

MINUTES OF THE WEST COAST FISH AND GAME COUNCIL MEETING HELD ON TUESDAY 13TH FEBRUARY 2024 AT FISH AND GAME WEST COAST OFFICE, HOKITIKA AT 7:00P.M.

Meeting commenced at 7pm with a welcome to members.

PRESENT: Andy Harris, Owen Smith, Sam Speight, Peter Bayliss, Dean Phibbs, William Wilson.
Via Microsoft Teams: Ritchie White.

IN ATTENDANCE: Dean Kelly (Manager), Helen Cate (Office Manager)

APOLOGIES: Rob Roney, Jan Derks, Martin Taylor, Dave Heine, Tim Shaw.

Motion proposed: **That the apologies from Rob Roney, Jan Derks, Martin Taylor, Dave Heine and Tim Shaw be accepted.**

Proposer: S Speight **Seconder:** O Smith **Outcome:** Carried

AGENDA

The Council agreed on the agenda, and to the addition of a public excluded session at the end of the meeting.

PUBLIC FORUM

No members of the public in attendance.

CONFLICTS OF INTEREST

None declared at this meeting.

ACCUMULATIVE ACTIONS LIST

The Council reviewed the Accumulative Actions list. The Policy regard recognition review will be circulated for the next meeting.

Motion proposed: **That the staff recommendations be accepted.**

Proposer: A Harris **Seconder:** P Bayliss **Outcome:** Carried

MINUTES

The Chair called for confirmation of the previous meeting minutes.

Motion proposed: **That the Minutes of the meeting be approved as a true and accurate record of that meeting.**

Proposer: D Phibbs **Seconder:** O Smith **Outcome:** Carried

CORRESPONDENCE:

The Council received and considered the correspondence from the New Zealand Fish & Game Council regarding the introduction to new policies.

- **New Zealand Council Drug and Alcohol Procedure**

- **New Zealand Council Draft Governance Code of Conduct**
- **New Zealand Council Draft Prevention of Bullying and Harassment Policy**
- **New Zealand Council Health and Safety Policy**
- **New Zealand Council Good Employer Obligations**

Motion proposed: **That the West Coast Council thanks NZ Council for the work on the provided policies. The Council will look to adopt the policies once finalised. The Manager will provide feedback to the NZ Council for the policies and procedures received.**

Proposer: A Harris **Seconder:** W Wilson **Outcome:** Carried

FINANCIAL REPORT.

The Council received and reviewed the Financial Report.

Motion proposed: **That the Journal Reports do not need to be presented at Council Meetings as it is an operational procedure, as correct operational procedures are followed. The Council does not agree with the Audit Management report for the Council to be signing off on operational matters.**

Proposer: D Phibbs **Seconder:** S Speight **Outcome:** Carried

Motion proposed: **That the Financial report be received.**

Proposer: D Phibbs **Seconder:** P Bayliss **Outcome:** Carried

OPERATIONAL REPORT

The Council received and reviewed the Manager's operational report.

Motion proposed: **That the Council approves a further \$5,000 movement from the Habitat & Protection Maintenance Reserve for the TPP hearings and contracted services.**

Proposer: S Speight **Seconder:** P Bayliss **Outcome:** Carried

Motion proposed: **That the Operational Report be received.**

Proposer: P Bayliss **Seconder:** O Smith **Outcome:** Carried

GAME REGULATIONS

The council received the Field Officer's paper on the Game Bird Hunting Regulations for the 2024-25 season.

Motion proposed: **That the staff recommendations be adopted.**

Proposer: S Speight **Seconder:** W Wilson **Outcome:** Carried

2023/24 WORKPLAN

The council received and reviewed the 2023/24 workplan to provide input to the 2024/25 workplan. A general review and feedback session ensued with the Manager committing to - incorporate and

give effect to the organisational strategy, appropriate measurability of actions and outcomes, removing administrative section and incorporating a project to improve wetlands within the region.

HEALTH AND SAFETY REPORT

The Council received and reviewed the Health and Safety Report.

Motion proposed: **That the Health and Safety report be received.**

Proposer: P Bayliss **Seconder:** O Smith **Outcome:** Carried

NZ COUNCIL REPORT

Motion proposed: **That during the 20204-25 licence fee setting process that the organisation consider making all individuals named on a family licence a full licence holder, with the associated ability to fish independently and entitlement to all secondary licence endorsements.**

Proposer: S Speight **Seconder:** D Phibbs **Outcome:** Carried

AGENDA ITEM

9.03pm

Motion proposed: **That the public be excluded from the following parts of the proceedings of this meeting: Manager’s performance appraisal.**

Proposer: A Harris **Seconder:** P Bayliss **Outcome:** Carried

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
Consideration of Manager’s Performance.	Good reason to withhold exists under section 9 of the Official Information Act 1982.	Section 48(1)(a)(ii).

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM	REASON UNDER THE OFFICIAL INFORMATION ACT 1982	SECTION	PLAIN ENGLISH REASON	WHEN REPORT CAN BE RELEASED

18.	Protect the privacy of natural persons.	Sec. 9(2)(a)	Information provided identifies a particular person or can easily be connected with a particular person.	Once the person to whom the information relates consents to its disclosure.
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Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the Council.”

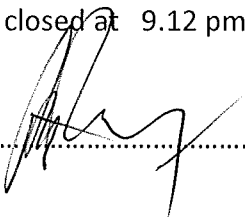
9:10pm

Motion proposed: **That the February Meeting of the West Coast Fish and Game Council resume.**

Proposer: A Harris **Seconder:** S Speight **Outcome:** Carried

Meeting closed at 9.12 pm.

Chair.....



Date.....

9/4/24