>	<b>All Year</b>	<b>FS</b>	<b>2</b>
<b>Ngaruroro River</b>	<b>Downstream of Fernhill (Omahu) Bridge</b>	<b>All Year</b>	<b>FSB</b>	<b>2</b>
Porangahau River	Downstream of confluence with Mangawhero Stream excl tribs	All Year		1
Tukituki River	Upstream of SH50	1 Oct to 30 June	FS	1
<b>Tukituki River</b>	<b>Downstream of SH50</b>	<b>All Year</b>	<b>FS</b>	<b>2</b>
<b>Tukituki River</b>	<b>Downstream of Red Bridge</b>	<b>All Year</b>	<b>FSB</b>	<b>2</b>
<b>Tutaekuri River</b>	<b>Downstream of confluence with the Mangaone Stream</b>	<b>All Year</b>	<b>FS</b>	<b>2</b>
<b>Tutaekuri River</b>	<b>Down stream of Redcyffe (Waiohiki) Bridge</b>	<b>All Year</b>	<b>FSB</b>	<b>2</b>
Waipawa River	Upstream of SH50 Bridge	1 Oct to 30 June	FS	1
<b>Waipawa River</b>	<b>Downstream of SH50 Bridge</b>	<b>All Year</b>	<b>FS</b>	<b>2</b>
<b>Waipunga River</b>	<b>Downstream of the falls incl tribs</b>	<b>All Year</b>	<b>FS</b>	<b>2</b>

Proposed Changes - in red

1/ Proposed bag limit number changes, increasing the bag limits in some waters.

2/Proposed change to bait fishing to allow all anglers ( Not just juniors ) in specific parts of the Tuki Tuki, Ngaruroro, and Tutaekuri.

### **Recommendation Bag Limits**

HBFGC support the bag limits as amended above at this meeting for public consultation.

Staff to send updated proposal to angler clubs, licence holder database and stakeholders to further feedback. Submit submissions to HBC for signoff before submitting to NZC.

***B Slavin/C Slavin***

### **Bait Fishing**

HBFGC reviewed submissions and while there is a need to simplify the regulations and help introduce beginners to fishing council appreciate that fly fishing anglers disagree with this idea.

### **Recommendation**

HBFGC recommend bait fishing for all anglers only on:

Ngaruroro downstream of Fernhill bridge

Tutaekuri below Waiohiki bridge

Tukituki downstream of Red bridge

Karamu Stream, excluding tributaries

Staff to send updated proposal to angler clubs, licence holder database and stakeholders to further feedback. Submit submissions to HBC for signoff before submitting to NZC.

***C Slavin/G Duley***

### **Managers Report**

Corina welcomed John to the team and they are working on developing an operational work programme for the SFO position. The current focus is to go out and assess the state of our fisheries and access, and updating our access maps and information, which is also an NZC focus. We need to gain an understanding of where our hunters are hunting so we understand those areas better. Building relationships with our agents, clubs etc. Also to amplify our activities through social media etc.

Another big focus has been on opening weekend operations. Chairman Bates congratulated staff & rangers on the ranging operation over opening weekend and was one of the best opening weekend operations that have been conducted as far as licence holder contacts that were made and licences checked. Teams were out with Police and an operational program was developed and training over 2 pre season sessions with rangers and police. 100% compliance was a great result. No .410 issues were discovered.

### **Recommendation**

HBFGC accepts the management report

***G Duley/ C Slavin***

### **Finance Reports**

#### **Recommendation**

That the payments for 1 February to 31 March totalling 91,796.42 be approved.

Current Account – February 2024	\$43,979.13
Current Account – March 2024	\$44,298.84
Credit Card (CN) – February - March 2024	\$168.75
Credit Card (KM) – February - March 2024	\$3,349.70
<b>Total</b>	<b>\$91,796.42</b>

***G Duley/B Slavin***

### **Pond Pump**

It has come to staff attention that the pump that feeds the main pond is faulty and is nearing the end of its life, being approx. 40 years old. Staff to obtain 3 quotes and submit to chairman for approval. Council approves Chairman to accept a quote and use reserves to fund the replacement. If Chairman is conflicted he will forward to council on decision.

### **Boardpro**

Manager is investigating a system for board papers using Boardpro. It will be a much easier system to collate numerous papers and present in a more organised manner.

### **Public Enquiry**

Changes to closing time of game bird closing time suggested as hunters are still wanting to be hunting at 6.30 as light allows. This hasn't been done previously as light fade faster as the season goes on. But opening weekend is the main weekend hunters are out. More discussion will be included in next Council meeting.

### **Meeting Closes**

Chairman closed meeting at 8.15pm

## **Conflict of Interest Register**

### **1. Purpose**

A standing agenda item to disclose any Councillor ("Member") Conflict of Interest or potential Conflict of Interest, and record this in the Councillor Conflict of Interest Register.

### **2. Background**

The Hawke's Bay Fish and Game Council has developed a policy to deal with Conflicts of Interest and must provide a standing agenda item to allow Councillors to disclose any Conflict or highlight any potential conflict. The "Interest Register" ring binder will be circulated in the first part of each meeting for Councillors to record any interests. The Council should then discuss how it wants to deal with any interest or perceived interest identified. Conflict of Interest (refer s2.7 Governance Policies) means when the member can be shown to have actual bias or apparent bias in respect of a matter<sup>1</sup> i.e.:

A member can be shown to have actual bias when a member's decision or act in relation to a matter could give rise to an expectation of financial gain or loss (that is more than trivial) to the member (and/or to the member's parent(s), child(ren), spouse, civil union partner, de facto partner, business partner(s)/associate(s), debtor(s) or creditor(s)).

A member can be shown to have apparent bias when a member's official duties or responsibilities to the Council in relation to a matter could reasonably be said to be affected by some other interest or duty that the member has.

A member's "interest or duty" includes the interests of that member's parent(s), child(ren), spouse, civil union partner or de facto partner that may be affected by the matter at issue. It also includes the interests of a person with whom the member has a close, personal relationship where there is a real danger of personal favouritism. There is no Conflict of Interest where the member's other interest or duty is so remote or insignificant that it cannot reasonably be regarded as likely to influence him or her in carrying out his or her responsibility.

A potential conflict of interest (refer s2.8 Governance Policies) arises when:

There is a realistic connection between the member's private interest(s) and the interest(s) of the Council;  
The member's other interest could specifically affect, or be affected by, the actions of the Council in relation to a matter;

A fair-minded lay observer might reasonably consider that the member's private interest or duty may influence or motivate the actions of the member in relation to a matter; and

There is a risk that the situation could undermine public trust and confidence in the member or the Council.

Conflicts of Interest should be dealt with as follows (refer s1.13 Standing Orders):

1.13.1 Every member present at a meeting must declare any direct or indirect conflict of interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.

1.13.2 When a conflict of interest arises in respect of a matter, the affected member will:

not vote on issues related to the matter;

not discuss the matter with other members;

conform to the majority view of other members present as to whether to be excluded from discussions regarding the matter and/or leave the room when the matter is discussed;

not, subject to the discretion of the Chairperson, receive further papers or other information related to the matter.

1.13.3 Where a member can be shown to have a potential conflict of interest, the Council (excluding the affected member) will determine an appropriate course of action, which may include the following:  
applying some or all of the actions applied to a member with a conflict of interest (set out in 1.13.2 i) – iv) above);  
provide a written explanation outlining why there is no legal conflict of interest that can be made available to all Fish and Game Councils, licence holders and other interested parties.

1.13.4 The conflicted member will be given the opportunity to be heard by the Council on the points raised and the member's submissions will be taken into consideration by the Council.

1.13.5 The minutes must record the declaration and member's subsequent abstention from discussion and voting.

Councillors should take this opportunity to disclose any Conflict of Interest they are aware of now and record it in the circulated Conflict of Interest Register. If during the course of the meeting a conflict or perceived conflict is recognised, then this should be disclosed at that point in time.

### **3. Recommendation**

3.1 *That Councillors disclose any Conflict or potential Conflict of Interest, record it in the Interest Register, and Council agrees on how to deal with any Conflict of Interest raised. The register is to be signed at each meeting by all Councillors regardless of whether Councillors have a conf*

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<sup>1</sup> "Matter" means:

(i) The Council's performance of its functions or exercise of its powers as set out in Part 5A of the Conservation Act 1987, subject to the Council's statutory purpose set out in section 26P(1) of the Conservation Act; or

(ii) An arrangement, agreement, or contract made or entered into, or proposed to be entered into, by the Council.

## Health & Safety Report

### Background

As part of its commitment to Health and Safety and providing a safe workplace, the Hawkes Bay Fish and Game Council require a report at each meeting describing:

Implementation and adherence to the Health and Safety policy/manual – including H&S as an agenda item for staff and ranger meetings;

Monitoring and Reporting – in accordance with the Health and Safety plan;

Risk Management (identification and treatment) – any new issues or hazards that have arisen and how these have been addressed;

Training programme – information sharing and training of staff and volunteers;

H&S incidents – near misses or injuries sustained, plus updates on past events;

Recommendations.

### May June Update

Staff have purchased Stihl safety boots for field and grounds work.

### Monitoring and Reporting

Workplace Accident Register

As of 25 November 2023

Number of workplace injuries in 2023-2024 year	1
Number of workplace injuries in 2022-2023 year	1
Number of workplace injuries in 2021-2022 year	0
Number of workplace injuries in 2020-2021 year	0
Number of workplace injuries in 2019-2020 year	1
Number of workplace injuries in 2018-2019 year	0

### H&S incidents and near misses

Staff member strained back while lifting bucket of water from cyclonic ponds when relocating fish to large pond.

### Recommendations:

*The Council accepts the health and safety report*



## Fish & Game New Zealand Submission

<b>Date:</b>	3 July 2024
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### Minister for Hunting and Fishing

<b>Subject:</b>	<b>2024-2025 SPORTS FISHING AND GAME HUNTING LICENCE FEES</b>
<b>Action sought:</b>	Approval for Fish and Game Licence Fees for the 2024/25 seasons.
<b>Deadline:</b>	As soon as practical before 11 July 2024 to allow for drafting and Ministerial approval of the Sports Fishing Licences Fees and Forms Notice 2023, 28 days before sports fishing licences go on sale on 15 August 2024. The Sports Fishing Licences Fees and Forms Notice is submitted to the Minister for Hunting and Fishing upon approval of this notice, and the Anglers Notice submitted to the Minister for Hunting and Fishing.

<b>Paper type:</b>	<b>Risk assessment:</b>	<b>Level of risk:</b>	<b>F&amp;G priority:</b>
Statutory	Negative angler/hunter or political reaction	Medium	High

<b>Contact for telephone discussion (if required)</b>			
<b>Name</b>	<b>Position</b>	<b>Telephone</b>	
Corina Jordan	Chief Executive		(m) 021 426 350
Richard Cosgrove	Deputy Chief Executive		(m) 021 646 245



## 2024/2025 SPORTS FISHING AND GAME HUNTING LICENCE FEES

### Proposal

1. This paper seeks your approval for the 2024/25 sports fishing and game hunting licence fees and proposed budget for the 13 Fish & Game Councils for the financial year 1 September 2024 to 31 August 2025.

### Summary


2. Section 26Q(1)(d)(ii) of the Conservation Act 1987 requires the recommendation of appropriate licence fees to recover costs attributable to the management of sports fish and game and game bird habitat stamp fees. All Fish and Game Councils draw from the same fund, which is generated each year by pooling all of the collected licence fees. The New Zealand Fish and Game Council (NZ Council), in consultation with all Fish and Game Councils, determines the budget for every Council.
3. The process for setting licence fees is the NZ Council makes an interim decision on licence fees and categories. The NZ Council then consults with the 12 regional Fish and Game Councils. After considering the views and recommendations of the regional councils, the NZ Council finalises its recommendation (to you as Minister of Conservation) about the appropriate fee for fishing and hunting licences in the new financial year.
4. The proposed budget for the 13 Fish and Game Councils for 2024/25 is \$13,255,720 (Last year \$13,300,779) a reduction in budget of \$45,059. (exclusive of GST). Anticipated Net Licence Revenue and Interest/other income is \$12,723,303 (last year \$12,623,224.)
5. Use of Reserves of \$532,417 is made up of two categories. Firstly, Regions have requested to use reserves for specific projects – these total \$359,376 and secondly, the NZC Council is proposing \$173,042 to come from Regional Reserves to cover the shortfall in Revenue and Costs.
6. After completing this process, the proposed 2024/25 adult whole season licence (inclusive of GST) is: \$156 for sports fish (\$3 increase): \$116 for game (\$3 increase) inclusive of the \$5 Game Bird Habitat Stamp fee (no increase).
7. This year, the NZ Council is recommending fee increases across both sports fishing and game hunting licences.
8. The NZ Council also recommends the increase of the Designated waters Licence for Non Residents from \$40 to \$60 per day.
9. No other changes are proposed to the other sports fishing or game bird hunting licence fees, or game bird hunting licence types. The lists of waters to which the existing designated waters, controlled-period and Sea-run Salmon licences types apply to are provided in a separate submission for your approval.
10. Once sports fish and game licences and licence fees are approved, the Department of Conservation will work with the Parliamentary Counsel Office to prepare the Sports Fish Licences, Fees, and Forms Notice and the Game Licences, Fees and Forms Notice. These Notices are then submitted to you for final approval pre-publication.
11. Should the Minister decline a licence fee increase, then NZC proposes Councils use a total of \$432,783 from reserves to fund the shortfall between Revenue and Costs. Currently, the organisation has a forecast of \$6.7 million of reserves as at 31 August 2024. NZC policy is to retain 20% (\$2.65 million) of the operating budget as reserves. The NZC consider it prudent to maintain Reserves over 20% in order to continue management of fish, game and habitat in the case of threats from the likes of biosecurity incursions, pandemics and similar challenges such as loss of Licence income. Based on the use of \$432,783 from reserves, then one region falls below the 20% and would be topped up by NZC as per policy.

**Recommended Action**

It is recommended that you

		<b>Minister's decision</b>
(a)	<b>Note</b> The proposed 2024/25 adult whole season licence fee of \$156 (Fish) and \$116 (Game) represents a minor increase to all licence categories from last year.	
(b)	<b>EITHER</b>	
	<b>(i) Approve</b> The schedule of proposed fees for the different <u>sports fishing</u> licence categories (except designated waters licences) on page 4 of this submission; and	(yes / no)
	<b>(ii) Approve</b> The schedule of proposed fees for the different <u>game hunting</u> licence categories on page 4 of this submission.	(yes / no)
	<b>OR</b>	
	<b>(iii) Approve</b> The continuation of the current fees for all <u>sports fishing</u> and <u>game hunting</u> licence categories (other than designated waters licences) given on page 4 of this submission.	(yes / no)
(c)	<b>EITHER</b>	
	<b>(i) Approve</b> The schedule of proposed fees for <u>designated waters fishing</u> licence categories listed on page 4 of this submission.	<del>(yes / no)</del> no
	<b>OR</b>	
	<b>(ii) Approve</b> A continuation of the current fees for designated waters fishing licences listed on page 4 of this submission.	(yes / <del>no</del> ) Yes
(d)	<b>Approve</b> The continuation of all existing types of game bird hunting licences.	(yes / no)
(e)	<b>Approve</b> A Game Bird Habitat Stamp fee of \$5 (incl GST) for the 2025/26 game season when sold as part of a game licence, and \$10 otherwise.	(yes / no)
(f)	<b>Note</b> Council Reserves of between \$173,042 and \$432,783 will be used to cover the shortfall of Revenue and Costs for the 2024/25 year, depending on the decisions made above.	
(g)	<b>Agree</b> That drafting instructions be provided to Parliamentary Counsel Office for the notices required to give effect to the decisions in this paper.	(yes / no)

  
 .....  
 Corina Jordan  
 Chief Executive  
 New Zealand Fish and Game Council

  
 .....  
 The Hon Todd McLay  
 Minister for Hunting and Fishing

**Schedule 1 of F&G NZ's Proposed Licences & Fees for 2024/25  
(Inclusive of GST)**

<b>Sports Fish Licence</b>		2023/24	2024/25	
<b>Category of licence</b>	<b>Class of applicant</b>	<b>Current fee \$</b>	<b>Proposed fee \$</b>	<b>Fee difference</b>
Whole season (1 Oct – 30 Sep)	Adult	153	156	\$3.00
	Junior	31	31	Nil
	Child	free	free	Nil
Family		198	203	\$5.00
Non-resident Whole season	Adult	264	270	\$6.00
	Junior	50	51	\$1.00
	Child	50	51	\$1.00
Winter (1 Apr – 30 Sep)	Adult	92	94	\$2.00
Loyal senior	Adult	130	133	\$3.00
Local area	Adult	122	125	\$3.00
Short-break	Adult	55	56	\$1.00
Long-break	Adult	107	109	\$2.00
Day	Adult	24	25	\$1.00
	Junior	5	6	\$1.00
Non-resident Day	Adult	37	38	\$1.00
	Junior	22	23	\$1.00
	Child	22	23	\$1.00
Controlled-period	All classes	free	free	Nil
Sea-Run Salmon	All classes	5	5	Nil

<b>Designated Waters Licence</b>		2023/24	2024/25	
<b>Category of licence</b>	<b>Class of applicant</b>	<b>Current fee \$</b>	<b>Proposed fee \$</b>	<b>Fee difference</b>
Designated Waters Season (Resident)	All classes	5	5	Nil
Designated Waters Day (Non-resident)	All classes	40	60	\$20.00

<b>Game Bird Licence*</b>		2024	2025	
<b>Category of licence</b>	<b>Class of applicant</b>	<b>Current fee \$</b>	<b>Proposed fee \$</b>	<b>Fee difference</b>
Whole season (primarily 1st Sat in May to 31 Aug)	Adult	113	116	\$3.00
	Junior	26	27	\$1.00
	Child	5	5	Nil
Day (available from 2nd Monday of season)	Adult	26	27	\$1.00
	Junior	10	10	Nil

- ❖ All other licence category fees are set as a percentage of the fish or game adult whole season fee and rounded to the nearest \$, hence in some instances the fee difference remains nil.

- \* Game bird hunting licence fee includes the \$5.00 NZ Game Bird Habitat Stamp.

Notes:

- A **junior** means a person aged 12 years or over, but under 18 years at the start of the season.
- A **child** means a person aged under 12 years at the beginning of the season.
- **Designated Waters** and **Controlled-period** licence means an endorsement on an adult or junior whole season or family fish licence with special conditions for fishing specified waters.
- **Whole Season** for sports fish extends from 1 October through to 30 September the following year.
- **Whole Season** for game birds can extend from the first Saturday in May to beyond the traditional closing dates for upland game hunting at the end of August due to special season conditions between February to April the following year for some species e.g. Paradise shelduck and Pukeko.
- A **Game Bird Habitat Stamp** fee of \$5.00 (incl GST) is payable on all categories of game hunting licence and is included in the fees shown in the game hunting licence table above.



## Fish & Game New Zealand Submission

<b>Date:</b>	1 July 2024
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### Minister for Hunting and Fishing

<b>Subject:</b>	<b>2024-2025 SPORTS FISHING LICENCE TYPES APPROVAL</b>
<b>Action sought:</b>	Approval for the continuation of existing types of fishing licences, and existing designated waters, controlled, and sea-run salmon fisheries for the 2024-2025 season. Also sought is approval of additional designated waters and controlled fisheries.
<b>Deadline:</b>	To allow the Minister time to consider the approval or non-approval of additional waters to the designated waters and controlled-period fisheries licences as soon as practical before 11 July 2024. This is normally 28 days before sports fishing licences go on sale on 15 August 2024. The Sports Fishing Licences, Fees, and Forms Notice and Anglers Notice 2024 will be drafted by PCO and submitted to the Minister for Hunting and Fishing following decisions from this submission.

<b>Paper type:</b>	<b>Risk assessment:</b>	<b>Level of risk:</b>	<b>F&amp;G priority:</b>
Statutory	Negative angler/hunter or political reaction	Medium	High

<b>Contact for telephone discussion (if required)</b>			
<b>Name</b>	<b>Position</b>	<b>Telephone</b>	
Corina Jordan	Chief Executive		(m) 021 426 350
Richard Cosgrove	Deputy Chief Executive		(m) 021 646 245

## 2024/2025 SPORTS FISHING TYPES

### Proposal

1. This paper seeks your approval for the continuation of existing types of sports fishing licences, and the existing designated waters fisheries, controlled fisheries and sea-run salmon waters for the 2024-2025 season. Also sought is your approval of additional designated waters and controlled fisheries.

### Summary

2. Each year we require your approval for the continuation of all existing sports fishing licence types, and the already existing designated waters, controlled fisheries and sea-run salmon waters.
3. Any additional waters proposed to be added to the list of designated waters, controlled period fisheries and sea-run salmon waters must be approved by the Minister, under section 48A(2A)(a) and (b) of the Conservation Act 1987. You have discretion as to the scope and effect of different licence types, which in this case includes which waters are covered and not covered by these licences.
4. This paper aims to provide you with the information to allow you to either accept or reject those proposals as listed below.


### Recommended Action

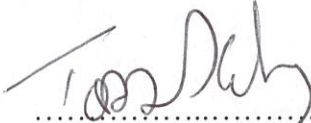
It is recommended that you:

		Minister's decision
(a)	<b>Approve</b> The continuation of all existing types of sports fishing licences	(yes / no)
(b)	<b>Approve</b> The continuation of all existing designated waters fisheries, controlled fisheries, and sea-run salmon waters, as listed in appendices 1, 3, and 5 of this submission.	(yes / no)
(c)	<b>Approve</b> The renaming of the Hope River fishery as the Lewis Pass fishery	(yes / no)
(d)	<b>Approve</b> The addition of the Upper Mataura River and tributaries upstream of the Ardlussa bridge as a trial Designated Waters fishery for the months of February and March	(yes / no)
(e)	<b>Approve</b> The addition of the Waikaia River and tributaries as a Designated Waters fishery for the months of February and March	(yes / no)
(f)	<b>Approve</b> The addition of the Upper Grey River and tributaries upstream of the confluence of Clarke River as a Designated Waters fishery.	(yes / no)
(g)	<b>Approve</b> The addition of the Waitahu River and tributaries upstream of the confluence of Inangahua River as a Designated Waters fishery.	(yes / no)



- (h) **Approve**      The addition of the Rough (Otututu) River and tributaries upstream of the confluence of Mirfins Creek as a Designated Waters fishery.      (yes /  no)
- (i) **Approve**      The addition of the Larry's Creek and tributaries upstream of the confluence of Inangahua River as a Designated Waters fishery.      (yes /  no)
- (j) **Approve**      The addition of the Wangapeka River and tributaries upstream of the Newport Road Bridge as a Designated Waters fishery.      (yes /  no)
- (k) **Approve**      The Hurunui River North Branch Designated Waters Fishery becoming a trial Controlled fishery      ( yes / no)
- (j) **Approve**      The Hurunui River South Branch Designated Waters Fishery becoming a trial Controlled fishery      ( yes / no)
- (m) **Agree**      That drafting instructions be provided to Parliamentary Counsel Office for the notice required to give effect to the decisions in this paper.      ( yes / no)

  
 .....  
 Corina Jordan  
 Chief Executive  
 New Zealand Fish and Game Council

 10/07/24  
 .....  
**Hon Todd McLay**  
**Minister for Hunting and Fishing**

# Fish & Game Elections 2024

Fish and Game Managers Meeting – Thursday 18<sup>th</sup> April 2024

Prepared by: Richard Cosgrove, NZ Fish and Game Council

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## Kōrero taunaki - Summary of considerations

### *Purpose*

1. This report seeks to update Managers on the 2024 Fish & Game elections timetable.

### *Financial Considerations*

- Nil       Budgetary provision       Unbudgeted

### *Risk*

- Low       Medium       High       Extreme

## Ngā taunaki - Staff Recommendations

NZC Staff recommend the following:

That the Managers:

1. Receive the information.

## Whakarāpopoto - Executive Summary

After an initial delay, planning is underway for the execution of the triennial Fish & Game elections this year.

## Takenga mai - Background

2. There has been an initial delay in the progressing of the elections as the Minister of Hunting and Fishing was investigating delaying the triennial Fish & Game elections and/or the appointing of transitional Fish & Game Councils to cover the interim period until which legislative change directed by the Minister could be enacted.
3. As both options would have required legislative change to enact, and as the Minister has legislative changes planned for Fish & Game next year, the Minister has opted to let the elections run.
4. Consequently, now that Fish & Game has that decision, planning can begin in earnest, and an updated timeline is below.

## Kōrerorero - Discussion

5. On May 16, Corina, Richie, Maggie and Sam Halstead met with Warwick Lampp from ElectionNZ to discuss the timeline and any updates he had to offer.
6. Warwick questioned our requirement to publish a public notice in newspapers as the public notice requirements have changed and highlighted that this would be the most significant cost component for the election.
7. Warwick highlighted that other parts of Local Government had had changes to some overarching legislation (including the Interpretation Act, for instance) and that we should seek a legal opinion on whether those changes would apply to Fish and Game as either a statutory or crown entity, therefore saving Fish & Game a considerable amount of money (Est \$55,000).
8. Changes to legislation now mean that for several statutory bodies, prospective candidates are required to have an MOJ check before standing.
9. The other suggestion from Warwick was to get a legal opinion of how you handle the result of that request.
10. NZC engaged Rachael Ennor to complete both legal opinions for Fish & Game on Friday, May 17; Rachael will get those legal opinions through to us ASAP as she is aware of the time pressures that will impact the cost and possibly the format of the candidate form.
11. NZC have also engaged Sam Halstead to update our candidate information info packs in line with the best practices of similar organisations which he has been involved with recently.
12. This, of course, will be within the parameters allowable under the law but should be in a much more engaging package.
13. NZC will also launch an extensive comms campaign with social media mainstream media activity to alert licence holders to the upcoming election and encourage them to not only engage in the election but also encourage licence holders to stand as candidates.



