

**MINUTES OF THE WEST COAST FISH AND GAME COUNCIL MEETING HELD ON 11 OCTOBER 2022 AT, HOKITIKA AT 7:00P.M.**

Meeting commenced at 7pm with a welcome to members.

**PRESENT:** Andy Harris, Rob Roney, Jan Derks, Owen Smith, Dave Heine, Dean Phibbs, Sam Speight, William Wilson from 7.20pm

**IN ATTENDANCE:** Dean Kelly (Manager), Helen Cate (Office Administrator), Baylee Kersten (Field Officer)

**APOLOGIES:** Martin Taylor, Mike Legge, Tim Shaw, Peter Bayliss, Ritchie White.

Motion proposed: **That the apologies from Martin Taylor, Mike Legge, Tim Shaw, Peter Bayliss and Ritchie White be received.**

**Proposer:** D Phibbs **Seconder:** J Derks **Outcome:** Carried

**AGENDA**

The Council agreed on the agenda.

**PUBLIC FORUM**

No members of the public were in attendance.

**CONFLICTS OF INTEREST**

Sam Speight noted a possible conflict of interest regarding the Department of Conservation Concessions and RMA items. The Council agreed that Sam should hear the Council's concerns regarding these issues but not partake in discussions or decision making.

**ACCUMULATIVE ACTIONS LIST**

The Council reviewed the Accumulative Actions list.

The Manager provided an update on the Sportsfish and Game management plan, with a draft to be presented at the December meeting and further consultation with Tai Poutini Runanga in the interim.

Motion proposed: **That the list be received and remain unchanged.**

**Proposer:** D Heine **Seconder:** R Roney **Outcome:** Carried

**MINUTES**

The Chair called for confirmation of the previous meeting minutes.

Motion proposed: **That the Minutes of the August meeting be approved as a true and accurate record of that meeting.**

**Proposer:** D Phibbs **Seconder:** S Speight **Outcome:** Carried

**REPORTS OF COMMITTEES**

### Managers Performance Committee

Motion proposed: **That the Manager will submit a self-appraisal report to the Chair to begin the performance review process.**

**Proposer:** J Derks    **Seconder:** A Harris    **Outcome:** Carried

### Structural Review Committee

The Chair provided a verbal review on progress and discussed governance training.

### **CORRESPONDENCE:**

Motion proposed: **That the Chair will send a follow-up letter addressed to the Chair and CEO of the NZC regarding the points raised at the August meeting and further requesting a response.**

**Proposer:** D Phibbs    **Seconder:** S Speight    **Outcome:** Carried

### NZC Consultation on Non-resident Levy

The Council received and considered the correspondence from NZC regarding the consultation on non-resident revenue. The Manager provided an explanation and background behind the non-resident reserve and outlined the proposal from the NZ Council.

Motion proposed: **That the Council agrees with option 1, that the non-resident levy be treated as general income from the 23/24 season.**

**Proposer:** J Derks    **Seconder:** D Phibbs    **Outcome:** Carried

Motion proposed: **That the Council disagrees with 2a, agrees with 2b and disagrees with 2c. Further to this the Council believes all income should go to a central pool for redistribution through a budgeting process based on the independently conducted resource allocation project.**

**Proposer:** J Derks    **Seconder:** D Phibbs    **Outcome:** Carried

### **FINANCIAL REPORT.**

The Council received and reviewed the Financial Report.

Motion proposed: **That the Financial report be received.**

**Proposer:** J Derks    **Seconder:** S Speight    **Outcome:** Carried

### **OPERATIONAL REPORT**

The Council received and reviewed the Manager's operational report.

Motion proposed: **That the Okuru hut will be retained as a Council asset for the use of staff and volunteers. That the improvements and ongoing maintenance and upgrade of the hut be staged and completed as the funds allow.**

**Proposer:** R Roney **Seconder:** D Phibbs **Outcome:** Carried

Motion proposed: **That the Operational Report be received.**

**Proposer:** D Heine **Seconder:** S Speight **Outcome:** Carried

Motion proposed: **That the Sportsfisheries Research Report be received, and staff recommendations be adopted.**

**Proposer:** J Derks **Seconder:** R Roney **Outcome:** Carried

Motion proposed: **That the Game Harvest Report be received, and staff recommendations be adopted.**

**Proposer:** J Derks **Seconder:** R Roney **Outcome:** Carried

#### **RISK MANAGEMENT PLAN**

The council received and reviewed the Risk Management Plan. Councillor's Phibbs and Speight highlighted additional points of heightened risk. The Manager committed to assessing the extra risk and providing mitigation measures into the plan ahead of the next scheduled review.

Motion proposed: **That the Risk Management plan be received and reviewed.**

**Proposer:** J Derks **Seconder:** O Smith **Outcome:** Carried

#### **HEALTH AND SAFETY REPORT**

The Council received and reviewed the Health and Safety Report.

Motion proposed: **That the Health and Safety report be received.**

**Proposer:** J Derks **Seconder:** D Heine **Outcome:** Carried

#### **COUNCIL MEETING TIMETABLE**

The council discussed the meeting timetable and locations.

Motion proposed: **That council meetings continue on the bimonthly schedule where meetings are held on the second Tuesday of the month alternating between Greymouth and Hokitika, except the AGM and December meeting which will be held the first Tuesday of December in Greymouth.**

**Proposer:** J Derks **Seconder:** R Roney **Outcome:** Carried

#### **STANDING ORDERS AND GOVERNANCE POLICY REVIEW**

The council reviewed and discussed the Council standing orders and Governance policies.

Motion proposed: **That the Manager will review and provide revised standing orders to include the adopted policy of the Ngai Tahu appointee being a continually co-opted member.**

**Proposer:** D Phibbs **Seconder:** S Speight **Outcome:** Carried

#### **NZ COUNCIL REPORT**

The NZC appointee spoke to the NZ Council report.

Motion proposed: **That the NZ Council report be received.**

**Proposer:** A Harris **Seconder:** R Roney **Outcome:** Carried

#### **IWI ENGAGEMENT**

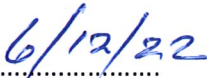
The Chair provided the council with an update and discussion on Iwi/Runanga engagement.

Motion proposed: **That the iwi engagement report be received.**

**Proposer:** A Harris **Seconder:** D Phibbs **Outcome:** Carried

The Chair and Council presented Jan Derks with his Silver service award for ongoing services to the West Coast Fish & Game Council.

Meeting closed at 9.18pm.

Chair.....  ..... Date.....  .....