14. Warwick also asked if all Managers could forward to Richie the number of candidate positions that will be open for each region and the number of sub-regions/wards that councils have.

15. The timeline from ElectionNZ for the:

### 2024

•Service contract signed.	By July 2024
•Prepare nomination documents comms systems	July 2024
•Public notices and nominations documents signed off	Friday, 26 July
•Public Notices and Nomination Documents sent to RMs	Mon to Fri 29 to 2 Aug
•Nomination docs and public notices signed off	Wednesday, 7 Aug
•Interim electoral rolls via ESL sent to RO by each region	Friday, 9 Aug
•Public Notice of Election - Candidacy/electoral roll	From Saturday 10 Aug
•Nominations open	Monday 12 Aug
•Nominations Close	5pm, Thursday, 29 Aug
•MOJ checks started	Friday, 30 Aug
•Check candidate prosecutions by F&G	Monday, 2 Sept
•Nominations advised to F&G, placed on the website	Tuesday 3 Sept
•MOJ checks received, advised to F&G	Wednesday 4 Sept
•Voting documents designed and sent to RMs	Mon to Fri 2 to 6 Sept
•Electoral Roll closes	5pm, Wednesday 11 Sept
•Voting Documents signed off	Wednesday, 11 Sept
•Online voting site design commenced	Wednesday, 11 Sept
•Final electoral rolls for contested regions sent to RO	Friday, 13 Sept
•Online voting site signed off	Monday, 16 Sept
•Lodgement of Voter Packs with NZ Post	Thursday, 19 Sept
•Delivery of voter packs by NZ Post	19 – 24 Sept
•First personalised email blast voting reminder	Thursday, 26 Sept
•Second email blast reminder	Thursday, 3 Oct
•Third email blast reminder	Wednesday, 9 Oct
•Election Day	5pm, Friday 11 Oct
•Postal votes close - Official Results produced	Tuesday, 15 Oct
•Public notices prepared and signed off for publication	Wednesday, 16 Oct
•Public Notice of Results in regional dailies	Saturday 19 Oct
•Closure for period for application to NZ Council for recount	Wednesday 23 Oct
• <i>Public Holiday – Labour Day</i>	<i>Monday 28 Oct</i>

### 2025

•Voting papers securely destroyed by RO	from Monday, 13 Jan
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16. Costing:

For your information, below are the two main cost components of the election – Public Notices and Third-Party costs (postage, for instance); note that some of the third-party estimates are worst-case examples if all councils hold elections:

#### **Public Notices Costs – Calling for Nominations**

<b>Northland</b>	3 Publications @ 17x3 <i>Northern News, Northern Advocate, Northern Age, Whangarei Leader</i>	\$2,061
<b>Auckland Waikato</b>	2 Publications @ 17x3 <i>NZ Herald, Waikato Times</i>	\$3,270

<b>Eastern</b>	6 Publications @ 17x3 Rotorua Daily Post, Bay of Plenty Times, Whakatane Beacon Gisborne Herald, Taupo Times, Wairoa Star	\$3,470
<b>Taranaki-Wellington</b>	11 Publications @ 17x3 Daily News Taranaki, Wanganui Chronicle, Stratford Press Ruapehu Bulletin, South Taranaki Star DomPost, Wairarapa Times Age, Bush Telegraph Manawatu Standard, Horowhenua Mail, Kapiti News	\$6,064
<b>Hawkes Bay</b>	2 Publications @ 17x3 Hawkes Bay Today, CHB Mail	\$1,132
<b>Nelson-Marlborough</b>	2 Publications @ 17x3 Nelson Mail, Marlborough Express	\$750
<b>West Coast</b>	3 Publications @ 17x3 Greymouth Star, Hokitika Guardian, Westport News	\$1,207
<b>North Canterbury</b>	2 Publications @ 17x3 Chch Press, North Canterbury News	\$1,343
<b>Central South Island</b>	3 Publications @ 17x3 Timaru Herald, ODT, Ashburton Guardian	\$1,666
<b>Otago</b>	1 Publication @ 17x3 ODT	\$594
<b>Southland</b>	1 Publication @ 17x3 Southland Times x 2	\$1,180
<b>Subtotal</b>		<b>\$ 22,737</b>

### **Public Notices Costs – Election Results**

These public notices are published all together on Saturday, 19 October, after all elections have been carried out.

<b>Northland</b>	3 Publications @ 15x3	\$936
<b>Auckland Waikato</b>	2 Publications @ 15x3	\$2,583
<b>Eastern</b>	6 Publications @ 15x3	\$2,384
<b>Taranaki-Wellington</b>	11 Publications @ 15x3	\$4,149
<b>Hawkes Bay</b>	2 Publications @ 15x3	\$876
<b>Nelson-Marlborough</b>	2 Publications @ 15x3	\$495
<b>West Coast</b>	3 Publications @ 15x3	\$956
<b>North Canterbury</b>	2 Publications @ 15x3	\$1,171
<b>Central South Island</b>	3 Publications @ 15x3	\$1,011
<b>Otago</b>	1 Publication @ 15x3	\$495
<b>Southland</b>	1 Publication @ 15x3	\$487
<b>Subtotal</b>		<b>\$15,543</b>

### **RO Costs up to Close of Nominations plus Declaration of Results \$ 55,745**

#### **Third-Party Costs (estimated - contested regions combined)**

Printing of Voter Packs/Mail Lodgement	17,000 @ \$1.84 each	\$31,280
Postage:		
Outgoing	17,000 @ \$1.36	\$23,120
Return mail	1,200 @ \$2.25	\$2,700
Election Helpline calls	est 75 @ \$9.50	\$713

**Additional Variable costs**

Cost per additional voter packs sent out	\$9.50 each (by post or email for new suppliers)
Calls to Election Helpline	\$9.50 each
Cost per GNA and email bounce recorded	\$0.40 each
Cost per address change captured	\$1 each
Cost per additional email blasts	\$850 each
Cost per personalised SMS Txt blast	\$300 setup fee plus \$0.30 per txt (max 160 char)
Graphic Design time (for new docs)	\$150 per hour
Graphic Design time for edits after v3	\$75 per version per document

**Total 3<sup>rd</sup> Party Costs****\$57,813**

17. Total indicative costs based on six councils holding an election and including the ElectionZ fees are around \$159,000.

**Financial Implications**

18. Whilst every effort has been made to minimise costs, including looking at the public notice requirements, the total cost of the election depends on the number of regions required to hold elections; therefore, these costs may rise or fall due to that.

**Legislative Implications**

19. The requirement to hold elections is proscribed under section 26Z of the Conservation Act 1989.

**Risks and mitigations**

20. The risk of failing to hold an efficient, open and transparent electoral process was the basis for Fish & Game's contracting ElectionZ many years ago.

21. They have provided an exemplary service to Fish & Game and have made the process relatively hassle-free since then.

**Ngā mahinga e whai ake nei - Next actions**

22. Managers to provide information to Richie on the number of candidate positions available for each council and the number of sub-regions, if applicable, in a region.



## Fish and Game elections communications plan

### Context

New Zealand's 12 regional Fish and Game Councils are elected by licence holders every three years. The regional Fish & Game Councils are the statutory managers of sports fish and game bird resources and their sustainable recreational use by anglers and hunters New Zealand-wide, except in the Chatham Islands and the Lake Taupo catchment which is managed by the Department of Conservation.

Each Regional Council nominates a member to the National Council.

Licence holders must register to be on the electoral roll to vote in their region. The target is to have 40,000 adult whole season license holders on the electoral roll for all regions.

Each Council has up to a maximum of 12 members. If there are more than 12 nominations, then there will be a postal and online vote. If there are fewer nominations then the council will be appointed without a vote. Based on previous experience, it's anticipated there will be votes in six regions.

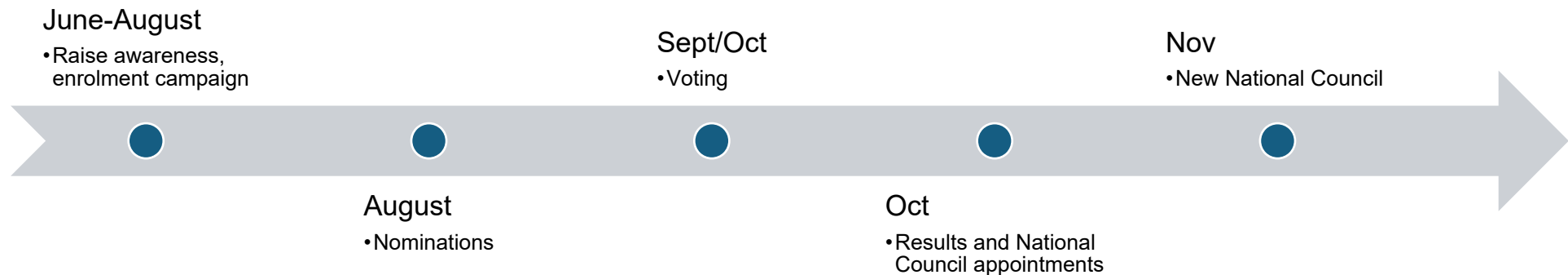
Fish & Game is building an online form so licence holders can update their status to enable them to vote in the elections.

### Communications objectives

- **Drive voter enrolment** by getting enrolment information in front of each adult licence holder at least twice before the enrolment date
- **Encourage nominations** by promoting the positives of standing through at least one news media story in each region and national media; by asking clubs and stakeholder organisations to promote the opportunity; and through targeted social media messaging
- **Drive turnout** through regular reminders during the voting period
- **Strengthen awareness and understanding** of F&G's work through all communications

## Strategic approach

Communications will take a staged approach, as set out in the timeline diagram below. As well as using all Fish & Game national and regional channels extensively, we will seek to engage influencers and stakeholders in encouraging their audiences to participate, either as candidates or by going on the electoral roll. A detailed influencer and stakeholder list will be developed, including iwi contacts, known influencers (friends of F&G), hunting and fishing businesses, the Game Animal Council, hunting and fishing clubs, primary sector levy groups and environmental allies.



## Key messages

- If you care about [our environment, wild kai, outdoor recreation], have your say.
- Fish & Game Councils across New Zealand are holding elections later this year.
- Fish & Game’s vision is a New Zealand where freshwater habitats and species flourish, where hunting and fishing traditions thrive and all Kiwis enjoy access to sustainable wild fish and game resources. If you share that vision, then get involved.
- Every region is looking for people who want to speak up for the environment and the people who enjoy fishing and hunting in our wild places.
- And everyone who holds a fishing or hunting licence has the opportunity to vote for their Fish and Game Council. You’ll want to make sure you’re on the roll to vote before 11 September.
- Fish & Game is independent of Government, and each region manages regional sports fish and game resources and habitats, and speaks up on regional issues, as well as contributing to national advocacy.

*Detailed supporting messages to come including*

*How to put your name forward for election*

*How to enrol to vote*

### Indicative activity plan

<b>Date</b>	<b>Milestone</b>	<b>Comms 'push' activity</b>	<b>note</b>
Early June (exact date to be confirmed)	Announce election date	Email newsletters National media release National and regional social media Info pack for stakeholders Online form	Time to align with Reel Life and/or Both Barrels
June/August	Enrolment 'campaign' to licence holders	National and regional email newsletters National targeted social media ads Encourage stakeholders to share through their channels Online form	Three 'pushes', one per month
June/July (exact dates tbc)	Members not seeking re-election thanked and new candidates encouraged	Regional media releases from National chair Barrie Barnes Regional media interviews and photo opps with outgoing members Regional social media	Timing could be linked to regional council meetings and/or councillors decision making
	Retiring members encourage Kiwis to vote or stand for election	Opinion editorials	
Saturday 10 August	Public notice of election		
Monday 12 August	Nominations open	Email newsletters National media release National and regional social media Stakeholder communication	Encouraging nominations

Thurs 22 August	One week reminder to get nominations in	Email newsletters National media release National and regional social media	
Thursday 29 August	Nominations close	National and regional social media	
Fri 30 August tbc (or Monday 1 Sept)	Confirm which regions will have elections	National and regional media releases	National - elections in xx regions Regional - who's nominated in our region/ who's appointed and election not required
By Friday 6 Sept	Voting packs finalised		Voting papers, candidate profiles, envelopes
Wed 11 September	Electoral roll closes		
Monday 16 Sept	Online voting site signed off		Content reviewed by comms
Thu 19 Sept	Voting packs sent		To be delivered by Sept 24
Thu 26 Sept	First email voting reminder	National and regional social media reminder	
Thu 3 Oct	Second email voting reminder	National media release National and regional social media reminder	
Wed 9 Oct	Third email voting reminder	National and regional social media reminder	
Friday 11 Oct	Voting closes 5 pm		
Tue 15 October	Postal voting closes, results		Candidates advised, also let candidates know results will be announced Wed am
Wed 16 October	Announce results	Email newsletters National release announcing results Regional media releases where elections held Minister release congratulating council members Website National and regional social media	National release with all results Targeted releases to key regional media
Sat 19 October	Official declaration of results in public notices		
Wed 30 October	Elected members to take office	Regional photo opps, first meeting of new councils (aligned to actual meeting dates) Regional social media	

		Email newsletters include comments from new councillors	
Wed 20 Nov	Last day for NZ Council members to be appointed	National media release on makeup of NZ council National and regional social media	
Nov/Dec tbc	First meeting of new NZ Council and chair elected	Email newsletters Comms to stakeholders National media release National and regional social media	



# FISH AND GAME NEW ZEALAND 2024 Regional Council Elections

## ELECTION TIMETABLE

### 11 October 2024

Returning Officer: Elections Administrators	Warwick Lampp, Anthony Morton Isiah Roberts	<a href="mailto:wlampp@electionz.com">wlampp@electionz.com</a> <a href="mailto:amorton@electionz.com">amorton@electionz.com</a> <a href="mailto:iroberts@electionz.com">iroberts@electionz.com</a>	021 498 517 0800 666 031 0800 666 031
Contract Manager:	Richie Cosgrove	<a href="mailto:rcosgrove@fishandgame.org.nz">rcosgrove@fishandgame.org.nz</a>	021 646 245
Complexity:	Postal & online voting, election of 12 regional councils, up to maximum of 12 places in each region, estimated 6 regions that go to elections		

July 2024	RO to prepare nomination documents, setup communication systems with RMs, confirm service providers, costs finalised, contract drawn up
Friday 26 July Mon to Fri 29 to 2 August	Public notices and nominations documents signed off Public Notices and Nomination Papers, candidate handbook sent to RMs
Friday 9 August	Interim electoral rolls via Eyede sent to Returning Officer by each region
<b>From Saturday 10 August</b>	<b>Public Notice of Election - Call for candidacy/registration for electoral roll</b>
<b>Monday 12 August</b>	<b>Nominations open</b>
<b>Thursday 29 August</b>	<b>Nominations Close at 5pm</b>
Mon to Fri 2 - 6 September	Voting documents designed and sent to RMs (envelopes, voting papers, candidate profile booklets)
<b>Wednesday 11 September</b>	<b>Electoral Roll closes at 5pm</b> Voting Documents signed off, online voting site commenced
Friday 13 September Monday 16 September	Final electoral rolls for contested regions sent to Returning Officer Online voting site signed off
<b>Thursday 19 September</b>	<b>Lodgement of Voter Packs with NZ Post</b>
19 – 24 September Thursday 26 September Thursday 3 October Wednesday 9 October	Delivery of voter packs by NZ Post First personalised email blast voting reminder Second email blast reminder Third email blast reminder
<b>Friday 11 October 2024</b>	<b>Election Day - Voting closes 5pm</b>
<b>Tuesday 15 October</b>	<b>Postal votes close - Official Results produced</b> <b>Returning Officer signs certificate, candidates advised of Final Results</b>
Wednesday 16 October	Public notices prepared and signed off for publication
<b>Saturday 19 October</b>	<b>Official Declaration - Public Notice of Results in regional dailies</b> Voting papers sealed up and kept at RO's office
Wednesday 23 October	Closure for period for application to NZ Council for recount
<i>Monday 28 October</i>	<i>Public Holiday – Labour Day</i>
<b>Wednesday 30 October</b>	<b>Elected members to take office</b>
Wednesday 20 November	Last day for new councils to have met and appointed one representative as member of the NZ Council
Monday 13 January 2025	Voting papers securely destroyed by RO

## **Gamebird Monitoring**

Since becoming a F&G Councillor I have had a specific interest in how F&G manages gamebird populations.

I have a conflict of interest as have in the past reared mallards for release to augment the wild population and may do so in the future. When releasing mallards DoC require us to band mallards and therefore, I have some understanding of the process of banding, bird band data collection and reporting. Some individual staff within F&G have been opposed to us releasing gamebirds and therefore I shall introduce this as a topic then declare my interest in this issue and take no further part in the discussion or voting.

There are two main issues regarding gamebird management:

- Coordination of gamebird research within F&G.
- Methods of monitoring gamebirds within F&G and its lack of coordination and SOP's for regions.

## **Gamebird Research**

Mallard Research Group- This was set up by NZC in response to perceived decline in the mallard population in New Zealand (primarily North Island). It was intended to be set up with some external support (Murray Williams) but was eventually run by regional F&G staff.

There was no clear individual in charge of this programme (Nobody at NZC) and it appears to have been put together by interested staff from throughout NZ regions (HBFG have never been invited to attend). There was a significant amount of funding set aside for the research group. As there was no specific person in charge there has been no accountability. Some of the projects have not been completed and the programme appears to have finished without any clear future direction from NZC or the research group. The main effort appeared to concentrate on Jenn Sheppard who produced a doctoral thesis which identified very low duckling survival rates in the Waikato.

## **Monitoring programme**

It appears that individuals within this group have attempted to set up a monitoring programme with aerial transects and banding. Nobody has addressed HBFGC about a monitoring programme. I feel that HBFGC has been obliged to follow this programme due to it being in our budget. We have been informed by staff that HBFG need to band more than 1000 mallards per season (a feat that has only been achieved once in the last 20 years) for the banding programme to be statistically valid.

There appears to be no standard operating procedure for reporting bands. If you look on the Facebook page there are a number of comments from hunters about not receiving any information when they have submitted recovered bands. Currently DoC have a centralised banding database and there is a parallel system running within F&G. I have found situations where some birds that are reported don't feature on both of these databases. Certainly, some ducks and pheasants that have been reported to HBFG have not been recorded as recovered on the DoC database.

There is significant spending on population monitoring of mallards, swan, and paradise ducks in our region annually and throughout NZ. Councillors need to have confidence that there is value in monitoring.

What I would like to see is:

- A review of our gamebird monitoring (in whatever form i.e. harvest monitoring, banding or aerial drone/plane transects) throughout the country. It is important that this is scientifically robust so that we can have confidence that monitoring allows us to make sound decisions when setting season lengths and limits and therefore show sustainable harvesting. NZC should use an independent expert outside F&G to help with scrutiny of the programme.
- Whatever monitoring is undertaken there must be a SOP for all regions to follow and someone who is responsible for collating data and reporting back to both hunters and individual councils.

## Hawke’s Bay Fish and Game Region

The Hawke’s Bay region is defined here: *New Zealand Gazette*, 24 May 1990, No. 83, page 1861.

### 1. Definitions

For interpretation of terms, refer to the First Schedule of this notice.

### 2. Additional Requirements

#### Note 1 Use of Motorised Crafts

- 1.1 No motorised craft permitted on Lake Waikopiro.
- 1.2 Similarly, except with the prior written authority of the Director-General of Conservation, and subject to compliance with any conditions that the Director-General may impose, no person shall use any boat in Lake Tūtira that is propelled by any means other than sails, oars, or paddles.

Note 2 Fishing is permitted only in daylight hours at Lake Hawkston.

#### Note 3 Fish Length

- 3.1 Esk River (Waiohinganga) above the Waipunga Road Bridge, including tributaries  
550mm maximum
- 3.2 Maraetotara Stream  
350mm maximum
- 3.3 Ngaruroro River upstream of Whanawhana cable, including tributaries  
550mm maximum
- 3.4 Lakes Tūtira and Waikopiro  
350mm minimum
- 3.5 All other waters  
No minimum or maximum size limit

Water	Section of water	Open season	Authorised fishing methods	Daily bag limit by species	Refer clause 2 additional requirements
All other waters not listed below		1 Oct - 30 Jun	FS	1	Note 3
Larger of Twin Lakes (Rotoroa), Kuripapango		All year	FS	No limit	Note 3
Lake Hawkston		1 Nov - 31 Mar	FS	1	Notes 2, 3
All other lakes of the region (except the larger of Twin Lakes & Lake Hawkston above)		All year	FS	<u>2</u>	Notes 1, 3
Aropaoanui River	downstream of the landmark opposite Wareham Road	All year	FSB	1	Note 3
Esk River/Waiohinganga	upstream of Waipunga Road Bridge and all tributaries	1 Oct - 30 Jun	FS	1	Note 3
	downstream of Waipunga Road Bridge	All year	FS	1	Note 3

<a href="#">Hawkes Bay Fish and Games Council Burness Road Ponds.</a>		<a href="#">All year</a>	<a href="#">FSB</a>	<a href="#">1</a>	<a href="#">Note 3</a>
Karamu Stream, excluding tributaries		All year	FSB	<a href="#">2</a>	Note 3
Maraetotara Stream		All year	FS	1	Note 3
Mohaka River	downstream of the confluence with the Mangatainoka River to State Highway 5, excluding tributaries	All year	FS	<a href="#">2</a>	Note 3
	downstream of State Highway 5 Bridge	All year	FS	<a href="#">2</a>	Note 3
Mohaka River tributaries		1 Oct - 30 Jun	FS	1	Note 3
Ngaruroro River	Upstream of Kiwi Creek confluence, including tributaries	1 Oct - 30 Jun	FS	1	Note 3
	from Kiwi creek to Whanawhana cable, excluding tributaries	All year	FS	<a href="#">2</a>	Note 3
	downstream of Whanawhana cable, excluding tributaries	All year	FS	<a href="#">2</a>	Note 3
	<a href="#">Downstream of Fernhill(Omahu) Bridge.</a>	<a href="#">All Year</a>	<a href="#">FSB</a>	<a href="#">2</a>	<a href="#">Note 3</a>
Ngaruroro River tributaries	upstream of Whanawhana cable	1 Oct - 30 Jun	FS	1	Note 3
	downstream of Whanawhana cable	1 Oct - 30 Jun	FS	1	Note 3
Porangahau River	downstream of confluence with the Mangawhero Stream, excluding tributaries	All year	FS	1	Note 3
Tukituki River	upstream of State Highway 50 Road Bridge, excluding tributaries	1 Oct - 30 Jun	FS	1	Note 3

	downstream of State Highway 50 Road Bridge, excluding tributaries	All year	FS	<u>2</u>	Notes 3, <u>4</u>
	<a href="#">Downstream of Red Bridge</a>	<a href="#">All Year</a>	<a href="#">FSB</a>	<u>2</u>	<a href="#">Note 3</a>
Tutaekuri River	downstream of confluence with the Mangaone Stream, excluding tributaries	All year	FS	1	Notes 3, <u>4</u>
	<a href="#">Down stream of Redclyffe (EIT) Bridge</a>	<a href="#">All year</a>	<a href="#">FSB</a>	<u>1</u>	<a href="#">Note 3</a>
Waipawa River	upstream of State Highway 50 Road Bridge, excluding tributaries	1 Oct - 30 Jun	FS	1	Note 3
	downstream of State Highway 50 Road Bridge, excluding tributaries	All year	FS	<u>2</u>	Note 3
Waipunga River	downstream of the falls, excluding tributaries	All year	FS	<u>2</u>	Note 3



# **HAWKE'S BAY FISH AND GAME COUNCIL**

## **OPERATIONAL WORK PLAN 2024-25**

# ANNUAL OPERATIONAL WORK PLAN

## 1 September 2024 - 31 August 2025

### GENERAL INFORMATION

**Hawke's Bay Region**  
**Office and Game Park**  
**Street Address:** 22a Burness Road, Jerviostown, Napier  
**Postal address:** P O Box 7345, Taradale 4141  
**Telephone:** (06) 844 2460  
**Email:** hawkesbay@fishandgame.org.nz

### TABLE OF CONTENTS

		Page
<b>Introduction</b>		
<b>1</b>	<b>Mission Statement</b>	<b>1</b>
<b>1.2</b>	<b>Priorities for the 2023-2024 Year</b>	<b>1</b>
<b>1.3</b>	<b>Comparative Licence Sales</b>	<b>2</b>
<b>Output 1</b>	<b>Species Management</b>	<b>4</b>
<b>Output 2</b>	<b>Sports Fish and Game Bird Habitat Protection and Maintenance</b>	<b>9</b>
<b>Output 3</b>	<b>Angler and Hunter Participation and Services</b>	<b>12</b>
<b>Output 4</b>	<b>Public Interface</b>	<b>18</b>
<b>Output 5</b>	<b>Compliance</b>	<b>21</b>
<b>Output 6</b>	<b>Licensing</b>	<b>23</b>
<b>Output 7</b>	<b>Councils</b>	<b>25</b>
<b>Output 8</b>	<b>Planning and Reporting</b>	<b>26</b>
<b>Inputs</b>	<b>Administration</b>	<b>29</b>



## INTRODUCTION

### 1. Mission Statement

*To manage, maintain and enhance the sports fish and game resource in the interest of anglers and hunters.*

The functions of Fish and Game New Zealand, as described by the *Conservation Act 1987*, include:

- monitoring sports fish and game bird populations;
- monitoring the success and satisfaction of users;
- monitoring the condition and trend of ecosystems as habitats for sports fish and game;
- maintaining and improving access;
- maintaining and enhancing the habitat of sports fish and game;
- formulating and establishing regulations and policies which ensure the maintenance of sports fish and game populations and the recreational experience;
- securing compliance with sports fish and game regulations;
- promoting recreational angling and game bird hunting;
- representing the interests of anglers and hunters in the statutory planning process;
- keeping anglers and hunters informed.

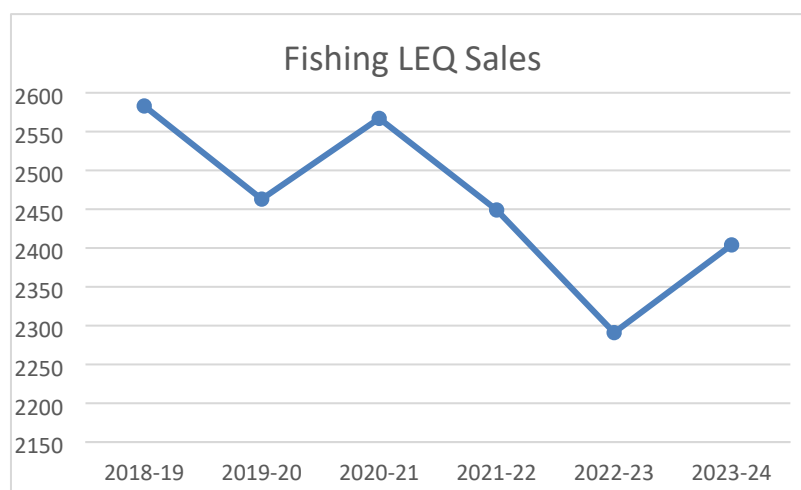
Whilst being mindful of these functions, the emphasis of the OWP in any one year must reflect the current requirements or priorities of Council. Council does not have the capacity to spread resources equally across each function or output category. The OWP takes into consideration the current operational state of the Hawkes Bay Region.

### 1.2 Priorities for the 2024-2025 Year

- Focusing on core activities of monitoring fish & game populations, licence holder participation & compliance with regulations.
- Developing and refining the programmes for the Hawkes Bay Fish and Game educational facility.
- Improving & building better relationships with rural communities, Iwi, Mana Whenua/Hapu
- Promotion of sports fishing and gamebird hunting to new licence holders

### 1.3 Comparative Licence Sales

<b>FISHING LICENCES</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>
Adult Whole Season	1020	1037	1236	1156	932	863
Non-Resident Whole Season	321	252	35	30	239	217
Loyal Senior Whole Season	197	202	233	253	237	219
Local Area Whole Season	211	177	230	227	150	138
Family Fishing	398	387	442	424	380	308
Adult Day	572	606	698	618	448	593
Non-Resident Day	457	361	45	29	527	718
Adult Winter	169	153	153	147	78	127
Adult Short Break	172	157	196	183	127	184
Adult Long Break	16	16	10	10	15	8
Junior Whole Season	149	173	228	233	182	239
Junior Non-Resident Whole Season	3	5	2	0	5	8
Junior Day	139	93	132	127	50	125
Junior Non-Resident Day	12	9	0	1	8	9
Child Non-Resident Whole Season	3	5	2	0	7	2
Child Non-Resident Day	4	1	0	0	4	3
<b>Total Fish Licences</b>	<b>3853</b>	<b>3634</b>	<b>3644</b>	<b>3443</b>	<b>3389</b>	<b>3761</b>
<b>Whole Season Licence Equivalent</b>	<b>2583</b>	<b>2463</b>	<b>2567</b>	<b>2449</b>	<b>2291</b>	<b>2404</b>



<b>GAME LICENCES</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Adult Whole Season	1825	1591	1793	1864	1700	1826
Adult Day	108	85	104	74	79	81
Junior Whole Season	179	141	168	185	165	207
Junior Day	2	11	6	6	0	4
Child Whole Season	57	60	69	69	59	73
<b>Total Game Licences</b>	<b>2171</b>	<b>1888</b>	<b>2140</b>	<b>2198</b>	<b>2003</b>	<b>2191</b>
<b>Whole Season Licence Equivalent</b>	<b>1884</b>	<b>1637</b>	<b>1848</b>	<b>1916</b>	<b>1748</b>	<b>1882</b>



## OUTPUT 1

# SPECIES MANAGEMENT

Output area 1 represents 20% of overall effort, and accounts for 24% of budgeted operational expenses.

### Population Monitoring

Population monitoring is a core function of our statutory role as the managers of sports fish and game birds. Population levels are indicators of healthy (or unhealthy) habitats. To successfully and justifiably make decisions associated with these species we must first understand population dynamics and contributing environmental factors. Projects defined above achieve these outcomes by providing a robust dataset for interrogation, analysis, and subsequent management recommendations. Population monitoring results can be analysed alongside our angler satisfaction surveys to guide our communications and management strategies.

### *Section 26Q Functions of Fish and Game Councils*

*(1) The functions of each Fish and Game Council shall be to manage, maintain, and enhance the sports fish and game resource in the recreational interests of anglers and hunters, and, in particular,—*

*(a) to assess and monitor—*

*(i) sports fish and game populations; and*

Objective	To monitor species population to aid management practices
Objective	Mitigate any adverse impacts of these species
Objective	Mitigate any adverse impacts on these species

### Species Management Project Clusters

Management Project	Management Action	When	Description
1111 River Fisheries Investigations	Trout Spawning Surveys	Jul-Aug	Spawning surveys on Tukituki, Ngaruroro rivers
	Drift Diving Surveys	Feb-April	Drift dive Mohaka, Ngauroro, Tuki Tuki rivers
	Electric Fish Surveys	Oct-Dec	Electric fish survey Tuki Tuki, Tutaekuri, Esk rivers
	Esk River Study	Jan-Sept	Engage scientist to conduct a comprehensive study of the Esk river to establish recovery since Cyclone Gabrielle.
1114 Lake Tutira	Work with relevant agencies, Iwi and landowners on Lake	Feb-Aug	Re-engage communication with local Iwi & Hapu. Explore Eel translocation options.

	Tutira eel and trout fisheries.		
1116 Gamebird trend counts	Black swan and paradise shelduck monitoring.	Jan-Feb	Use aerial survey data to monitor population numbers. Trial Swan Egg harvest project with local Iwi
	Pukeko Monitoring	?	Development monitoring program to assess pukeko population
1118 Waterfowl Monitoring Program	Duck Monitoring	Nov & Jan	Collaboratively monitor waterfowl populations within proposed Duck Management Units with adjoining Fish & Game regions via aerial surveys.
	Review of game bird monitoring efforts and programme	Oct-May	Assessment of historical survey designs and data to determine if they are still fit for purpose. Report to outline recommended changes to monitoring and management of game bird populations in the HB region.
Direct Costs \$19000	Internal Costs \$67841	Hours 880	Total Costs \$86841

### Harvest Assessment

Harvest assessment projects give a quantifiable measure of harvested fish and gamebirds and when considered alongside our population monitoring datasets (1.1.1.0) and angler satisfaction survey datasets (1.3.1.0) we are able to make assessments as to how harvest affects both angler satisfaction and overall population levels.

### *Section 26Q Functions of Fish and Game Councils*

*(1) The functions of each Fish and Game Council shall be to manage, maintain, and enhance the sports fish and game resource in the recreational interests of anglers and hunters, and, in particular, —*

*(a) to assess and monitor—*

*(ii) the success rate and degree of satisfaction of users of the sports fish and game resource; and*

Objective	To carry out harvest assessments of sport fish and game bird species to ensure levels are adequate to meet user satisfaction goals.
Objective	Understand levels of harvest required to ensure user satisfaction is maintained.
Objective	Mitigate any adverse impacts of these species
Objective	Mitigate any adverse impacts on these species

Management Project	Management Action	When	Description
1121 River Fisheries Creel Surveys	Online Angler Diary	Oct-July	Utilise and review the online angling diary programme to assess angler catch, harvest and satisfaction
	In person survey	Oct-July	Harvest and compliance survey to targeted locations (1 visit per month throughout the season by staff, and 1 weekend visit per month by volunteer ranger)
1122 Game Bird Harvest Survey	Phone Survey	May-Aug	Assess the harvest of game birds by hunters and hunter effort during the 2024 season.
Direct Cost	Internal Cost \$14647	Hours 190	Total Costs \$86841

Management Project	Management Action	When	Description
1161 Fish Liberations & Purchases	Lake Tutira	July-Aug	Continue to discuss and work towards an agreement regarding the release of trout in Tūtira with Maungaharuru Tangitu and other interested parties.
	Lake Hawkston	Aug	Liberate & tag 50 fin marked yearling trout into Lake Hawkston near Patoka to increase lake fishing opportunities within the Hawkes Bay Region.
	Game Farm	Aug	Release 200 Trout into Game Park ponds for angler training
Direct Cost \$1500	Internal Cost \$1542	Hours 20	Total Costs \$3042

## Regulations

Regulation setting occurs on a yearly basis and is a critical operational tool to facilitate and encourage participation, enable and support good compliance and manage harvest and population levels. Regulation setting process provides for staff input, public input and input from regulatory bodies and land management agencies.

### ***Section 26Q Functions of Fish and Game Councils***

*(1) The functions of each Fish and Game Council shall be to manage, maintain, and enhance the sports fish and game resource in the recreational interests of anglers and hunters, and, in particular,—*

*(b) to maintain and improve the sports fish and game resource—*

(iii) by formulating and recommending to the New Zealand Fish and Game Council conditions for fishing and game seasons; and

Objective	To recommend conditions for angling and hunting to Council and the Minister.		
Management Project	Management Action	When	Description
1171 Angling regulations review	Sports Fish Regulations	Feb	Recommendations to Council for consideration for 2025-26 season
		Mar-Apr	Council recommendations to licence holders & stakeholders for feedback
		May-June	Final Council signoff for 2025-26 regulation
		June	Recommend fishing season conditions for the 2025-26 Anglers Notice by 30 June 2025.
1172 Hunting regulations review	Regulations Review	Nov-Dec	Recommend game season conditions for the 2024 season to the NZ Council by 31 Jan 2024.
		Dec-Jan	Council recommendations to licence holders & stakeholders for feedback
		Jan	Assess regulations against survey data and alter if necessary. Final Council signoff.
		Jan	Recommend fishing season conditions for the 2025-26 Anglers Notice by 31 <sup>st</sup> Jan 2025.
External Costs	Internal Costs \$4626	Hours 60	Total \$4626

### Species Management and Control

Projects within the species management and control objectives cover a range of activities which support the processes associated with controlling game birds and sport fish where they are causing damage or nuisance to the public. These projects cover the administration involved with issuing permits for gamebird control, research, electric fishing. When required this will also allow time for staff to carry out control.

Objective	To manage the adverse impacts of sports fish and game bird species on other user groups.
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Management Project	Management Action	When	Description
1181 Game bird Control	Permitting of game bird control	Aug-May	Permitting of game bird control permits where game are causing nuisance or damage to farming activities. Includes writing and issuing of permits, site assessments and post reporting requirements.
	Avian Botulism	Sept-Aug	Minimise avian botulism outbreaks through dispersal or collection.
1182 Sport fish control	Permitting of Electric Fishing	Sept-Aug	As per fisheries regulations, permitting of electric fishing requires permissions from both Department of Conservation and Fish and Game council.
Direct Cost	Internal Cost \$5787	Hours 75	Total \$5787



## OUTPUT 2

# SPORTS FISH AND GAME BIRD HABITAT PROTECTION AND MAINTENANCE

Output area 2 represents 7% of overall effort, and accounts for 8% of budgeted operational expenses.

Goal	Protect and increase suitable habitat for sports fish and game birds to the extent necessary to provide for the recreational interests of anglers and hunters.
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The maintenance, enhancement and management of habitat remain the number one national priority for Fish and Game New Zealand and this region. The Hawkes Bay is a highly modified landscape and has a significantly lower number of wetland areas compared with many regions. Only 3% of Hawkes Bay original wetland area remains. In order to protect what remains and enhance what is possible, the following tools are considered:

- Protection of habitat values through statutory processes
- Creation or enhancement of habitat on private land
- Increasing capacity in the region to respond to requests for assistance in freshwater habitat projects

The Council's main habitat priorities have been for some years and remain:

- Increasing waterfowl numbers through activities that enhance wetland habitats
- Protecting free flowing water resources from inappropriate resource consent proposals
- Encourage enhancement of water quality and reduction in water abstraction

The Hawkes Bay region continues to create enhance and restore habitat. The programme is in conjunction with Game Bird Habitat Trust Board and is to encourage the enhancement of wetlands on private land.

### ***Section 26Q Functions of Fish and Game Councils***

*(1) The functions of each Fish and Game Council shall be to manage, maintain, and enhance the sports fish and game resource in the recreational interests of anglers and hunters, and, in particular,—*

*(e) in relation to planning,—*

*(i) to represent the interests and aspirations of anglers and hunters in the statutory planning process; and*

Objective	To increase and ensure adherence with levels of protection afforded to game bird and sports fish habitats, through engagement and participation in regulatory processes.
Objective	Act as the advocates and gatekeepers for habitats which support recreational fisheries and gamebird populations through the statutory planning process.

Management Project	Management Action	When	Description
1121 Resource Management Planning	Tranche 2 Appeal	Sept-Aug	Provide ongoing support to the appeal against Tranche 2 water take application
1212 Resource Consents		Sept-Aug	Review of resource consent applications and submissions where required.
External Cost \$5000	Internal Cost \$14600	Hours 190	Total \$19660

#### **1220: Works and Management: Wildlife Management and Other Wetland Reserves**

Management Project	Management Action	When	Description
1221 Lake Pirimu		Sept-Aug	Engage with Porongahou Catchment group, land owners & Iwi on restoration & maintenance of the lake.
1222 Railroad Wetland		Sept-Aug	Manage water levels and habitat in wildlife management reserves, advocate and maintain optimum conditions for waterfowl.
1223 HBRC Reserves		Sept-Aug	Manage water levels and habitat in wildlife management reserves, advocate and maintain optimum conditions for waterfowl.
1224 Lake Rununga		Sept-Aug	Co-ordinate with HBRC, landowners & Iwi on lake management, water levels & weir management.
Direct Cost \$1300	Internal Cost \$3858	Hours 50	Total \$19660

**Assisted Habitat: Assist habitat creation and enhancement by individuals and organisations**

Management Project	Management Action	When	Description
1231 Maintain and Enhance Game Bird Habitat	Gamebird Habitat Trust Grants	Sept-June	Make at least one application for external funding for an enhancement project.
	Landowner Engagement	Sept-Aug	Respond to all landowners' requests for advice and contribute to the development and/or enhancement of habitat that enhances waterfowl productivity.
	Promotion	Sept-Aug	Use social and traditional media to promote projects & encourage the creation and enhancement of wetland and riparian habitats.
1232 Nursery			Continue developing the native plant nursery with a focus on wetland species at the Game Park.
Direct cost \$2500	Internal Cost \$5401	Hours 70	Total \$7901

### OUTPUT 3

## ANGLER AND HUNTER PARTICIPATION AND SERVICES

**Output area 3 represents 8% of overall effort, and accounts for 10% of budgeted operational expenses.**

Goal	To ensure angling and hunting opportunities are available to the entire spectrum of users, increase levels of new angler and hunter participation while maintaining the quality of existing angler/hunter experiences
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The Hawkes Bay Fish and Game Council has a statutory responsibility to keep anglers and hunters informed on matters affecting their interests. It is in the Fish and Game Council's interests to encourage potential anglers and hunters to take up angling and hunting as recreational activities. It is equally important that current anglers and hunters enjoy these activities, and that factors that may limit participation are minimised. At the same time, the Council must ensure that increased use of the sports fish and game resource does not compromise their sustainability or the quality of the experience. Licence holders purchase the opportunity to hunt and fish and it is important that these licence holders can see the value in the cost to do so. Guidance, assistance, and on-going satisfaction for licence holders is part of ensuring continued participation and satisfaction in sports fish angling and game bird hunting. Hawkes Bay Fish and Game are committed to promoting all aspects of angling and hunting, the sale of licences, and communicating with licence holders to access the sports fish and game opportunities in the region.

New participants from various demographics continue to be provided with various learning opportunities to enable them to progress from being an interested observer through to an active participant. There needs to be an array of experiences and contacts made over time so that participants can become mentored into fishing and hunting. Hawkes Bay Fish and Game needs to continue to help build pathways create lifelong participation and help the next generation complete that journey.

Hawkes Bay Fish and Game are working with other stakeholders to offer the participants different levels of engagement along the recruitment pathway. Expertise and resources can be shared with other fishing and hunting clubs and licence agents to help connect potential participants to a variety of opportunities and move them through the necessary stages needed to become lifelong participants. Recruitment and retention are long term processes and although single events or activities don't always lead to recruitment, they can be a spark that ignites a lifelong passion in hunting and or fishing.

Encouraging young and novice anglers and hunters is an area that the Council will continue to focus on. This should also involve educating families where possible, so that they can collectively learn and coach each other while undertaking these activities as a family. Partnering with local

anglers to provide courses using the Game Farm facilities continues to be a good way of providing opportunities for youth/novice anglers and develop a relationship with local clubs.

### Access

Access advocacy is critical to reassure the public that we are active in the process associated with negotiating and securing access to sport fishing and hunting resources.

Access signage and an appropriate maintenance programme is critical. Our network of signs is what give our brand presence across the resources we are managing. A lot of our network of signs is in a state of disrepair and requires significant maintenance or review. This should align with the development of a comprehensive access signage strategy.

### ***Section 26Q Functions of Fish and Game Councils***

*(1) The functions of each Fish and Game Council shall be to manage, maintain, and enhance the sports fish and game resource in the recreational interests of anglers and hunters, and, in particular,—*

*(b) to maintain and improve the sports fish and game resource—*

*(i) by maintaining and improving access; and*

Objective	To provide opportunities to participate in sports fishing and game bird hunting
Objective	To secure and increase access opportunities through formalised access arrangements with landowners and managers.

Management Project	Management Action	When	Description
1311 Maintain & Enhance Access	River Access Information Update	Sept-Dec	Undertake assessment of all F&G river access points. Update online information where necessary. Remove access signage where no longer applicable. Establish new access points where possible.
	Signage	Sept-Dec	Replace worn signage where necessary replace with bi-lingual signs.
	Hunter Opportunities	Sept-May	Investigate opportunities for hunters to have more access to private wetlands and establish balloted maimai system. Increase opportunities for hunting public/Doc/HBRC areas.

Direct cost \$3000	Internal cost \$6914	Hours 90	Total cost \$9914
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### **Section 26Q Functions of Fish and Game Councils**

*(1) The functions of each Fish and Game Council shall be to manage, maintain, and enhance the sports fish and game resource in the recreational interests of anglers and hunters, and, in particular,—*

*(c) to promote and educate—*

*(i) by defining and promoting ethical standards of behaviour to be followed by anglers and hunters; and*

*(ii) by promoting recreation based on sports fish and game; and*

Objective	To ensure freshwater fishing and gamebird hunting is easily accessible through facilitated access and improved awareness.
Objective	Conduct social science activities to understand factors which provide for angler and hunter satisfaction

### Satisfaction Surveys

Management Project	Management Action	When	Description
1321 Satisfaction Survey	Angler Survey	July-Sept	Create and circulate a satisfaction survey to all licence holders to understand season satisfaction & identify licence holders expectations for following season.
	Hunter Surveys	Aug-Sept	Create and circulate a satisfaction survey to all licence holders to understand season satisfaction & identify licence holders expectations for following season.

### Newsletters

The aim of our communications strategy is to build beneficial relationships between our organisation and the public. Our communication tools play a vital role in effective public relations and maintaining our social licence to operate. HBFNG need to improve their understanding of how our users and the public perceive our organisation and our sport. We must ensure we provide avenues for the public to engage with our work and our sport. Our messaging that is being presented to the public should effectively impact the behaviour of the customers so that they remain loyal to the brand.

### **Section 26Q Functions of Fish and Game Councils**

*(1) The functions of each Fish and Game Council shall be to manage, maintain, and enhance the sports fish and game resource in the recreational interests of anglers and hunters, and, in particular,—*

*to promote and educate—*

*(iii) by keeping anglers and hunters informed on matters affecting their interests:*

Objective	To promote angling and hunting as participation sports to present and potential licence holders
Objective	To publicise and celebrate the results through traditional and social media outlets.

Management Project	Management Action	When	Description
Fish and Game Magazine supplements		May & Jan	Provide regional articles for the F&G magazine publications.
Regional Articles	Reel life and Both Barrels	Due 20 <sup>th</sup> each month	Complete content for Reel Life and Both Barrels magazines.
Web Site	Website	Sept-Aug	Ensure HBF&G website content is current and engaging to users. Update where necessary. Maintain social media profiles on Facebook & Instagram.
Regional Emails	Mailchimp	Sept-Aug	Engage with licence holders local events/news where necessary between national newsletters.

### **Training**

#### **Section 26Q Functions of Fish and Game Councils**

*(1) The functions of each Fish and Game Council shall be to manage, maintain, and enhance the sports fish and game resource in the recreational interests of anglers and hunters, and, in particular,—*

*to promote and educate—*

*(i) by defining and promoting ethical standards of behaviour to be followed by anglers and hunters; and*

*(ii) by promoting recreation based on sports fish and game; and*

Objective	Provide opportunities to increase participation through facilitated skills development programmes
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Management Project	Management Activity	When	Description
1351 Take Me Fishing	Children's Fishing Event	July	Hold at least one Kids Take Me Fishing event to encourage young anglers to take up the sport.
1352 Angler/Hunter Training	Young Adult Fishing Course	Sept & Feb	Run two 6 week beginners Fly Fishing Courses
	Women's Fly Fishing Course	Sept & Mar	Run two 6 week beginners Fly Fishing Courses for women.
	Gamebird Hunting Course	April	Run one 4 week gamebird hunting course for beginners. Incorporate Firearms licencing & safety.
	Student Gamebird Hunting Course	March	Run one 4 week gamebird hunting course for year 9-13 students. Incorporate firearms licencing & safety.
	Women's Club	Sept-Dec	Facilitate the formation of a dedicated women's fishing & hunting club based from the Game Park.
	Student's Club	Sept-Dec	Facilitate the formation of a student's fishing & hunting club based from the Game Park.
1353 Angler/Hunter Enquires		Sept-Aug	Respond to enquires for information from anglers & hunters.
1354 Fishing Competitions		Sept-Aug	Review applications to hold fishing competitions & grant permits where appropriate
Direct Costs \$3700	Internal Costs \$27065	Hours 355	Total \$30765



**Client Relations**

Objective	To maintain effective relationships with user groups whom we advocate for.
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Management Project	Management Action	When	Description
Club Relations	Club Meetings	Oct Dec Jan	Attendance at club meetings/facilitation of meetings at HBFG office.
Direct costs \$200	Internal cost \$1914	Hours 25	Total \$2117

## Fish and Game Hut:

Management Project	Management Action	When	Description
1371 Fish & Game Hut		Aug-Sept	Maintain hut at Glen falls, Mohaka river. Manage bookings.
Direct cost \$800	Internal cost \$2117	Hours 25	Total \$2117

## OUTPUT 4

# PUBLIC INTERFACE

Output area 4 represents 28% of overall effort, and accounts for 35% of budgeted operational expenses.

Goal	To gain and maintain the acceptance of sport fishing and game bird hunting in the wider community and ensure the continued community support for Fish and Game Council management of these resources.
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Public awareness is an increasingly significant component of Fish & Game activities. How effectively we work with other agencies and how well we communicate our messages to both our clients and the general public has ramifications for the future viability and acceptance of our sports. In addition, providing Fish & Game focused educational experiences for children is important if the acceptance of sports fishing and game bird hunting is to be maintained and the awareness of environmental issues increased. The Game Park has significant potential to contribute to Fish & Game related education and awareness programmes.

Hawke's Bay Fish and Game continues to seek better performance from agencies that have key environmental responsibilities such as regional and district councils and the Department of Conservation. This region has now established strong and direct relationships with key agencies that influence areas of significance to sports fish and game bird populations. Staff and Council will continue to develop these relationships.

A key focus will be working with Iwi partners to identify pathways forward to build authentic relationships, understand engagement expectations, and explore co-management opportunities.

### ***Section 26Q Functions of Fish and Game Councils***

*(1) The functions of each Fish and Game Council shall be to manage, maintain, and enhance the sports fish and game resource in the recreational interests of anglers and hunters, and, in particular,—*

*in relation to planning,—*

*(vi) to liaise with local Conservation Boards; and*

Objective	To liaise with statutory organisations, the media and the public on fish and game matters.
Objective	To provide a voice for the angling and hunting communities to address statutory and fish and game matters

Objective	To provide a face to the media and public in relation to fish and game matters
Objective	Ensure Hawke's Bay Fish and Game is fulfilling obligations under S.4 of the Conservation Act 1987

Management Project	Management Action	Hours	Description
Statutory Liaison	Regional Council & Department of Conservation	Sept-Aug	Regularly engage with Regional Councils and the Department of Conservation & Government to seek improved biodiversity and habitat protection by these agencies in the Hawkes Bay region.
	Iwi Engagement	Sept-Aug	Engage with Iwi & Hāpu to build relationships.
	Public Liasion	Sept-Aug	Use online & media channels to engage the public & licence holders in regional activities.
Direct cost	Internal cost \$4602	Hours 60	Total \$4602

#### Public Promotions

Management Project	Management Action	When	Description
1441 Public Promotions	Licence Holder Engagement	Sept-Aug	Run social media promotions to engage licence holders and encourage licence sales & promote events & educations at the Game Park
Direct Cost \$4000	Internal Cost \$1917	Hours 25	Total \$6067

#### The Game Park Facility

Management Project	Management Action	When	Description
1450 Education Centre visitor & education	Education Program	Sept-Aug	To encourage schools & groups to visit the Game Park educational facility.

			Continue to develop the education program focusing on fishing, hunting, wetlands and environmental sustainability.
	Game Park Facility	Sept-Aug	Encourage visitors to the Game Park for recreational enjoyment.  Develop tourism opportunities for Fly Fishing at the facility ie Cruise ship tourists.  Encourage groups to hire the venue to private functions, team building exercises etc.
1452 Game Park Operations		Sept-Aug	Monitor & maintain Game Park water take consents.  Maintain buildings & grounds to a high standard including mowing, weed control, garden maintenance & pond maintenance.
1454 Game Park Development		Sept-Aug	Plant ephemeral wetland on east side of facility.  Establish Koura population on site  Te Maunga-iti Whare. Build an authentic whare on mound behind large pond.  Develop area below as possible camp site for groups.  Design system to oxygenate waterflow into large pond.  Storyboard signage around the facility and along bike path fence line.  Create a historical record for the Game Park Facility.
1455 Hatchery Building		Sept-Aug	Maintain the hatchery building for educational purposes.
Direct cost \$31000	Internal cost \$131151	Hours 1710	Total \$154151

## OUTPUT 5

# COMPLIANCE

Output area 5 represents 10% of overall effort, and accounts for 11% of budgeted operational expenses.

Goal	To gain and maintain the acceptance of sport fishing and game bird hunting in the wider community and ensure the continued community support for Fish and Game Council management of these resources.
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### Ranging

Enforcement is necessary for two main reasons. It is important to ensure that all anglers and hunters purchase a licence, thereby contributing to the costs of fish and game management. Secondly, illegal poaching activities and non-compliance with regulations such as bag limits may compromise the sustainable management of the sports fish and game resource.

### *Section 26Q Functions of Fish and Game Councils*

*(1) The functions of each Fish and Game Council shall be to manage, maintain, and enhance the sports fish and game resource in the recreational interests of anglers and hunters, and, in particular,—*

*(b) to maintain and improve the sports fish and game resource—*

*(iv) by ensuring that there are sufficient resources to enforce fishing and hunting season conditions;*

Objective	To achieve an annual 10% coverage of licence holders and seek a 95% rate of compliance with legislation in the interests of anglers and hunters.
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Management Project	Management Action	When	Description
1511 Staff led compliance	Staff ranging	Oct-Dec	Once per week ranging/compliance monitoring local rivers with focus on high use areas ie Tukituki/Waipawa.
		Dec-April	Twice per month ranging/compliance monitoring local rivers.
		April-July	Once per month ranging/compliance monitoring rivers
		May-June	GB Opening (100 contacts) & Closing weekend (20 contacts) operations

		July-Aug	Upland ranging public land
1521 Honorary Rangers	New Rangers	Sept-Jan	Develop a strategy to recruit & train more honorary rangers
	Honorary Ranger Program Management	Sept-Aug	Ranger co-ordination, contact reports, interviewing new rangers, warrant renewals, national meetings
	Ranger Training	Aug	Participate in Cert ranger training
Direct cost \$2500	Internal cost \$41416	Hours \$540	Total \$43916

Management Project	Management Action	When	Description
1531 Prosecutions/Enforcement		Sept-Aug	Follow Council Prosecution and Reparation Policies to prosecute individuals found unlicensed or in non-compliance with season regulations without just cause.
Direct cost \$1000	Internal cost \$1534	Hours 20	Total \$2534

## OUTPUT 6

# LICENCING

Output area 6 represents 2% of overall effort, and accounts for 1.3% of budgeted operational expenses.

Goal	To maximise the sale of angling and hunting licences, provide good service and ensure agents and licence sellers are providing service to expected quality levels.
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### 1.6.1.0 Licence production/distribution

Funding for sports fish and game management is obtained almost solely from the sale of fishing and hunting licences. The North Canterbury Fish and Game Council has functions under the Conservation Act 1987 to assess the costs attributable to managing sports fish and game and recommend licence fees to the New Zealand Fish and Game Council to recover these costs. North Canterbury Fish and Game Council also has legislated functions to issue licences for game bird hunting and sports fishing and does so through an efficient nationally coordinated licensing programme.

#### *Section 26Q Functions of Fish and Game Councils*

*(1) The functions of each Fish and Game Council shall be to manage, maintain, and enhance the sports fish and game resource in the recreational interests of anglers and hunters, and, in particular,—*

*(f) to issue—*

*(i) licences to hunt or kill game, and game bird habitat stamps, in accordance with the Wildlife Act 1953 and any regulations made under it; and*

*(ii) licences to take sports fish, in accordance with this Part and any regulations made under this Act; and*

*(iii) game hunting guide licences in accordance with the Wildlife Act 1953 and sports fishing guide licences in accordance with this Act:*

*(g) to sell or arrange the sale of, in New Zealand or outside New Zealand, game bird habitat stamps and associated products:*

*(h) to recommend to the New Zealand Fish and Game Council the form of game bird habitat stamps.*

Objective	To perform the tasks requested to assist NZC's aim to operate an effective and efficient licensing system.
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Management Project	Management Action	Hours	Description
1611 Licence Production/ Distribution		Sept	To have available fish licences and regulation guides for the 2024-2025 season by 1 September 2024.
		Mar	To have available game licences and regulation guides for the 2024 season by 31 March 2024.
1612 Analysis of Licence information		Sept-Aug	Evaluate licence sales information during the year and identify targeted marketing opportunities.
1613 National Licence Database Management		Sept-Aug	Database management for postal accuracy & reporting
1614 Marketing, Promoting sales		Sept-Aug	Actively promote Fish and Game licences to the public and contribute to the national sales targets.

#### 1620 Agent Servicing

Management Project	Management Action	When	Description
1621 Agent Meetings & Promotion		Oct, Mar, Jul	Complete at least three visits to all significant licence resellers.
1622 Agents Information		Sept – Aug	Provide agents with support on licence database, pamphlets and general enquiries.
Direct cost \$100	Internal cost \$3451	Hours 45	Total \$3551



## OUTPUT 7

# COUNCILS

**Output area 7 represents 3% of overall effort, and accounts for 3% of budgeted operational expenses.**

Goal	To provide for the democratic governance of the fish and game system by fish and game licence holders.
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A council elected by licence holders for a three-year term manages the fish and game resource on a regional basis. Fish and Game Councils are required to meet at least six times a year to consider issues affecting sports fish, game birds and approve an Operational Work Plan and budget which establishes staff activities and priorities for the coming year. This output involves the servicing of Council, including preparation of agenda, meeting reports and minutes.

### ***Section 26Q Functions of Fish and Game Councils***

*(1) The functions of each Fish and Game Council shall be to manage, maintain, and enhance the sports fish and game resource in the recreational interests of anglers and hunters, and, in particular,—*

*(e) in relation to planning,—*

*(vii) to advocate the interests of the Council, including its interests in habitats:*

Management Project	Management Action	Description
Council	Council meetings	Hold at least 6 meetings of the Hawke's Bay Fish & Game Council
		Provide effective direction and support to the management of Council's business.
		Administrative/Management support during meetings
	Council workshops	Administrative/Management support for governance training
	Governance Advisor	Governance advisor to attend meetings and provide advice as necessary
Direct cost \$1500	Internal cost \$13945	Hours 170      Total \$15445

## OUTPUT 8

# PLANNING AND REPORTING

Output area 8 represents 5% of overall effort, and accounts for 7% of budgeted operational expenses.

Goal	To ensure cost efficient and appropriate management of fish and game resources.
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### *Section 26Q Functions of Fish and Game Councils*

*(1) The functions of each Fish and Game Council shall be to manage, maintain, and enhance the sports fish and game resource in the recreational interests of anglers and hunters, and, in particular,—*

*(d) in relation to costs,—*

*(i) to assess the costs attributable to the management of sports fish and game; and*

*(ii) to develop and recommend to the New Zealand Fish and Game Council appropriate licence fees to recover costs and game bird habitat stamp fees; and*

*(iii) to represent the region's interests with the New Zealand Fish and Game Council in the determination and distribution of levies on licences:*

*(e) in relation to planning,—*

*(i) to represent the interests and aspirations of anglers and hunters in the statutory planning process; and*

*(ii) to formulate and adopt an annual operational work plan; and*

*(iii) to prepare draft sports fish and game management plans in accordance with this Act; and*

*(iv) to identify and recommend to the New Zealand Fish and Game Council the region's sports fish and game requirements for research*

*(v) to implement national policy determined by the New Zealand Fish and Game Council; and*

Objective	To prepare and complete external and internal plans and reports as required by Council and management.
Objective	Work with New Zealand Fish & Game Council, and other regional Fish & Game Councils, on matters of national and regional importance
Objective	Ensure effective communication both within our own Council and between Councils.

Management Project	Management Action	When	Description
1821 Annual Operational Work Plan		Feb-July	Develop an operational work plan for the 2024-2025 year for Council approval
1822 Annual Budget		Feb-July	Develop budget for 2024-2025 year for Council approval
Direct cost	Internal cost \$12808	Hours 150	Total \$12808

## 1830 Reporting/Audit

Management Project	Management Action	When	Description
1823 Annual Reporting		Sept-Nov	To complete the Performance (annual) Report and Statement of Service Performance for the 2023-24 year.
1832 Audit		Nov-Dec	To have the Performance Report for the 2022-23 year audited in accordance with the Public Audit Act 2001.
1833 Work Programme Monitoring		Sept-Aug	Monitor of staff time to projects
1835 Annual Meeting		Dec	Adoption of the audited 2023-24 annual report by Council, and presentation to a public annual general meeting not later than 31 December 2024, as well as to the Minister of Conservation.
Direct cost \$8000	Internal cost \$10674	Hours 125	Total \$18674

## National Liaison

Management Project	Management Action	When	Description
1841 NZ Fish & Game Liaison		Sept-Aug	The maintenance of effective liaison with New Zealand Fish & Game to meet all statutory requirements. Contribute to the efficient management of Fish & Game nationally through participation with

			working parties, networks and national research and monitoring.
Direct cost \$100	Internal cost \$4229	Hours \$50	Total \$4329

## Input Area 9

# ADMINISTRATION

Goal	To ensure cost efficient and appropriate management of fish and game resources.
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### 1.9.1.0 Administration

Objective	Provide effective and efficient administration, management, and financial services
Objective	Evaluate the financial requirements needed to manage and maintain the fish and game resource and ensure sufficient financial resources exist
Objective	Maintain Council properties and buildings.

Administration is effectively made up of all the non-specific activities that are required for the general function of Hawkes Bay Fish and Game Council. In determining the actual costs of output areas or projects, administration costs are apportioned at an hourly rate so that all input costs are shared between the projects.

#### Administration Project Clusters

Management Project	Management Action	When	Description
1911 Staff salaries & payroll		Sept-Aug	Staff paid per contract and on time. Provide financial report to each meeting of Council.
Direct cost \$403090			

#### 1920 Staff Co-ordination and Training

Management Project	When	Description
1921 Staff Meetings	Sept-Aug	Maintain regular staff communications and involvement in overall operations of Fish & Game.
1923 Staff Training	Sept-Aug	Organise specific training opportunities to suit the individual requirements of staff.

1925 Employment	Sept-Aug	Carry out employment procedures as required
1926 Health & Safety	Sept-Aug	Ensure that Fish & Game operations meet the Health and Safety at Work Act 2015.
		Utilise the current H&S plan for the Hawkes Bay Region and make it a practical and living document.
		Ensure staff undertake mandatory “Toolbox” talks while working with F&G staff, external agencies and groups in the field.
		Ensure that Fish & Game makes ongoing progress on the development and implementation of a health and safety conscious culture.
Direct cost \$9500		

## 1930 Onsite House

Management Project	Description	
1932 Onsite House	Carry out any maintenance required on the onsite house to meet New Zealand standards for rental accommodation.	
Direct cost \$7700	Income \$23400	Total (\$22700)

## 1940: Office Premises

Management Project	Description
1942-6 Office Premises	Report in finance report expenses relating to rates, maintenance, insurance and power
	Carry out maintenance and cleaning to ensure that the Fish and Game office premises provide a suitable and safe work environment.
1947 Meeting Room	Ensure Meeting room is maintained at a high standard for those using and renting it.

## Office Equipment

Management Project	Description
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1951-5 Office Equipment	Maintain register of office equipment including asset schedule. Carry out maintenance or replacement schedule as required and pay photocopying lease.
Direct Costs \$6600	

## 1960 Communications and Consumables

Management Project	Description
1961 Communications	Maintain effective office and field communications. Review communications requirements.
1962-6 Consumables	Ensure adequate supply of office materials available for staff operations.
Direct Costs \$11700	

## 1970 General

Management Project	Description
1971-8 Administration	Continue to carry out the wide range of general office administration and management tasks in an efficient manner.
Direct Costs \$3200	

## 1980 Equipment

Management Project	Description
1981 Equipment Purchases	Purchase equipment under \$2000
1983 Equipment Maintenance	Maintain register of Hawkes Bay Fish & Game equipment, purchase new equipment as required.
Direct Costs \$3100	

Management Project	Description
1991-6 Vehicle Maintenance	Ensure that vehicles are maintained in an effective condition and adequate provision is made for their replacement.
Direct Costs \$13400	

REGION:Hawke's Bay includes CFs SCHEDULE A : BUDGE 2024-2025								Available /(Over)Budget		\$ -		Current Year's Approved Budget (2023-2024)				Work Programme Hours By Staff						
Code	Project/ Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%	John Lumsden	CEO	David Jones	Kerry Meehan	Eastern	Contractors	TOTAL		
<b>1100 SPECIES MANAGEMENT</b>																						
<b>1110 SPECIES MONITORING</b>																						
1111	River fisheries investigations	\$ 5,000	320	\$ 28,168	\$ -	\$ 33,168	33.3	\$ 1,000	400	\$ 35,210	\$ -	\$ 36,210	47.2	200	20	100	0	0	0	0	320	
1112	Data watch	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0	0	
1114	Lake Tutira	\$ 4,000	115	\$ 10,123	\$ -	\$ 14,123	14.2	\$ -	10	\$ 880	\$ -	\$ 880	1.1	65	0	50	0	0	0	0	115	
1115	Upland/Headwater Fisheries	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	20	\$ 1,761	\$ -	\$ 1,761	2.3	0	0	0	0	0	0	0	0	
1116	Game Bird Trend Counts	\$ 8,000	210	\$ 18,485	\$ -	\$ 26,485	26.6	\$ 2,000	95	\$ 8,362	\$ -	\$ 10,362	13.5	150	0	40	0	0	20	0	210	
1117	Game Bird Research	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0	0	
1118	Waterfowl monitoring programme	\$ 2,000	270	\$ 23,767	\$ -	\$ 25,767	25.9	\$ 2,800	250	\$ 22,006	\$ -	\$ 24,806	32.3	150	40	80	0	0	0	0	270	
1119	Predator Control	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ 1,000	20	\$ 1,761	\$ -	\$ 2,761	3.6	0	0	0	0	0	0	0	0	
		\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0	0	
		\$ 19,000	915	\$ 80,543	\$ -	\$ 99,543		\$ 6,800	795	\$ 69,980	\$ -	\$ 76,780		565	60	270	0	0	20	0	915	
<b>1120 HARVEST ASSESSMENT</b>																						
1121	River fisheries creel surveys	\$ -	100	\$ 8,803	\$ -	\$ 8,803	100.0	\$ -	15	\$ 1,320	\$ -	\$ 1,320	50.0	80	0	20	0	0	0	0	100	
1122	Harvest Assesment	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	15	\$ 1,320	\$ -	\$ 1,320	50.0	0	0	0	0	0	0	0	0	
		\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0	0	
		\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0	0	
		\$ -	100	\$ 8,803	\$ -	\$ 8,803	100	\$ -	30	\$ 2,641	\$ -	\$ 2,641		80	0	20	0	0	0	0	100	
<b>1130 FISH SALVAGE</b>																						
1131		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -		0	0	0	0	0	0	0	0	
1132		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -		0	0	0	0	0	0	0	0	
		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -		0	0	0	0	0	0	0	0	
<b>1140 HATCHERY OPERATIONS</b>																						
1141	Operate Hatchery & Purchase Fish	\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -		0	0	0	0	0	0	0	0	
1142	Maintain Hatchery Buidings	\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -		0	0	0	0	0	0	0	0	
1143	Equipment Purchases <\$2000	\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -		0	0	0	0	0	0	0	0	
1144		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -		0	0	0	0	0	0	0	0	
1145		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -		0	0	0	0	0	0	0	0	
		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -		0	0	0	0	0	0	0	0	
<b>1160 RELEASES</b>																						
1161	Fish Liberations & Purchases	\$ 1,500	20	\$ 1,761	\$ -	\$ 3,261	100.0	\$ 3,000	110	\$ 9,683	\$ -	\$ 12,683	100.0	20	0	0	0	0	0	0	20	
1162	Liberations - contract	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0	0	
		\$ 1,500	20	\$ 1,761	\$ -	\$ 3,261		\$ 3,000	110	\$ 9,683	\$ -	\$ 12,683		20	0	0	0	0	0	0	20	
<b>1170 REGULATIONS</b>																						
1171	Sports Fish Regulations	\$ -	50	\$ 4,401	\$ -	\$ 4,401	50.0	\$ -	15	\$ 1,320	\$ -	\$ 1,320	50.0	20	30	0	0	0	0	0	50	
1172	Sports Game Regulations	\$ -	50	\$ 4,401	\$ -	\$ 4,401	50.0	\$ -	15	\$ 1,320	\$ -	\$ 1,320	50.0	20	30	0	0	0	0	0	50	
1173		\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0	0	
1174		\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0	0	
		\$ -	100	\$ 8,803	\$ -	\$ 8,803		\$ -	30	\$ 2,641	\$ -	\$ 2,641		40	60	0	0	0	0	0	100	
<b>1180 GAME BIRD CONTROL</b>																						
1181	Game Bird Control	\$ -	75	\$ 6,602	\$ -	\$ 6,602	100.0	\$ -	0	\$ -	\$ -	\$ -		75	0	0	0	0	0	0	75	
1182	Sport Fish Control	\$ -	5	\$ 440	\$ -	\$ 440	#VALUE!	\$ -	0	\$ -	\$ -	\$ -		5	0	0	0	0	0	0	5	
		\$ -	75	\$ 6,602	\$ -	\$ 6,602		\$ -	0	\$ -	\$ -	\$ -		75	0	0	0	0	0	0	75	



Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%	John Lumsden	CEO	David Jones	Kerry Meehan	0	0	0	0	0	0	0	0
<b>1200 SPORTS FISH AND GAME HABITAT</b>																									
<b>1210 RESOURCE MANAGEMENT ACT</b> Water take consents etc																									
1211	RMA Planning	\$ 5,000	200	\$ 17,605		\$ 22,605	86.5	\$ 2,500	150	\$ 13,204		\$ 15,704	100.0	50	150	0	0	0	0	0	0	0	0	0	200
1212	Consents Applications	\$ -	40	\$ 3,521		\$ 3,521	13.5	\$ -	0	\$ -		\$ -	0.0	20	20	0	0	0	0	0	0	0	0	0	40
1213	RMA Conservator order	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0	0	0	0	0
1214	Beach Raking study - Cawthron	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0	0	0	0	0
1215		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0	0	0	0	0
		\$ 5,000	240	\$ 21,126	\$ -	\$ 26,126		\$ 2,500	150	\$ 13,204	\$ -	\$ 15,704		70	170	0	0	0	0	0	0	0	0	0	240
<b>1220 WORKS &amp; MANAGEMENT</b> Council controlled land																									
1221	Lake Pirimu	\$ 500	30	\$ 2,641	\$ -	\$ 3,141	37.6	\$ 500	25	\$ 2,201	\$ -	\$ 2,701	51.3	20	10	0	0	0	0	0	0	0	0	0	30
1222	Railroad Wetland	\$ 500	10	\$ 880	\$ -	\$ 1,380	16.5	\$ 500	10	\$ 880	\$ -	\$ 1,380	26.2	10	0	0	0	0	0	0	0	0	0	0	10
1223	HBRC Reserves	\$ 300	20	\$ 1,761	\$ -	\$ 2,061	24.7	\$ 300	10	\$ 880	\$ -	\$ 1,180	22.4	10	10	0	0	0	0	0	0	0	0	0	20
1224	Lake Rununga	\$ -	20	\$ 1,761		\$ 1,761	21.1	\$ -	0	\$ -		\$ -	0.0	10	10	0	0	0	0	0	0	0	0	0	20
		\$ 1,300	80	\$ 7,042	\$ -	\$ 8,342		\$ 1,300	45	\$ 3,961	\$ -	\$ 5,261		50	30	0	0	0	0	0	0	0	0	0	80
<b>1230 ASSISTED HABITAT</b> Works and Management on land not owned/controlled by Council																									
1231	Maintain/Create and Enhance Game	\$ 1,500	50	\$ 4,401		\$ 5,901	68.1	\$ 2,500	80	\$ 7,042		\$ 9,542	48.1	50	0	0	0	0	0	0	0	0	0	0	50
1232	Nursery	\$ 1,000	20	\$ 1,761		\$ 2,761	31.9	\$ 1,500	100	\$ 8,803		\$ 10,303	51.9	0	0	20	0	0	0	0	0	0	0	0	20
1233		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -		0	0	0	0	0	0	0	0	0	0	0	0
1234	Implementation of Strategic Plan	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0	0	0	0	0	0
1235	Lake Tutira Habitat	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0	0	0	0	0
		\$ 2,500	70	\$ 6,162	\$ -	\$ 8,662		\$ 4,000	180	\$ 15,845	\$ -	\$ 19,845		50	0	20	0	0	0	0	0	0	0	0	70
<b>1240 ASSESSING &amp; MONITORING</b>																									
1241	Habitat (Wetland) Inventory	\$ -	0	\$ -	\$ -	\$ -		\$ -	20	\$ 1,761	\$ -	\$ 1,761	100.0	0	0	0	0	0	0	0	0	0	0	0	0
1242		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0	0	0	0	0
		\$ -	0	\$ -	\$ -	\$ -		\$ -	20	\$ 1,761	\$ -	\$ 1,761		0	0	0	0	0	0	0	0	0	0	0	0
<b>1300 PARTICIPATION</b>																									
<b>1310 ACCESS</b>																									
1311	Maintain & Enhance Access (include	\$ 2,000	20	\$ 1,761		\$ 3,761	57.7	\$ 1,000	40	\$ 3,521		\$ 4,521	44.7	20	0	0	0	0	0	0	0	0	0	0	20
1312	Signage	\$ 1,000	20	\$ 1,761		\$ 2,761	42.3	\$ 1,200	50	\$ 4,401		\$ 5,601	55.3	10	0	10	0	0	0	0	0	0	0	0	20
1313	Hunter Ballots	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0	0	0	0	0
1314	Walking Access	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0	0	0	0	0
1315		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0	0	0	0	0
		\$ 3,000	40	\$ 3,521	\$ -	\$ 6,521		\$ 2,200	90	\$ 7,922	\$ -	\$ 10,122		30	0	10	0	0	0	0	0	0	0	0	40
<b>1320 SATISFACTION SURVEY</b>																									
1321	Satisfaction Survey	\$ -	10	\$ 880		\$ 880	100.0	\$ 500	30	\$ 2,641		\$ 3,141	100.0	0	0	0	10	0	0	0	0	0	0	0	10
		\$ -	10	\$ 880	\$ -	\$ 880		\$ 500	30	\$ 2,641	\$ -	\$ 3,141		0	0	0	10	0	0	0	0	0	0	0	10
<b>1330 NEWSLETTERS</b>																									
1331	Reel Life/Both Barrels	\$ 1,500	60	\$ 5,282	\$ -	\$ 6,782	47.5	\$ 1,500	100	\$ 8,803	\$ 500	\$ 9,803	30.8	60	0	0	0	0	0	0	0	0	0	0	60
1332	Fish & Game magazine	\$ -	25	\$ 2,201		\$ 2,201	15.4	\$ -	50	\$ 4,401		\$ 4,401	13.8	25	0	0	0	0	0	0	0	0	0	0	25
1333	Fish and Game Website/Facebook	\$ -	60	\$ 5,282		\$ 5,282	37.0	\$ -	200	\$ 17,605		\$ 17,605	55.3	0	0	0	60	0	0	0	0	0	0	0	60
1334		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0	0	0	0	0
1335		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0	0	0	0	0
		\$ 1,500	145	\$ 12,764	\$ -	\$ 14,264		\$ 1,500	350	\$ 30,809	\$ 500	\$ 31,809		85	0	0	60	0	0	0	0	0	0	0	145
<b>1340 OTHER PUBLICATIONS</b>																									
1341	Information Pamphlets	\$ -	0	\$ -		\$ -		\$ 500	20	\$ 1,761		\$ 2,261	100.0	0	0	0	0	0	0	0	0	0	0	0	0
1342		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0	0	0	0	0
		\$ -	0	\$ -	\$ -	\$ -		\$ 500	20	\$ 1,761	\$ -	\$ 2,261		0	0	0	0	0	0	0	0	0	0	0	0

Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%	John Lumsden	CEO	David Jones	Kerry Meehan	0	TOTAL	
<b>1350 TRAINING</b>																				
1351	Take me Fishing Programme	\$ 700	30	\$ 2,641	\$ -	\$ 3,341	13.7	\$ 4,000	400	\$ 35,210	\$ -	\$ 39,210	54.7	10	0	10	10	0	0	30
1352	Angler/Hunter Training	\$ 3,000	150	\$ 13,204	\$ -	\$ 16,204	66.4	\$ 2,000	200	\$ 17,605	\$ -	\$ 19,605	27.4	20	10	20	100	0	0	150
1353	Angler/Hunter Inquiries	\$ -	50	\$ 4,401	\$ -	\$ 4,401	18.0	\$ -	100	\$ 8,803	\$ -	\$ 8,803	12.3	10	10	0	30	0	0	50
1354	Fishing Competitions	\$ -	5	\$ 440	\$ -	\$ 440	1.8	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	5	0	0	5
1355	Maintain Balloted Stands	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ 500	40	\$ 3,521	\$ -	\$ 4,021	5.6	0	0	0	0	0	0	0
		\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0
		\$ 3,700	235	\$ 20,686	\$ -	\$ 24,386		\$ 6,500	740	\$ 65,139	\$ -	\$ 71,639		40	20	30	145	0	0	235
<b>1360 CLUB RELATIONS</b>																				
1361	Fish and Game club Communicator	\$ 200	25	\$ 2,201	\$ -	\$ 2,401	100.0	\$ 100	20	\$ 1,761	\$ -	\$ 1,861	100.0	10	10	0	5	0	0	25
1362		\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0
1363		\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0
1364		\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0
1365		\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0
		\$ 200	25	\$ 2,201	\$ -	\$ 2,401		\$ 100	20	\$ 1,761	\$ -	\$ 1,861		10	10	0	5	0	0	25
<b>1370 HUTS</b>																				
1371	Fish & Game Huts	\$ 800	50	\$ 4,401	\$ 1,500	\$ 3,701	100.0	\$ 2,000	50	\$ 4,401	\$ 1,500	\$ 4,901	100.0	25	0	25	0	0	0	50
1372		\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0
		\$ 800	50	\$ 4,401	\$ 1,500	\$ 3,701		\$ 2,000	50	\$ 4,401	\$ 1,500	\$ 4,901		25	0	25	0	0	0	50
<b>1400 PUBLIC INTERFACE</b>																				
<b>1410 LIAISON</b> Conservation Boards, DoC																				
1411	Statutory Liaison and Political aware	\$ -	70	\$ 6,162	\$ -	\$ 6,162	100.0	\$ -	50	\$ 4,401	\$ -	\$ 4,401	100.0	20	50	0	0	0	0	70
1412		\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0
		\$ -	70	\$ 6,162	\$ -	\$ 6,162		\$ -	50	\$ 4,401	\$ -	\$ 4,401		20	50	0	0	0	0	70
<b>1420 COMMUNICATION</b> Organisations/Groups - Conservation,iwi, farmers, local auth.																				
1421	Public Communications (includes m	\$ -	70	\$ 6,162	\$ -	\$ 6,162	100.0	\$ -	75	\$ 6,602	\$ -	\$ 6,602	100.0	20	30	0	20	0	0	70
1422		\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0
		\$ -	70	\$ 6,162	\$ -	\$ 6,162		\$ -	75	\$ 6,602	\$ -	\$ 6,602		20	30	0	20	0	0	70
<b>1430 ADVOCACY</b> Angler/hunter interests																				
1431	Angler & Hunter interests	\$ -	50	\$ 4,401	\$ -	\$ 4,401	100.0	\$ -	70	\$ 6,162	\$ -	\$ 6,162	100.0	20	20	0	10	0	0	50
1432	Wetland forum	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0
1435		\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0
		\$ -	50	\$ 4,401	\$ -	\$ 4,401		\$ -	70	\$ 6,162	\$ -	\$ 6,162		20	20	0	10	0	0	50
<b>1440 PUBLIC PROMOTIONS</b>																				
1441	Public Promotions	\$ 4,000	25	\$ 2,201	\$ -	\$ 6,201	100.0	\$ -	50	\$ 4,401	\$ -	\$ 4,401	100.0	0	0	0	25	0	0	25
1442		\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	0	0	0	0	0
		\$ 4,000	25	\$ 2,201	\$ -	\$ 6,201		\$ -	50	\$ 4,401	\$ -	\$ 4,401		0	0	0	25	0	0	25
<b>1450 VISITOR FACILITIES/EDUCATION/INTERPRETATION</b>																				
1451	Education Centre - one off Reserves	\$ 20,000	420	\$ 36,971	\$ 8,000	\$ 48,971	30.9	\$ 2,000	500	\$ 44,013	\$ -	\$ 46,013	30.0	30	30	30	330	0	0	420
1452	Game Farm Operations	\$ 3,000	500	\$ 44,013	\$ -	\$ 47,013	5340.8	\$ 3,500	300	\$ 26,408	\$ -	\$ 29,908		0	0	500	0	0	0	500
1453	Game Farm Maintenance	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ 6,000	400	\$ 35,210	\$ -	\$ 41,210	26.8	0	0	0	0	0	0	0
1454	Game Farm Development	\$ 8,000	610	\$ 53,696	\$ -	\$ 61,696	38.9	\$ 10,000	300	\$ 26,408	\$ -	\$ 36,408	23.7	20	0	490	100	0	0	610
1455	Hatchery building	\$ -	10	\$ 880	\$ -	\$ 880	0.6	\$ -	0	\$ -	\$ -	\$ -	0.0	0	0	10	0	0	0	10
		\$ 31,000	1540	\$ 135,559	\$ 8,000	\$ 158,559		\$ 21,500	1500	\$ 132,038	\$ -	\$ 153,538		50	30	1030	430	0	0	1540

Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%	John Lumsden	CEO	David Jones	Kerry Meeha	0	Eastern	Contractors	TOTAL
<b>1500 COMPLIANCE</b>																					
<b>1510 RANGING</b>																					
1511	Ranging & Rangers	\$ 1,500	575	\$ 50,615		\$ 52,115	100.0	\$ 1,500	100	\$ 8,803		\$ 10,303	100.0	330	0	245	0	0	0	0	575
1512		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
1515		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
		\$ 1,500	575	\$ 50,615	\$ -	\$ 52,115		\$ 1,500	100	\$ 8,803	\$ -	\$ 10,303		330	0	245	0	0	0	0	575
<b>1520 RANGER TRAINING</b>																					
1521	Training - regional Honorary rangers	\$ 1,000	40	\$ 3,521		\$ 4,521	100.0	\$ 1,000	60	\$ 5,282		\$ 6,282	100.0	20	0	20	0	0	0	0	40
1522		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
1525		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
		\$ 1,000	40	\$ 3,521	\$ -	\$ 4,521		\$ 1,000	60	\$ 5,282	\$ -	\$ 6,282		20	0	20	0	0	0	0	40
<b>1530 COMPLIANCE</b>																					
1531	Court Prosecutions	\$ 1,000	20	\$ 1,761	\$ -	\$ 2,761	100.0	\$ 1,500	55	\$ 4,841	\$ -	\$ 6,341	100.0	20	0	0	0	0	0	0	20
1532		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
1535		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
		\$ 1,000	20	\$ 1,761	\$ -	\$ 2,761		\$ 1,500	55	\$ 4,841	\$ -	\$ 6,341		20	0	0	0	0	0	0	20
<b>1600 LICENCING</b>																					
<b>1610 LICENCE PROD./DISTRIB.</b>																					
1611	Licence production and distribution	\$ -	20	\$ 1,761		\$ 1,761	40.0	\$ 5,652	20	\$ 1,761		\$ 7,413	45.7	0	0	0	20	0	0	0	20
1612	Analysis of Licence Information	\$ -	10	\$ 880		\$ 880	20.0	\$ -	30	\$ 2,641		\$ 2,641	16.3	0	10	0	0	0	0	0	10
1613	National Licence Management	\$ -	10	\$ 880		\$ 880	20.0	\$ -	20	\$ 1,761		\$ 1,761	10.9	0	0	0	10	0	0	0	10
1614	Marketing/Promoting Sales	\$ -	10	\$ 880		\$ 880	20.0	\$ -	50	\$ 4,401		\$ 4,401	27.1	0	0	0	10	0	0	0	10
1617		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
		\$ -	50	\$ 4,401	\$ -	\$ 4,401		\$ 5,652	120	\$ 10,563	\$ -	\$ 16,215		0	10	0	40	0	0	0	50
<b>1620 AGENT SERVICING</b>																					
1621	Agent Meetings & Promotions	\$ 100	25	\$ 2,201		\$ 2,301	100.0	\$ 300	50	\$ 4,401		\$ 4,701	72.8	10	15	0	0	0	0	0	25
1622	Agent Information	\$ -	0	\$ -		\$ -	0.0	\$ -	20	\$ 1,761		\$ 1,761	27.2	0	0	0	0	0	0	0	0
1625		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
		\$ 100	25	\$ 2,201	\$ -	\$ 2,301		\$ 300	70	\$ 6,162	\$ -	\$ 6,462		10	15	0	0	0	0	0	25
<b>1700 COUNCILS</b>																					
<b>1710 COUNCIL ELECTIONS</b>																					
1711	Election	\$ -	0	\$ -		\$ -		\$ 1,000	20	\$ 1,761		\$ 2,761	100.0	0	0	0	0	0	0	0	0
		\$ -	0	\$ -		\$ -		\$ 1,000	20	\$ 1,761	\$ -	\$ 2,761		0	0	0	0	0	0	0	0
<b>1720 COUNCIL MEETINGS</b>																					
1721	Council - meetings, reports & minute	\$ 1,500	170	\$ 14,964		\$ 16,464	100.0	\$ 1,500	150	\$ 13,204		\$ 14,704	94.8	10	80	0	40	0	40	0	170
1722	Other Council Expense - legal	\$ -	0	\$ -		\$ -	0.0	\$ 800	0	\$ -		\$ 800	5.2	0	0	0	0	0	0	0	0
1723		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
1724		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
		\$ 1,500	170	\$ 14,964	\$ -	\$ 16,464		\$ 2,300	150	\$ 13,204	\$ -	\$ 15,504		10	80	0	40	0	40	0	170
<b>1800 PLANNING/REPORTING</b>																					
<b>1810 MANAGEMENT/STRATEGIC PLANNING</b>																					
1811	Management implentation	\$ -	0	\$ -		\$ -		\$ -	5	\$ 440		\$ 440	100.0	0	0	0	0	0	0	0	0
1812		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
		\$ -	0	\$ -	\$ -	\$ -		\$ -	5	\$ 440	\$ -	\$ 440		0	0	0	0	0	0	0	0
<b>1820 ANNUAL OPERATIONAL WORKPLAN</b>																					
1821	OWP preparation	\$ -	110	\$ 9,683		\$ 9,683	73.3	\$ -	80	\$ 7,042		\$ 7,042	64.0	30	50	0	30	0	0	0	110
1822	Budget	\$ -	40	\$ 3,521		\$ 3,521	26.7	\$ -	25	\$ 2,201		\$ 2,201	20.0	0	25	0	15	0	0	0	40
1823	SSP	\$ -	0	\$ -		\$ -	0.0	\$ -	20	\$ 1,761		\$ 1,761	16.0	0	0	0	0	0	0	0	0
1824		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
1825		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
		\$ -	150	\$ 13,204	\$ -	\$ 13,204		\$ -	125	\$ 11,003	\$ -	\$ 11,003		30	75	0	45	0	0	0	150
<b>1830 REPORTING/AUDIT</b>																					
1831	Peformance Report	\$ -	50	\$ 4,401		\$ 4,401	20.8	\$ -	50	\$ 4,401		\$ 4,401	27.6	0	30	0	20	0	0	0	50
1832	Audit	\$ 7,700	40	\$ 3,521		\$ 11,221	52.9	\$ 7,700	25	\$ 2,201		\$ 9,901	62.2	0	20	0	20	0	0	0	40
1833	Work Programme Monitoring	\$ -	35	\$ 3,081		\$ 3,081	14.5	\$ -	10	\$ 880		\$ 880	5.5	0	35	0	0	0	0	0	35
1834	Annual Meeting	\$ 300	25	\$ 2,201		\$ 2,501	11.8	\$ 300	5	\$ 440		\$ 740	4.6	0	25	0	0	0	0	0	25
1835		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
		\$ 8,000	150	\$ 13,204	\$ -	\$ 21,204		\$ 8,000	90	\$ 7,922	\$ -	\$ 15,922		0	110	0	40	0	0	0	150
<b>1840 NATIONAL LIAISON</b>																					
1841	NZ F & G Liaison	\$ 100	30	\$ 2,641		\$ 2,741	100.0	\$ 200	25	\$ 2,201		\$ 2,401	35.3	0	30	0	0	0	0	0	30
1842	Liaison & Travel	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
1843	National Conference	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
1844	Marketing	\$ -	0	\$ -		\$ -	0.0	\$ -	50	\$ 4,401		\$ 4,401	64.7	0	0	0	0	0	0	0	0
1845		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	0	0	0	0	0	0	0	0
		\$ 100	30	\$ 2,641	\$ -	\$ 2,741		\$ 200	75	\$ 6,602	\$ -	\$ 6,802		0	30	0	0	0	0	0	30
<b>TOTAL OUTPUTS COST</b>		\$ 86,700	5070	\$ 446,290	\$ 9,500	\$ 523,490		\$ 73,852	5275	\$ 464,335	\$ 2,000	\$ 536,187		1670	800	1670	870	0	60	0	5070

OVERHEAD COSTS																					
Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%	John Lumsden	CEO	David Jones	Kerry Meeha	0	Eastern	Contractors	TOTAL
<b>ADMINISTRATION</b>								<b>Current Year's Approved Budget (2023-2024)</b>						<b>Hours By Staff</b>							
<b>1910 SALARIES</b>																					
1911	Salaries	\$ 295,000				\$ 295,000	73.2	\$ 234,000				\$ 234,000	92.7	0	200	0	800	0	150	0	1150
1911	Salaries Education Centre one off Fi	\$ 80,000				\$ 80,000		\$ -				\$ -		0	0	0	0	0	0	0	0
1912	Contract - Eastern	\$ 13,000		\$ -		\$ 13,000	3.2	\$ 8,000		\$ -		\$ 8,000	3.2	0	0	0	0	0	0	0	0
1913	Contract - Field	\$ 5,000				\$ 5,000	1.2	\$ 3,000				\$ 3,000	1.2	0	0	0	0	0	0	0	0
1914	Game Survey Contract	\$ 2,000				\$ 2,000	0.5	\$ 1,000				\$ 1,000	0.4	0	0	0	0	0	0	0	0
1915	Kiwi saver	\$ 8,090				\$ 8,090	2.0	\$ 6,490				\$ 6,490	2.6	0	0	0	0	0	0	0	0
1916		\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
1917		\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
		\$ 403,090			\$ -	\$ 403,090		\$ 252,490			\$ -	\$ 252,490		0	200	0	800	0	150	0	1150
<b>1920 STAFF EXPENSES</b>																					
1921	ACC Levy	\$ 1,000				\$ 1,000	10.5	\$ 1,000				\$ 1,000	10.5	0	0	0	0	0	0	0	0
1922	Fringe Benefit Tax	\$ 1,500				\$ 1,500	15.8	\$ 1,500				\$ 1,500	15.8	0	0	0	0	0	0	0	0
1923	Staff Training	\$ 2,000				\$ 2,000	21.1	\$ 2,000				\$ 2,000	21.1	0	0	0	0	0	0	0	0
1924	Staff expenses	\$ 2,000				\$ 2,000	21.1	\$ 2,000				\$ 2,000	21.1	0	0	0	0	0	0	0	0
1925	Employment Expenses	\$ 2,000				\$ 2,000	21.1	\$ 2,000				\$ 2,000	21.1	0	0	0	0	0	0	0	0
1926	Health & Safety	\$ 1,000				\$ 1,000	10.5	\$ 1,000				\$ 1,000	10.5	0	0	0	0	0	0	0	0
		\$ 9,500			\$ -	\$ 9,500		\$ 9,500			\$ -	\$ 9,500		0	0	0	0	0	0	0	0
<b>1930 STAFF HOUSES</b>																					
1931	Rates	\$ 700		\$ 23,400		\$ (22,700)	144.6	\$ 700		\$ 10,400		\$ (9,700)	359.3	0	0	0	0	0	0	0	0
1932	Maintenance	\$ 5,000				\$ 5,000	-31.8	\$ 5,000				\$ 5,000	-185.2	0	0	0	0	0	0	0	0
1933	Insurance	\$ 2,000				\$ 2,000	-12.7	\$ 2,000				\$ 2,000	-74.1	0	0	0	0	0	0	0	0
1934	Staff Quarters Electricity	\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
1935	Staff Quarters Maintenance	\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
		\$ 7,700		\$ 23,400		\$ (15,700)		\$ 7,700		\$ 10,400		\$ (2,700)		0	0	0	0	0	0	0	0
<b>1940 OFFICE PREMISES</b>																					
1941	Rent	\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
1942	Rates	\$ 2,500				\$ 2,500	21.9	\$ 2,500				\$ 2,500	21.9	0	0	0	0	0	0	0	0
1943	Maintenance	\$ 1,300				\$ 1,300	11.4	\$ 1,300				\$ 1,300	11.4	0	0	0	0	0	0	0	0
1944	Insurance	\$ 4,800				\$ 4,800	42.1	\$ 4,800				\$ 4,800	42.1	0	0	0	0	0	0	0	0
1945	Power	\$ 3,000				\$ 3,000	26.3	\$ 3,000				\$ 3,000	26.3	0	0	0	0	0	0	0	0
1946	Cleaning	\$ 1,800				\$ 1,800	15.8	\$ 1,800				\$ 1,800	15.8	0	0	0	0	0	0	0	0
1947	Meeting room	\$ -		\$ 2,000		\$ (2,000)	-17.5	\$ -		\$ 2,000		\$ (2,000)	-17.5	0	0	0	0	0	0	0	0
		\$ 13,400		\$ 2,000		\$ 11,400		\$ 13,400		\$ 2,000		\$ 11,400		0	0	0	0	0	0	0	0
<b>1950 OFFICE EQUIPMENT</b>																					
1951	Purchases (Under \$2,000)	\$ 5,000				\$ 5,000	75.8	\$ 1,300				\$ 1,300	44.8	0	0	0	0	0	0	0	0
1954	Eqpmt Maintenance	\$ 100				\$ 100	1.5	\$ 100				\$ 100	3.4	0	0	0	0	0	0	0	0
1955	Eqpmt Insurance	\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
1956	Eqpmt Rental/lease	\$ 1,500				\$ 1,500	22.7	\$ 1,500				\$ 1,500	51.7	0	0	0	0	0	0	0	0
1957	Software	\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
		\$ 6,600		\$ -		\$ 6,600		\$ 2,900		\$ -		\$ 2,900		0	0	0	0	0	0	0	0
<b>1960 COMMUNICATIONS/CONSUMABLES</b>																					
1961	Telephone/wifi	\$ 6,000				\$ 6,000	51.3	\$ 6,000				\$ 6,000	51.3	0	0	0	0	0	0	0	0
1962	Postage	\$ 500				\$ 500	4.3	\$ 500				\$ 500	4.3	0	0	0	0	0	0	0	0
1963	Courier	\$ 500				\$ 500	4.3	\$ 500				\$ 500	4.3	0	0	0	0	0	0	0	0
1964	Stationery	\$ 1,000				\$ 1,000	8.5	\$ 1,000				\$ 1,000	8.5	0	0	0	0	0	0	0	0
1965	Computer Expenses	\$ 2,500				\$ 2,500	21.4	\$ 2,500				\$ 2,500	21.4	0	0	0	0	0	0	0	0
1966	Photocopying	\$ 1,200				\$ 1,200	10.3	\$ 1,200				\$ 1,200	10.3	0	0	0	0	0	0	0	0
1967	Communications	\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
		\$ 11,700		\$ -		\$ 11,700		\$ 11,700		\$ -		\$ 11,700		0	0	0	0	0	0	0	0

Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%	John Lumsden	CEO	David Jones	Kerry Meehan	\$	Subtotal	Contractors	TOTAL
<b>1970 GENERAL</b>																					
1971	Advertising	\$ 2,000				\$ 2,000	62.5	\$ 1,000				\$ 1,000	55.6	0	0	0	0	0	0	0	0
1972	Subscriptions	\$ 500				\$ 500	15.6	\$ 100				\$ 100	5.6	0	0	0	0	0	0	0	0
1973	Donations	\$ -			\$ -	\$ -	0.0	\$ -			\$ -	\$ -	0.0	0	0	0	0	0	0	0	0
1974	Office General - Petty Cash	\$ 300				\$ 300	9.4	\$ 300				\$ 300	16.7	0	0	0	0	0	0	0	0
1975	Insurance - General	\$ -			\$ -	\$ -	0.0	\$ -			\$ -	\$ -	0.0	0	0	0	0	0	0	0	0
1976	Legal General	\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
1977	Valuation Fee	\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
1978	Bank Charges	\$ 400				\$ 400	12.5	\$ 400				\$ 400	22.2	0	0	0	0	0	0	0	0
1979		\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
		\$ 3,200			\$ -	\$ 3,200		\$ 1,800			\$ -	\$ 1,800		0	0	0	0	0	0	0	0
<b>1980 GENERAL EQUIPMENT</b>																					
1981	Purchases (Under \$2,000)	\$ 1,500				\$ 1,500	48.4	\$ 1,200				\$ 1,200	42.9	0	0	0	0	0	0	0	0
1983	Equipment Maintenance/MSA	\$ 1,600				\$ 1,600	51.6	\$ 1,600				\$ 1,600	57.1	0	0	0	0	0	0	0	0
1984	Equipment Insurance	\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
1985	Equipment Hire/rental	\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
1986	Equipment Fuel	\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
1987	Photos	\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
1988		\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
1989		\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
		\$ 3,100			\$ -	\$ 3,100		\$ 2,800			\$ -	\$ 2,800		0	0	0	0	0	0	0	0
<b>1990 VEHICLES</b>																					
1991	Purchases (Under \$2,000)	\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
1993	Vehicle Maintenance	\$ 2,600				\$ 2,600	19.4	\$ 2,600				\$ 2,600	19.4	0	0	0	0	0	0	0	0
1994	Vehicle Insurance	\$ 2,500				\$ 2,500	18.7	\$ 2,500				\$ 2,500	18.7	0	0	0	0	0	0	0	0
1995	Vehicle Registration	\$ 1,300				\$ 1,300	9.7	\$ 1,300				\$ 1,300	9.7	0	0	0	0	0	0	0	0
1996	Vehicle Fuel & RUC	\$ 7,000				\$ 7,000	52.2	\$ 7,000				\$ 7,000	52.2	0	0	0	0	0	0	0	0
1997		\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
1998		\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
1999		\$ -				\$ -	0.0	\$ -				\$ -	0.0	0	0	0	0	0	0	0	0
		\$ 13,400			\$ -	\$ 13,400		\$ 13,400			\$ -	\$ 13,400		0	0	0	0	0	0	0	0
<b>TOTAL OVERHEADS COST</b>		\$ 471,690			\$ 25,400	\$ 446,290		\$ 315,690			\$ 12,400	\$ 303,290		0	200	0	800	0	150	0	1150
<b>TOTAL OVERHEADS NET COST</b>						\$ 446,290						\$ 303,290						\$ -	\$ 150	\$ -	
<b>TOTAL OUTPUTS STAFF HOURS</b>						5070						5275						800	1670	870	
<b>INTERNAL COST PER HOUR</b>						\$ 88.03						\$ 57.50						\$ 0			
<b>OVERHEAD STAFF HOURS</b>			Hours						Hours						Hours						
Administration			1150						816						0						
Leave			0						784						0						
Training/Staff Liaison			0						0						0						
<b>TOTAL OVERHEAD STAFF HOURS</b>			1150						1600						0						





Total Overhead Staff Hours					1150					1600									
<b>TOTAL BUDGET</b>	\$ 86,700	6220	\$ 446,290	\$ 9,500	\$ 523,490	\$ 73,852	6875	\$ 464,335	\$ 2,000	\$ 536,187	TOTAL HOU	1670	1000	1670	1670	0	210	0	6220
<b>Plus Asset Replacement Fund/Capital</b>			\$ 11,134		\$ 11,134					\$ 11,134	TOTAL CON	1670	1000	1670	1670				
Plus other Capital items eg principle repayments on Loans			\$ -		\$ -					\$ -	HOURS Ava	0	0	0	0				
Plus Reinstatement of Reserves																			
<b>TOTAL APPROVED BUDGET</b>			\$ 534,624		\$ 547,321					\$ 547,321									
Made up from:																			
Bulk Funding			\$ 380,624		\$ 380,624					\$ 380,624	Check	\$ 523,490	OUT:						
Contestable Pool Funding - Ongoing			\$ 54,000		\$ -					\$ -									
Contestable Pool Funding - One off from Reserves			\$ 100,000		\$ -					\$ -									
Regional Reserve Funding - One off			\$ -		\$ 5,652					\$ 5,652									
Plus Reinstatement of Reserves																			
<b>TOTAL BUDGET 2024-2025</b>			\$ 534,624		<b>Approved Budget 20024-2025(Including CF)</b>					\$ 386,276									
										\$ 161,045									
Budget Available			\$ -																

# Swan Management and Permits to Disturb in the Hawkes Bay Region.

## Hawkes Bay Fish and Game Council Meeting

Prepared by: John Lumsden

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### Kōrero taunaki - Summary of considerations

#### *Purpose – Black Swan Management –*

*Maximising Hunter opportunity via Game season conditions,*

*Permits to Disturb,*

*Customary Harvest Swan Eggs.*

This report to the Hawkes Bay Fish and Game Council seeks approval for managing Black Swan throughout the Hawkes Bay region and in particular around lake Poukawa on Brownrigg managed properties and any other properties claiming to have a black swan problem via the following means.

A/ Shooting during game bird season

B/ Permits to disturb,

C/ Cultural harvest of swan eggs.

D/ A review of current population monitoring to ensure that we are accurately measuring seasonal fluctuations in the black swan population in Hawkes Bay and in particular, around lake Poukawa.

#### **Financial considerations**

Nil       Budgetary provision       Unbudgeted

#### **Risk**

Low       Medium       High       Extreme

### **Ngā taunaki – HBFGC Manager Recommendations**

The HBFGC Manager recommends that the Hawkes Bay Fish and Game Council:

1. Receive the information.



2. Agree to necessary funding for additional monitoring and facilitate liaison between HBFnG, Brownrigg Ag and the local 13B trust.

3. Note that

A/ Staff will continue to issue permits to disturb swan which may allow some harvesting on any property where damage is occurring.

B/ The staff will continue to investigate the opportunity to facilitate cultural harvest of swan eggs by Iwi / Hapu around Lake Poukawa and the Ahuriri estuary.

C/ Staff will continue to work with Brownrigg Agriculture and other effected growers to reduce damage to plantings by Black Swan and Geese, whilst aiming to minimise negative political fallout and maintain social license.

## **Whakarāpopoto - Executive Summary**

### **Takenga mai – Background**

Brownrigg Agriculture own some of the land near Lake Poukawa and lease most of the remaining land around Lake Poukawa and use it for either grazing or cropping. Black Swan around Lake Poukawa on Brownrigg managed properties have been an ongoing issue for many years, where swan graze on planted lands that are effectively ephemeral wetlands. There have been culls in this area and on Tauranga harbour previously and the whole subject of culling swans has become extremely emotive with lots of negative media coverage. We need to remember that Black Swans are classed as native birds under The Protection of Animals amendment act 1868.

We have worked with Brownriggs recently, issuing permits to disturb last planting season and have encouraged and facilitated shooting during this game bird season. A permit to disturb is ideally just that; disturbing and moving on problem gamebirds, with minimal kill to educate the rest of the population. Whilst we can issue a permit to disturb outside of the gamebird season, we cannot issue one during the controlled part of their gamebird season. We need to balance our hunters interests, with helping to protect growers crops whilst endeavouring to minimise political fallout and maintain social license.

Council has previously agreed to trial customary harvest of Swan eggs, under FnG issued permits, staff are investigating cultural harvest of swan eggs,

There were very high swan numbers in the area during the game bird season, with estimates ranging from 5 – 7000, unfortunately these numbers don't appear to be reflected in our annual swan and paradise duck population surveys taken in February, that our season conditions are normally set from.

We have a policy on setting season length and bag limits for Black swan which is based on aerial counts; moving forward we need to ensure these counts are a robust reflection of black swan numbers at the start of game bird season.

It may also be useful to have a Black Swan management policy that our current season length and bag limit matrix became part of.

### **Kōrerorero – Discussion**

Much of the area around Lake Poukawa is owned by the 13B Iwi and other maori trusts and only their members are allowed to hunt there. With our support, Brownrigg Agriculture have been organising black swan hunts on the areas they are allowed to shoot around lake Poukawa this season, The problem is exacerbated by a rapidly growing feral and Canadian Goose population. Fish and Game issued a permit to disturb in July 2023 allowing 20 to be shot per week and encouraged the company to shoot where possible during the coming shooting season. One of the main problems noted was that few; if any of the Iwi members were now harvesting swan to eat. The shooters on Brownrigg's have breasted the swans shot this season and those not used by the shooters, have been used to make sausages and salami that were served at a Matariki celebration on 6 July at the local Marae to ensure swan harvested are used and to encourage more shooters in the area to harvest and use the swans.

There has been discussion for several years within council to encourage and facilitate the cultural harvest of swan eggs by local Iwi, we have initiated talks with lake Poukawa Iwi representatives and eagerly await further discussion, there is also strong interest to harvest swan eggs near HB airport. Any uptake of a cultural harvest would be a good move under HBFGC's obligations under Section 4 of the Conservation Act.

We have reached out to North Canterbury staff to find out what; if any additional consents we may need and have been informed that we can simply write a permit in consultation with the appropriate Iwi. We have some good information on collecting techniques and protocols from a lake Ellesmere expert that we should hopefully be able to share in a trial collection soon.

Our aerial swan counts for February from 2021,2022 and 2024 for all of Hawkes bay were 1088,1283 and 2801 respectively ( No 2023 data) suggesting a significant population increase, whilst our count for lake Poukawa was only 343 in 2024. Moving forward we need to ensure that we are accurately measuring this black swan population leading up to the game bird season and maybe able to use drone photos later in the year to see if this is a seasonal variation. We believe we should be doing monthly counts for that area between February and June next year to investigate if there is a significant increase in numbers between February when annual aerial counts are conducted and the end of gamebird season.

The agronomy manager at Brownriggs took photos from his drone over some of the paddocks surrounding the lake in mid-June and sent them through, we also visited the property soon after. In one of the photos showing only a portion of a paddock I counted over 700 swan and when we visited, we saw several paddocks with many hundreds and in one case well over a thousand, probably nearer two thousand black

swan on them. They showed us 2 chicory paddocks that were heavily grazed by swan and geese; in all the time since planting only one of the paddocks had been briefly grazed by their stock, the other remains ungrazed by their stock.

Moving forward we need to be work with Brownrigg's, the local hapu and license holders to maximise the recreational harvest of swan, whilst acknowledging we may have to allow an increase in bag limit and also allow some shooting under permits to disturb to minimise crop damage.

Historically we had no limit for swan under relaxed conditions, but council agreed to a bag limit of 5 per shooter per day under relaxed conditions several years ago.

Ideally we would have a relaxed limit for either,

A/ An appropriate area around lake Poukawa or

B /All of Hawkes bay next season if current population trends continue.

I suggest we should revisit these limits in our policy and set a limit in the order of 8-10 under relaxed conditions, leaving it at 3 under intermediate, and 0 under restricted.

It may also be prudent to create an overall black swan management policy, please see appendix.

### **Ngā kōwhiringa - Options**

#### 1 The Council may

1A/ Agree to setting an overall policy on Black Swan management in Hawkes Bay.

1B Agree to maintaining status quo.

2A Agree to amend out Black Swan bag limits matrix.

2B Agree to consultation on Black Swan bag limits prior to next game season

2C Agree to not change our Black swan bag limits matrix.

3A Agree to Black Swan bag limits consultation prior to next game season

3B . Agree to Black Swan bag limits prior to consultation prior to next game season

3C. Agree to not change our Black swan bag limits

#### 2 The Council will have a further opportunity to consider the Black swan bag limit policy following consultation.

## Whai whakaaro ki ngā whakataunga - Considerations for decision-making

### ***Financial Implications***

- 3 Monitoring and liaison costs should have minimal impact on the current budget as we already budget for aerial Swan and Paradise duck counts, there would be some additional staff costs with additional monitoring and liaison.

### ***Legislative Implications***

4. Setting separate Gamebird License conditions around lake Poukawa, maybe a challenge if the rest of region wasn't classed the same.
5. Permits to disturb cannot be issued during game bird season.

### Relevant Legislation

A/ Wildlife Act 1953 part 5

[53 Director-General may authorise taking or killing off wildlife for certain purposes](#)

[54 Director-General may authorise hunting or killing of wildlife causing damage](#)

B/ Conservation Act 1987

4 Act to give effect to Treaty of Waitangi

C/ Protection of native animals amendment act 1868

### ***Section 4 Treaty Responsibilities***

6. Issuing permits for cultural harvest of swan eggs will help fulfil HBFGC's obligations under Section 4 of the Conservation Act regarding our Treaty obligations.

### ***Policy Implications***

Does it fit with our current policy and strategy of the council?  
 Policy - We may need to update our policy on Black swan specific license conditions, and create a Black swan specific management policy

Strategy - Yes aims to maximise hunter opportunity whilst maintaining social license and increasing participation.

### **Risks and mitigations**

- 7 Possible risk if negative media coverage if harvesting or “disturbing” Black Swan on Brownrigg property was seen as a cull. We need to encourage the use of any swans or swan eggs harvested, ideally by the shooters and IWI.

### **Consultation**

- 8 Any change to our game bird license or conditions will need license holder, and local shooters group consultation.
- 9 We may need to consult on changes to our Black swan bag limits and management policy
- 10 HBFNGC, Brownrigg Agriculture and the local Iwi landowners to coordinate any hunting efforts around lake Poukawa.
- 11 We will need to consult with local hapu and Iwi to encourage and coordinate issuing permits for cultural harvest of swan eggs around lake Poukawa and around the Ahuriri Estuary.

### **Ngā mahinga e whai ake nei - Next actions**

- 12 If agreed –Staff will-
- A/ Makes changes to procedure and policy as voted by council.
- B/ Ensure consultation prior to setting 2025 game season conditions.

### Appendix

**Table 1** Current Swan Season Duration and Bag Limit.

Season regulations as a function of constraint, according to the annual Black swan population trend in Hawke’s Bay.

SEASON	APPROPRIATE SEASON DURATION AND BAG LIMIT.
Restricted	Restrictive season conditions, closed season.
Intermediate	Intermediate season conditions, A 3-bird limit, with the season length the same as the mallard.
Relaxed	Relaxed conditions, 8-week season with a 5-bird limit.

**Table 5** Hawke's Bay Black Swan threshold levels

POPULATION SIZE	TREND	SEASON CONDITIONS
Low (below 1,000)	Negative	Restricted
Low (below 1,000)	Zero	Restricted
Low (below 1,000)	Positive	Restricted
Moderate (between 1,000 and 3,000)	Negative	Intermediate
Moderate (between ,1,000 and 3,000)	Zero	Intermediate
Moderate (between 1,000 and 3,000)	Positive	Relaxed
Greater than 3,000	Negative	Relaxed
Greater than 3,000	Zero	Relaxed
Greater than 3,000	Positive	Relaxed

HB FnG Black Swan Policy.

See attached.

**DRAFT****Fish and Game Hawkes Bay****Black Swan Policy.****1. Population Management****Hawkes Bay Fish and Game will manage the regional Black Swan population**

A/ Wherever possible by setting appropriate season length and bag limits via Game Bird hunting regulations.

B/ To work with local Iwi by issuing permits for the cultural harvest of Black Swan eggs.

C/ By issuing permits to disturb.

Priority will be the harvesting of black swans and their eggs, whilst endeavouring to minimise culling outside of the Game Bird Hunting Season season.

**2. Population Monitoring**

Hawkes Bay Fish and Game will monitor the Black Swan population via aerial counts to.

A/ Track the population of black swans in Hawkes Bay - ensuring we have a robust measure the total population and whether the population is increasing or decreasing at an excessive rate. To conduct additional surveys of swan numbers in problem areas as required.

B/ To ensure accurate up to date data, prior to the annual Game Bird License review, for setting game season conditions.

**3. Season Conditions Matrix**

A/ To set and review our season length and bag limits matrix on a regular basis, with a maximum time between reviews of 5 years.

B/ To use this matrix to set season length and bag limits based on monitoring data and trends, for the Hawkes Bay region.

C/ To use this matrix, where appropriate to set conditions for specific sub blocks of the Hawkes Bay region where population counts and trends differ from the remainder of Hawkes bay or where specific management issues arise.

Sub – blocks maybe added or removed where appropriate by council, with consultation with Staff, License holders, local Iwi and effected land users.

**Sub-blocks as listed below**

1/ Area around lake Poukawa bounded by State Highway 2, Te Aute Trust road, Pukekura Settlement road, Douglas road and Poukawa Roads.

## Appendix

**Table 1** Season regulations as a function of constraint, according to the annual Black swan population trend in Hawke's Bay.

**Season Length and Bag Limit matrix**

Suggested changes in red

SEASON	APPROPRIATE SEASON DURATION AND BAG LIMIT.
Restricted	Restrictive season conditions, closed season.
Intermediate	Intermediate season conditions, A 3-bird limit, with the season length the same as the mallard.
<b>Moderately Relaxed</b>	<b>Moderately</b> Relaxed conditions, 8-week season with a 5-bird limit
Relaxed	<b>Relaxed conditions, 8-week season with a 10-bird limit.</b>

**Table 5** Hawke's Bay Black Swan threshold levels

POPULATION SIZE	TREND	SEASON CONDITIONS
Low (below 1,000)	Negative	Restricted
Low (below 1,000)	Zero	Restricted
Low (below 1,000)	Positive	Restricted
Moderate (between 1,000 and 3,000)	Negative	Intermediate
Moderate (between ,1,000 and 3,000)	Zero	Intermediate
<b>Moderate (between 1,000 and 3,000)</b>	<b>Positive</b>	<b>Moderately Relaxed</b>
<b>Greater than 3,000</b>	<b>Negative</b>	<b>Moderately Relaxed</b>
Greater than 3,000	Zero	Relaxed
Greater than 3,000	Positive	Relaxed



## **Pukeko Management and Permits to disturb in the Hawkes Bay Region.**

### **Hawkes Bay Fish and Game Council Meeting**

**Prepared by:** John Lumsden

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#### **Kōrero taunaki - Summary of considerations**

##### ***Purpose***

This report to the Hawkes Bay Fish and Game Council seeks approval for.....

##### ***Financial considerations***

Nil       Budgetary provision       Unbudgeted

##### ***Risk***

Low       Medium       High       Extreme

#### **Ngā taunaki – HBFGC Manager Recommendations**

The HBFGC Manager recommends that the Hawkes Bay Fish and Game Council:

1. Receive the information.
2. Agree to discuss the options outlined in this paper.

## Whakarāpopoto - Executive Summary

- 1 Requests to control Pukeko by permits to disturb have grown significantly over recent years. Permits to disturb, cannot be issued during a game bird's open season, the current open season for Pukekos runs from 4 May to 25 August, this is causing and will continue to cause friction between growers and Fish and Game, as growers look to protect crops in early spring.
- 2 Fish and Game Hawkes Bay may need to review the way we manage Pukekos.

## Takenga mai - Background

- 3 Pukeko numbers appear to have significantly increased in Hawkes Bay and staff frequently hear from growers with damaged fruit, crops and trees, many claiming they have had to replant vegetable and grain crops due to the damage they cause. They can only be killed with a shotgun whilst in flight by the holder of a current game bird license for the duration of the upland game season; 4 May to 25 August. We manage Pukekos as a game bird, but believe most growers view these native birds as a pest.

The suggestion of them shooting 10 per day on a game bird license really isn't working for them, and the alternative that they will need to wait until after 25 August to control by alternative means is met with significant frustration.

We have concerns that some will control Pukekos during the Game season by alternate means and breach game season conditions.

Our management challenges are compounded by the fact that we don't have accurate historical population data, nor any current robust population measurement.

## Kōrerorero - Discussion

- 4 Requests to disturb or cull Pukekos have been increasing over the last few years from Orchardists, Cropping Farmers and Vegetable growers, many of whom have engaged professionals to help cull them. Going by the feedback from those tasked with controlling them for the large growers such as Bostocks, T and G, Mr Apple and many of the vegetable growers, shooting 10 per shooter per day on a game bird license, isn't a viable option for them. Most saying that they are very smart and those they don't shoot on the first attempt, become very difficult, if not impossible to get within shotgun range next time.
- 5 We have been encouraging gamebird shooters to take up the challenge of hunting them in the pre-season gamebird magazine and every edition of both barrels, however results from our gamebird hunter survey responses show, very few hunters have taken up the opportunity. Extracting a running total of number of Pukeko harvested part way through the harvest survey is extremely difficult, but Mathew has supplied the following estimates from previous years, 2020 - 14, 2021 - 118, 2022 - 485. I believe most of our local shooters don't target them, because they don't see them as a challenging shooting target; they

- fly slow and straight, and most other game birds have a higher perceived food value.
- 6 Consultation with other Fish and Game regions show they estimate population by driving set representative transects and counting on a regular basis. Some regions run organised and successful “walked up” pukeko drives during the hunting season; this may work here but the massive area of the Heretaunga plains, variable land use and multiple small holdings may make organising successful events here very challenging.
  - 7 A review of last years permits to disturb Pukeko showed that, for the 3 month spring period we issued permits to kill 950 pukeko per week, historically many of these permit were issued prior to the end of the Pukeko open season.
  - 8 Pukeko are a native bird, and are not seen as a desirable gamebird target by most shooters, but are frequently used in advertising and have become a “much loved native”. How we manage them and the growers, that wish to manage them; will be a challenge, with risks to our social license and of negative political fallout.
  - 9 It may be appropriate to reduce the season length, so permits to disturb can be issued prior to or at least earlier in the spring planting season.
  - 10 If we reduced season length, and issued permits to disturb, we could still organise walked up shoots under a permit to disturb in conjunction with growers who wish to participate, but growers could control/ disturb by other means if they wished. This could help sell the idea of a reduced season length to the minister and any shooter who felt opportunity was reduced.
  - 11 Our Challenges therefore are-
    - 10A/ Accurate and efficient population monitoring.
    - 10B/ Increasing hunting effort by game bird hunters, within the season, supporting coordinated shoots with growers either under game season conditions or permit to disturb
    - 11C/ Managing how commercial growers minimise damage to their crops from Pukeko damage, whilst staying within the law and maintaining a positive relationship with Fish and Game, and the public.
    - 11D/ Possibly reducing the Pukeko season length, to fall in line with the waterfowl season.
    - 11E/ Ensuring compliance by growers and their contractors.
  - 12 Our Recommendations are-
    - 11A/ Staff to trial a population monitoring program, by driving set transects on a regular basis.
    - 11B/ We work with growers to organise, trial walked up shoots, with the possibility of linking with junior shooter opportunities.

11C/ We reduce the Pukeko season length next year, to align with waterfowl season.

11D/ We consider increasing the daily bag limit and sharing recipes with shooters to increase participation next season.

11E Staff create a Pukeko management policy and present to next council meeting.

## **Ngā kōwhiringa - Options**

13 The Council may

- a. Vote on staff initiating a pukeko monitoring program.
- b. Vote on whether staff create a Pukeko management policy.
- c. Vote on consultation on changes to Pukeko Game season regulations prior to setting next game season conditions.

14 The Council will have a further opportunity to consider the Pukeko Game season regulations following consultation.

## **Whai whakaaro ki ngā whakataunga - Considerations for decision-making**

### ***Financial Implications***

15 The increased staff time in population monitoring will be a significant cost, if agreed to – we estimate the additional staff monitoring hours will be 60 Hours. There would also be hours involved in organising shoots allocated under anglers and hunter interests.

### ***Legislative Implications***

16 If we try to reduce the season length next season, this may be seen as a reduction in opportunity for our license holders, increasing bag limits and organised hunts maybe seen as compensatory. There is a risk this may not be agreed to by the Minister?

Relevant Legislation is.

A/ Wildlife Act 1953 part 5

[53 Director-General may authorise taking or killing off wildlife for certain purposes](#)

[54 Director-General may authorise hunting or killing of wildlife causing damage](#)

B/ Conservation Act 1987

4 Act to give effect to Treaty of Waitangi

### **Section 4 Treaty Responsibilities**

17. If organised hunts were run, surplus birds could be donated to local marae for consumption and feathers for cultural purposes – a positive under Section 4 of the Conservation Act

### **Policy Implications**

18 Yes fits under our gamebird management plan, and organised hunts may support R3 efforts, particularly if junior, women or new hunters could be involved.

### **Risks and mitigations**

19 Any form of Pukeko management has risks to our social license and of negative political fallout. Ensuring shot birds and their feathers are used where possible may mitigate this risk.

### **Consultation**

20 Any proposed changes to the Gamebird license would need to go out for consultation

### **Ngā mahinga e whai ake nei - Next actions**

21 If agreed - Staff will

A/ Initiate a pukeko monitoring program,

B/ Create a Pukeko Policy ready for next council meeting.

C/ Ensure consultation with license holders prior to next game season.

## **The use of “Circle Hooks” in Trout Fishing.**

### **Background**

Following the proposal to extend the use of bait fishing in specified stretches of Hawkes Bay rivers, we received feedback from two sources suggesting that we should encourage the use of circle hooks for bait fishing.

Many of us have seen the increase of circle hooks in saltwater fishing particularly where catch and release is a likely option. Their use has grown hugely in Game fishing and deep-sea fishing particularly where bait – live or dead is used, their reasoning being, that deep hooking and its consequential mortality is greatly reduced, with most fish hooked in the mouth; predominately the jaw hinge, making release easier.

The use of circle hooks for trout fishing in New Zealand, isn't widely practiced. There are several papers of US origin that strongly support the use of circle hooks for Trout fishing citing reduced mortality rate compared with alternative hook types ( eg Brett et .al 2014)

### **The use of Circle hooks in Trout fishing.**

I have had bad experiences, particularly with inexperienced anglers using large terrestrial flies on J hooks where trout are hooked in the throat or gills and are bleeding heavily when landed, making survival unlikely; Conversely, we have used bait on a circle hook, fished actively under a float for research projects and 95% plus trout were mouth hooked and I believe will have survived release. Both are large food items and I believe are swallowed quickly; unlike smaller flies such as nymphs which are normally “tasted” and ejected if they don't taste right.

### **Circle hooks in New Zealand Fish and Game Regulations or Recommendations.**

There are currently no regions that regulate or recommend the use of circle hooks in New Zealand.

### **Why Recommend the use of circle Hooks?**

I do not believe we should be trying to **regulate** and enforce the use of circle hooks, but suggested that we could consider recommending the use of circle hooks.

We have had quite a few submissions apposing bait fishing and 2 requesting, if bait fishing is allowed that we encourage circle hooks. I believe unwanted trout or eels are more likely to survive release, if caught on a circle hook, there is also the concern that any by- catch of eels on bait with “J hooks” are more likely to be gut hooked and maybe killed and wasted.

My experience with circle hooks in both salt and fresh water has been very positive and I believe the fish are much easier to release, at worst the line can be cut close to the hook and the fish released with greater confidence it has no internal injuries. The other consideration is I believe many beginner anglers have less chance of “their fish falling off” once hooked on a circle hook.

## Operations Report

### Species Management

1122 Gamebird Hunter Surveys. Staff have completed 3 of the 6 required gamebird hunter surveys and are finding a high degree of satisfaction among hunters who have been enjoying the season despite some low bag numbers.

1161 Liberations. 150 fin clipped yearlings were transported and released into Lake Hawkeston in May

1181 Gamebird Control. Staff are fielding enquiries from pest control agents & mangers for orchardists & crop growers & looking for permits to disturb Pukeko. See staff report.

### Habitat

#### 1231 Maintain & enhance gamebird habitat

Staff have been working through a GBHT grant application with a local landowner to establish a new 2 hectare wetland at Springvale station. Two other landowners have discussed the possibility of applying for grants, but due to financial situations it's not viable this year. Staff will follow up next year.

Staff conducted follow up referee checks on Ben Wilsons & Paul Russels wetlands for GBHT grant funding.

#### 1232 Nursery

Volunteer & staff continue to propagate & sell wetland plants to local land owners.

#### 1211 RMA Planning

Manager & Staff are co-ordinating the Tranche 2 appeal and gathering expert witnesses report to be completed by end of June to be submitted to court in July. Appeal hearing scheduled for September.

### Angler & Hunter Participation

#### 1311 Maintain & enhance access

Staff have been up SH5 and cleared a path through Opoto falls reserve to reestablish access to the river as the path was overgrown in blackberry and fallen trees.

#### 1312 Signage

Staff have been accessing signage at access points and replacing where necessary.

#### 1331 Reel Life & Both Barrels

Staff have submitted newsletters to both e-newsletters in May & June.

#### 1333 Fish & Game Website

Migration to new website has been completed nationally. Staff are developing a section to feature the educational facility and educational opportunities. A new Instagram page has been created to reach our younger licence holders who don't use Facebook. [www.instagram.com/hbfishandgame](http://www.instagram.com/hbfishandgame)

#### 1341 Information Pamphlets

Agents have been visited and pamphlets restocked where necessary.

#### 1351 Take Me Fishing Program

A kids fish out day is scheduled for Saturday 20<sup>th</sup> July. 84 kids are registered to attend. **Volunteers are required** for the day to cater to the large numbers attending.



### 1352 Angler/Hunter Training

See include report on current courses being run.

### 1361 Fish & Game Club communications

Staff attended the June meeting of the Hastings Anglers Club to discuss HBFG plans and club concerns. Discussions included improving access to rivers, proposals to next season regulations. The club did not support including bait fishing in HB rivers, relaxing bag limits on Tutaekuri. Club is keen to help F&G activities & angler diaries.

### 1371 Fish & Game Huts

Staff have visited the hut to undertake maintenance including blackberry & weed control, rodent traps & baits & check hut. Issues around people using the closed camping ground below with some anti-social behaviour has been raised with DOC & Police. People using the hut have been encouraged to report activities back to us where necessary.

### 1411 Statutory Liaison & Political awareness

Manager & staff meeting with HBRC in July to discuss topics around gravel extraction and resource management of rivers.

### 1453 Game Farm Maintenance

Recent rainfall has been a welcoming reprieve from the long dry Summer and Autumn seasons as quite a few of our plantings were starting to wither and die from a lack of sustenance, mostly in the form of moisture. Cold temperatures have also slowed down the weed and grass growth so current activities are around ongoing routine maintenance.

Prior to this we have created new pathways weaving through already developed bush around the current main limestone track. These tracks will be covered in lime (a) to prevent them becoming muddy, slippery bog traps (b) keeping in sync with the current pathway layout and (c) with the introduction of the MENZ Shed donation of some miniature houses gives alternative activities for visiting school groups. I have received an email for lime but will investigate at least another 2 more suppliers before presenting to Corina for sign off.

Our comprehensive predator trapping network set up by Te Ngahere last year is up and running on the game farm with all traps able to be checked and monitored on the TrapNZ App. Last week saw 6 rats and three mice recorded with renewing of bait and some Victa traps replaced compliments of Tipene and his crew. There is also the issue of neighbouring cats roaming on the property which we are trying to alleviate gently.

Waterbodies will be up for some laborious work on the next round of sunny weather to keep all pond reeds under control. The Raupo will be cutback and utilised for the whare and whare-toa buildings roofing down on Te maunga-iti or the little mound near the nursery. Lastly, gate posts have been set in the ground for the construction of a perimeter fence around the nursery which will be undertaken as part of our volunteer's work.

### 1454 Game Farm Development

Preparation has been ongoing to establish a ephemeral wetland planting on the east side of the property. Unfortunately, as the ground has gone from too dry to too wet this planting will be delayed until conditions allow.

The application to introduce Koura to the facility is on going with DOC. There has been a change to the plan to now introduce them to the stream that feeds the small lake. It is more suitable habitat providing more shelter and conditions that Koura prefer. All information requested by DOC has been

submitted so we are awaiting a decision. If approved staff have built bracken traps and have identified areas to harvest from using recent EDNA results.

Maimai build. Staff are liaising with Evergreen trust & Building Futures to construct a Maimai to be installed on the large pond that will be used for hunter training.

Te maunga-iti whare. Staff are planning to build a small display whare using traditional materials on top of the large mound at the end of the lake. Visitors will be able to view the facility from the top and the grassed area around the base is being discussed as a possible area for camping in summer.

#### Compliance

##### 1511 Ranging.

Staff have been out ranging on 3 occasions since opening weekend covering Tuitra, Poukawa & Central HB. There have been no issues raised with 100% compliance from hunters contacted. A closing weekend operation was run on Saturday 29<sup>th</sup> June with two teams canvassing Central Hawkes Bay.

##### Ranger Renewals.

Four honorary rangers are renewing their warrants in line with the three yearly renewal process.

##### 1521 Training.

John has completed online Cert papers to become a warranted ranger and is awaiting the next cert course being held in Rotorua in August to complete the process of becoming a warranted ranger.

##### 1614 Marketing & Promotions

A Facebook giveaway promotion was run from 22 June to encourage hunters to get out for the last two weekends of the main season. Entry included buying a licence or commenting on post and tagging a mate to go hunting with. 26 entries have been received and 17 licences sold. Promo runs until 1 July. Prize included a head lamp, bird knife, patterning posters and limited edition 2004 gamebird print.

##### 1621 Agent meetings

Staff have been visiting agents and supporting with purchases of vouchers for promotions & fishing gear for education programmes, which they have also supported with special pricing.

##### 1930 Staff House

Underfloor moisture barrier installed to meet Healthy homes standards.

## 1441 1451 Education Centre Update

**Schools** – There have been three school visits in May-June with students participating in workshops including fishing, water studies & planting. Feedback from these schools has been extremely positive, with kids being highly engaged and happy with their experiences.

### Fishing Courses

**Women's Fly Fishing Course.** A 4 week women's course was run by Paula Burden through May cover beginner level aspects of fly fishing. 13 women attend a one hour session every Sunday. A second course is being developed to run through Sept/Oct that will increase to 1.5 hour sessions over 6 weeks and include two river trips.

**Students Fly Fishing Course.** A 4 week student course was run by Archie Reisma through May covering beginner level aspects of fly fishing. 11 students attended a one hour after school session every Tuesday. A second course is also being developed to run through Sept-Oct that will increase to 1.5 hour sessions over 6 weeks and include one afternoon trip to a nearby river and finish with a day trip to a river.

**One Day Student Fishing Course.** Archie will run a one-day intermediate level students fishing course during the July school holidays for 10 students who has some level of experience fly fishing.

**Maimai Project.** Staff are working with Evergreen Trust & Building Futures to construct a Maimai that will be installed on the large pond that will provide opportunities for courses around gamebird hunting, firearms safety etc.

**Women's Club.** To support the growing interest and participation of women in angling and hunting, Hawkes Bay Fish & Game will facilitate the establishment of a dedicated club that caters specifically to women. The club will create a supportive and empowering environment where women of all skill levels can come together to learn, grow, and enjoy these traditional outdoor pursuits. Staff will provide support in the formation of the club and provide the facilities, but it will step away when the club becomes established.

**Student's Club.** Staff will also launch an initiative to facilitate a students angling & hunting club as there is a movement among young people to these sports but a lack of pathways for them to learn or meet like minded individuals. Staff will provide support in the formation of the club and the facilities, but will eventually step away as the club gets established.

## FINANCE REPORT

Ref: 8.03.01

1 July 2024

### 1. Purpose

To inform the Council of the year-to-date financial position and approve payments for the months of April and May 2024.

Tables within this report:

Table 1	Other Income April and May 2024
Table 2	Profit and Loss to 31 May 2024
Table 3	Balance Sheet as at 31 May 2024
Table 4	Variance Report to 31 May 2024
Tables 5 & 6	Bank Transactions April and May 2024
Table 7	Credit Card Transactions April and May 2024

### 2. YTD Profit and Loss

The Profit & Loss statement for the period ending 31 May is provided in Table 2. This report documents the income and expenditure for the period.

#### *Summary*

With licence revenue continuing to be greater than expenditure a net profit of \$186,334 is reported YTD.

#### *Income*

##### **Licence Sales**

Fish licence revenue YTD is \$318,325 compared to an annual budget of \$249,956, a surplus on budget of \$68,369 is reported YTD. *Note: The budget for fish licence sales was reduced by 805 LEQ's (\$107,100) to compensate for the possible loss of revenue due to cyclone Gabrielle.*

Game licence revenue YTD is \$174,596 compared with the annual budget of \$179,937, a deficit to budget of \$5,341 is reported YTD. The Game licence season is all but complete around the Country, a few day licences will trickle in before the end of the season. A more up to date picture of licence sales performance YTD can be found within the licence sales report.

##### **Other Income \$47,639 YTD (Table 1)**

<b>Table 1: Other Income</b>	<b>Total Budget</b>	<b>YTD Actual</b>
Diversion – Jnr Hunter/Angler Programmes		\$700
Wetland Plants		\$1,275
Diversion – Legal & Expense recovery		\$174
Advertising	\$500	\$0
Glen Falls Hut	\$1,500	\$1,017
Game Farm & Promotional Income		\$2,013
Donations		\$68
Sundry Income		\$1,948
Meeting Room Hire	\$2,000	\$661
Rental Income	\$10,400	\$18,000
Interest Income	\$29,522	\$21,783
<b>Total</b>	<b>\$43,922</b>	<b>\$47,639</b>

*Other Income cont....*

Sundry income has reduced since the last report with the reversal of the sale of one of the compostable toilets (\$1,740).

### ***Expenditure***

Total expenditure to 31 May 2024 was \$354,225, being 72% of budgeted total expenditure for the 2023-24 financial year which was 75% complete as at 31 May 2024.

### **Species Management**

Expenses were incurred in the Fish Liberations budget for a 250-litre storage tank, oxygen, and chemicals for fish transport.

Species Management spending YTD to 31 May was \$15,246 against a total budget of \$9,800. The Species Management output is overspent by \$5,446 YTD primarily due to the purchase of trout which were ordered and not budgeted for.

### ***Habitat***

An expense is reported within the Works & Management output relating lease payment to Kiwirail for the Railway Wetland. Assisted Habitat expenditure related to the purchase of potting mix for the shade house. Habitat spending YTD \$3,079 – total budget \$7,800.

### ***Participation***

Access and Newsletter spending for the period related to website development of Access Mapping (\$2,665), and mailchimp subscription. Angler and hunter training spending covered the tutor cost for the Women's fishing course, and 10 fly sets and tackle. Food was also purchased for the Kids Shoot at Tony Jefferds Wetland. Participation spending YTD \$6,366 – total budget \$13,300.

### **Public Interface**

Game farm related spending included water consents, irrigation materials, paint and pegs, gardening materials, quickcrete, and locksmith to open a gun safe.

Public Interface spending YTD to 31 May was \$35,045 against a total budget for the year of \$21,500. The funding of the School Curriculum (\$10,000) was to be paid in the 2022-23 financial year and as a result has contributed to the above budget variance.

### ***Compliance***

Compliance expenditure relates to the purchase of ranger shirts and capsules, food for opening ranging, and minor legal costs. Spending YTD \$774, total budget \$4,000.

### ***Licensing***

The Commission budget includes agent commissions and the fees associated with the Public Online and 0800 sales. \$19,305 YTD is in line with sales reported for the period.

Licensing spending YTD \$23,052 – total budget \$25,297.

### ***Council***

Expenses are reported within the Council budgets relating to the governance advisor and catering for the May meeting of Council and workshop. Council spending YTD \$2,829 – total budget \$3,300.

### ***Planning***

No Planning expenses for the period. Spending YTD \$2,111, total budget of \$8,200.

### ***Administration***

- Salaries - YTD \$158,014, Total Budget 252,490. Spending includes contract services for Eastern Fish & Game and an accrual for NZ Fish & Game.
- Staff Expenses - included accommodation and expenses for acting Regional Manager, food expenses for fishing event volunteers, school visit volunteers, and opening ranging. Expenses are also reported under the staff training budget for flights to the South Island for staff undertaking electric fishing and fish salvage training. Spent YTD \$6,511 – total budget \$9,500
- Staff Houses – spending relates to repairs of garage door opener. Spent YTD \$5,426 – total budget \$7,700.
- Office Premises – the usual expenditure related to electricity and rates was incurred. Additional spending during the period related to a benchtop oven, air conditioning unit servicing, keys, and a deposit on a window installation. Spent YTD \$9,747 – total budget \$8,600. Overspent \$1,147 YTD due to increased rates and maintenance costs.
- Office Equipment – spending relates to the photocopier lease. Spent YTD \$1,133 – total budget \$2,900.
- Communications/Consumables – spending includes photocopying, phones and internet, the xero licence, a docking station for laptop, business card printing, and IT services. Spent YTD \$6,398 – total budget \$11,700.
- General - expenses include bank fees, Facebook and istock subscriptions, stationery, and staffroom and cleaning supplies. Spent YTD \$3,279 – total budget \$6600.
- General equipment - expenses relate to recertification of the Electric Fishing Machine, and materials and oxygen for fish transport system. Spent YTD \$3,539 – total budget \$2,800. Overspent \$739 YTD.
- Vehicle spending relates to fuel, RUC’s, reimbursement of travel for the acting manager and the monthly SmartTrack fee. Spent YTD \$7,713 – total budget \$13,400.

#### NZ F & G Levy

Total levy \$44,792 – 75% of budget.

### **3. Balance Sheet**

The Balance Sheet as at 31 May 2024 is shown in Table 3 and compares the year to date position with the end of the prior year balance sheet as at 31 August 2023.

#### **Cash Position: As at 31 May 2024**

\$ 164,984	Cash & Call accounts (includes \$1,680 Donations)
\$ 617,719	Investments (includes \$70,629 Donations)
<b>\$ 782,703</b>	<b>Total</b>

**Debtors:** Outstanding Debtors \$183,186 as at 31 May 2024 (\$151,134 as at 31 May 2023).

### **4. Variance Report**

The variance report is shown in Table 4. The figures in the “Variance Report” are taken from the Profit and Loss (Table 2), however, this report includes a comparison of staff hours against budget. Overhead costs are allocated against each project based on hours worked on the project giving an internal cost and a total project cost.

YTD actual staff hours are entered for each project to provide Council with an overview of the staff time component of the Operational Work Plan.

<b>Table 4 2023/2024 REPORT OF VARIANCES BETWEEN TOTAL BUDGET AND YEAR TO DATE ACTUAL EXPENDITURE AND INCOME</b>													
<b>as at 31 May 2024</b>													
<b>Schedule B</b>		<b>EXTERNAL COSTS</b>		<b>HOURS</b>		<b>INTERNAL COST</b>		<b>NETABLE INCOME</b>		<b>NET COST</b>		<b>NET COST</b>	<b>%</b>
<b>Code</b>	<b>Project</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	
1110	Species Monitoring	\$ 6,800	\$ 6,738	795	220	\$ 45,709	\$ 14,230	\$ -	\$ -	\$ 52,509	\$ 20,968	\$ 31,541	39.9
1120	Harvest Assessment	\$ -	\$ -	30	59	\$ 1,725	\$ 3,816	\$ -	\$ -	\$ 1,725	\$ 3,816	\$ (2,091)	221.2
1140	Hatchery Operations	\$ -	\$ -	0		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
1160	Releases	\$ 3,000	\$ 8,508	110	18	\$ 6,325	\$ 1,164	\$ -	\$ -	\$ 9,325	\$ 9,672	\$ (348)	103.7
1170	Regulations	\$ -	\$ -	30	33	\$ 1,725	\$ 2,102	\$ -	\$ -	\$ 1,725	\$ 2,102	\$ (377)	121.9
1180	Control	\$ -	\$ -	0	11	\$ -	\$ 711	\$ -	\$ -	\$ -	\$ 711	\$ (711)	#DIV/0!
	<b>TOTAL - SPECIES MANAGEMENT</b>	<b>\$ 9,800</b>	<b>\$ 15,246</b>	<b>965</b>	<b>341</b>	<b>\$ 55,483</b>	<b>\$ 22,024</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 65,283</b>	<b>\$ 37,270</b>	<b>\$ 28,013</b>	<b>57.1</b>
1210	Resource Management Act	\$ 2,500	\$ -	150	7	\$ 8,624	\$ 453	\$ -	\$ -	\$ 11,124	\$ 453	\$ 10,672	4.1
1220	Works & Management	\$ 1,300	\$ 855	45	5	\$ 2,587	\$ 323	\$ -	\$ -	\$ 3,887	\$ 1,178	\$ 2,709	30.3
1230	Assisted Habitat	\$ 4,000	\$ 2,224	180	32	\$ 10,349	\$ 2,070	\$ -	\$ 1,275	\$ 14,349	\$ 3,019	\$ 11,330	21.0
1240	Assess & Monitor	\$ -	\$ -	20	4	\$ 1,150	\$ 259	\$ -	\$ -	\$ 1,150	\$ 259	\$ 891	22.5
		\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
	<b>TOTAL - HABITAT PROTECTION &amp; M</b>	<b>\$ 7,800</b>	<b>\$ 3,079</b>	<b>395</b>	<b>48</b>	<b>\$ 22,711</b>	<b>\$ 3,105</b>	<b>\$ -</b>	<b>\$ 1,275</b>	<b>\$ 30,511</b>	<b>\$ 4,909</b>	<b>\$ 25,602</b>	<b>16.1</b>
1310	Access	\$ 2,200	\$ 2,889	90	38	\$ 5,175	\$ 2,458	\$ -	\$ -	\$ 7,375	\$ 5,347	\$ 2,028	72.5
1320	Satisfaction Survey	\$ 500	\$ 435	30	29	\$ 1,725	\$ 1,843	\$ -	\$ -	\$ 2,225	\$ 2,278	\$ (54)	102.4
1330	Newsletters/Information	\$ 1,500	\$ 745	350	125	\$ 20,124	\$ 8,085	\$ 500	\$ -	\$ 21,124	\$ 8,830	\$ 12,293	41.8
1340	Other Publications	\$ 500	\$ -	20	0	\$ 1,150	\$ -	\$ -	\$ -	\$ 1,650	\$ -	\$ 1,650	0.0
1350	Training	\$ 6,500	\$ 2,243	740	68	\$ 42,547	\$ 4,398	\$ -	\$ 700	\$ 49,047	\$ 5,941	\$ 43,106	12.1
1360	Club Relations	\$ 100	\$ -	20	3	\$ 1,150	\$ 162	\$ -	\$ -	\$ 1,250	\$ 162	\$ 1,088	12.9
1370	Huts	\$ 2,000	\$ 54	50	13	\$ 2,875	\$ 841	\$ 1,500	\$ 1,017	\$ 3,375	\$ (122)	\$ 3,497	-3.6
	<b>TOTAL - ANGLER &amp; HUNTER PARTIC</b>	<b>\$ 13,300</b>	<b>\$ 6,366</b>	<b>1,300</b>	<b>275</b>	<b>\$ 74,744</b>	<b>\$ 17,787</b>	<b>\$ 2,000</b>	<b>\$ 1,717</b>	<b>\$ 86,044</b>	<b>\$ 22,436</b>	<b>\$ 63,608</b>	<b>26.1</b>
1410	Liaison	\$ -	\$ -	50	0	\$ 2,875	\$ -	\$ -	\$ -	\$ 2,875	\$ -	\$ 2,875	0.0
1420	Communication	\$ -	\$ -	75	17	\$ 4,312	\$ 1,100	\$ -	\$ -	\$ 4,312	\$ 1,100	\$ 3,213	25.5
1430	Advocacy	\$ -	\$ -	70	78	\$ 4,025	\$ 5,013	\$ -	\$ -	\$ 4,025	\$ 5,013	\$ (988)	124.6
1440	Public Promotions	\$ -	\$ 87	50	17	\$ 2,875	\$ 1,067	\$ -	\$ -	\$ 2,875	\$ 1,154	\$ 1,721	40.2
1450	Visitor Facilities/Education	\$ 21,500	\$ 34,958	1,500	1,470	\$ 86,244	\$ 95,081	\$ -	\$ -	\$ 107,744	\$ 130,039	\$ (22,296)	120.7
	<b>TOTAL - PUBLIC INTERFACE</b>	<b>\$ 21,500</b>	<b>\$ 35,045</b>	<b>1,745</b>	<b>1,581</b>	<b>\$ 100,330</b>	<b>\$ 102,261</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 121,830</b>	<b>\$ 137,306</b>	<b>\$ (15,476)</b>	<b>112.7</b>
1510	Ranging	\$ 1,500	\$ 624	100	109	\$ 5,750	\$ 7,050	\$ -	\$ -	\$ 7,250	\$ 7,674	\$ (425)	105.9
1520	Ranger Training	\$ 1,000	\$ 103	60	0	\$ 3,450	\$ -	\$ -	\$ -	\$ 4,450	\$ 103	\$ 4,347	2.3
1530	Compliance Prosecutions	\$ 1,500	\$ 47	55	15	\$ 3,162	\$ 938	\$ -	\$ 174	\$ 4,662	\$ 811	\$ 3,851	17.4
	<b>TOTAL - COMPLIANCE</b>	<b>\$ 4,000</b>	<b>\$ 774</b>	<b>215</b>	<b>124</b>	<b>\$ 12,362</b>	<b>\$ 7,988</b>	<b>\$ -</b>	<b>\$ 174</b>	<b>\$ 16,362</b>	<b>\$ 8,588</b>	<b>\$ 7,773</b>	<b>52.5</b>
1610	Licensing	\$ 5,652	\$ 3,735	120	20	\$ 6,899	\$ 1,294	\$ -	\$ -	\$ 12,551	\$ 5,029	\$ 7,523	40.1
1620	Agent Servicing	\$ 300	\$ 12	70	27	\$ 4,025	\$ 1,714	\$ -	\$ -	\$ 4,325	\$ 1,726	\$ 2,599	39.9
	<b>TOTAL - LICENSING</b>	<b>\$ 5,952</b>	<b>\$ 3,747</b>	<b>190</b>	<b>47</b>	<b>\$ 10,924</b>	<b>\$ 3,008</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,876</b>	<b>\$ 6,755</b>	<b>\$ 10,122</b>	<b>40.0</b>
1710	Council Elections	\$ 1,000	\$ -	20	0	\$ 1,150	\$ -	\$ -	\$ -	\$ 2,150	\$ -	\$ 2,150	0.0
1720	Council Meetings	\$ 2,300	\$ 2,829	150	125	\$ 8,624	\$ 8,085	\$ -	\$ -	\$ 10,924	\$ 10,914	\$ 10	99.9
	<b>TOTAL - COUNCILS</b>	<b>\$ 3,300</b>	<b>\$ 2,829</b>	<b>170</b>	<b>125</b>	<b>\$ 9,774</b>	<b>\$ 8,085</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,074</b>	<b>\$ 10,914</b>	<b>\$ 2,160</b>	<b>83.5</b>
1810	Management Planning	\$ -	\$ -	5	4	\$ 287	\$ 259	\$ -	\$ -	\$ 287	\$ 259	\$ 29	90.0
1820	Annual Planning	\$ 7,700	\$ 2,111	125	32	\$ 7,187	\$ 2,070	\$ -	\$ -	\$ 14,887	\$ 4,181	\$ 10,706	28.1
1830	Reporting/Audit	\$ 300	\$ -	90	177	\$ 5,175	\$ 11,449	\$ -	\$ -	\$ 5,475	\$ 11,449	\$ (5,974)	209.1
1840	National Liaison	\$ 200	\$ -	75	16	\$ 4,312	\$ 1,035	\$ -	\$ -	\$ 4,512	\$ 1,035	\$ 3,477	22.9
	<b>TOTAL - PLANNING/REPORTING</b>	<b>\$ 8,200</b>	<b>\$ 2,111</b>	<b>295</b>	<b>229</b>	<b>\$ 16,961</b>	<b>\$ 14,812</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,161</b>	<b>\$ 16,923</b>	<b>\$ 8,238</b>	<b>67.3</b>
		<b>\$ 73,852</b>	<b>\$ 69,197</b>	<b>5,275</b>	<b>2,769</b>	<b>\$ 303,290</b>	<b>\$ 179,070</b>	<b>\$ 2,000</b>	<b>\$ 3,166</b>	<b>\$ 375,142</b>	<b>\$ 245,101</b>	<b>\$ 130,041</b>	<b>65.3</b>

Table 4 Cont...		EXTERNAL COSTS		NETABLE INCOME		NET COST		NET COST	%	
OVERHEADS		Budget	Actual	Budget	Actual	Budget	Actual	Variance		
1910	Salaries	\$ 252,490	\$ 158,014	\$ -	\$ -	\$ 252,490	\$ 158,014	\$ 94,476	62.6	
1920	Staff Expenses	\$ 9,500	\$ 6,511	\$ -	\$ -	\$ 9,500	\$ 6,511	\$ 2,989	68.5	
1930	Staff Houses	\$ 5,700	\$ 5,426	\$ 10,400	\$ 18,000	\$ (4,700)	\$ (12,574)	\$ 7,874	267.5	
1940	Office Premises	\$ 15,400	\$ 9,747	\$ 2,000	\$ 661	\$ 13,400	\$ 9,086	\$ 4,314	67.8	
1950	Office Equipment	\$ 2,900	\$ 1,133	\$ -	\$ -	\$ 2,900	\$ 1,133	\$ 1,767	39.1	
1960	Communications/Consumables	\$ 11,700	\$ 6,398	\$ -	\$ -	\$ 11,700	\$ 6,398	\$ 5,302	54.7	
1970	General	\$ 1,800	\$ 3,279	\$ -	\$ 4,029	\$ 1,800	\$ (750)	\$ 2,550	-41.7	
1980	General Equipment	\$ 2,800	\$ 3,539	\$ -	\$ -	\$ 2,800	\$ 3,539	\$ (739)	126.4	
1990	Vehicles	\$ 13,400	\$ 7,713	\$ -	\$ -	\$ 13,400	\$ 7,713	\$ 5,687	57.6	
<b>Administration</b>		<b>\$ 315,690</b>	<b>\$ 201,760</b>	<b>\$ 12,400</b>	<b>\$ 22,690</b>	<b>\$ 303,290</b>	<b>\$ 179,070</b>	<b>\$ 124,220</b>	<b>59.0</b>	
<b>Total Overhead Net Cost</b>								\$ 303,290	\$ 179,070	
<b>Total Outputs Staff Hours</b>								5,275	2,769	
<b>Internal Cost Per Hour</b>								57.50	64.68	

**2023/2024 REPORT OF VARIANCES BETWEEN TOTAL BUDGET AND YEAR TO DATE ACTUAL EXPENDITURE AND INCOME**

Schedule C	EXTERNAL COSTS		HOURS	INTERNAL COST		NETABLE INCOME		NET COST		NET COST	%		
Code	Output	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Variance			
1	Species Management	\$ 9,800	\$ 15,246	965	341	\$ 55,483	\$ 22,024	\$ -	\$ -	\$ 65,283	\$ 37,270	\$ 28,013	57.1
2	Habitat Protection & Management	\$ 7,800	\$ 3,079	395	48	\$ 22,711	\$ 3,105	\$ -	\$ 1,275	\$ 30,511	\$ 4,909	\$ 25,602	16.1
3	Angler & Hunter Participation	\$ 13,300	\$ 6,366	1,300	275	\$ 74,744	\$ 17,787	\$ 2,000	\$ 1,717	\$ 86,044	\$ 22,436	\$ 63,608	26.1
4	Public Interface	\$ 21,500	\$ 35,045	1,745	1,581	\$ 100,330	\$ 102,261	\$ -	\$ -	\$ 121,830	\$ 137,306	\$ (15,476)	112.7
5	Compliance	\$ 4,000	\$ 774	215	124	\$ 12,362	\$ 7,988	\$ -	\$ 174	\$ 16,362	\$ 8,588	\$ 7,773	52.5
6	Licensing	\$ 5,952	\$ 3,747	190	47	\$ 10,924	\$ 3,008	\$ -	\$ -	\$ 16,876	\$ 6,755	\$ 10,122	40.0
7	Councils	\$ 3,300	\$ 2,829	170	125	\$ 9,774	\$ 8,085	\$ -	\$ -	\$ 13,074	\$ 10,914	\$ 2,160	83.5
8	Planning, Reporting	\$ 8,200	\$ 2,111	295	229	\$ 16,961	\$ 14,812	\$ -	\$ -	\$ 25,161	\$ 16,923	\$ 8,238	67.3
9	Administration												
<b>Total Overhead Staff Hours</b>				0	972								
<b>TOTAL BUDGET</b>		<b>\$ 73,852</b>	<b>\$ 69,197</b>	<b>5,275</b>	<b>3,741</b>	<b>\$ 303,290</b>	<b>\$ 179,070</b>	<b>\$ 2,000</b>	<b>\$ 3,166</b>	<b>\$ 375,142</b>	<b>\$ 245,101</b>	<b>\$ 130,041</b>	

<b>Licence Income 2023-2024</b>		Budget	Actual
2023-2024	Fish Licence Income	\$ 249,956	\$ 318,325
	Less Commission	-\$ 11,248	
	<b>Net Fish Licence Income</b>	<b>\$ 238,708</b>	<b>\$ 318,325</b>
2024	Game Licence Income	\$ 179,937	\$ 174,596
	Less Commission	-\$ 8,097	-\$ 19,305
	<b>Net Game Licence Income</b>	<b>\$ 171,840</b>	<b>\$ 155,291</b>
	<b>Total Licence Income</b>	<b>\$ 429,893</b>	<b>\$ 492,920</b>
	<b>Total Commission</b>	<b>-\$ 19,345</b>	<b>-\$ 19,305</b>
<b>Total Net 2023-24 Licence Revenue</b>		<b>\$ 410,548</b>	<b>\$ 473,615</b>

% year complete		% of OWP budget spent		75%	65%
<b>OWP Bulk Fund</b>		<b>Actual Net Cost YTD</b>		<b>\$ 375,142</b>	<b>\$ 245,101</b>
<b>Adjustment to OWP budgets - National Approved Budget</b>					
	less Interest			\$ (29,522)	\$ (21,783)
	Plus NZ Fish & Game Levies			\$ 59,722	\$ 44,792
	Less Licence Revenue			\$ (429,893)	\$ (492,920)
	Plus Commission Expense			\$ 19,345	\$ 19,305
	Plus Gain Loss on Sale/revaluation			\$ -	\$ -
	Depreciation			\$ 23,593	\$ 19,172
<b>Adjusted Budget</b>	<b>Actual(surplus)/deficitYTD</b>	<b>Total</b>		<b>\$ 18,387</b>	<b>\$ (186,334)</b>



## 5. Bank Transactions

Bank and credit card transactions for the period 1 April to 31 May are shown on Tables 5 through 7.

<b>Table 5: Westpac Current Account Transactions</b>			
Hawke's Bay Fish and Game Council			
For the period 1 April 2024 to 30 April 2024			
<b>Date</b>	<b>Payee</b>	<b>DC Batch</b>	<b>Amount</b>
08 Apr 2024	Hanan Habib	39.00	
08 Apr 2024	NZ Post Limited	280.00	
08 Apr 2024	Hawkes Bay A & P Society	80.00	399.00
08 Apr 2024	Generated by Xero Payroll		4,560.70
09 Apr 2024	Cardlink Systems DD		383.76
11 Apr 2024	One New Zealand Group DD		365.32
18 Apr 2024	Eastern Fish and Game Council	80.33	
18 Apr 2024	A Combrink	55.00	
18 Apr 2024	Eastern Fish and Game Council	4,003.98	
18 Apr 2024	S A Robinson	300.00	
18 Apr 2024	Grocom Landscape Supplies	136.96	
18 Apr 2024	Dominator	130.00	
18 Apr 2024	Stihl Shop Greenmeadows	382.00	5,088.27
18 Apr 2024	Inland Revenue Department		4,609.84
22 Apr 2024	L Lafferty	30.00	
22 Apr 2024	P Frehner	112.50	142.50
22 Apr 2024	Generated by Xero Payroll		4,334.16
22 Apr 2024	Frank Energy DD		250.86
22 Apr 2024	FujiFilm DD		174.32
30 Apr 2024	BOL Monthly Charges		2.85
<b>Total</b>			<b>20,311.58</b>

<b>Table 6: Westpac Current Account Transactions</b>			
Hawke's Bay Fish and Game Council			
For the period 1 May 2024 to 31 May 2024			
<b>Date</b>	<b>Payee</b>	<b>DC Batch</b>	<b>Amount</b>
06 May 2024	Aranatui B&B	120.00	
06 May 2024	Lockwise	230.00	350.00
06 May 2024	Generated by Xero Payroll		6,226.25
08 May 2024	Cardlink Systems DD		335.06
10 May 2024	Rivers to Ranges Limited	1,750.00	
10 May 2024	OfficeMax	172.20	
10 May 2024	Ace High Motel	429.00	
10 May 2024	Davy Jones	100.44	2,451.64
12 May 2024	One New Zealand Group DD		364.84
15 May 2024	Napier City Council DD		1,120.24
20 May 2024	KiwiRail	462.35	
20 May 2024	Grocom Landscape Supplies	132.00	
20 May 2024	Redstripe	215.63	
20 May 2024	Eastern Fish and Game Council	80.33	
20 May 2024	New Zealand Fish and Game Council	17,170.12	
20 May 2024	Smartrak Limited DD	105.39	18,165.82
20 May 2024	Frank Energy DD		258.54
20 May 2024	Generated by Xero Payroll		7,273.59
20 May 2024	FujiFilm DD		137.90
20 May 2024	Inland Revenue Department		4,634.71
23 May 2024	Metro Direct	500.00	
23 May 2024	BDMA Revolution	3,024.50	3,524.50
23 May 2024	Inland Revenue Department		17,688.88
28 May 2024	EYEDE SOLUTIONS - DD		705.00
31 May 2024	BOL Monthly Charges		3.80
<b>Total</b>			<b>63,240.77</b>

**Table 7: Westpac Mastercard**  
Hawke's Bay Fish and Game Council  
For the period 1 April 2024 to 31 May 2024

<b>Date</b>	<b>Payee</b>	<b>Amount</b>
05 Apr 2024	Mailchimp	97.75
05 Apr 2024	Istock	40.25
07 Apr 2024	Pak n save	65.60
07 Apr 2024	Four Square	4.58
09 Apr 2024	New World Greenmeadows	52.61
11 Apr 2024	Roma on Riccarton	592.35
11 Apr 2024	Taxi Service Chch	65.33
12 Apr 2024	Meta (Facebook)	50.00
12 Apr 2024	Meta (Facebook)	50.00
13 Apr 2024	Lone Star	67.48
14 Apr 2024	Fly thru cafe	20.20
14 Apr 2024	Blue Star Taxis	32.20
14 Apr 2024	Mandeville St Kitchen	20.90
23 Apr 2024	Vistaprint B.V.	94.27
24 Apr 2024	Jaycar	260.90
24 Apr 2024	Origin Cafe & Bakery	40.30
30 Apr 2024	Bay Espresso	67.10
02 May 2024	Pizza Hut	63.45
02 May 2024	New World Greenmeadows	54.64
05 May 2024	New World Greenmeadows	38.45
05 May 2024	Mailchimp	97.75
05 May 2024	Istock	40.25
05 May 2024	Meta (Facebook)	150.00
09 May 2024	New World Greenmeadows	40.02
12 May 2024	Pak n save	13.98
12 May 2024	Meta (Facebook)	32.12
15 May 2024	Pet Essentials	14.99
15 May 2024	AW Holder & Sons Ltd	221.99
15 May 2024	New World Greenmeadows	65.32
18 May 2024	Pneupower Air Equipment Ltd	54.51
18 May 2024	Pak n save	147.19
23 May 2024	Pak n save	19.67
23 May 2024	Air New Zealand	1,287.20
<b>Total</b>		<b>3,963.35</b>

**Recommendation**

***That the payments for 1 April to 31 May totalling \$87,515.70 be approved.***

Current Account – April 2024	\$20,311.58
Current Account – May 2024	\$63,240.77
Credit Card (KM) – April/May 2024	\$3,963.35
<b>Total</b>	<b><u>\$87,515.70</u></b>

# Table 2 Profit and Loss

## Hawke's Bay Fish and Game Council For the 2 months ended 31 May 2024

	APR 2024	MAY 2024	YTD ACTUAL	TOTAL BUDGET	REMAINING	% REMAINING
<b>Income</b>						
<b>Licence Income</b>						
Fish Licence Income	13,893	7,387	318,325	249,956	68,369	27
Game Licence Income	95,390	62,988	174,596	179,937	(5,341)	(3)
<b>Total Licence Income</b>	<b>109,283</b>	<b>70,375</b>	<b>492,920</b>	<b>429,893</b>	<b>63,027</b>	<b>15</b>
Other Income	5,414	5,478	47,639	43,922	3,717	8
<b>Total Income</b>	<b>114,697</b>	<b>75,853</b>	<b>540,559</b>	<b>473,815</b>	<b>66,744</b>	<b>14</b>
<b>Operating Expenses</b>						
Depreciation	2,138	2,138	19,172	23,593	(4,421)	(19)
<b>1100 SPECIES MANAGEMENT</b>						
1110 Population Monitoring	-	-	6,738	6,800	(62)	(1)
1160 Releases	-	337	8,508	3,000	5,508	184
<b>Total 1100 SPECIES MANAGEMENT</b>	<b>-</b>	<b>337</b>	<b>15,246</b>	<b>9,800</b>	<b>5,446</b>	<b>56</b>
<b>1200 HABITAT PROTECTION MANAGEMENT</b>						
1210 Resource Management Act	-	-	-	2,500	(2,500)	(100)
1220 Works & Management	-	402	855	1,300	(445)	(34)
1230 Assisted Habitat	115	-	2,224	4,000	(1,776)	(44)
<b>Total 1200 HABITAT PROTECTION MANAGEMENT</b>	<b>115</b>	<b>402</b>	<b>3,079</b>	<b>7,800</b>	<b>(4,721)</b>	<b>(61)</b>
<b>1300 PARTICIPATION</b>						
1310 Access	35	2,630	2,889	2,200	689	31
1320 Satisfaction Survey	-	-	435	500	(65)	(13)
1330 Newsletters	85	85	745	1,500	(755)	(50)
1340 Informational Publications	-	-	-	500	(500)	(100)
1350 Angler & Hunter Training	-	1,898	2,243	6,500	(4,257)	(65)
1360 Club Relations	-	-	-	100	(100)	(100)
1370 Fish & Game Huts	-	-	54	2,000	(1,946)	(97)
<b>Total 1300 PARTICIPATION</b>	<b>120</b>	<b>4,613</b>	<b>6,366</b>	<b>13,300</b>	<b>(6,934)</b>	<b>(52)</b>
<b>1400 PUBLIC INTERFACE</b>						
1440 Public Promotions	-	-	87	-	87	-
1450 Visitor Facility	72	3,751	34,958	21,500	13,458	63
<b>Total 1400 PUBLIC INTERFACE</b>	<b>72</b>	<b>3,751</b>	<b>35,045</b>	<b>21,500</b>	<b>13,545</b>	<b>63</b>
<b>1500 COMPLIANCE</b>						
1510 Ranging	-	624	624	1,500	(876)	(58)
1520 Ranger Training	-	103	103	1,000	(897)	(90)
1530 Compliance/Prosecutions	26	-	47	1,500	(1,453)	(97)
<b>Total 1500 COMPLIANCE</b>	<b>26</b>	<b>727</b>	<b>774</b>	<b>4,000</b>	<b>(3,226)</b>	<b>(81)</b>
<b>1600 LICENSING</b>						

Table 2 Profit and Loss

	APR 2024	MAY 2024	YTD ACTUAL	TOTAL BUDGET	REMAINING	% REMAINING
1610 Licence Production	-	-	3,735	5,652	(1,917)	(34)
1620 Agent Servicing	-	12	12	300	(288)	(96)
1630 Commission	5,080	2,888	19,305	19,345	(40)	-
<b>Total 1600 LICENSING</b>	<b>5,080</b>	<b>2,900</b>	<b>23,052</b>	<b>25,297</b>	<b>(2,245)</b>	<b>(9)</b>
<b>1700 COUNCILS</b>						
1710 Council Elections	-	-	-	1,000	(1,000)	(100)
1720 Council Meetings	300	103	2,829	2,300	529	23
<b>Total 1700 COUNCILS</b>	<b>300</b>	<b>103</b>	<b>2,829</b>	<b>3,300</b>	<b>(471)</b>	<b>(14)</b>
<b>1800 PLANNING/REPORTING</b>						
1830 Reporting/Audit	-	-	2,111	8,000	(5,889)	(74)
1840 National Liaison	-	-	-	200	(200)	(100)
<b>Total 1800 PLANNING/REPORTING</b>	<b>-</b>	<b>-</b>	<b>2,111</b>	<b>8,200</b>	<b>(6,089)</b>	<b>(74)</b>
<b>1900 ADMINISTRATION</b>						
1910 Salaries	9,106	30,881	158,014	252,490	(94,476)	(37)
1920 Staff Expenses	847	2,619	6,511	9,500	(2,989)	(31)
1930 Staff Houses	130	-	5,426	7,700	(2,274)	(30)
1940 Office Premises	218	2,024	9,747	8,600	1,147	13
1950 Office Equipment	106	(23)	1,133	2,900	(1,767)	(61)
1960 Communications/Consumables	897	760	6,398	11,700	(5,302)	(45)
1970 General	46	330	3,279	6,600	(3,321)	(50)
1980 General Equipment	-	1,638	3,539	2,800	739	26
1990 Vehicles	383	1,170	7,713	13,400	(5,687)	(42)
<b>Total 1900 ADMINISTRATION</b>	<b>11,733</b>	<b>39,399</b>	<b>201,760</b>	<b>315,690</b>	<b>(113,930)</b>	<b>(36)</b>
NZ F&G Levy	14,931	-	44,792	59,722	(14,930)	(25)
<b>Total Operating Expenses</b>	<b>34,515</b>	<b>54,370</b>	<b>354,225</b>	<b>492,202</b>	<b>(137,977)</b>	<b>(28)</b>
<b>Net Profit</b>	<b>80,182</b>	<b>21,483</b>	<b>186,334</b>	<b>(18,387)</b>	<b>204,721</b>	<b>(1,113)</b>

# Table 3: Balance Sheet

## Hawke's Bay Fish and Game Council As at 31 May 2024

	31 MAY 2024	31 AUG 2023
<b>Assets</b>		
<b>Bank</b>		
Westpac Call Account	84,269	82,580
Westpac Current Account	78,464	56,894
Donation Account	72,309	68,305
Westpac Mastercard K Meehan	534	-
Petty Cash	38	353
<b>Total Bank</b>	<b>235,613</b>	<b>208,132</b>
<b>Current Assets</b>		
<b>Debtors &amp; prepayments</b>		
Accounts Receivable	183,186	14,464
Interest Accrued & Prepayments	-	10,120
GST	-	9,729
<b>Total Debtors &amp; prepayments</b>	<b>183,186</b>	<b>34,314</b>
Investments	547,090	527,413
Farmlands Shares	1,835	1,835
<b>Total Current Assets</b>	<b>732,111</b>	<b>563,562</b>
Fixed Assets	387,176	394,719
<b>Total Assets</b>	<b>1,354,901</b>	<b>1,166,412</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Creditors and accrued expenses</b>		
Accounts Payable	11,624	26,002
Accrued Expenses	16,461	8,512
Income in Advance	24,132	35,419
GST	7,142	-
Game Bird Habitat Trust	10,654	-
Westpac Credit cards	-	66
Westpac Mastercard - CN	-	353
<b>Total Creditors and accrued expenses</b>	<b>70,013</b>	<b>70,352</b>
Employee costs payable	12,758	11,793
Rounding	-	-
Designated Waters Clearing	1,495	-
Salmon Card	33	-
<b>Total Current Liabilities</b>	<b>84,299</b>	<b>82,145</b>
<b>Total Liabilities</b>	<b>84,299</b>	<b>82,145</b>
<b>Net Assets</b>	<b>1,270,602</b>	<b>1,084,268</b>

Table 3: Balance Sheet

	31 MAY 2024	31 AUG 2023
<b>Equity</b>		
<b>Accumulated Funds</b>		
Accumulated Funds	887,531	872,103
Current Year Earnings	186,334	34,535
Transfer To/From Reserves	-	(19,107)
<b>Total Accumulated Funds</b>	<b>1,073,865</b>	<b>887,531</b>
<b>Dedicated Reserves</b>		
Asset Replacement Reserve	41,636	41,636
Back Country Fisheries Reserve	86,492	86,492
Hawke's Bay Pheasants Unlimited	1,647	1,647
River/Water Quality Donations	66,962	66,962
<b>Total Dedicated Reserves</b>	<b>196,737</b>	<b>196,737</b>
<b>Total Equity</b>	<b>1,270,602</b>	<b>1,084,268</b>

## LICENCE SALES REPORT

2 July 2024

### 1. 2023-2024 Fish Licence Sales

- 1.1 Fish licence sales for the 2023-24 season compared with the 2022-23 season to 1 July are summarised in Table One.
- 1.2 Fish licence sales are reporting to be 3.2% (78 LEQ's) below the 2022-23 season results for the same period.
- 1.3 The annual sales target has been exceeded at 128.1% YTD (note: target reduced due to cyclone Gabrielle)

**Table One: Fish Licence Sales 2023-24 vs 2022-23 YTD results to 1 July 2024**

Licence Category	Agency Online	Public Online & Call Centre	Total YTD 2022-23	Agency Online	Public Online & Call Centre	Total YTD 2023-24	Inc/Dec on prior Season
<b>Fish Adult</b>							
Family	150	230	380	103	205	308	-72
Season	427	506	933	364	499	863	-70
Season Non-Resident	67	175	242	80	137	217	-25
Loyal Senior	137	99	236	127	92	219	-17
Local Area Adult	90	62	152	61	77	138	-14
Winter Adult	22	47	69	48	82	130	61
Long Break Adult	4	11	15	2	6	8	-7
Short Break Adult	28	74	102	30	156	186	84
Day	104	311	415	124	471	595	180
Day Non-Resident	285	231	516	346	372	718	202
<b>Total Adult</b>	<b>1,314</b>	<b>1,746</b>	<b>3,060</b>	<b>1,285</b>	<b>2,097</b>	<b>3,382</b>	<b>322</b>
<b>Fish Junior</b>							
Season	74	102	176	73	166	239	63
Season Non-Resident	1	3	4	1	7	8	4
Day	7	41	48	22	104	126	78
Day Non-Resident	4	4	8	7	2	9	1
<b>Total Junior</b>	<b>86</b>	<b>150</b>	<b>236</b>	<b>103</b>	<b>279</b>	<b>382</b>	<b>146</b>
<b>Fish Child</b>							
Season Non-Resident	0	7	7	0	2	2	-5
Day Non-Resident	0	4	4	2	1	3	-1
<b>Total Child</b>	<b>0</b>	<b>11</b>	<b>11</b>	<b>2</b>	<b>3</b>	<b>5</b>	<b>-6</b>
<b>Total Fish</b>	<b>1,400</b>	<b>1,907</b>	<b>3,307</b>	<b>1,390</b>	<b>2,379</b>	<b>3,769</b>	<b>462</b>
<b>Whole Season Equivalent (LEQ)</b>			2,486			2,407	-78
<b>Variance between Seasons</b>							-3.2%
<b>\$ (excl GST)</b>			<b>\$313,413</b>			<b>\$320,271</b>	<b>\$6,858</b>

**Summary 2023-2024 Season YTD Actual vs Total Budget**

2023-24 Annual Budgeted FISH LEQs	<b>1,879</b>	<b>100.0%</b>	<b>\$249,956</b>
2023-24 Actual	<b>2,407</b>	<b>128.1%</b>	<b>\$320,271</b>
<b>Variance to budget</b>	<b>528</b>	<b>28.1%</b>	<b>\$70,315</b>

**2. 2024 Game Licence Sales**

- 2.1 Game licence sales for the 2024 season compared with the 2023 season to 1 July are summarised in Table Two.
- 2.2 Game licence sales are reporting to be 7.8% (137 LEQ's) ahead of the 2023 season results for the same period.
- 2.3 98.3% of the annual sales target has been met YTD.

**Table Two: Game Licence Sales 2023-24 vs 2022-23 YTD results to 1 July 2024**

Licence Category	Agency Online	Public Online & Call Centre	Total YTD 2022-23	Agency Online	Public Online & Call Centre	Total YTD 2023-24	Inc/Dec on prior Season
<b>Game</b>							
Adult Season	1,293	407	<b>1,700</b>	1,440	386	<b>1,826</b>	<b>126</b>
Adult Day	25	48	<b>73</b>	28	58	<b>86</b>	<b>13</b>
Junior Season	93	71	<b>164</b>	126	81	<b>207</b>	<b>43</b>
Junior Day	0	0	<b>0</b>	1	5	<b>6</b>	<b>6</b>
Child Season	33	26	<b>59</b>	49	24	<b>73</b>	<b>14</b>
<b>Total Game</b>	<b>1,444</b>	<b>552</b>	<b>1,996</b>	<b>1,644</b>	<b>554</b>	<b>2,198</b>	<b>202</b>
<b>Whole Season Equivalent (LEQ)</b>			<b>1,747</b>			<b>1,884</b>	<b>137</b>
<b>Variance between Seasons</b>							<b>7.8%</b>
<b>\$ (excl GST)</b>			<b>\$154,943</b>			<b>\$176,903</b>	<b>\$21,960</b>

**Summary 2023-2024 Season YTD Actual vs Total Budget**

2023-24 Annual Budgeted Game LEQs	<b>1,916</b>	<b>100.0%</b>	<b>\$179,937</b>
2023-24 Actual	<b>1,884</b>	<b>98.3%</b>	<b>\$176,903</b>
<b>Variance to budget</b>	<b>-32</b>	<b>-1.7%</b>	<b>-\$3,034</b>



## Public Excluded Session

That the public be excluded from the following parts of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION RELATION To EACH MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
6.3.1.1 Confirmation of previous public excluded minutes	Good reason to withhold exists under section 7 of the Local Government Official Information and Meetings Act 1987.	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM	REASON UNDER ACT	PLAIN ENGLISH REASON
16.3.1.1	Protect the privacy of natural persons including that of deceased natural persons	To allow Council to have frank discussion and confirm minutes of previous public excluded meetings.

Note:Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

"(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

(a) Shall be available to any member of the public who is present; and (b) Shall form part of the minutes of the Council